

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

**Application for Boards / Commissions / Committees / Task Forces
INSTRUCTIONS AND APPLICATION**

San Francisco is a diverse City and County with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available throughout our communities, various Boards/Commissions/Committees/Task Forces have been established to bring that knowledge together. These groups and their membership requirements are established by legislation approved through the local, state, and/or federal government.

In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person - in terms of desirable skills and/or knowledge - who can contribute their knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the City and County, can be active participants in addressing issues affecting the entire City and County.

If you are interested in serving the City and County of San Francisco, the following procedures are provided:

1. A list of vacancies and expected vacancies, with their qualifications, can be found at the Office of the Clerk of the Board of Supervisors, at the San Francisco Main Public Library, and online on the Board of Supervisors' website (<http://www.sfbos.org/vacancy>). Please review this list for positions of interest.
2. Submit an application ([http://www.sfbos.org/vacancy application](http://www.sfbos.org/vacancy_application))
(List all of the appropriate seat number(s) and/or category/categories for which you qualify. We request applications be received ten (10) days before the scheduled hearing.)

Applicants may also need to submit a Form 700, Statement of Economic Interests (<https://www.fppc.ca.gov/Form700.html>), along with their application for all bodies listed in [Campaign and Governmental Conduct Code, Section 3.1-103\(a\)\(1\)](#).

3. If the seat(s) you are applying for is vacant and requires the Board of Supervisors' confirmation, the Rules Committee may schedule your application for review. Applicants should expect to appear before the Rules Committee to speak on their qualifications and answer questions during a public hearing.
(There are no set instructions on what you are expected to present to the Rules Committee; however, a brief description of how your qualifications distinguish you from other applicants, reasons for your interest in the subject, and/or a short summarization on why you would make a good candidate is appropriate.)
4. The Rules Committee may or may not make a recommendation for appointment. If a recommendation is made by the Rules Committee, the recommendation is forwarded to the Board of Supervisors for approval. It generally takes approximately 15 days from the date the Rules Committee makes their recommendation, for the individual to become officially appointed.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. If you require detailed information concerning the operations of a particular Board/Commission/Committee/Task Force, please contact the administering department directly.

(Applications must be submitted to BOS-Appointments@sfgov.org or to the mailing address listed above.)

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Application for Boards, Commissions, Committees, & Task Forces

Name of Board/Commission/Committee/Task Force: Child Care Planning and Advisory Council

Seat # (Required - see Vacancy Notice for qualifications): 10

Full Name: Crystal Hawkins

[Redacted] Oakland, CA Zip Code: 94601

Occupation: Director Early Education and Elementary Programs

Work Phone: (415)852-2036 Employer: San Francisco Unified School District

Business Address: 1520 Oakdale Avenue, San Francisco, CA Zip Code: _____

Business Email: Hawkinsc@sfsud.edu Home Email: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Resident of San Francisco: Yes ☐ No ☒

If No, place of residence: Oakland

18 Years of Age or Older: Yes ☒ No ☐

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As a Black woman with deep roots in the Bayview-Hunters Point community and an extensive background in early childhood mental health, I bring both personal lived experience and professional expertise that reflect the diversity and needs of San Francisco's most underserved neighborhoods. I currently serve as the Program Administrator for the Shoestrings Children's Center within SFUSD's Early Education Department, where I developed and lead the District's only social-emotional and sensory integration program for young children. This role places me at the intersection of education, mental health, racial equity, and systems navigation for families across a wide range of backgrounds.

My team and I serve a racially and ethnically diverse population of children and families, many of whom are African American, low-income, or have been historically marginalized within early education and mental health systems. I advocate for culturally responsive, trauma-informed practices and collaborate regularly with family-serving agencies, Medi-Cal partners, and equity-focused organizations such as AALI and AAPAC to promote whole-child wellbeing.

As a mental health professional, former early childhood case manager, child therapist, and published co-author of work focused on Multi-Tiered Systems of Support (MTSS) in preschool, I bring a strong commitment to equitable early learning systems. My work actively seeks to disrupt the preschool-to-prison pipeline by ensuring children—especially Black children—are supported holistically in safe, nurturing environments with access to inclusive, developmentally appropriate care.

In representing Bayview and the broader San Francisco community, I will continue to amplify the voices and needs of children and families across lines of race, ability, and socioeconomic status, bringing a deep commitment to cross-sector collaboration, public accountability, and systems-level change.

Business and/or Professional Experience:

have over 15 years of professional experience in early childhood education, mental health, and program administration, with a strong focus on advancing equity and access for historically underserved communities. I currently serve as the Program Administrator for the Shoestrings Children's Center in the Early Education Department of San Francisco Unified School District, where I designed and lead the District's only social-emotional and sensory integration program for young children.

My background includes roles as an early childhood mental health case manager for children at risk of Serious Emotional Disturbance (SED), a child therapist, and a licensed mental health professional specializing in preschool-aged students. I have successfully influenced policy and funding decisions within SFUSD, including advocating for and securing Medi-Cal reimbursement for Shoestrings—a major step toward sustainability and equitable service delivery.

I've led cross-sector collaborations with district departments, community organizations, and public health partners to align services and ensure high-quality, inclusive supports for children and families. I also co-authored a social work textbook highlighting Multi-Tiered Systems of Support (MTSS) in preschool settings and children's books promoting emotional literacy. My professional strengths lie in program development, systems alignment, reflective supervision, and the integration of mental health supports within early learning environments.

Civic Activities:

My civic engagement is grounded in a commitment to advancing equity for children and families in San Francisco, particularly those in historically underserved communities like Bayview-Hunters Point. I regularly collaborate with community-based organizations, family-serving agencies, and local equity coalitions such as the African American Achievement and Leadership Initiative (AAALI) and the African American Parent Advisory Council (AAPAC) to ensure that policies and programs reflect the lived experiences and needs of Black families.


I've led initiatives that bridge the gap between mental health, education, and community care, including facilitating parent workshops, supporting culturally responsive family engagement efforts, and advocating for trauma-informed practices within early education settings. I am also deeply involved in supporting graduate student development through mentorship and field instruction, helping to grow the pipeline of diverse, equity-centered social workers and educators in our city.

In all my civic activities, I remain focused on dismantling systemic barriers, uplifting community voice, and fostering environments where all children, especially Black children, feel seen, safe, and supported.

Have you attended any meetings of the body to which you are applying? Yes ☐ No ☒

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: 8/4/2025 Applicant's Signature (required):


(Manually sign or type your complete name.
NOTE: By typing your complete name, you are
hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Vacated: _____