

PERSONAL SERVICES CONTRACT SUMMARY ("PSC FORM 1")

Department: AIRPORT COMMISSION -- AIR

Dept. Code: AIR

Type of Request: Initial Modification of an existing PSC (PSC # _____)

Type of Approval: Expedited Regular Annual Continuing (Omit Posting)

Type of Service: Solid Waste Management Services for the San Francisco International Airport

Funding Source: Airport Operating Funds

PSC Amount: \$30,000,000

PSC Est. Start Date: 03/01/2022

PSC Est. End Date: 06/30/2031

1. Description of Work

A. Scope of Work/Services to be Contracted Out:

The contractor will provide solid waste collection, transport, sorting, recycling, composting, disposal, and other related services for San Francisco International Airport. The work includes the collection of solid wastes generated at the Airport on a regular basis, as well as perform emergency and unscheduled pick-ups at the Airport's request. In addition, the service provider will manually segregate recyclable materials from mixed wastes at its sorting facility and arrange for the sale of such materials. The contractor will also perform regular maintenance and housekeeping of compactors and containers. Lastly, the contractor shall submit quarterly waste stream reports to the Airport detailing tonnages by waste type, recycling rate, and landfilled load, and may provide operational advisory support services to assist the Airport in reducing waste generation to achieve its zero waste goals.

B. Explain why this service is necessary and the consequence of denial:

Failure to collect refuse in a timely manner on a daily schedule 24 hours a day/ 7 days a week at the Airport and to dispose of it properly, could lead to conditions detrimental to people's health and the environment. This service is also necessary for the Airport to meet its zero waste goal. Denial of this request would lead to irreparable disruptions in the normal operations at the Airport, could raise health and safety concerns, and increase the risk of levied fines.

C. Has this service been provided in the past? If so, how? If the service was provided under a previous PSC, attach copy of the most recently approved PSC.

These services have been previously provided most recently under PSC # 49939-15/16.

D. Will the contract(s) be renewed?

Yes, if there continues to be a need for such services at the Airport.

E. If this is a request for a new PSC in excess of five years, or if your request is to extend (modify) an existing PSC by another five years, please explain why.

The Airport seeks a long-term contract to encourage competitive pricing and to amortize the contractor's capital costs required for equipment and technology.

2. Reason(s) for the Request

A. Indicate all that apply (be specific and attach any relevant supporting documents):

- Services that require resources that the City lacks (e.g., office space, facilities or equipment with an operator).

B. Explain the qualifying circumstances:

The work to be performed requires capital-intensive facilities and equipment in order to meet the service needs of the Airport, which is a 24 hours/7 days a week operation. The vast amount of trash generated as well as the sorting that is required necessitates significant manpower, equipment and large facilities which the City does not possess, hence the need to outsource the work.

3. Description of Required Skills/Expertise

- A. Specify required skills and/or expertise: Required skills include the ability to manage and coordinate a large-scale waste collection operation, capital-intensive facilities and equipment in order to meet the service needs at the Airport, knowledge in proper handling and disposal of trash and possessing the required environmental permits. The work also requires truck drivers with a license to operate garbage collection trucks, and staff to operate solid waste sorting facilities.
- B. Which, if any, civil service class(es) normally perform(s) this work? 1804, Statistician; 1823, Senior Administrative Analyst; 1824, Pr Administrative Analyst; 7355, Truck Driver; 7514, General Laborer;
- C. Will contractor provide facilities and/or equipment not currently possessed by the City? If so, explain: Yes, the contractor will provide numerous collection trucks, solid waste processing equipment and facilities, sorting facilities, landfill facilities, and a composting plant.

4. If applicable, what efforts has the department made to obtain these services through available resources within the City?

Due to the limit in resources for integrative, specialized, and capital-intensive facilities and equipment, such as collection trucks, solid waste processing equipment and facilities, sorting facilities, landfill facilities, and a composting plant, that would be required in order to meet the Airport's service needs, there are no available resources within the City to obtain these services.

5. Why Civil Service Employees Cannot Perform the Services to be Contracted Out

- A. Explain why civil service classes are not applicable.
Truck Driver (7355) and General Laborer (7514) could perform some of the work such as; hauling and the collection of solid wastes generated at the Airport. However, in order for the City to perform the work in-house, the Airport would need to have solid waste processing facilities, sorting facilities, landfill facilities, a composting plant, and the equipment needed to handle the quantity of waste generated on-site. The 1804 (Statistician), 1823 (Senior Administrative Analyst), and 1824 (Principal Administrative Analyst) could perform some of the analytical work, but none of these classifications specialize in the operations of waste management facilities or large-scale waste collection operations.
- B. If there is no civil service class that could perform the work, would it be practical and/or feasible to adopt a new civil service class to perform this work? Explain. It would not be practical to adopt a new civil service class

to perform this work because the Airport does not have the infrastructure to provide these services. The Airport would have to invest significant capital funds to set up a major processing facility.

6. Additional Information

- A. Will the contractor directly supervise City and County employee? If so, please include an explanation.
No.
- B. Will the contractor train City and County employees and/or is there a transfer of knowledge component that will be included in the contact? If so, please explain what that will entail; if not, explain why not.
No. No training will be provided.
- C. Are there legal mandates requiring the use of contractual services?
No.
- D. Are there federal or state grant requirements regarding the use of contractual services? If so, please explain and include an excerpt or copy of any such applicable requirement.
No.
- E. Has a board or commission determined that contracting is the most effective way to provide this service? If so, please explain and include a copy of the board or commission action.
No.
- F. Will the proposed work be completed by a contractor that has a current PSC contract with your department? If so, please explain.
No.

7. Union Notification: On 11/08/2021, the Department notified the following employee organizations of this PSC/RFP request:

Bldg Mtl & Constr Teamsters, L 853; Laborers, Local 261; Prof & Tech Eng, Local 21

I CERTIFY ON BEHALF OF THE DEPARTMENT THAT THE INFORMATION CONTAINED IN AND ATTACHED TO THIS FORM IS COMPLETE AND ACCURATE:

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FOR DEPARTMENT OF HUMAN RESOURCES USE

PSC# 43636 - 21/22

DHR Analysis/Recommendation:

action date: 01/03/2022

Commission Approval Required

Approved by Civil Service Commission with conditions

01/03/2022 DHR Approved for 01/03/2022