



OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

October 2, 2018

Honorable Members
Rules Committee
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Board of Supervisors File No. 180800

Dear Honorable Members of the Rules Committee:

I write in response to Board of Supervisors File No. 180800 to express my concern about the impacts to the Office of Cannabis if it is tasked with implementing this ordinance as currently drafted and without additional funding.

The existing workload of the Office of Cannabis (OOC), referenced in [Article XXVI, Section 2A.420\(b\) of the Administrative Code](#), and further referenced in [Section 1601\(a\) of the San Francisco Police Code](#), is considerable. With a workload of over 260 permit applications, implementation and further development of the Equity Program, coordination of City enforcement activities, advocacy around state related matters, and community outreach, the continued and growing responsibilities of the Office of Cannabis have already left the three member staff with a workload that has stretched them thin.

As I work to address the current and temporary staffing needs in next year's budget submission, the establishment of a new Committee and extensive data collection and reporting requirements present yet another challenge to the success of this Office that was created only a little over a year ago.

I respectfully request that if the Board chooses to enact this ordinance, it does so with the funding necessary for additional Office of Cannabis staff to provide the requisite administrative and policy support for this committee. Absent this commitment of net new funding to the Office of Cannabis for this committee, I would ask the Board to delay consideration of this measure until it can be considered in the budget process.

Sincerely,

Naomi M. Kelly
City Administrator

Cc: The Honorable London N. Breed, Mayor
The Honorable Malia Cohen, President, San Francisco Board of Supervisors
Nicole Elliott, Director, Office of Cannabis
Kelly Kirkpatrick, Mayor's Budget Office
Harvey Rose, Budget and Legislative Analyst