

File No. 110663

Committee Item No. 1  
Board Item No. \_\_\_\_\_

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee CITY OPERATIONS AND  
NEIGHBORHOOD SERVICES

Date 6/13/11

Board of Supervisors Meeting

Date \_\_\_\_\_

**Cmte Board**

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER**

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Gail Johnson  
Completed by: \_\_\_\_\_

Date 6/9/11  
Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document is in the file.

1 [Accept and Expend Grant - 17<sup>th</sup> and Folsom Street Park Project - \$2,700,000]

2  
3 **Resolution authorizing the Recreation and Park Department to retroactively accept and**  
4 **expend a grant administered by the California State Parks and Recreation Department**  
5 **in the amount of \$2,700,000 for the 17<sup>th</sup> and Folsom Street Park Project.**  
6

7 WHEREAS, The California State Department of Parks and Recreation has received an  
8 appropriation from the Safe Drinking Water, Water Quality and Supply, Flood Control, River  
9 and Coastal Protection Bond Act of 2006 (Proposition 84) to administer the Statewide Park  
10 Program; and,

11 WHEREAS, The Statewide Park Program awards grants on a competitive basis for the  
12 creation of new parks in critically underserved communities across California; and,

13 WHEREAS, The 17<sup>th</sup> and Folsom Park Project will create a new park in one of the  
14 City's densest neighborhoods thereby meeting this grant objective; and,

15 WHEREAS, The Project is located within the open space opportunity area identified in  
16 the Eastern Neighborhoods Plan; and,

17 WHEREAS, The property is currently owned by the San Francisco Public Utilities  
18 Commission (SFPUC); and,

19 WHEREAS, The Recreation and Park Department is in the process of acquiring the  
20 property from the SFPUC; and,

21 WHEREAS, The Recreation and Park Commission approved the submittal,  
22 acceptance and expenditure of a Statewide Park Grant for the 17<sup>th</sup> and Folsom Park Project  
23 on January 21, 2010, under resolution No. 1001-002 ("Commission Resolution"); and,

24 WHEREAS, The California State Parks and Recreation Department approved funding  
25 for the 17<sup>th</sup> and Folsom Park Project in the amount of \$2,700,000; and,

1 WHEREAS, The California State Parks and Recreation Department approved funding  
2 for the 17<sup>th</sup> and Folsom Park Project in the amount of \$2,700,000; and,

3 WHEREAS, The grant performance period runs from July 1, 2009 through June 30,  
4 2017; and,

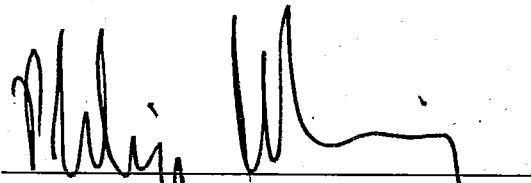
5 WHEREAS, The grant does not require an ASO Amendment; and,

6 WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now,  
7 therefore, be it

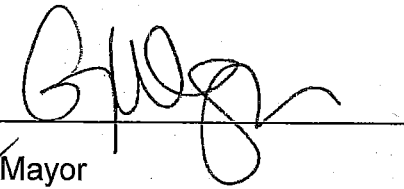
8 RESOLVED, That the Board of Supervisors authorizes the Recreation and Park  
9 Department to retroactively accept and expend a Statewide Park Program grant in the amount  
10 of \$2,700,000 for 17<sup>th</sup> and Folsom Park Project; and, be it

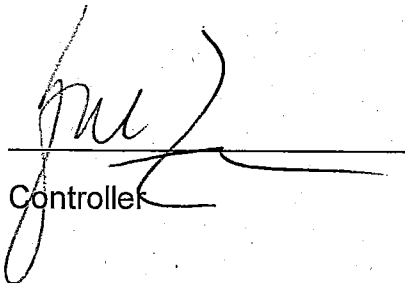
11 FURTHER RESOLVED, That the Board of Supervisors waives inclusion of indirect  
12 costs in the grant budget.

13 Recommended:

14   
15 \_\_\_\_\_  
16  
17 General Manager, Recreation and Park Department


18  
19 Approved:

20  
21  
22   
23 \_\_\_\_\_  
24 Mayor

25   
\_\_\_\_\_  
Controller



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Philip A. Ginsburg, General Manager  
Recreation and Park Department   
DATE: April 12, 2011  
SUBJECT: Accept and Expend Resolution for Statewide Park Grant  
GRANT TITLE: 17<sup>th</sup> and Folsom Park Development

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application form
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements: Grant funds need by May to pay for city planning fees already incurred.

Departmental representative to receive a copy of the adopted resolution:

Name: Toni Moran Phone: 415 581-2555  
Interoffice Mail Address: toni.moran@sfgov.org

Certified copy required Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

Grant Information Form

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Statewide Park Development and Community Revitalization Park Grant

2. Department: Recreation and Park Department

3. Contact Person: Toni Moran Telephone: 415 581-2555

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$2,700,000

6a. Matching Funds Required: \$ 0

b. Source(s) of matching funds (if applicable): Not Applicable

7a. Grant Source Agency: California State Department of Parks and Recreation

b. Grant Pass-Through Agency (if applicable): Not Applicable

8. Proposed Grant Project Summary:

The proposed park project will construct a 34,300-square-foot neighborhood park that would front on 17<sup>th</sup> Street, Folsom Street, and Shotwell Street. Specific design features of the park have been defined through a community planning effort. The new park will include a community garden, interactive activity area, outdoor classroom amphitheater/performance space, great lawn (5,400 SF), native landscaped areas, fencing, and a mini plaza. The Recreation and Park Department is in the process of purchasing the property from the San Francisco Public Utilities Commission.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2009

End-Date: June 30, 2017

Note that no grant funds will be expended prior to July 1, 2010

10. Number of new positions created and funded: 0

11. Explain the disposition of employees once the grant ends? Not Applicable

12a. Amount budgeted for contractual services: \$2,042,232

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? A one-time request.

13a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? \$ Not Applicable  
b2. How was the amount calculated? Not Applicable

c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? Overhead charges from the Department of Public Works and the Recreation and Park Department.

14. Any other significant grant requirements or comments: completion of CEQA Documents required within one year of grant award. (November 5, 2010.) Upon completion of CEQA, the grant agency, California State Park, will amend the current grant agreement to \$2,700,000.

**\*\*Disability Access Checklist\*\*\***

15. This Grant is intended for activities at (check all that apply):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)       | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s)  | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) |  |

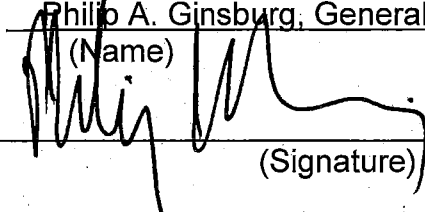
16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities.

Comments: 17<sup>th</sup> and Folsom Park Conceptual Plans were reviewed for accessibility by SFDPW Landscape Architectural staff that is well versed in accessibility issues in our city's parks and public spaces. Park site is virtually flat, so general accessibility issues should not be a problem, but play elements, stage, community garden and sidewalk bulb outs at street corners will surely include special features to accommodate accessibility. As design develops a series of reviews will be held with DPW's Disability Accessibility Coordinator at 30%, 50%, 95% and 100% design phases to ensure compliance.

Department Reviewer: Paulina Araica, ADA Compliance Coordinator, Planning & Capital Programs

Date Reviewed: 3/23/11 <sup>(Name)</sup> Paulina Araica <sup>(Title)</sup> Recreation Park Dept, Project Manager  
(Signature)

Department Approval: Philip A. Ginsburg, General Manager, Recreation and Park Department  
(Name) (Title)

  
(Signature)

ITEM	QUANTITY	UNIT	UNIT COST	EXTENSION	SUBTOTAL
<b>Site Clearing and Demolition</b>					
1	Remove Concrete Sidewalk	400	SF	3.50	1,400
2	Remove Chain Link Fence	465	LF	10.00	4,650
3	Remove AC Paving	31,850	SF	2.00	63,700
					<b>\$69,750</b>
<b>Drainage</b>					
4	Cistern	1	LS	30,000.00	30,000
5	Drainage	31,850	SF	2.00	63,700
					<b>\$93,700</b>
<b>Earthwork</b>					
6	Grading	31,850	SF	2.50	79,625
					<b>\$79,625</b>
<b>Fencing</b>					
7	Ornamental Fence (Potential Public Art Element)	200	LF	250.00	50,000
8	4' high Ornamental Fence at Community Garden	360	LF	150.00	54,000
9	Wood and Wire Fence at Espalier	265	LF	150.00	39,750
					<b>\$143,750</b>
<b>Sitework Park Space</b>					
10	Conc. Paving (Integral Color)	10,017	SF	15.00	150,255
11	Conc. Mowstrip	240	LF	30.00	7,200
12	Retaining Walls	25	CY	1,000.00	25,000
13	Stone Veneer at Retaining Walls	450	LF	150.00	67,500
14	Decomposed Granite Paving	1,050	SF	7.00	7,350
15	Stairways	30	CY	1,000.00	30,000
16	Linear Bench at Trellis Structure	125	LF	75.00	9,375
17	Redwood Header	525	LF	6.00	3,150
18	Trellis Structure	1	LS	30,000.00	30,000
					<b>\$329,830</b>
<b>Electrical</b>					
19	Site Lighting (Energy Efficient LED Fixtures)	15		13,000.00	195,000
					<b>\$195,000</b>
<b>Sitework Play Area</b>					
20	Safety Surfacing (Recycled/Pervious)	5,675	SF	30.00	170,250
21	Tot Play Structures	6	EA	7,500.00	45,000
22	School age/Adult Play structure	6	EA	7,500.00	45,000
23	Water Feature (Potential Public Art Element)	1	LS	175,000.00	175,000
					<b>\$435,250</b>
<b>Sitework Community Garden</b>					
31	Irrigation (Water Conserving)	2,300	SF	5.00	11,500
24	Decomposed Granite Paving	2,275	SF	7.00	15,925
25	Granite Curbs for Raised Beds (Recycled)	1,100	LF	25.00	27,500
26	Import Topsoil for Raised Beds	72	CY	70.00	5,040
27	Compost Bin	2	EA	2,000.00	4,000
28	Tool Shed	2	EA	3,000.00	6,000
29	Rain Barrells	6	EA	1,500.00	9,000
					<b>\$78,965</b>

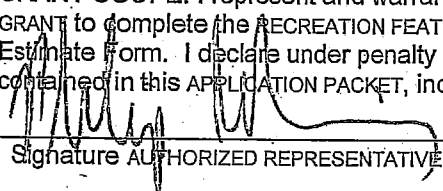
	ITEM	QUANTITY	UNIT	UNIT COST	EXTENSION	SUBTOTAL
	<b>Landscape Planting</b>					
30	Soil Preparation	6,420	SF	1.00	6,420	
31	Irrigation (Water Conserving)	12,345	SF	5.00	61,725	
32	Trees - 36" box	6	EA	1,250.00	7,500	
33	Trees - 24" box	20	EA	750.00	15,000	
34	Sod Lawn (Selected for Durability and Water Conservatio	5,925	SF	1.50	8,888	
35	Shrubs -15gal. (36" o.c. @ 25%) Native and Adapted	201	EA	125.00	25,078	
36	Shrubs -5gal. (36" o.c. @ 25%) Native and Adapted	201	EA	30.00	6,019	
37	Shrubs -1gal. (24" o.c. @ 50%) Native and Adapted	934	EA	15.00	14,012	
38	Mulch (Recycled)	6,420	SF	0.50	3,210	
39	Cobblestone Mulch at Vegetated Swale	23	TON	500.00	11,574	
40	Landscape Maintenance (6 Months)	1	LS	30,000.00	30,000	
						<b>\$189,425</b>
	<b>SITE FURNISHINGS</b>					
41	Benches (Recycled Steel, FSC Certified Wood)	20	EA	2,000.00	40,000	
42	Picnic tables (Recycled Steel)	10	EA	3,000.00	30,000	
43	Interpretive Signage	1	LS	5,000.00	5,000	
44	Park Identification Sign	1	LS	4,000.00	4,000	
45	Trash Receptacle (Recycled Steel)	5	EA	1,000.00	5,000	
						<b>\$84,000</b>
	<b>SUBTOTAL</b>					<b>\$1,699,295</b>
	<b>Mobilization 5%</b>					<b>\$84,965</b>
	<b>Traffic Control 3%</b>					<b>\$50,979</b>
	<b>Public Art 2%</b>					<b>\$33,986</b>
	<b>BASE BID ESTIMATE</b>					<b>\$1,869,225</b>
	<b>CONSTRUCTION CONTINGENCY 10%</b>					<b>\$186,922</b>
	<b>TOTAL ESTIMATED CONSTRUCTION COSTS</b>					<b>\$2,056,147</b>
	<b>Survey</b>					<b>\$10,000</b>
	<b>Design and Engineering 15%</b>					<b>\$308,422</b>
	<b>Construction Support 15%</b>					<b>\$308,422</b>
	<b>Add'l Contingency Funds Available</b>					<b>\$17,009</b>
	<b>TOTAL ESTIMATED PROJECT COSTS</b>					<b>\$2,700,000</b>



State of California - The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

Statewide Park Development and Community Revitalization Program of  
2008

Project Application Form

PROJECT NAME 17th and Folsom Park	Requested GRANT Amount	\$	<u>\$5,000,000</u>
	Other Funding Sources	\$	<u>\$0</u>
PROJECT PHYSICAL ADDRESS (including zip code) 2060-2078 Folsom Street, San Francisco, CA 94107	Estimated TOTAL PROJECT COST \$ <u>\$5,000,000</u>		
	Nearest Cross Street 17th Street	County of Project Location San Francisco	
GRANT APPLICANT (entity applying for the grant) San Francisco Recreation and Park Department	GRANT APPLICANT's Mailing Address RPD Capital Division 30 Van Ness Avenue, Fifth Floor San Francisco, CA 94102-6020		
AUTHORIZED REPRESENTATIVE AS SHOWN IN RESOLUTION OR CERTIFICATION LETTER			
Philip A. Ginsburg, General Manager Name (typed or printed) and Title	philip.ginsburg@sfgov.org Email address	(415)831- 2701 Phone	
DIRECTOR/PRESIDENT/CEO			
Philip A. Ginsburg, General Manager Name (typed or printed) and Title	philip.ginsburg@sfgov.org Email address	(415)831- 2701 Phone	
DAY-TO-DAY CONTACT for ADMINISTRATION of the GRANT (if different from AUTHORIZED REPRESENTATIVE)			
Toni Moran, Grants Manager Name (typed or printed) and Title	toni.moran@sfgov.org Email address	(415)581- 2555 Phone	
For ACQUISITION: Total land acquired will be <u>0.74</u> acres <u>0.74</u> Acres to be acquired in fee simple by Applicant _____ Acres to be acquired in other than fee simple (attach explanation)	For DEVELOPMENT: Total acreage of the PARK will be <u>0.74</u> (include land to be acquired if applicable) <u>0.74</u> Acres owned in fee simple by Applicant _____ Acres available under a _____ year lease or easement.		
GRANT SCOPE: I represent and warrant that this APPLICATION PACKET describes the intended use of the requested GRANT to complete the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed in the attached GRANT SCOPE/Cost Estimate Form. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this APPLICATION PACKET, including required attachments, is accurate.			
 Signature AUTHORIZED REPRESENTATIVE as shown in Resolution		February 25, 2010 Date	
Print Name <u>Philip A. Ginsburg</u>			
Title <u>General Manager, San Francisco Recreation and Park Dept</u>			



November 5, 2010

Philip A. Ginsburg, General Manager  
City & County of San Francisco RPD  
30 Van Ness Ave, Fifth Floor  
San Francisco, CA 94102

Dear Philip A. Ginsburg,

Congratulations! The Office of Grants and Local Services (OGALS) is pleased to announce its intention to award \$2,700,000 for your 17th & Folsom Park project.

Round One of the Statewide Park Program was intensely competitive and your project was one of the 62 selected for funding from a pool of almost 500 applications!

OGALS urges you to immediately start the project to take advantage of low construction prices. To ensure that your project will be completed without significant delays and that grant funds are spent on eligible costs, the grant contract will not be sent to you until the following obligation(s) is completed:

- **Mandatory Workshop.** Your project manager/grant administrator must attend the grant administration workshop on **Wednesday, December 8, 2010**, from 10:00 a.m. to 4:00 p.m. The workshop location is 1110 West Capitol Ave, West Sacramento, CA 95691. The workshop will cover the grant administration process, including audit requirements. Travel costs to the workshop can be charged to the grant.
- **CEQA Pending.** CEQA must be completed within one year of this grant award announcement. OGALS will issue a CEQA-pending contract for funds that can only be spent on CEQA compliance. Once CEQA compliance is completed, OGALS will issue a contract for the balance of the grant amount. If CEQA is not completed within one year, OGALS may rescind the grant award and unspent CEQA-pending contract funds must be returned.

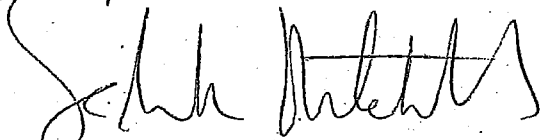
By signing the grant contract, your agency agrees to complete the project as described in the successful application. Payments can be made after the grant contract is signed by your agency's authorized representative and the state. You may refer to the Proposition 84 "Grant Administration Guide" for grant process information. It is available at [www.parks.ca.gov/grants](http://www.parks.ca.gov/grants). OGALS has assigned Project Officer Albert Ventura to assist you with the grant administration process. If you have questions please contact Albert Ventura at (916) 651-8579 or [avent@parks.ca.gov](mailto:avent@parks.ca.gov).

GENERAL MANAGER  
S.F. REC. & PARKS DEPT  
2010 NOV 10 PM 1:37

City & County of San Francisco RPD  
17th & Folsom Park  
Page Two

Our partnership will deliver this exciting and much needed project to your community in a timely manner and within budget. Welcome to the State Parks family of Proposition 84 grantees!

Sincerely,

A handwritten signature in black ink, appearing to read "Sedrick Mitchell". The signature is fluid and cursive, with a large initial "S" and "M".

Sedrick Mitchell, Deputy Director  
External Affairs

cc: Project File

