

1 [Accept and Expend FY 09 Regional Catastrophic Preparedness Grant Program and Amend
2 Annual Salary Ordinance, FY 2009-2010]

3 **Ordinance authorizing the Department of Emergency Management, on behalf of the**
4 **City and County San Francisco, serving as the primary grantee for the RCPGP Bay**
5 **Area Site and as fiscal agent for the UASI Approval Authority, to retroactively accept**
6 **and expend a Regional Catastrophic Preparedness Grant Program (RCPGP) grant in**
7 **the amount of \$4,822,667 from the United States Department of Homeland Security,**
8 **through the California Emergency Management Agency, and to provide \$167,188 in**
9 **matching funds; amending Ordinance No. 183-09 (Annual Salary Ordinance, FY 2009-**
10 **2010) to reflect the addition of two (2) grant-funded positions (.50 FTE total) in Class**
11 **5291 Planner III in the Department of Emergency Management.**

13 Note: Additions are *single-underline italics Times New Roman*;
14 deletions are ~~*strikethrough italics Times New Roman*~~.
15 Board amendment additions are double underlined.
16 Board amendment deletions are ~~strikethrough normal~~.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. Findings.

18 (a) Regional Catastrophic Preparedness Grant Program (RCPGP). The United States
19 Department of Homeland Security (DHS) has several Homeland Security Grant Programs,
20 including the RCPGP. The RCPGP is a component of a coordinated federal effort to enhance
21 emergency planning and strengthen the Nation’s overall level of preparedness. It is designed
22 to support Tier I and designated Tier II Urban Areas Security Initiative (UASI) Urban Areas
23 (designated by DHS) as they address all threats and hazards in collaboration with federal,
24 state, and local partners. DHS distributes RCPGP grant funds to recipient jurisdictions in
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1 California through the California Emergency Management Agency (CalEMA), which
2 administers the RCPGP within the State.

3 (b) Bay Area Site. The Bay Area UASI Urban Area is comprised of the City and County
4 of San Francisco, the Cities of Oakland and San Jose, and the Counties of Alameda, Contra
5 Costa, Marin, Napa, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma. For
6 purposes of the RCPGP, the Bay Area UASI Urban Area jurisdictions, together with the
7 Counties of Monterey and San Benito, collectively comprise the "Bay Area Site."

8 (c) Methodology for allocating funds; San Francisco as primary grantee and fiscal
9 agent. A Memorandum of Understanding (MOU) entered between the City and County of
10 San Francisco, the Cities of Oakland and San Jose, and the Counties of Alameda and Santa
11 Clara, established the UASI Approval Authority as the regional body responsible for decisions
12 related to application, allocation and distribution of UASI grant funds. Under that MOU, San
13 Francisco serves as the primary grantee and fiscal agent for the UASI Approval Authority, and
14 receives and distributes UASI grant funds for the Bay Area UASI Urban Area, per decisions of
15 the Approval Authority. Based on action by the Approval Authority, that UASI governance
16 structure was extended to the RCPGP. Therefore, San Francisco also serves as the primary
17 grantee and fiscal agent for purposes of receiving and distributing RCPGP funds, per direction
18 of the Approval Authority.

19 (d) Regional Catastrophic Planning Team Requirement. For the RCPGP, DHS
20 requires each Site receiving funds to establish a Regional Catastrophic Planning Team
21 (RCPT) to act as an executive steering committee, provide overall governance and coordinate
22 development and implementation of all RCPGP initiatives within the Site, and ensure
23 compliance with RCPGP program requirements. The RCPT is comprised of representatives
24 from various local governmental agencies within the RCPGP Bay Area Site. The UASI
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1 Approval Authority receives recommendations from the RCPT in making its decisions
2 regarding allocation and distribution of RCPGP grant funds within the Bay Area Site.

3 (e) Use of RCPGP funds. RCPGP grant funds from this award will be used to fund:
4 (1) development of a Donations Management Plan; and (2) Plan Validation Workshops to test
5 completed plans.

6 (f) Performance Period. The performance period for the RCPGP grant is from
7 September 24, 2009 to April 29, 2011.

8 (g) The City and County of San Francisco has participated in federal and state
9 homeland security grant programs since their inception, and deems participation in those
10 programs as vital to the continued well-being of its citizens.

11 (h) The City and County of San Francisco intends to use its share of the RCPGP funds
12 to fund positions within the City and County. For the current Fiscal Year, San Francisco will
13 use its RCPGP funds to add two (2) .25 FTE Class 5291 Planner III positions in the
14 Department of Emergency Management, thereby continuing funding for existing positions in
15 that Classification, currently funded through March 31, 2010, through the end of the Fiscal
16 Year. The remaining grant funds will be used to fund these positions in Fiscal Year 2010-
17 2011. A spreadsheet reflecting the Department, Program, Index Code, Classifications, Job
18 Titles, and Compensation Schedules for these positions is on file with the Clerk of the Board
19 of Supervisors in File No. _____, which is hereby declared to be a part of this
20 ordinance as if set forth fully herein.

21 (i) Grant Match. The RCPGP requires a 25 percent match from recipient jurisdictions,
22 either in non-federal funds or in kind services. The total required matching amount for the
23 FY09 RCPGP award is \$1,205,667. Each recipient must provide a portion of the match,
24 based on its share of the total grant allocation. San Francisco must provide a match of
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1 \$167,188, which represents its portion of the required match based on its allocation of the
2 total grant award. The Department of Emergency Management's Fiscal Year 2009-2010
3 budget includes funds to fulfill the RCPGP match requirement.

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5 Section 2. Authorization to Accept and Expend Grant Funds.

6 (a) The Board of Supervisors hereby authorizes the Department of Emergency
7 Management to retroactively accept and expend, on behalf of the City and County of San
8 Francisco as the primary RCPGP grantee of the Bay Area Site and as the fiscal agent for the
9 UASI Approval Authority, \$4,822,667 in RCPGP grant funds from the DHS, through the
10 CalEMA; and to provide \$167,188 in matching funds, which represents San Francisco's share
11 of the \$1,205,667 required grant match.

12 (b) The grant does not include any provisions for indirect costs, and indirect costs are
13 hereby waived.

14 (c) The Executive Director of the Department of Emergency Management, or designee,
15 is authorized to furnish whatever additional information or assurances the DHS or CalEMA
16 may request in connection with this grant, to execute any and all agreements or other
17 documents, and to take any other steps necessary to accept, distribute and expend the grant
18 funds.

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20 Section 3. Grant Funded Positions; Amendment to FY 2009-2010 Annual Salary
21 Ordinance. The hereinafter designated section and items of Ordinance No. 183-09 (Annual
22 Salary Ordinance, FY 2009-2010) are hereby amended to add two positions at the
23 Department of Emergency Management (DEM) as follows:

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1 Department: DEMECD Department of Emergency Management
2 Program: BIV D E M Emergency Services
3 Subfund: 2SPPFHLS
4 Index Code: 770932

Amendment	# of Pos.	Class and Item No.	Compensation Schedule
<i>Add</i>	<i>0.25 FTE</i>	<i>5291 Planner III</i>	<i>\$3,093B\$3,760</i>
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APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

By: _____
KATHARINE HOBIN PORTER
Deputy City Attorney

By: _____
MICKI CALLAHAN, Director
Department of Human Resources

RECOMMENDED:

VICKI HENNESSY, Acting Exec. Director
Department of Emergency Management

GAVIN NEWSOM
Mayor

BEN ROSENFELD
Controller