



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

July 31, 2020

Paul Miyamoto, Sheriff
City Hall, Room 456
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Attention: Crispin Hollings, Chief Financial Officer

RE: Contracting for Food Service at County Jails – FY 2020-21

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2020-21 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Mylan Luong, Accountant IV

Sheriff
Food Service

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1) (2)
FISCAL YEAR 2020-21

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS						
Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Food Service Manager Administrator	2620	1.0	\$ 3,111	\$ 3,781	\$ 81,188	\$ 98,684
Senior Food Service Supervisor	2619	4.0	2,585	3,142	269,867	328,025
Food Service Supervisor	2618	3.0	2,344	2,849	183,526	223,077
Cook	2654	9.0	2,426	2,949	569,903	692,720
Assistant Cook	2650	2.0	1,947	2,366	101,608	123,505
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
Holiday Pay (if applicable)	n/a	n/a				
Night / Shift Differential (if applicable)	n/a	n/a				
Overtime Pay (if applicable)	n/a	n/a				
Other Pay (if applicable)	n/a	n/a				
Total FTE		19.0				
Total Salary Costs-->					\$ 1,206,091	\$ 1,466,011
Total of Other Compensation-->					\$ 51,333	\$ 62,395

FRINGE BENEFITS			
Job Class	\$ Amount		
Benefits per FTE--Job Class #:	2,620	51378	
Benefits per FTE--Job Class #:	2,619	40303	
Benefits per FTE--Job Class #:	2,618	37941	
Benefits per FTE--Job Class #:	2,654	39749	
Benefits per FTE--Job Class #:	2,650	37134	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Benefits per FTE--Job Class #:	0	0	
Total Fringe Benefits		Low \$ 679,362	High \$ 758,423

ADDITIONAL CITY COSTS		
Insert all additional costs, with a description, that the City would incur if providing the service. May include capital costs, materials & supplies, uniforms, technology, as is comparable to the contract components.	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
Total Capital & Operating	\$ -	\$ -

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 1,936,785.13	\$ 2,286,829.45
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 1,215,571.76	\$ 1,218,321.40
ESTIMATED SAVINGS	\$ 721,213	\$ 1,068,508
% of Savings to City Cost	37%	47%

Comments/Assumptions:
 1. FY XXXX would be/was the first year these services are/were contracted out.
 2. Salary levels reflect proposed salary rates effective July 1, 2018. Costs are represented as annual 12 month costs.
 3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term
 4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
 <List any other comments or assumptions>