

File No. 101317

Committee Item No. 1

Board Item No. 9

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee PUBLIC SAFETY

Date 11/1/10

Board of Supervisors Meeting

Date 11/09/10

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Form SFEC-126</u> |
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Completed by: Gail Johnson

Date 10/28/10

Completed by: [Signature]

Date 11/4/10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

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1 [Accept and Expend Grant - San Francisco Re-entry Center Program - \$750,000]

2 **Resolution authorizing the Department of the District Attorney of the City and County**
3 **of San Francisco to retroactively accept and expend a grant in the amount of \$750,000**
4 **through the United States Department of Justice, Bureau of Justice Assistance, for a**
5 **program entitled "San Francisco Re-entry Center" for the grant period of October 1,**
6 **2010, through March 31, 2012.**

7
8 WHEREAS, The City and County of San Francisco desires to create a certain project
9 designated the San Francisco Re-entry Center to be funded in part from funds made available
10 through the United States Department of Justice Bureau of Justice Assistance (hereafter
11 "BJA"); and

12 WHEREAS, The grant does not require an ASO amendment; and

13 WHEREAS, The Department proposes to maximize use of available grant funds on
14 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

15 RESOLVED, That the Board of Supervisors hereby authorizes the District Attorney of
16 the City and County of San Francisco to accept and expend funds from BJA for the purposes
17 of establishing a Re-entry Center; and be it

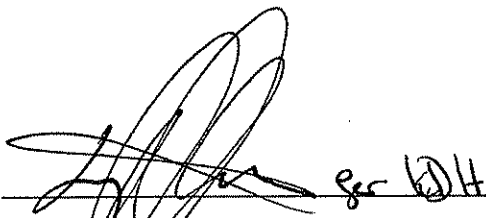
18 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
19 indirect costs in the grant budget; and be it

20 FURTHER RESOLVED, That the District Attorney is authorized to execute on behalf of
21 the City and County of San Francisco the necessary Grant Award Agreements for re-entry
22 program implementation and operation purposes, including any extensions, augmentations or
23 amendments thereof; and be it

1 FURTHER RESOLVED, That the District Attorney is authorized and empowered to
2 execute, deliver and perform, in the name of the City and County of San Francisco, all
3 applications, contracts, agreements, amendments and payment requests necessary for the
4 purpose of securing re-entry center grant funds and to implement and carry out the purposes
5 specified in the applicable grant application; and be it


6 FURTHER RESOLVED, That any liability arising out of the performance of the Grant
7 Award Agreement, including civil court actions for damages, shall be the responsibility of the
8 grant recipient and the authorizing agency; and that the grant recipient and the authorizing
9 agency will hold BJA harmless from any claims that may arise from the use of grant funds.


10
11
12 APPROVED:
Office of the District Attorney

13
14
15 
16 _____
17 Kamala D. Harris

18
19 APPROVED:
Office of the Controller

20 APPROVED:
Office of the Mayor

21
22 By: 
23 _____
24 Alan Parkhill
for Ben Rosenfield

25
By: 

Kate Howard
for Gavin Newsom

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sheila Arcelona, District Attorney's Office
DATE: 10/15/10
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: Federal Grant – Re-entry Center Project

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant narrative

Special Timeline Requirements:

*Please place on consent calendar for earliest possible committee!

Departmental representative to receive a copy of the adopted resolution:

Name: Sheila Arcelona Phone: 415-734-3018

Interoffice Mail Address: DAT, 850 Bryant Street, Ste. 322

Certified copy required Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco Re-entry Center

2. Department: District Attorney

3. Contact Person: Sheila Arcelona Telephone: 415-734-3018

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$750,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: US Department of Justice, Bureau of Justice Assistance

b. Grant Pass-Through Agency (if applicable): n/a

8. Proposed Grant Project Summary:

To provide funds to create a model transitional housing reentry facility for individuals returning to the San Francisco community from state and local incarceration.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: October 1, 2010

End-Date: March 31, 2012

10a. Amount budgeted for contractual services: \$700,793

b. Will contractual services be put out to bid? No, recipient is identified in proposal.

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? No - federal procurement guidelines preclude the use of preferences in competitive bids.

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? 10% indirect costs would have been \$75,000.

12. Any other significant grant requirements or comments:

****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

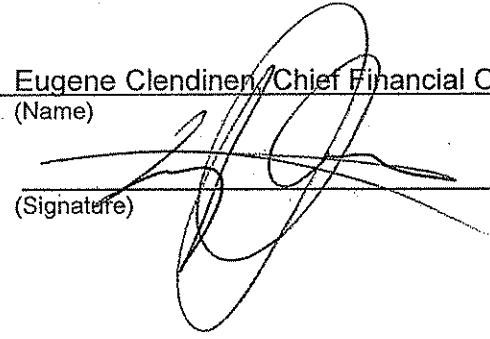
14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: Martha Knutzen *Martha Knutzen*
(Name)

Date Reviewed: 10/12/2010

Department Approval: Eugene Clendinen/Chief Financial Officer
(Name) (Title)

(Signature) 



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) San Francisco District Attorney's Office 850 Bryant Street 3rd Floor San Francisco, CA 94103-4600		4. AWARD NUMBER: 2010-DD-BX-0726	
		5. PROJECT PERIOD: FROM 10/01/2010 TO 03/31/2012 BUDGET PERIOD: FROM 10/01/2010 TO 03/31/2012	
1A. GRANTEE IRS/VENDOR NO. 946003417		6. AWARD DATE 09/07/2010	7. ACTION Initial
3. PROJECT TITLE San Francisco Reentry Program		8. SUPPLEMENT NUMBER 00	9. PREVIOUS AWARD AMOUNT \$ 0
		10. AMOUNT OF THIS AWARD \$ 750,000	11. TOTAL AWARD \$ 750,000
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Department of Justice Appropriations Act, 2010 (Pub. L. No. 111-117)			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laurie Robinson Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Kamala Harris District Attorney	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B D1 80 00 00 750000		21. JD1UGT3137	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

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PROJECT NUMBER 2010-DD-BX-0726

AWARD DATE 09/07/2010

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
SHEET
Grant

PAGE 3 OF 4

PROJECT NUMBER 2010-DD-BX-0726

AWARD DATE 09/07/2010

SPECIAL CONDITIONS

8. In accordance with applicable law, the recipient shall not use these funds for any of the following purposes:
 1. land acquisition;
 2. construction projects; or
 3. security enhancements or security equipment to non-governmental entities that do not engage in law enforcement, law enforcement support, criminal or juvenile justice, or delinquency prevention.
9. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
10. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
11. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.
12. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
13. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
14. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2010-DD-BX-0726 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the SMART Office, and the Office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United States Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.
15. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

Kroft



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

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PROJECT NUMBER 2010-DD-BX-0726

AWARD DATE 09/07/2010

SPECIAL CONDITIONS

16. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
17. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

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Budget Detail Worksheet

A. Personnel **\$95,077**

Name	Computation	Cost
Directing Attorney Of Reentry	\$6,022 x 26.1 pay periods/yr x 2.5 years x 0.1 FTE	\$39,293

B. Fringe Benefits **\$12,888**

Name	Computation (Rate)	Cost
Directing Attorney Of Reentry	\$39,293 x 25.23%	\$9,914

C. Travel **\$0**

Purpose	Location	Item	Computation	Cost
None requested.				

D. Equipment **\$0**

Item	Computation	Cost
None requested.		

E. Supplies **\$0**

Supply Item	Computation	Cost
None requested.		

F. Construction **\$0**

Description	Computation	Cost
None requested.		

G. Consultants/Contracts \$700,793

<i>Contracts</i> Item	Cost
Delancey Street Foundation – Program Operation x 2.5 years	\$700,793

H. Other \$0

Description	Computation	Cost
None requested.		

Total Direct Costs \$750,000

I. Indirect Costs

None requested.

Budget Summary Page

A. Personnel/Salary Costs	<u>\$39,293</u>
B. Fringe Benefits	<u>\$9,914</u>
C. Travel	<u>\$0</u>
D. Equipment	<u>\$0</u>
E. Supplies	<u>\$0</u>
F. Construction	Unallowable
G. Consultants/Contracts	<u>\$700,793</u>
H. Other	<u>\$0</u>
I. Indirect Costs	<u>\$0</u>
TOTAL PROJECT COSTS	<u>\$750,000</u>
Federal Request	<u>\$750,000</u>
Applicant Funds, if any, to be applied to this project	<u>\$0</u>

Budget Narrative:

A. Personnel

The San Francisco District Attorney's Directing Attorney of Reentry (classification: 8177 step 14) will dedicate .1 FTE to program development and implementation activities, which are core to the proposed project. This position will work closely with Delancey Street's Project Manager to develop the program model, conduct outreach and develop a participant referral protocol with criminal justice system members, develop and implement a program evaluation plan, and develop a replication primer for other sites or providers interested in starting a Reentry Center.

B. Fringe Benefits

Fringe benefits include Social Security, Medicare, Flex Benefits, Health Insurance, Dependent Coverage, Long Term Disability, Retirement, Unemployment Insurance and Dental Insurance. The breakdown is as follows:

Social Security	\$6,621 (fixed cost for salaries above \$106,800)
Medicare	1.45%
Flex Benefits	\$2,700
Health Insurance	\$5,478.13
Dependent Coverage	\$3,866.65
Long Term Disability	0.54%
Retirement	9.49%
Unemployment Insurance	0.20%
Dental Insurance	\$1,283.64

C. Travel

None requested.

D. Equipment

None requested.

E. Supplies

None requested.

F. Construction

None requested.

G. Consultants/Contracts

Grant funds will enable the District Attorney's Office to provide a grant to the Delancey Street Foundation to fund project implementation and program operations at the Reentry Center for a period of 30 months. While the budget will be negotiated fully after the grant is awarded, we anticipate the breakdown of costs as follows:

0.5 FTE Program Manager	\$80,000/yr x 2.5	\$100,000
3.5 FTE Program Staff	\$40,000/yr x 2.5	\$350,000
Furnishings/initial supplies		\$30,000
Food	\$50,000/yr x 2.5	\$125,000
Program supplies	\$10,317/yr x 2.5	\$25,793
Agency overhead	10% of grant	\$70,000
TOTAL 2.5 YEARS		\$700,793

The grant to Delancey Street Foundation will be conducted in accordance with the City and County of San Francisco's procurement policies.

H. Other

None requested.

I. Indirect Costs

None requested.

PROGRAM NARRATIVE (25 page limit)

PROJECT ABSTRACT (1 page limit)

The proposed project seeks to improve the functioning of the criminal justice system in San Francisco by enhancing local corrections and offender reentry. The San Francisco District Attorney's Office and the Delancey Street Foundation – the country's leading residential self-help organization for former substance abusers, ex-convicts, homeless and others – will partner to create the Reentry Center, a transitional housing and intensive reentry program that will empower offenders to exit the cycle of crime. The proposed program will be adapted from Delancey Street's program model and will serve offenders who are returning to the community from state and local custody as well as those who have violated the terms of their probation and are facing probation revocation and incarceration.

The project aims to reduce crime committed by returning offenders and keep them from becoming repeat offenders; reduce criminal justice system costs caused by repeat offenders; get returning offenders to become positive, contributing, and gainfully employed members of their families and communities; and change perceptions about the success of returning offenders for themselves; within their peer groups and communities; and within the larger community. Specifically, the project will provide 15 new transitional housing beds for returning offenders and parole/probation violators; adapt Delancey Street's proven program model to the Reentry Center; successfully transition 35 offenders into the community from the Reentry Center in a 24-month period; establish a formal referral protocol with state and local custodial agencies, Adult Probation Department and Superior Court; create and evaluation plan for the Reentry Center; and create a replication primer for other providers/jurisdictions.

Statement of the Problem

Community to be Served: The jurisdiction covered by this proposal is the City and County of San Francisco in the State of California. California probationers and parolees fail on probation/parole at a high rate, compromising public safety and increasing criminal justice costs at both the county and state levels. As of May 12, 2010, in California, there were 168,249 prisoners in California Department of Corrections and Rehabilitation (CDCR) facilities, and 108,504 on State parole. Like the rest of the state, San Francisco has a large and growing population of probationers. As of May 2010, the San Francisco Adult Probation Department (SFAPD) was responsible for supervising 6,707 probationers.¹ In 2009, there were 2,281 admissions to State prison from San Francisco and 2,304 releases.²

Recidivism Rate: The overall recidivism rate in California for first-time releases from prison within the first 3 years post-release is 60%. San Francisco County's 3-year recidivism rate is significantly higher at 77%. This suggests that offenders in San Francisco have more barriers to successful reentry into the community than those in other California counties. About 40% of inmates entering San Francisco County jails have previous arrests in San Francisco.³

Demographics: Persons who are incarcerated in the San Francisco County Jail have a unique demographic profile, with a disproportionately high percentage of African Americans in custody. In April 2008, the San Francisco jail population was 58% African American, 15% Latino/Hispanic, 18% Caucasian, 4% Asian or Pacific Islander and 4% other races. According to the Bureau of Justice Statistics (BJS) 2008 Report, by contrast, the national probation population

¹ San Francisco County Probation Department CTAG Information System.

² California Department of Corrections and Rehabilitation, Offender Information Services Branch, Office of Research.

³ Civil Grand Jury for the City and County of San Francisco (2006). *San Francisco Jails: An Investigative Visit*, p. 12.

in 2008 was 29% African-American, 13% Latino/Hispanic, 55% Caucasian and 3% other races.⁴ As of December 31, 2008 California's prison population was 29% African-American; 39% Latino/Hispanic, 26% Caucasian and 5.9% other.⁵ Consistent with state and national statistics, the San Francisco jail population is 87% male and 13% female.⁶

Community Impact: When offenders' criminogenic and community functioning factors are not addressed, the offender, his/her family and the community are impacted in multiple negative ways. The offender himself may fall deeper into cycles of crime, substance abuse and poverty. Family relationships and finances are strained, and children are lost to the foster care system. The financial costs to the community are extensive as well. Substance abuse costs the City of San Francisco an estimated \$1.7 billion per year, including injury and illness, crime and violence, loss of earnings and family disintegration.⁷ Property crimes result in costs to our residents. There are also costs to the community when probationers are returned to jail or prison. The San Francisco Sheriff estimates that it costs \$120 per day to keep a prisoner in jail, for an annual cost of \$43,000 per person per year. In March 2008 the San Francisco Sheriff's Department requested \$6.8 million in supplemental City funding for the jail system, in order to pay for costs associated with jail overcrowding resulting from the exploding jail population. In 2008/09, the cost of housing an inmate in California State prison for one year was \$51,114. The California prison system is currently under numerous court orders related to overcrowded conditions and failure to meet constitutional levels of healthcare treatment and other services.

⁴ Glaze, L. E. & Bonczar, T. P. (2007). *Probation and Parole in the United States*, 2006. U.S. Department of Justice, Bureau of Justice Statistics, pp.1-2.

⁵ *California Prison and Parolee Report*. Jail Population Data, March 2008, California Department of Corrections and Rehabilitation, San Francisco Sheriff's Department .

⁶ *Ibid.*, Jail Population Data, April 2008.

⁷ Katz, Mitchell MD (2001). *State of the City Public Health Address*. San Francisco Department of Public Health.

Barriers to Reentry: Those returning to San Francisco from a period of incarceration face a variety of obstacles to successful community reintegration. Although the city hosts a rich array of agencies offering social services, there is fierce competition for these resources as San Francisco has one of the highest costs of living in the nation and is a metropolitan area disproportionately impacted by homelessness and poverty. A March 2008 reentry needs assessment used need indicators, previous research and demographic information to assess the highest service needs among the parole and probation populations in San Francisco.⁸ The results are summarized briefly below.

1. *Housing:* A 2008 reentry needs assessment showed that more than 1,000 of San Francisco's parole population needs housing placement, emergency funding for housing, or placement in a residential treatment facility, and another nearly 700 parolees need assistance to gain income so that they can afford the housing available to them. This number does not include the large number of county probationers also requiring these services. San Francisco's current inventory of transitional housing beds is far below the numbers required to support reentering individuals; moreover, almost half of the available beds are for women, despite the fact that women only comprise 13% of the reentering population. Moreover, many of the transitional housing options for formerly incarcerated individuals are unsafe, unsupervised, and located in the neighborhoods with the highest levels of crime and substance abuse. The California Department of Corrections and Rehabilitation estimates that as much of 30% of reentering individuals are homeless in California cities. Given San Francisco's relatively high cost of living, the percentage in our city is estimated to be considerably higher.

⁸ Allen, J. E. (2008). *Assessing Need for Reentry Services Among Probationers & Parolees in San Francisco*. Safe Communities Reentry Council & San Francisco Reentry Council, p. 30.

2. *Education and Employment*: The assessment shows that nearly 90% of parolees in SF need access to job placement, skills training, basic education programs, and/or income supports. An assessment of San Francisco county jail inmates found that over 50% are functionally illiterate.⁹

3. *Mental, Behavioral, & Emotional Health*: The reentry needs assessment showed that 27.5% of parolees and probationers living in San Francisco need mental health treatment.

4. *Substance Abuse Treatment*: The 2008 needs assessment estimated that 1,400 parolees in San Francisco have a high need for substance abuse treatment.

Previous/current attempts to address the problem. In the past decade, leaders in San Francisco have taken a number of steps to address the challenge of reentry in our city. District Attorney Kamala D. Harris has taken an active role in reentry planning – a role that is historically unusual for a prosecutor. District Attorney Harris launched the Back on Track Initiative, which provides young adults charged with a first-time felony drug sales case with an opportunity to gain sustainable employment and permanently exit the criminal justice system.¹⁰ In 2003, District Attorney Harris convened the San Francisco Reentry Council, a consortium of public and private leaders from the criminal justice, social service and business/labor communities to develop coordinated approaches to supporting and supervising reentering individuals. During this time, our Public Defender and other elected individuals also became engaged in coordinated reentry efforts. In 2008 the San Francisco Board of Supervisors created the official Reentry Council of the City and County of San Francisco, co-chaired by the District Attorney, Sheriff, Mayor and Public Defender. Our Sheriff has collaborated with community-

⁹ San Francisco Sheriff's Department.

¹⁰ In 2009 Back on Track was highlighted by the U.S. Department of Justice. See <http://www.ojp.usdoj.gov/BJA/pubs/BackonTrackFS/index.html>

based providers to bring innovative programs into San Francisco jails and provide case management and supportive services to reentering individuals, including a charter high school specifically created for incarcerated and reentering adults. Relevant city agencies and community service providers have created collaborative courts focused on substance abusers and behavioral health. Our new Chief Probation Officer has an extensive history of working on reentry projects in the California Department of Corrections and Rehabilitation (CDCR) and is already working to coordinate local and statewide reentry efforts and bring evidence-based practices to San Francisco's Adult Probation Department (SFAPD), including the transition from a primarily paper-based supervision model to a community corrections supervision model. The community supervision model emphasizes field-based probation compliance checks, cooperation with community groups, and addressing the underlying needs of probationers that lead to criminal behavior. In addition, SFAPD is currently in the process of implementing an Evidence Based Supervision and Treatment model for over 1,400 of its 18-25 year old probationers.

Moreover, for almost 40 years Delancey Street has provided services through its innovative model, described in detail below (see pages 10-13). While Delancey Street's San Francisco facility can serve up to 500 individuals, the program operates at capacity.

In 2007, the District Attorney, Sheriff and Delancey Street Foundation joined forces with CDCR to create a secure reentry facility model in which state prisoners would spend their last six to 12 months in local custody in a Delancey-operated dedicated jail pod, receiving intensive services, followed by supervised and supported reentry into the community. While the program was delayed due to the current economic crisis, this work set the stage for the current proposal.

All of these efforts collectively set the stage for a new era of opportunity in SF: to get "smarter" about reentry so that we can improve the lives of these individuals and their families –

and the safety of our communities. Ensuring adequate and appropriate resources for these individuals is a critical piece of our strategy.

Goals, Objectives & Performance Measures

The proposed project has one specific goal:

- To provide transitional housing and intensive reentry services that empower offenders to exit the cycle of crime.

By providing transitional housing and intensive reentry services to ex-offenders in San Francisco, the project aims to:

- Reduce crime committed by returning offenders and keep them from becoming repeat offenders.
- Reduce criminal justice system costs caused by repeat offenders.
- Get returning offenders to become positive, contributing, and gainfully employed members of their families and communities.
- Change perceptions about the success of returning offenders for themselves; within their peer groups and communities; and within the larger community.

The following six objectives are directly aligned with our project goal:

- Provide 15 new transitional housing beds (Reentry Center) for returning offenders and parole/probation violators.
- Adapt the Delancey Street Foundation program model to the Reentry Center.
- Successfully transition 35 offenders into the community from the Reentry Center in a 24-month period.
- Establish a formal referral protocol with state and local custodial agencies, Adult Probation Department and Superior Court.

- Create evaluation plan for the Reentry Center.
- Create a replication primer for other providers/jurisdictions

As required per the Government Performance and Results Act, Pub. L. 103-62, the San Francisco District Attorney's Office will collect and provide the following data in support of performance measures:

Required Performance Measure:	Specific Tasks to be Measured:
<p>Number of tasks that were completed during the reporting period that are directly linked to this grant.</p> <p>Number of total tasks (complete or incomplete) that are directly linked to this grant.</p>	<ul style="list-style-type: none"> • Secure site. • Create staff plan for Reentry Center. • Create daily/weekly program schedule for Reentry Center. • Train staff. • Establish a formal referral protocol for state/local law enforcement and courts. • Create a replication primer for other providers/jurisdictions • Establish data collection system
<p>Number of tasks completed during the reporting period that build agency capacity and are directly linked to this grant.</p>	<ul style="list-style-type: none"> • Provide 15 new transitional housing beds. • Establish a formal referral protocol for state/local law enforcement and courts.

Project Design

The San Francisco District Attorney's Office and Delancey Street Foundation seek the requested funds in order to develop the Reentry Center, a new transitional housing program for reentering individuals in San Francisco.

The *target population* for this project will be parolees and San Francisco probationers who are either (1) reentering from a period of incarceration; or (2) at risk of incarceration due to violation of the terms of their parole/probation. Due to the intimate nature and size of the facility it will only house men.

The new Reentry Center will join the best practices of the Delancey Street Foundation model – refined through almost forty years of operation – with formalized partnerships with the local and state law enforcement to provide much-needed housing to reentering individuals and a “smart” approach to successful reentry.

The Delancey Street model: Delancey Street is the country's leading residential self-help organization for former substance abusers, ex-convicts, homeless and others who have hit bottom. Started in 1971 with 4 people in a San Francisco apartment, Delancey Street has served many thousands of residents, in 5 locations throughout the United States. Dr. Karl Menninger called Delancey Street “the best and most successful rehabilitation program I have studied in the world” and the program is regularly visited by service providers and officials from across the county and around the world seeking to replicate the Delancey model for their own communities. In 2006-2007, Delancey Street President Mimi Silbert was a member of the California Department of Corrections and Rehabilitation's Expert Panel on evidence-based reentry and rehabilitation strategies.

The average program resident at Delancey Street has been a hard-core drug addict for sixteen years, abusing alcohol and multiple drugs and has dropped out of school at the 7th grade and has been incarcerated several times. Many have been gang members; most have been trapped in poverty for several generations. Delancey Street's model is based on several fundamental principles:

1. *The fundamental belief that people can change.* Delancey Street is designed based on the believe that when we make a mistake we need to admit it and then not run from it, but stay and work to fix the mistake. And though no one can undo the past, we can balance the scales by doing good deeds and earning back our own self-respect, decency, and a legitimate place in mainstream society. People can learn to live drug free, crime free lives of purpose and integrity.

2. *The residents run the program.* Delancey Street functions as an *extended family, a community* in which every member helps the others with no staff of experts, no "program approach". Everyone is both a giver and a receiver. Residents run every aspect of the program, from fiscal and programmatic administration to facility management to mentoring and teaching interpersonal skills. Residents operate business enterprises that earn revenue to supports all program costs. In this way, the "problem" becomes the "solution".

3. *Each One Teach One.* As each resident learns a new skill – whether it be physical (e.g. construction, culinary arts), administrative (finance and correspondence) or interpersonal (customer service, group facilitation) – he or she is responsible for teaching that skill to newer residents. For example, a member of a maintenance crew becomes a crew chief, teaching his skills to those residents who have just joined the team. The best way to learn is to teach; and helping others is an important way to earn self-reliance. Person A helps person B and person A gets better. The reward for good work is more work – and more responsibility.

4. *Educational model.* In contrast to a medical model or a therapeutic model, Delancey has developed an educational model to solve social problems. Residents learn to find and develop their strengths rather than only focusing on their problems. Rather than solving one issue at a time (e.g., drugs or job skills) Delancey's model recognizes that all aspects of a person's life interact, and all people must interact legitimately and successfully with others to make their lives work. Delancey Street is therefore a *total learning center* in which residents learn (and teach) academics, vocational skills, and personal, interpersonal, practical and social survival skills. From the time they awake in the early morning until they go to bed at night, from their family-style breakfast through their last group or mentoring session, residents are immersed in the active transformation of their lives.

5. Delancey Street is *value-based* in a strong traditional family value system stressing the work ethic, mutual restitution, personal and social accountability and responsibility, decency, integrity and caring for others in a *pro bono publico* approach.

The minimum stay at Delancey Street is 2 years while the average resident remains for almost 4 years – drug, alcohol and crime-free. During their time at Delancey Street, residents receive a high school equivalency degree (GED) and are trained in 3 different marketable skills. Beyond academic and vocational training, residents learn important values, and the social and interpersonal skills that allow them to live successfully in the mainstream of society.

Any act of violence, or threat of violence, is cause for immediate removal from Delancey Street. Former gang members, who have sworn to kill each other, live and work together peacefully starting in dorm-rooms and moving up into their own apartments. Residents learn to work together promoting non-violence through “each-one-teach-one”.

When ready to graduate from Delancey Street, residents get a job and live in and work

out for several months, saving their money in our Delancey-managed credit union, and paying rent until they can move on to continue their new lives in the mainstream of society.

Adaptation of the Delancey Model: Through its 39-year history, Delancey Street Foundation has adapted its model to develop new programs and projects that are grounded in its core principles, including a custody-based program in San Mateo County Jail and a charter high school for high-risk youths. In the proposed project, Delancey Street will again look to these core principles to create a small transitional housing program. The proposed Reentry Center will operate as an extended family in which all residents actively work to care for their house and for each other in a culture of “each one teach one”. While residents may be off-site for employment or other commitments, their time on-site will be filled with responsibilities and active engagement with their fellow residents, including academic and vocational skill building, life skills, reentry planning and family reunification. Participants who do not have a high school diploma or GED will work toward completion of their high school education.

In order to replicate Delancey Street’s values and culture, the Reentry Center will be operated by Delancey Street residents and graduates who have demonstrated success in their own lives. Any current residents who work at the Reentry Center will be carefully screened to ensure that they are far enough along their own path of transformation that they are ready to take on this new challenge. Delancey Street has implemented this procedure in all of its replication and pilot projects.

During the first five months of the grant period, project activities will focus on identifying and securing a program site, adapting the Delancey Street model to the new program, developing a staffing plan, training the prospective staff, and establishing a participant referral

process. We anticipate that the program will open its doors and begin serving participants at the end of month five.

Identification of Prospective Residents: Delancey Street and District Attorney project team members will work directly with local jails and prisons in the region to identify individuals who are scheduled to be released back to San Francisco. We have established relationships with the San Francisco Sheriff's Department and prison wardens in the Bay Area and have begun to engage them for this project. We will also work with our neighboring Alameda County jail, which contracts with the CDCR to house parole violators. Likewise, we will establish a formal protocol with our Adult Probation Department, Parole, and the San Francisco Superior Court to identify individuals who are violating their supervision orders and are facing parole revocation. Prospective candidates will range in age, and will include some individuals ages 18-25 who are part of the Adult Probation Department's innovative new 18-25 dedicated probation supervision unit. Consistent with the Delancey model, Reentry Center staff will interview all prospective candidates in order to identify appropriate residents. The project team will work with CDCR and the San Francisco Sheriff's Department to secure the necessary clearance from all participating facilities.

Leveraged resources: Due to its unique position as a large social enterprise, Delancey Street comes to this partnership with significant resources that will enable us to start the Reentry Center. Specifically, Delancey Street has committed to purchase a building in San Francisco that will be customized to the program purpose.

Other grants serving the target population: While there are a number of foundation- and locally-funded services for the target population in San Francisco, there are two recent grants that are especially of note. First, the California Emergency Management Administration

(CALEMA) and Administrative Office of the Courts (AOC) has just awarded San Francisco Superior Court a grant to create a *Reentry Court* for parolees who are violating the terms of their probation. The reentry court is expected to pilot in the fall of 2010. While the grant does include some funding for supportive services for participants, it does not provide sufficient funding to ensure that they are housed. We anticipate that some referrals to the proposed Reentry Center will come from this new court. In addition, San Francisco's Adult Probation Department has submitted a proposal in response to the US Department of Justice Second Chance Act Reentry Court solicitation to create a reentry court for San Francisco probationers. If funded, this court will also require access to transitional housing and will be a referral source for the proposed program.

Sustainability beyond federal award period: At the end of the grant period we plan to sustain program operations using several resources. First and most notably, because Delancey Street will purchase a building outright for the project and residents will be responsible for ongoing maintenance, facility costs will be minimal. Second, California has recently enacted legislation designed to channel state funding to local jurisdictions that successfully reduce their probation violations. Specifically, SB 678, enacted into law in October 2009, authorizes each California county to establish a Community Corrections Performance Incentives Fund (CCPIF) and authorizes the state to annually allocate money to these local funds to be used for specified purposes relating to improving local probation supervision practices and capacities. On an annual basis, each county will receive funds calculated based on costs avoided by CDCR because of a reduction in the percentage of adult probationers sent to prison for a probation failure, at an estimated average of \$14,000 per probationer. A local council chaired by the Chief Probation Officer and including the District Attorney and other public representatives will oversee the

disbursement of these funds. We anticipate that the proposed Reentry Center will be a priority for these funds. The District Attorney's Office will also work with the Mayor's Office and San Francisco Board of Supervisors to secure local funds to support – and possibly expand the program.

Management and Organizational Capacity

Organizational structure, management and staffing: The proposed Reentry Center will be a collaboration of the San Francisco District Attorney's Office and Delancey Street Foundation.

Within the *District Attorney's Office*, this project is part of the Policy/Program Unit, which is overseen by the Chief of Policy, who is a member of the District Attorney's Executive Team. Within the Unit, the Directing Attorney of Reentry will be responsible for oversight of the programmatic aspects of this grant. Fiscal management of the project will be provided by the office's Finance Division Manager, who reports directly to the Chief Executive Officer, who reports directly to the District Attorney and is a member of the Executive Team.

The *Delancey Street Foundation's* project team will be led by its President/Chief Executive Officer. Day to day project management will be provided by the Project Manager of Delancey's replication efforts, who reports directly to the President. The program will be staffed by long-term Delancey Street residents who have assumed significant leadership roles in Delancey's operations, as well as graduates who have continued to work in the field and have demonstrated success in transforming their own lives and becoming positive, contributing members of the community. Delancey Street's President and Project Manager will develop a staffing organizational chart and job descriptions for the program during the first four months of the grant period.

Throughout the project, District Attorney Kamala D. Harris and Delancey President Dr. Mimi Silbert will communicate directly about the program's mission, vision and model. Their respective staff – the District Attorney's Directing Attorney of Reentry and Delancey's Project Manager – will communicate regularly regarding day-to-day implementation efforts and will work together to collect data for performance measures.. The Delancey Project Manager will supervise staff assigned to the program. The District Attorney's Directing Attorney of Reentry will be responsible for providing progress reports to the Department of Justice.

Experience and capability to implement the project: San Francisco District Attorney's Office has extensive experience implementing and directing collaborative projects in all divisions, from prosecution and investigation to victim services to innovative reentry programs. Our office also has extensive experience successfully managing federal, state, and private grants, including fiscal management, program oversight and data collection and reporting. The office has also successfully worked to train other jurisdictions interested in its model programs, such as our Back on Track Initiative, which has been identified as a model program by the National District Attorneys Association and replicated in other jurisdictions, such as Atlanta and Dallas, and our First Offender Prostitution Program, which was evaluated by the Department of Justice and has become a national model.

The District Attorney staff members who will directly oversee the proposed project have extensive experience implementing similar projects. Our Project Director will be *Katherine Miller, Directing Attorney of Reentry*. Ms. Miller previously consulted with Delancey Street Foundation to reform San Francisco's juvenile justice system, spent five years working at the San Francisco Mayor's Office of Criminal Justice to implement and monitor juvenile justice

programs and to manage federal and state grants, including from DOJ, and spent two years working at Goodwill Industries as the Director of Strategic Planning and Acting Director of Criminal Justice and Reentry, where she helped to develop Goodwill's strategy for serving former offenders and other individuals with barriers to employment. Fiscal accountability will be provided by *Sheila Arcelona, the District Attorney's Finance Division Manager*, who has worked for San Francisco city agencies for over a decade and has extensive experience managing federal grants and City contracts specifically related to criminal and juvenile justice for the District Attorney's Office, Sheriff's Department and Juvenile Probation Department.

Delancey Street Foundation's success in developing innovative programs in the field – literally from the ground up – is unparalleled. For almost forty years, Delancey Street has provided residents with academic, vocational, and social skills, and the discipline, values, and attitudes they need to live in society legitimately and successfully at no cost to the client or tax payer. There are currently over 14,000 successful graduates. In 1996, Delancey formed a new division called Delancey CIRCLE (Coalition to Implement Revitalized Communities, Lives, Education and Economies) through which Delancey collaborates with numerous public and private agencies to adapt the Delancey model. Under this division, Delancey has developed and run a program in a jail, "Choices", based on Delancey principles; replicated in other countries (Singapore and the United Kingdom); collaborated with the California Department of Corrections to design and implement a pilot program for parolees (Bay Area Services Network, or BASN); collaborated with the Eisenhower Foundation for several replications in the United States; collaborated with the Federal Bureau of Prisons, INS and National Institute of Corrections to develop prison and parole programs for the Mariel Cubans; and finally, developed and run for 10 years a charter public high school for at-risk youths, Life Learning Academy,

which was named as California Charter School of the Year this past spring and has been visited by educators from across the country and around the world to learn about its model.

Mimi Silbert founded Delancey Street Foundation in 1971 and serves as its President, Chairman of the Board, and CEO. She oversees all aspects of the program, from daily operations through replication projects through long term strategic planning and vision. Although Delancey Street is her primary work, Silbert is also a recognized national expert in criminal justice. She currently serves as a member of the California Board of Corrections (“Corrections Standards Authority”) and served on CDCR’s Expert Panel on evidence-based rehabilitation and reentry. As a criminal justice planner and evaluator, Silbert has directed the evaluation of over 100 projects through such agencies as the National Institute of Mental Health, the National Institute of Corrections, and the John D. Rockefeller Foundation. She has designed adult and juvenile corrections master plans for numerous cities and states, evaluated the prison system for California Department of Corrections, and designed and conducted the largest study in the country on Prostitution and Sexual Assault, considered a breakthrough at the time, and a field in which she has published extensively. She wrote, designed, and implemented a revamp of San Francisco’s juvenile justice system which independent evaluators called “phenomenally successful”. In her 40 years as a trainer, Dr. Silbert has designed curricula and provided training to over 50 police, sheriff and probation departments.

Carol Kizziah, Manager of Delancey CIRCLE, has extensive experience replicating the Delancey model and building coalitions with private and public agencies. Kizziah, a founding partner of a criminal justice consulting firm, has been doing consulting projects with Dr. Silbert and Delancey Street since the early 70’s. As the manager of the Delancey CIRCLE, Kizziah has supervised the California Department of Corrections BASN project, coordinated the Mariel

Cuban project with the Federal Bureau of Prisons and the other federal agencies involved, was the key implementer of the Juvenile Justice Action Plan, managing the Community Assessment and Referral Center, is the Dean of the Life Learning Academy, and the Project Director of the partnership with Eisenhower.

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, SF Board of Supervisors	City elective office(s) held: Members, SF Board of Supervisors
Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Delancey Street Foundation	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
# 1 and 2 See attached	
#3 There is no ownership	
#4 No subcontractor's listed	
#5 No political committee sponsored or controlled by contractor	
Contractor address: 600 Embarcadero, San Francisco, CA 94107	
Date that contract was approved: <i>pending</i>	Amount of contract: \$700,793
Describe the nature of the contract that was approved: Develop Re-entry Center based upon Delancey model	
Comments:	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves San Francisco Board of Supervisors

Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer:	Contact telephone number:
Address:	E-mail:

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

DELANCEY STREET FOUNDATION
BOARD OF DIRECTORS
2010

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