

File No. 121132

Committee Item No. 1

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date 12/05/2012

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER** (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young

Date November 30, 2012

Completed by: Victor Young

Date \_\_\_\_\_

1 [Accept and Expend Grant - San Francisco Parks Alliance - \$870,355]

2  
3 **Resolution authorizing the Recreation and Park Department to accept and expend a**  
4 **grant of \$870,355 from the San Francisco Parks Alliance for the design and**  
5 **construction of a playground in Sue Bierman Park.**

6  
7 WHEREAS, Sue Bierman Park is situated along the Embarcadero, covering two city  
8 blocks, bounded by the Embarcadero, Washington Street, Clay Street and Davis Street,  
9 bisected by Drumm Street; and

10 WHEREAS, In 2004, the Recreation and Park Department led a Master Planning  
11 process for Sue Bierman Park. The community process resulted in a two-phased master  
12 plan. Construction of the first phase, which included new pathways, plantings, irrigation, new  
13 trees, and artful boulders is complete. The community discussed the inclusion of a  
14 playground as part of planning process, but at that time, a relatively new ordinance prohibited  
15 structures, including playgrounds, in Sue Bierman Park; and

16 WHEREAS, In October of 2011 Supervisor David Chiu introduced legislation amending  
17 the ordinance to authorize the construction of playground structures on portions of Sue  
18 Bierman Park, which the Board of Supervisors' passed on December 6, 2011 and approved  
19 by the Mayor on December 7, 2011, Enactment No. 236-11; and

20 WHEREAS, The Friends of the Waterfront Playground engaged ROMA Design, the  
21 design firm who developed the Park's 2004 Master Plan, in collaboration with Adhamina  
22 Rodriguez, to develop the conceptual design of the playground; and

23 WHEREAS, At a community meeting held on January 24, 2012, The Friends of  
24 Waterfront Playground and the Recreation and Park Department presented a conceptual site  
25 plan for the design and construction of a playground in Sue Bierman Park; and

1           WHEREAS, On March 15, 2012, the Recreation and Park Commission approved the  
2 conceptual plan, Resolution No. 1203-004; and

3           WHEREAS, The San Francisco Parks Alliance, acting as the fiscal agent for the  
4 Friends of Waterfront Playground, is prepared to make two grants to the City towards the  
5 design and construction of a playground in Sue Bierman Park; and

6           WHEREAS, The breakdown of the grants are: a Grant to the Recreation and Parks  
7 Department to be used to pay for the services of one Recreation and Park Department Project  
8 Manager to coordinate the design and construction approvals process valued at \$37,500; a  
9 Grant-in-Place of a playground valued at approximately \$832,855; and

10           WHEREAS, on May 17, 2012, the Recreation and Park Department Commission  
11 recommended to the Board of Supervisors to accept and expend the Grant as Resolution No.  
12 1205-016; and

13           WHEREAS, The Department proposes to maximize use of available grant funds on  
14 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

15           RESOLVED, That the Board of Supervisors approves the Grant and authorizes the  
16 Recreation and Park Department General Manager to accept and expend the Grant, and to  
17 perform all acts required of the City there under; and, be it

18           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
19 indirect costs in the grant budget; and be it

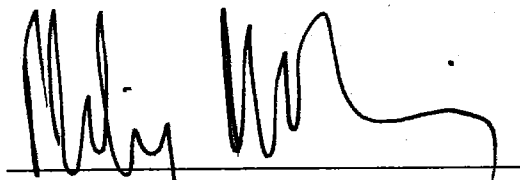
20           FURTHER RESOLVED, That all actions heretofore taken by the officers of the City  
21 with respect to the Grant are hereby approved, confirmed and ratified; and, be it

22           FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and  
23 Park General Manager to enter into any modifications to the Grant that the Recreation and  
24 Park General Manager determines, in consultation with the City Attorney, are in the best  
25 interests of the City and do not materially increase the obligations or liabilities of the City, are

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in compliance with all applicable laws, including the City's Charter.

Recommended:



General Manager, Recreation and Park Department

Approved:



Mayor

Approved:



Controller



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Philip A. Ginsburg, General Manager  
Recreation and Park Department

**DATE:** September 27, 2012

**SUBJECT:** Accept and Expend Grant Resolution for the Waterfront Playground  
at Sue Bierman Park

**GRANT TITLE:** Waterfront Playground at Sue Bierman Park San Francisco Parks  
Alliance Grant

---

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant Information form, including disability check list
- Project Budget with various grant and gift allocations
- Grant award letters from funding agency
- Other: Recreation and Park Commission Resolution No.1205-016

Special Timeline Requirements: We would like legislation introduced in October. The award will be used to create a new, unique and special playground for children of all ages in Sue Bierman Park.

Departmental representative to receive copy of the adopted resolution:

Name: Abigail Maher Phone: 831-2790

Interoffice Mail Address: [Abigail.maher@sfgov.org](mailto:Abigail.maher@sfgov.org)

Certified copy required: Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: The Waterfront Playground at Sue Bierman Park
2. Department: The Recreation and Park Department
3. Contact Person: Abigail Maher Telephone: 831-2790
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$870,355.00
- 6a. Matching Funds Required: \$  
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: San Francisco Parks Alliance  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: The San Francisco Parks Alliance gift supports the cost of the Rec Park Project Manager fee and a new playground in Sue Bierman Park.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: May 2012 End-Date: May 2013
- 10a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? No  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? \$  
b2. How was the amount calculated?  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): Not allowed by granting agency.

c2. If no indirect costs are included, what would have been the indirect costs? Force account labor overhead.

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)       | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s)  | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

*CSF Mayor's Office on Disability has reviewed construction documents for compliance with ADA requirements.*

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

*Paulina Aronica*

(Name)

*Recreation and Park Department ADA Coordinator for Physical Access to Facilities*

(Title)

Date Reviewed: 9/18/12

*[Signature]*  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

*Philip A. Ginsburg*

(Name)

*Recreation and Park Department General Manager*

(Title)

Date Reviewed: 9/27/2012

*[Signature]*  
(Signature Required)

Waterfront Playground at Sue Bierman Park	
Grant Name: San Francisco Parks Alliance- \$870,355.00	
Budget Category:	Amount:
A. Personnel RPD Project Management Fee	\$37,500
B. Fringe	\$0.00
C. Travel	\$0.00
D. Equipment Fencing, Rubber Flooring, and Playground Equipment	\$309,753.00
E. Supplies Landscaping and Irrigation	\$25,380.00
F. Construction and Design	\$497,722.00
G. Consultants	\$0.00
H. Other (Explain)	
	\$870,355.00
I. Indirect Costs	\$0.00
Grant Amount	\$870,355.00





P.O. Box 170160  
San Francisco, CA 94117-0160  
415.621.3260  
www.sfparksalliance.org

June 26, 2012

Mr. Mark Buell, President  
San Francisco Recreation & Park Commission  
501 Stanyan Street  
San Francisco, CA 94117

Dear President Buell:

I am pleased to hereby request the Commission's discussion and possible action to (1) approve a Memorandum of Understanding between the San Francisco Parks Alliance (SFPA), the Friends of Waterfront Playground LLC, and the Recreation and Park Department (RPD) for the Construction of the Waterfront Playground at Sue Bierman Park and (2) recommend that the Board of Supervisors accept a gift from San Francisco Parks Alliance, on behalf of the Friends of the Waterfront Playground, in the amount of \$870,000 for construction of the playground (PM fees = \$37,500, Estimate of Construction and Install of playground = \$832,000; total = \$870,000)

The Friends of Waterfront Playground LLC is one of more than 100 SFPA-sponsored "Park Partners" groups that support RPD by raising funds and stewarding their local parks and recreation centers.

SFPA looks forward to continuing and expanding the Park Partners Program and the benefits it generates for San Francisco parks and recreation.

Sincerely,

A handwritten signature in cursive script that reads 'Rosemary Cameron'.

Rosemary Cameron  
President, Board of Directors

**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution No. 1205-016**

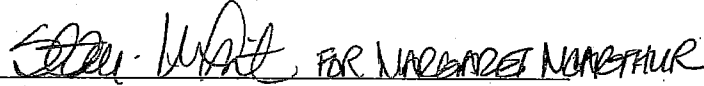
**MEMORANDUM OF UNDERSTANDING AND GIFT ACCEPTANCE FOR  
WATERFRONT PLAYGROUND AT SUE BIERMAN PARK**

**RESOLVED**, That this Commission does: 1) approve a Memorandum of Understanding between the San Francisco Parks Alliance, the Friends of Waterfront Playground LLC, and the Recreation and Park Department for the construction of the Waterfront Playground at Sue Bierman Park and 2) recommend that the Board of Supervisors accept and expend a gift from the San Francisco Parks Alliance, on behalf of Friends of the Waterfront Playground, in the amount of \$870,000.00 for construction of the playground.

Adopted by the following vote:

Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Special Meeting of the Recreation and Park Commission held on May 17, 2012.

  
Margaret A. McArthur, Commission Liaison

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: The Waterfront Playground at Sue Bierman Park
2. Department: The Recreation and Park Department
3. Contact Person: Abigail Maher Telephone: 831-2790
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$870,355.00
- 6a. Matching Funds Required: \$  
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: San Francisco Parks Alliance  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: The San Francisco Parks Alliance gift supports the cost of the Rec Park Project Manager fee and a new playground in Sue Bierman Park.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: May 2012 End-Date: May 2013
- 10a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? No  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? \$  
b2. How was the amount calculated?  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): Not allowed by granting agency.

c2. If no indirect costs are included, what would have been the indirect costs? Force account labor overhead.

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)       | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s)  | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

*Cost Mayor's Office on Disability has reviewed construction documents for compliance with ADA requirements.*

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

*Paulina Aronica*

(Name)

*Recreation and Park Department ADA Coordinator for Physical Access to Facilities*

(Title)

Date Reviewed: 9/18/12

*[Signature]*  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

*Philip A. Ginsburg*

(Name)

*Recreation and Park Department General Manager*

(Title)

Date Reviewed: 9/27/2012

*[Signature]*  
(Signature Required)

<b>Waterfront Playground at Sue Bierman Park</b>	
<b>Grant Name: San Francisco Parks Alliance- \$870,355.00</b>	
<b>Budget Category:</b>	<b>Amount:</b>
A. Personnel RPD Project Management Fee	\$37,500
B. Fringe	\$0.00
C. Travel	\$0.00
D. Equipment Fencing, Rubber Flooring, and Playground Equipment	\$309,753.00
E. Supplies Landscaping and Irrigation	\$25,380.00
F. Construction and Design	\$497,722.00
G. Consultants	\$0.00
H. Other (Explain)	
	<u>\$870,355.00</u>
I. Indirect Costs	\$0.00
<b>Grant Amount</b>	<b>\$870,355.00</b>



SAN FRANCISCO  
Parks Alliance

P.O. Box 170160  
San Francisco, CA 94117-0160  
415.621.3260  
www.sfparksalliance.org

June 26, 2012

Mr. Mark Buell, President  
San Francisco Recreation & Park Commission  
501 Stanyan Street  
San Francisco, CA 94117

Dear President Buell:

I am pleased to hereby request the Commission's discussion and possible action to (1) approve a Memorandum of Understanding between the San Francisco Parks Alliance (SFPA), the Friends of Waterfront Playground LLC, and the Recreation and Park Department (RPD) for the Construction of the Waterfront Playground at Sue Bierman Park and (2) recommend that the Board of Supervisors accept a gift from San Francisco Parks Alliance, on behalf of the Friends of the Waterfront Playground, in the amount of \$870,000 for construction of the playground (PM fees = \$37,500, Estimate of Construction and Install of playground = \$832,000; total = \$870,000)

The Friends of Waterfront Playground LLC is one of more than 100 SFPA-sponsored "Park Partners" groups that support RPD by raising funds and stewarding their local parks and recreation centers.

SFPA looks forward to continuing and expanding the Park Partners Program and the benefits it generates for San Francisco parks and recreation.

Sincerely,

Rosemary Cameron  
President, Board of Directors

**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution No. 1205-016**

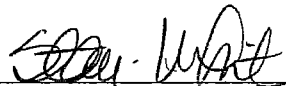
**MEMORANDUM OF UNDERSTANDING AND GIFT ACCEPTANCE FOR  
WATERFRONT PLAYGROUND AT SUE BIERMAN PARK**

**RESOLVED**, That this Commission does: 1) approve a Memorandum of Understanding between the San Francisco Parks Alliance, the Friends of Waterfront Playground LLC, and the Recreation and Park Department for the construction of the Waterfront Playground at Sue Bierman Park and 2) recommend that the Board of Supervisors accept and expend a gift from the San Francisco Parks Alliance, on behalf of Friends of the Waterfront Playground, in the amount of \$870,000.00 for construction of the playground.

Adopted by the following vote:

Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Special Meeting of the Recreation and Park Commission held on May 17, 2012.

 FOR MARGARET MCGARTHUR  
Margaret A. McArthur, Commission Liaison

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:   
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor  inquires"
- 5. City Attorney request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.**

**Sponsor(s):**

Supervisor Chiu

**Subject:**

Resolution authorizing the Recreation and Park Department to accept and expend a grant of \$870,355 from the San Francisco Parks Alliance, for the design and construction of a playground in Sue Bierman Park.

**The text is listed below or attached:**

Signature of Sponsoring Supervisor:



For Clerk's Use Only:

12/1/28