

1 [Administrative Code - Small Business Commission Duties]

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3 **Ordinance amending the Administrative Code to revise the duties of the Small**  
4 **Business Commission by replacing the duty to coordinate an application and selection**  
5 **process to recognize outstanding contributions by small businesses during Small**  
6 **Business Month with a duty to coordinate activities to encourage the general public to**  
7 **support San Francisco small businesses during Small Business Month.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

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13 Be it ordained by the People of the City and County of San Francisco:

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15 Section 1. The Administrative Code is hereby amended by revising Section 2A.240, to  
16 read as follows:

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18 **SEC. 2A.240. SMALL BUSINESS COMMISSION; POWERS AND DUTIES.**

19 (a) The Small Business Commission shall:

- 20 1. Formulate and evaluate goals, objectives, plans, and programs and set policies  
21 for the City regarding small businesses, consistent with any overall objectives established by  
22 the Mayor and the Board of Supervisors through the adoption of legislation, in order to  
23 promote the economic health of the small business community in San Francisco, its  
24 employees, and its customers;

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1           2. Develop and keep current an annual statement of purpose outlining its areas of  
2 jurisdiction, authorities, purpose and goals, subject to review and approval by the Mayor and  
3 the Board of Supervisors;

4           3. Recommend to the Mayor for submission to the Board of Supervisors rates,  
5 fees and similar charges with respect to appropriate items coming within its jurisdiction;

6           4. Prepare and recommend to the Mayor an annual budget for the Commission's  
7 activities;

8           5. Oversee grants and programs concerning and benefiting small businesses and  
9 neighborhood business districts;

10          6. Review all legislation affecting small businesses and make recommendations to  
11 the Board of Supervisors;

12          7. Declare one month out of the year Small Business Month;

13          8. ~~Establish an application and selection process to provide recognition during at least~~  
14 ~~one public event during Small Business Month to outstanding local small businesses that contribute to~~  
15 ~~the vitality of San Francisco. Solicitation for honorees shall come from the Mayor, individual members~~  
16 ~~of the Board of Supervisors, individual members of the Commission, and the general public;~~During  
17 Small Business Month, coordinate activities to encourage the general public to support San Francisco  
18 small businesses;

19          9. Review rules and regulations adopted by City departments that affect small  
20 businesses and recommend modifications that would promote the health of small businesses;

21          10. Collect and analyze information about the small business economy in San  
22 Francisco, as well as conduct investigations under its power of inquiry into any aspect of  
23 governmental operations affecting small businesses, including holding hearings and taking  
24 testimony, and make recommendations to the Mayor or the Board of Supervisors; and  
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