



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Molly Cohen
DATE: January 31, 2020
SUBJECT: Accept and Expend Resolution for Subject Grant
GRANT TITLE: Cities and Counties for Fine and Fee Justice

Attached please find the original* and one copy of each of the following:

- Proposed grant resolution; original* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Molly Cohen Phone: 415-554-4786

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).