

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco Safe Routes to School 2017-2019 Non-Infrastructure Project

2. Department: SF Dept. of Public Health, Population Health Division, CHE&P Branch

3. Contact Person: Ana Validzic Telephone: (415) 581-2478

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$2,797,000 (see below for breakdown)

Year	Grant
17-18	\$ 1,403,400
18-19	\$ 1,393,599
TOTAL	\$ 2,797,000

6a. Matching Funds Required: \$133,370.50 (see below for breakdown)

b. Source(s) of matching funds (if applicable): General Fund

Year	Matching Funds
17-18	\$ 66,685
18-19	\$ 66,685
TOTAL	\$ 133,370

7a. Grant Source Agency: Metropolitan Transportation Commission

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:

The overall purpose of the San Francisco Safe Routes to School (SF SRTS) program is to promote walking and biking to and from San Francisco schools. Specifically, SF SRTS will deliver an integrated set of services based on four of the five Es – Education, Encouragement, Engineering and Evaluation - to 29 elementary, 4 middle and 2 high SFUSD schools from September 2017 to August 2019.

SF SRTS began offering services at elementary schools in San Francisco in fiscal year 09-10, while also building capacity—at the school-site and district level—to provide ongoing services that promote safe walking and biking to school. SF SRTS utilizes the internationally accepted five Es of the SRTS model – Education, Encouragement, Engineering, Enforcement and Evaluation. In addition, the SF SRTS team has put into place an interagency system for prioritizing schools for future SRTS services and infrastructure projects, thus building the long-term capacity of San Francisco schools to promote walking and biking to school. The SF SRTS coalition includes a multi-disciplinary group of city agencies, non-profit organizations, and public schools working together to make San Francisco safer for all school-aged children to walk and bike safely to school.

Beginning in the 2017 school year, specific program deliverables will include:

- Expanding the focus on underserved communities, specifically schools with 75% or more of student population on free and reduced price meals;
- Creating SRTS neighborhood task forces;
- Hosting neighborhood skills building, encouragement and outreach events;
- Integrate Safe Passage into SRTS neighborhood project;
- Launch City Street Investigators curricula in afterschool programs;
- Offer bike physical education at 4 middle and 2 high schools;
- Conduct walk and bike audits and 4 schools;
- Implement SRTS elements of SFUSD Wellness and Vision Zero Resolutions; and
- Evaluating program activities through student travel tallies and parent surveys.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: September 1, 2017

End-Date: August 31, 2019

10a. Amount budgeted for contractual services: \$2,126,658

b. Will contractual services be put out to bid?

No, this will be a sole source contract. Agencies receiving contracts and subcontracts are active members of the SRTS-SF Partnership and helped write the grant application. They are the only agencies that can carry out the work required by the grant. Sole source contract will be established with the following agency and subcontractors for the following amounts:

	17-18	18-19	TOTAL
Prime Contract			
SF Study Center (SFSC)	\$1,063,329	\$1,063,329	\$2,126,658
SFSC Subcontractors			
SF Unified School District	\$122,940	\$122,940	\$245,880
Presidio YMCA	\$190,703	\$190,703	\$381,406
SF Bike Coalition	\$270,308	\$270,308	\$540,616
Walk SF	\$250,740	\$250,740	\$501,480
Safe Passage	\$123,206	\$123,206	\$246,412
City Workorders			
SF MTA	\$24,942	\$24,942	\$49,884
SF Environment	\$86,008	\$86,008	\$172,016

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No, because this grant is derived from federal transportation dollars and must meet DBE requirements as mandated by the funder.

d. Is this likely to be a one-time or ongoing request for contracting out? It is likely this is a one-time request for contracting out.

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? \$671,328

12. Any other significant grant requirements or comments:

**GRANT CODE (Please include Grant Code and Detail in FAMIS): Grant code HCCH09.
Grant detail 1700, 17AA. Index code HCHPHHLTEDGR.**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Ron Weigelt
(Name)

Director of Human Resources and Interim Director, EEO, and Cultural Competency Programs
(Title)

Date Reviewed: _____
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Barbara A. Garcia, MPA
(Name)

Director of Health
(Title)

Date Reviewed: _____
(Signature Required)