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Committee Item	No <u>. 5</u>
Board Item No.	

#### **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee:	Budget and Finance Committee	Date: September 29, 2010
Board of Su	pervisors Meeting	Date
Cmte Boa	Motion Resolution Ordinance Legislative Digest Budget Analyst Report Legislative Analyst Report Ethics Form 126 Introduction Form (for hearings Department/Agency Cover Lette MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Award Letter Application Public Correspondence	
OTHER	(Use back side if additional spa	
		Date: September 24, 2010 Date:

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

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[2500 Block of Mission Street Business Improvement District's Annual Report]

Resolution receiving and approving the 2500 Block of Mission Street Business Improvement District Annual Reports for FYs 2007, 2008, and 2009, as submitted pursuant to Section 36650 of the Business Property and Business Improvement Act of 1994 (California Streets and Highways Code §§36600 et seq.) and Section 3.4 of the District's management contract with the City.

WHEREAS, on June 7, 2005, pursuant to the Property and Business Improvement Law of 1994, California Streets and Highways Code Sections 36600 *et seq.* (the "Act"), as augmented by Article 15 of the San Francisco Business and Tax Regulations Code ("Article 15"), the Board of Supervisors adopted Resolution No. 385-05 "Resolution of Intention to form the 2500 Block of Mission Street Business Improvement District (BID)" ("Resolution of Intention"); and,

WHEREAS, on July 26, 2005 the Board of Supervisors adopted Resolution No. 539-05 "Resolution to Establish the 2500 Block of Mission Street Business Improvement District" (Resolution to Establish) for a period of 5 years commencing with fiscal year 2005-2006; and,

WHEREAS, on January 10, 2006 the Board of Supervisors adopted Resolution No. 17-06 "Contract with Owners' Association for Administration of 2500 Block of Mission Street Business Improvement District;" now be it,

RESOLVED, that the Board of Supervisors declares as follows:

II

SUPERVISOR CAMPOS BOARD OF SUPERVISORS

# Section 1. RECEIPT AND APPROVAL OF THE 2500 BLOCK OF MISSION STREET BUSINESS IMPROVEMENT DISTRICT'S ANNUAL REPORTS TO THE CITY.

The Board hereby receives and approves the 2500 Block of Mission Street Business Improvement District's Annual Reports for District Fiscal Years 2007, 2008, and 2009.

Supporting documents for these annual reports are on file with the Clerk of the Board of Supervisors in File No. 101202, and include a transmittal letter and memorandum report from the City's Office of Economic and Workforce Development dated September 15, 2010, and documentation from Mission Miracle Mile, Inc.

These annual reports are submitted pursuant to Section 36650 of the Business Property and Business Improvement Act of 1994 (California Streets and Highways Code §§36600 *et seq.*), and pursuant to Section 3.4 of the District's Management Contract with the City (*i.e.*, Section 3.4 of the City's agreement/contract with the nonprofit property owners' association Mission Miracle Mile, Inc. for management and administration of the 2500 Block of Mission Street Business Improvement District) which is on file with the Clerk of the Board of Supervisors in File No. 052030 (re Resolution No. 17-06).



City and County of San Francisco :: Gavin Newsom, Mayor

Economic and Workforce Development :: Michael Cohen, Director

September 15, 2010

Supervisor David Campos San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, Ca 94102-4689

Dear Supervisor Campos,

We are submitting this packet on the 2500 Block of Mission Business Improvement District (Mission BID) for your review. Per their contract with the City, we are requesting that you introduce a resolution to approve the annual reports and financial statements of the Mission BID for FY 2007, FY 2008 and FY 2009 and their organizational budget for FY 2010 which will allow for a public hearing through the appropriate committee of the Board on the work of the BID for the past three years.

#### Included in this packet:

- 1) Draft resolution
- 2) Memo summarizing the accomplishments of the BID
- 3) Summary and analysis of the Bid's financial statements
- 4) Annual Reports from FY 2007, FY 2008 and FY 2009
- 5) CPA Audits from FY 2007 and FY 2009 and IRS Form 990 from FY 2008

Per their contract with the City, Mission BID is required to submit the following reports annually:

- 1) Mid-year report (due July 31<sup>st</sup>, on two quarters of work)
- 2) Annual Report (due January 31st, 30 days after the end of their fiscal year)
- 3) Unaudited Financial Statements and Budget for the following year (due January 31<sup>st</sup>, 30 days after the end of fiscal year)
- 4) CPA Financial Review or Audit (due April 30<sup>th</sup>, 120 days after the end of fiscal year)

Mission BID has complied with almost all of these requirements. They did not conduct an audit for FY 2008. For this year, OEWD and the Controller's Office reviewed their IRS form 990<sup>1</sup>. Attached please find a memo that summarizes their accomplishments for the past three years and a summary and analysis of their financial statements (based on the CPA audit for 2007 and 2009 and IRS Form 990 for 2008). OEWD staff, with assistance from the Controller's Office, reviewed these financial documents to monitor and report on whether they have complied with the rules per the Property and Business Improvement District Law of 1994, California Streets and Highways Code Sections 36600 Et Seq.; San Francisco's Business and Tax Regulations Code Article 15; the Mission BID's management contract with the City; and their Management Plan approved by the Board of Supervisors in 2005.

OEWD's staff report reviewed the following budget related benchmarks for the Mission BID:

<sup>&</sup>lt;sup>1</sup> Form 990 is an annual reporting return that certain federally tax-exempt organizations must file with the IRS. It provides information on the filing organization's mission, programs, and finances.



City and County of San Francisco :: Gavin Newsorn, Mayor

Economic and Workforce Development :: Michael Cohen, Director

- 1) Whether the variance between the budget amounts for each service category was within 10 percentage points from the budget of the previous fiscal year Mission BID met this requirement for all years covered in this report
- 2) Whether five percent of their income came from sources other than assessment revenue Mission BID met this requirement for all years covered in this report
- 3) Whether the variance between budget amount and actual expenses within a fiscal year was within 10 percent Mission BID met this requirement for 2007 and 2009. In 2008 the actual general and administrative expenses budget category increased by \$2,040 or 19% over the budgeted amount for 2008.
- 4) Whether the annual budget indicates the amount of funds carried over from the previous fiscal year This analysis is included in Tables 3 and 4 on pages 7 and 8 of the OEWD staff report based on meetings with the Mission BID and review of the year end reports but was not included in the Mission BID's budget submissions.
- 5) Whether a spending plan for carryover funds was provided in each of the annual budgets This analysis is included in Tables 3 and 4 on pages 7 and 8 of the OEWD staff report based on meetings with the Mission BID and review of the year end reports but was not included in the Mission BID's budget submissions.

The Board of Supervisors will need to vote on the attached resolution to approve the 2007, 2008 and 2009 Mission BID annual reports and financial statements as well as their organizational budget for 2010. The Mission BID 2010 annual report will not be due to the OEWD until January 31, 2011. The Mission BID is in the process of seeking approval for renewal for a 5 ½ year term. The renewal ballot hearing is scheduled for October 5<sup>th</sup> at 3 PM at the regular meeting of the Board of Supervisors.

Please contact me anytime at 415-554-6936 for any questions you may have about the Mission BID or the materials we have provided.

Thank you for your continuing support of the Mission BID. We look forward to working with you throughout this process.

Sincerely,

Lisa Pagan

**Project Manager** 

OEWD Community Benefit District/Business Improvement District

**Technical Assistance Program** 

#### **MEMO**

To: San Francisco Board of Supervisors

From: Office of Economic and Workforce Development (Lisa Pagan and Trina Villanueva)

RE: 2500 Block of Mission Street Business Improvement District (Mission BID)

Staff Report Mission BID Fiscal Years 2007, 2008, 2009

Date: September 15, 2010

The 2500 Block of Mission Street Business Improvement District ("Mission BID") has met it's objective "to bring about a clean, safe and attractive oasis in the midst of the Mission shopping corridor" as stated in its management plan.

#### Background

 July 26, 2005, the Board of Supervisors approved the establishment of the 2500 Block of Mission Street Business Improvement District (Resolution # 539-05).

- January 10, 2006, the Board approved the contract for the administration and management of the Mission BID (Resolution # 17-06).
- The Mission BID began receiving assessment funds in January 2006 and subsequently started providing cleaning and maintenance services.
- June 19, 2007, the Board of Supervisors approved the Mission BID 2006 annual report and 2007 organizational budget (Resolution # 343-07).
- Mission BID is seeking renewal for a 5 ½ year term to continue operations from January 1, 2011 to December 31, 2015. The ballot hearing for the proposed renewal is scheduled for Oct. 5, 2010 at 3 PM at a meeting of the full Board of Supervisors.

#### Basic Info about Mission BID

Year Established - July 2005

Assessments Collected - FY 2005-06 to FY 2009-10 (July 1, 2005 - June 30, 2010)

Services Start and End Date – January 1, 2006 – December 31, 2010

Initial Estimated Annual Budget -- \$75,000

Fiscal Year – January 1<sup>st</sup> – December 31<sup>st</sup>

Executive Director - Phil Lesser

Name of Nonprofit Entity - Mission Miracle Mile, Inc.

Each year the BID is required to submit a mid-year report, an annual report and a CPA Financial Review or Audit. Mission BID has submitted almost all of the required reports for the past three years. They did not conduct an audit for FY 2008 so OEWD and the Controller's Office reviewed their IRS Form 990¹ for 2008. This report summarizes their accomplishments for the past three years and it includes a summary and analysis of their financial statements (CPA audit for 2007 and 2009 and IRS Form 990 for 2008). OEWD staff, with assistance from the Controller's Office, reviewed these financial documents to monitor and report on whether they have complied with the following rules per the Property and Business Improvement District Law of 1994, California Streets and Highways Code Sections 36600 Et Seq.; San Francisco's Business and Tax Regulations Code Article 15; the Mission BID management contract with the City and

<sup>&</sup>lt;sup>1</sup> Form 990 is an annual reporting return that certain federally tax-exempt organizations must file with the IRS. It provides information on the filing organization's mission, programs, and finances.

County of San Francisco; and their Management Plan approved by the Board of Supervisors in 2005.

OEWD's staff report reviewed the following budget related benchmarks for the Mission BID:

- 1) Whether the variance between the budget amounts for each service category was within 10 percentage points from the budget of the previous fiscal year Mission BID met this requirement for all years covered in this report
- 2) Whether five percent of their income came from sources other than assessment revenue -Mission BID met this requirement for all years covered in this report
- 3) Whether the variance between budget amount and actual expenses within a fiscal year was within 10 percent Mission BID met this requirement for 2007 and 2009. In 2008 the actual general and administrative expenses budget category increased by \$2,040 or 19% over the budgeted amount for 2008.
- 4) Whether the annual budget indicates the amount of funds carried over from the previous fiscal year This analysis is included in Tables 3 and 4 on pages 7 and 8 of the OEWD staff report based on meetings with the Mission BID and review of the year end reports but was not included in the Mission BID's budget submissions.
- 5) Whether a spending plan for carryover funds was provided in each of the annual budgets This analysis is included in Tables 3 and 4 on pages 7 and 8 of the OEWD staff report based on meetings with the Mission BID and review of the year end reports but was not included in the Mission BID's budget submissions.

#### Summary of Accomplishments and Challenges 2007-2009

This report covers annual reports submitted for years 2007, 2008 and 2009 and includes staff review and analysis conducted by both OEWD and the Controller's Office.

The Mission BID provides services within the boundaries of the 2500 Block of Mission Street, which contains 20 parcels.

#### Safe/Clean/Green Services

The Mission BID is in compliance with their Management Plan as it relates to their beautification, cleaning, maintenance, public safety and community relations service area. Their Management Plan calls for 90% of the budget to be spent on this service area and for the past three fiscal years (FY 2007, FY 2008 & FY 2009). The BID has spent the largest portion of their funds in this service category.

#### Street Maintenance:

Once the Mission BID was up and running in January 2006, they focused their resources on daily cleaning, weekly pressure washing, graffiti removal and maintenance of street furniture. The BID contracted with First Building Maintenance, Co. to do all the street cleaning and maintenance. The Executive Director started building a closer relationship with DPW to ensure that the cleaning team was working well with DPW staff. The Executive Director also started working with SFPD on ways to deter graffiti and other vandalism within the BID area.

#### Security:

At the end of 2006, the BID had \$40,373 in surplus funds available. The board agreed to utilize the majority of the funds for the acquisition and installation of surveillance cameras. In January

2007, the BID contracted with Remote View Security for the acquisition and installation of seven outdoor surveillance cameras and attendant recording equipment. In 2008, the BID started working with Applied Video Solutions who provided them with upgraded cameras and surveillance services.

#### Beautification:

In 2008, the BID embarked on their Greening Program and added \$15,000 to their budget for more beautification efforts. The BID received a Community Challenge Grant for \$7450 to install 20 floral baskets. According to their financial report, the BID spent \$24,700 on floral baskets that year. Using carryover funds from previous years, they continued to have a Greening Program in 2009 and maintained and installed more floral baskets.

#### **Administrative and Corporate Operations**

The 2500 Block of Mission Street BID is currently the smallest business improvement district in San Francisco. Comprised of 20 parcels of property, the BID receives approximately \$75,000 in assessment funds each year. Philip Lesser has been the manager of the BID since its inception. He responds to concerns from property owners and merchants in the district. He also works with city agencies such as DPW and SFPD to ensure the BID compliments and enhances the services they provide.

The services provided by Mission BID will expire on December 31, 2010. To continue providing services in 2011, the BID must be renewed. They are currently working to get renewed for another five and a half years. They have submitted their proposed Management Plan and Engineer's Report as well as the petitions for renewal. The BID garnered over 50% support from the property owners. A resolution of intent to renew the BID was adopted on August 3, 2010. The ballot hearing for renewal is scheduled for October 5, 2010 at 3pm at the full meeting of the Board of Supervisors.

#### Expenditure Analysis for FY 2007, FY 2008 and FY 2009

#### 2007

In their second full year of operation, Mission BID spent a majority of their funds (85%) on Street Beautification, Security and Community Relations services. They spent the remainder (15%) on Administrative and contingency costs. The BID received \$75,000 in assessment funds and expended \$70,035. At the end of the calendar year on December 31, 2007, the BID had \$45,338 in net assets<sup>2</sup> and about the same amount in cash available (\$45,389). The BID received about \$4000 worth of in-kind donations from property owners including providing space to house a computer server for the surveillance system; providing space for outdoor surveillance cameras and providing meeting space.

#### 2008

In 2008, the BID spent 83% of their budget on Street Beautification, Security and Community Relations services. The BID received \$75,151 in assessment funds. They expended \$78,653, leaving them with net assets of \$49,287. Nine percent of the BID's revenue came from a grant and the remainder from assessment funds.

During this calendar year, the BID was awarded \$7450 from the SF Community Challenge Grant program to install 20 new floral baskets. Using this grant and some carryover funds from the

<sup>&</sup>lt;sup>2</sup> Net Assets are the difference between the organization's total assets and its total liabilities on the balance sheet indicating the net financial worth for the organization.

previous calendar year, Mission BID spent \$24,700 to install new floral baskets within the district. Like the previous year, the BID received in-kind donations from property owners.

#### 2009

Much like the two previous calendar years, the BID spent a majority (84%) of their funds on Street Beautification, Security and Community Relations services. The BID received \$73,503 in assessment funds and they expended \$86,179, leaving them with net assets of \$36,611. The BID received the same in-kind donations from property owners.

#### 2010

Their revised budget for 2010 is \$107,800. They plan on spending 80% of their budget on street cleaning, beautification and security services and 20% on administrative and contingency costs. The BID has to spend more on administrative and contingency costs this year because of their renewal process which includes the Engineer's Report. But the variance between the budget amounts for each service category is within 10 percentage points from the 2009 budget.

Their organizational budget is larger than the previous years because they plan on spending all of their funds by December 31, 2010 in the event that the BID is not renewed. Any unused assessment funds will be returned to the property owners if the BID is not renewed.

#### Finding/Recommendation

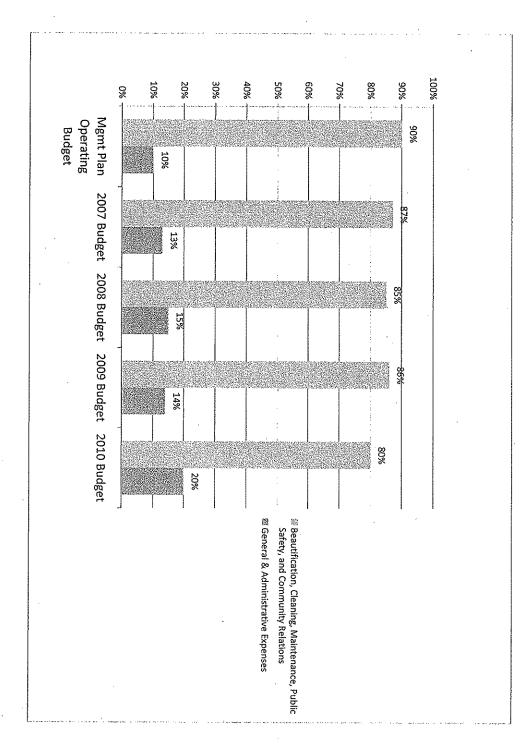
- 1) Per their contract with the City, the BID is required to have at least 5% of their funding come from other sources for the first five year term of the district through 2010. Since the BID receives in-kind donations from property owners, OEWD recommends that the BID put the value of these donations in the 2010 budget report and financial audit.
- 2) Future annual Mission BID budgets and financial reports should include any carry over revenue from year to year and a detailed plan on how carry over revenue will be spent in the current or subsequent years.

#### Conclusion

The 2500 Block of Mission Street BID is a small, well-run organization. They have complied with their Management Plan by providing the majority of their funding towards their Safe/Clean/Green services program area and they have stayed within 10% of their budgeted amounts for the past three fiscal years.

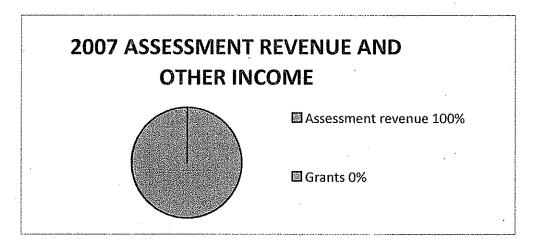
As previously mentioned, the Mission BID will expire on December 31, 2010. Over 50% of the property owners in the district have submitted a petition that they would like to continue the BID for another five and a half years. While the BID has stopped receiving assessment revenue as of June 30, 2010, it will provide services until December 31, 2010 with their remaining funds. In order for the BID to provide services from January 2011 through December 2015, they must be renewed by October 2010 and upon renewal the property owners will be assessed for a five year period beginning July 1, 2010 through June 30, 2015.

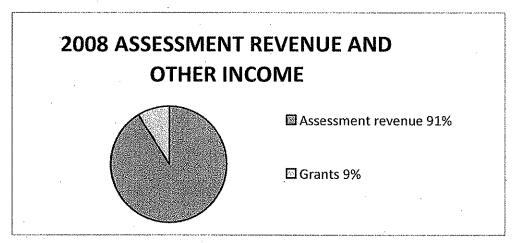
# Annual Budget compared to original Management Plan Budget

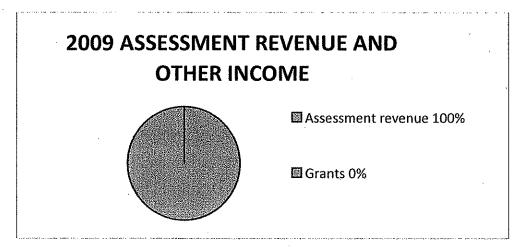


# Other Income Sources (e.g. Grants, Donations, In-Kind, etc.) 5% Requirement\*

\* Mission BID received approximately \$4000 worth of in-kind donations each year but this was not included in their annual audits. Property owners provided space to house a computer server for the surveillance system; space for outdoor surveillance cameras and meeting space.







# 2500 BLOCK OF MISSION STREET BUSINESS IMPROVEMENT DISTRICT Income and Expenditures - Budget vs. Actual Calendar Years Ending 2007 through 2009

Business improvement district assessments Grants/Fees Carryover from previous year Total support and revenue	TATE TO THE CO.
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Year Ended December 31, 2007

Budget Difference % Difference

# EXPENDITURES

Program services

Beautification, cleaning, maintenance
public safety, and community relations
General and administrative expenses

Total expenses

# Total Carryover to next year

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2008 % Difference				19%	

Actuals	Ended De Budget	Year Ended December 31, 2009 uals   Budget   Difference   % Diff	% Difference
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<sup>\*</sup> Budget vs actual statement includes carryover funds not spent in previous year.

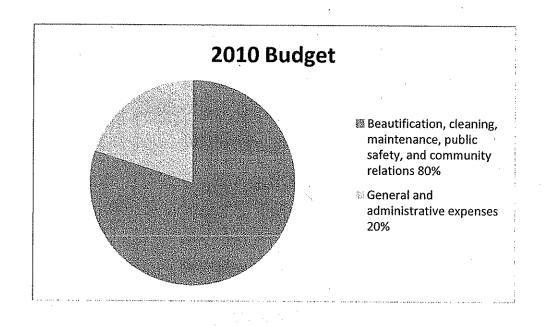
#### 2500 BLOCK OF MISSION STREET BUSINESS IMPROVEMENT DISTRICT 2010 Budget

#### REVENUES

Business improvement district assessments	73,000
Carryover from previous year	 36,611
Total support and revenue	\$ 109,611

#### **EXPENDITURES**

Program services	
Beautification, cleaning, maintenance	87,611
public safety, and community relations	
General and administrative and contingency expenses	 22,000
Total expenses	\$ 109,611
Income over Expenses	\$ ••



# MINUTES OF THE MISSION MIRACLE MILE, INC. BOARD OF DIRECTORS YEAR-END MEETING Friday, November 13, 2009

The Meeting was held at 2501 Mission Street, (Vanguard Properties Headquarters) and called to order by President James Nunemacher at 1:00 pm.

Directors Present:
James Nunemacher, President
Dr. Richard Brent, Vice President
Gus Murad, Treasurer
Colleen MeHarry, Ex Officio

- 1. The Board approved the Minutes of the 2008 Year-End Meeting held on Monday, December 1, 2008.
- 2. The financial conditions report was provided by Philip Lesser, the Mission Miracle Mile, Inc. agent. He estimated expenses for 2009 at \$85,848.71 and year-end cash on hand at \$36,000.00
- 3. Highlights of the Safe, Clean, Green Program were discussed. They include utilizing the surveillance cameras to perform quality control of vendors and utilizing video for insurance claims. A discussion ensued about City garbage cans that had been removed. DPW will be contacted to see about restoring some of them. It was also noted that the "winter-whites" floral baskets had been hung earlier in the week.
- 4. The Board then received a proposed services plan for calendar-year 2010, which was estimated to cost \$85,800.00. The Board voted to accept this plan and to retain the existing vendors at the same contractual terms as in 2009.
- 5. The Board then reviewed a set of draft building-height guidelines for Mission Street which the Housing Action Coalition intends to submit to the San Francisco Planning Department and the Board of Supervisors. The Board found the guidelines to be acceptable, except that the property at 2522-26 Mission Street needed to be given 65' height given the current building's bulk. This will be conveyed to the Housing Action Coalition.
- 6. The Board expressed the desire to expand the BID to the 2400 and 2600 blocks of Mission Street. Philip Lesser will work with personnel from Vanguard Properties to get property-owner names and to develop public-relations materials to solicit interest with the adjacent neighbors.



#### MISSION MIRACLE MILE, INC.

**Financial Statements** 

Year Ended December 31, 2009

(With Independent Auditors' Report Thereon)

#### Mission Miracle Mile, Inc. Financial Statements December 31, 2009

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Financial Statements:	
Statement of Financial Position	2
Statement of Activities	3
Statement of Cash Flows	4
Notes to Financial Statements	5



#### WILLIAMS, ADLEY & COMPANY, LLP Certified Public Accountants / Management Consultants

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Mission Miracle Mile, Inc.

We have audited the accompanying statement of financial position of Mission Miracle Mile, Inc. (the Corporation) as of December 31, 2009, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control over financial reporting. Accordingly, we express no such opinion An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis. for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mission Miracle Mile, Inc. as of December 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Oakland, CA

Williams, Adley & Company, LLP

#### Mission Miracle Mile, Inc. Statement of Financial Position December 31, 2009

Assets		
Cash	\$	71,373
Receivable from the City and County of San Francisco, CA	•	1,498
Property and equipment (net of accumulated depreciation of \$418)		7,940
Total assets	\$	80,811
Liabilities		,
Accounts payable	\$	6,988
Deferred revenue	•••	37,212
Total liabilities		44,200
Net assets		
Unrestricted		36,611
Total net assets		36,611
Total liabilities and net assets	\$	80,811

#### Mission Miracle Mile, Inc. Statement of Activities Year Ended December 31, 2009

Revenues:			
Business improvement district assessmen	ts from the		•
City and County of San Francisco, CA		\$	73,503
Total revenues		· · · · · · · · · · · · · · · · · · ·	73,503
Expenses:			•
Accounting and auditing			2.005
Agency fee			3,925
Depreciation expense			7,500
Fence rental		•	418
Floral baskets			987
Insurance			23,224
Street beautification			1,037
Surveillance cameras	•		47,844
Total expenses		<del></del>	1,244
rotai expenses		-	86,179
Excess of revenues over expenditures			(12,676)
Net assets, beginning of year		1	49,287
Net assets, end of year	\$	1	36,611

#### Mission Miracle Mile, Inc. Statement of Cash Flows Year Ended December 31, 2009

Cash flows from operating activities		
Change in net assets	\$	(12,676)
Adjustments to reconcile changes in net assets to	Ψ	(12,070)
net cash provided (used) by operating activities		
Depreciation		418
Increase in receivable from the City and County of San Francisco, CA Increase in accounts payable		(1,498)
Decrease in deferred revenue		4,147 (383)
Net cash provided by operating activities		(9,992)
Cash flows from investment activities		T.
Purchase of equipment		(5,103)
Net increase (decrease) in cash		(15,095)
Cash at the beginning of the year		86,468
Cash at the end of the year	\$	71,373

#### MISSION MIRACLE MILE, INC. Notes to Financial Statements December 31, 2009

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

Mission Miracle Mile, Inc. (the Corporation) was incorporated as a California public benefit corporation in October 2005 for the purposes of enhancing the economic, social, cultural, and environmental well-being of the Mission District of San Francisco, California (Mission Street). The Corporation has instituted a "safe/clean/green program" for the benefit of businesses, property owners and the community frequenting the 2500 block of Mission Street. The "safe" component of this program is bolstered with security cameras and street maintainers, who double as street ambassadors. The "clean" component is highlighted by twice daily street beautification which includes trash and graffiti removal. The "green" component was activated in spring 2008 with the installation of twenty hanging floral baskets.

The Corporation is a nonprofit organization as described in Section 510(c)(4) of the Internal Revenue Code and is exempt from federal and state income taxes.

The majority of the Corporation's revenue is generated from special assessments on parcels of property included within the business improvement district known as the 2500 Block of Mission Street Business Improvement District. These special assessments are collected by the City and County of San Francisco (CCSF) and remitted to the Corporation.

#### Basis of Presentation

The accompanying financial statements are presented on the accrual basis of accounting.

#### Receivable from the City and County of San Francisco

The receivable from CCSF is for a delinquent assessment. The assessment is considered to be collectible.

#### Property and Equipment

The Corporation's practice is to capitalize all expenditures property and equipment with a cost in excess of \$5,000 and depreciate over the estimated useful lives. The equipment on the statement of net assets is being depreciated over an estimated useful life of ten years.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported balances. Accordingly, actual results could differ from those estimates.

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# MINUTES OF THE MISSION MIRACLE MILE, INC. BOARD OF DIRECTORS YEAR-END MEETING Monday, December 1, 2008

The Meeting was held at 2601 Mission Street, Suite 802 (Applied Video Solutions Office) and called to order by President James Nunemacher at 1:00 pm.

Directors Present:
James Nunemacher, President
Dr. Richard Brent, Vice President
Gus Murad, Treasurer
John Brennan, Secretary
Colleen MeHarry, Ex Officio

- 1. The Board approved the Minutes of the Mid-Year Meeting held on Wednesday, July 9, 2008.
- 2. The financial conditions report was provided by Philip Lesser. Year to date, the BID had received \$84,098.11 in funding. Expenses for the same period were \$72,635.67. Year-end cash balances were estimated at \$52,200.
- 3. The Board received a presentation by Dmitri Shimolin, co-owner of Applied Video Solutions, on the current status of the BID's surveillance system. After doing a thorough check of the system, he recommended that the BID enhance the server and make the wiring/cameras more weatherproof.
- 4. The Board then received a proposed services plan for calendar-year 2009, which included \$10,000 for surveillance system enhancements, a \$6,000 increase in street beautification expenses for graffiti removal on the parapets of buildings and the retention of all existing services/service providers. The total estimated expenditures for 2009 were placed at \$88,875.
- 5. During the ensuing open discussion period, the Board decided to have the spring floral baskets be a profusion of colors. It also requested Mrs. Vera Cort to paint and illuminate the marquee of the Cine Latino building.

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· ·		
	•	

#### Form 990-EZ

Department of the Treasury Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)
Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other org. anizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.

The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-1150

2008

Open to Public Inspection

Form 990-EZ (2008)

Ą.	For the 2008 calendar year, or tax year beginning , 2008, and ending		
B	Check If applicable: C	D Employer	identification number
L	Address change Please MISSION MIRACLE MILE, INC.	I .	593750
-	Name change   Manuary   1855   LAUREL   AVENUE   #501	E Telephone	
	Initial return ype. SAN MATEO, CA 94401	l l	321-7007
<u></u>	Termination Specific Specific Instruct	4137	521-1001
	Application pending tions.	F Group E Number	xemption
<u> </u>	must attach a completed Schedule A (Form 990 or 990-EZ). Other	inting method: (specify) ►	Cash X Accrual
/ <b>I</b> J.	require: MILSTON-MIRACLE MILE. ASPA	k ► X if the or red to attach Sche Z, or 990-PF).	ganization is <b>not</b> dule B (Form 990,
K	Check   lifthe organization is not a section 509(a)(3) supporting organization and its process received	the see management is	Albania and the Phartaga
	\$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a corr	iplete return.	ot more than
-	Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ	<b>▶</b> €	82,602.
	art Revenue, Expenses, and Changes in Net Assets or Fund Balances (Se	e the instruction	ons for Part I.)
	Uontributions, gifts, grants, and similar amounts received		82,602.
	Program service revenue including government fees and contracts.	2	
ı	Membership dues and assessments.  Investment income		
	5a Gross amount from sale of assets other than inventory		
	b Less; cost or other basis and sales expenses		the state of the state of
R	c Gain or (loss) from sale of assets other than inventory (Subtract In 5b from In 5a) (att sch).		
Ϋ́	6 Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here.		
REVENUE ENUE	a Gross revenue (not including \$ of contributions		
Ĕ			
	b Less: direct expenses other than fundraising expenses		
	c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	
	7a Gross sales of inventory, less returns and allowances		
	b Less; cost of goods sold		₹.
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		
		), <u>8</u> ]	
	9 Total revenue (add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8)	🦰 🧐	82,602.
	11 Benefits paid to or for members	10	<u> </u>
X	12 Salaries, other compensation, and employee benefits.	11	
P.	13 Professional fees and other payments to independent contractors	12	3,125.
N S	14 Occupancy, rent, utilities, and maintenance	14	3,123.
E. S	1.15 Printing, publications, postage, and shipping	175	
	1 10 Ones expenses (describe - SER STATEMENT I	l id l	75,528.
	17 Total expenses (add lines 10 through 16)	• 17	78,653.
٨	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	3,949.
NET NET	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with entigure reported on prior year's return).	3 25	
ΤĘ	20 Other changes in net assets or fund balances (attach explanation)	19 20	45,338.
S	20 Other changes in net assets or fund balances (attach explanation). 21 Net assets or fund balances at end of year. Combine lines 18 through 20	20 21	49,287.
Be	Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form	990 instead of Ed	43,207.
	(See the instructions for Part II.)	ning of year	(B) End of year
22	Cash, savings, and investments	45,389. 22	89,723.
23		23	,
24	Other assets (describe > SEE STATEMENT 2	1,497.24	
25		46,886. 25	89,723.
26 27		1,548. 26	40,436.
-	Net assets or fund balances (line 27 of column (B) must agree with line 21)	45,338. 27	49,287.
÷, ~,		•	Form 990-FZ (2008)

Form 990-EZ (2008) MISSION MIRACLE		i (Can'the in-twint		93750 Page 2
Part III Statement of Program Se	· · · · · · · · · · · · · · · · · · ·	s (See the Instructi		Expenses
What is the organization's primary exempt purpose? <u>SE</u>	E STATEMENT 4	· · · · · · · · · · · · · · · · · · ·	(Red	ruired for 501(c)(3)
Describe what was achieved in carrying out to describe the services provided, the number of	ne organization's exempt pur	poses. In a clear and co	oncise manner, and	(4) organizations and 7(a)(1) trusts; optional
program title.	r persons beliented, or other	Televalit illibitilation io	for o	others.)
28 BEAUTIFICATION OF THE MIS	SSION DISTRICT OF S	SAN FRANCISCO F	TIBLIC	
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·	nis amount includes foreign g	rants, check here		78,653.
29				
(Grants \$ ) If the	nis amount includes foreign g	rants check here		<b>*</b> •
30	no amount monages to organ g	ranto, onous nord rivin	·····	The state of the s
ت عبرات بد عبرسد وترثير سه عبايد بيديد به تواتيه به هو هو هو سه	تَا أَنْسُارِينَامُ قَامَا شَمَ سَمَ عَنْمَ مِنْ فِينَ فِينَا مِنْدُ مِيْدُ عِيمَ عَمَوْ			
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	ils amount includes foreign g	rants, check here		
31 Other program services (attach schedule		<mark>e a de a a a a a a a a a a a a a a a a a</mark>		
	is amount includes foreign g			
32 Total program service expenses (add li				78,653.
Part IV List of Officers, Directors	, Trustees, and Key Em	ployees. (List each c		sated. See the instrs.)
	(b) Title and average hours	(c) Compensation (If	(d) Contributions to	(e) Expense account
(a) Name and address	per week devoted to position	not paid, enter -0)	employee benefit plans and deferred compensation	and other allowances
JAMES NUNEMACHER	PRESIDENT			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
2501 MISSION STREET		•	0.	0.
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SAN FRANCISCO, CA 94110				
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GUS MURAD	TREASURER	0.	· O.	0.
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BRUCE MCDONALD	DIRECTOR	0.	0.	Û.
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				<u> </u>
BAA	TEEA0812L 0	1/14/09		Form <b>990-EZ</b> (2008)

			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If 'Yes,' attach a detailed description of each activity.	33		X
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If 'Yes,' attach a conformed copy of the changes	34	a feet and the second	Х
<b>35</b>	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.			
į	a Did the organization have unrelated business gross income of \$1,000 or more or 6033(e) notice, reporting, and proxy tax requirements?	35 a		Х
,.!	b If 'Yes,' has it filed a tax return on Form 990-T for this year?	35b		<u> </u>
36	If 'Yes' complete applicable parts of Schedule N	36		х
	a Enter amount of political expenditures, direct or indirect, as described in the instructions	37b		Х
38	a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?	38a		X
	b If 'Yes,' complete Schedule L, Part II and enter the total amount involved			
	501(c)(7) organizations. Enter:			
	a Initiation fees and capital contributions included on line 9			
	a 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:			
-	section 4911 N/A; section 4912 N/A; section 4955 N/A			
.	b 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year?  If 'Yes,' complete Schedule L, Part I	40 b		Х
ı	Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958.	700		
	d Enter amount of tax on line 40c reimbursed by the organization			
41	e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T	40 e		X
71	cist the states with which a copy of this fetath is med * CA	<del></del>	-	<u> </u>
		1 1		*
.40	a The books are in care of ► PHILIP F. LESSER Telephone no. ► 415-3	Salata	n n m	1
42	a The books are in care of ► PHILIP F. LESSER  Located at ► 2501 MISSION STREET SAN FRANCISCO CA  ZIP + 4 ► 94110	 - T - \	207	_ <del>-</del> - 
	b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a		Yes	No
	b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		X
٠.	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of a Foreign Bank and Financial Accounts.			
	At any time during the calendar year, did the organization maintain an office outside of the U.S.?	42c		X
	If 'Yes,' enter the name of the foreign country:			
		•		
**				
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here	'		N/A N/A
			Yes	No
44	Did the organization maintain any donor advised funds? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.	44		Х
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.	ΛE		Ý
BA/		45 m 99n		<u>X</u>

	990-EZ (2008) MISSION MIRACLE MI			20-35	
Fan	Section 501(c)(3) organization and complete the tables for lin	es 50 and 51.	501(c)(3) organiza	tions must answer	questions 46-49
47 48 49 a	Did the organization engage in direct or indirect for public office? If 'Yes,' complete Schedule Did the organization engage in lobbying activits the organization operating a school as described the organization make any transfers to an If 'Yes,' was the related organization(s) a section.	ties? If 'Yes,' complete cribed in section 170(b) exempt non-charitable	Schedule C, Part II (1)(A)(ii)? If 'Yes,' com related organization?.	plete Schedule E	ates
50	Complete this table for the five highest comperceived more than \$100,000 of compensation	ensated employees (oth	er than officers, directo If there is none, enter	rs, trustees and key en 'None.'	nployees) who each
	(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account and other allowances
	nere neue man min dies dere mere denn gede geleg geleg beleg hate jede geleg geleg geleg beleg jede geleg geleg				
<u> </u>		water the same and			
	uniber of other employees paid over \$100,000				
234 1	Complete this table for the five highest compa	neoted independent and	atroofore was analy ran	street more than \$100.0	00 at announced:
51 (	Complete this table for the five highest competer the organization. If there is none, enter the competence of each independent controls.	Vone.		(6) Type of service	00 of compensation (c) Compensation
- 31 	from the organization. If there is none, enter 1	Vone.			·
4	from the organization. If there is none, enter 1	Vone.			·
	from the organization. If there is none, enter 1	Vone.			·
	from the organization. If there is none, enter 1	Vone.			·
	(a) Name and address of each independent control.  (b) Name and address of each independent control.	ving over \$100,000		(b) Type of service	(c) Compensation
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Total r Sign Here	irom the organization. It there is none, enter it  (a) Name and address of each independent contractors receive the contractors received the penalties of perjury, I declare that I have examinate, correct, and complete. Declaration of preparer (contractors in the correct of the complete of the correct of t	virig over \$100,000ned this return, including according the than officery is based on a	mpanying schedules and staten	tents, and to the best of my known than any knowledge.  Date  PRESIDENT  Check if	(c) Compensation
Sign Here Paid Pre- parer Use Only	irom trie organization. It there is none, enter it  (a) Name and address of each independent contribution.  (b) Name and address of each independent contribution.  (c) Inder penalties of perjury, i declare that I have examinate, correct, and complete. Declaration of preparer (c)  Signature of officer  JAMES NUNEMACHER  Type or print name and title.  Preparer's signature	ving over \$100,000  when this return, including according the than officer) is based on a	mpanying schedules and staten Il information of which prepare	tents, and to the best of my known has any knowledge.  Date  PRESIDENT  Check if self employed N	compensation  content of the content

2008	FEDERAL STATEMENTS	PAGE
	MISSION MIRACLE MILE, INC.	20-359375
STATEMENT 1 FORM 990-EZ, PART I, LINE 16 OTHER EXPENSES		
MISCELLANEOUS EXPENSE	**TOTAL \$	7,500. 24,700. 1,087. 77. 1,251. 38,752. 2,161. 75,528.
STATEMENT 2 FORM 990-EZ, PART II, LINE 24 OTHER ASSETS		
ACCOUNTS RECEIVABLE	BEGINNING  TOTAL \$ 1,497. \$ \$ 1,497. \$	ENDING  0. 0.

#### STATEMENT 4 FORM 990-EZ, PART III ORGANIZATION'S PRIMARY EXEMPT PURPOSE

ACCOUNTS PAYABLE AND ACCRUED EXPENSES.....

DEFERRED REVENUE

TO ENHANCE THE ECONOMIC, SOCIAL, CULTURAL, AND ENVIRONMENTAL WELL BEING OF THE MISSION DISTRICT OF SAN FRANCISCO. IN FURTHERANCE OF THIS PURPOSE, THE CORPORATION SHALL PROVIDE CIVIC SERVICES FOR THE PROMOTION OF THE WELFARE OF THE COMMUNITY AND ITS CITIZENS, INCLUDING BEAUTIFICATION OF PUBLIC AREAS, PROMOTION OF PUBLIC SAFETY, AND GENERALLY, PROMOTION OF THE COMMON GOOD AND GENERAL WELFARE OF THE PEOPLE OF THE COMMUNITY.

BEGINNING

1,548. \$

 $\frac{0.}{1,548.}$  \$

.2,841.. 37,595. 40,436.



#### ANNUAL 2007 REPORT

# 2500 BLOCK OF MISSION STREET BUSINESS IMPROVEMENT DISTRICT

#### 1. 2007 BID BOUNDARIES

The service area is the boundaries of the 2500 Block of Mission Street Business Improvement District, which contains 20 parcels of property.

Seven parcels are located on the west side of Mission Street. The other thirteen are on the east side of Mission Street.

This service area spans 1,502 linear feet of property frontage and approximately 22,500 square feet of sidewalk area.

These are the same boundaries as in 2006.

#### 2. BEAUTIFICATION SERVICES CONTRACT RENEWAL

By unanimous vote at its meeting of November 2, 2006, the Mission Miracle Mile, Inc. Board agreed to extend the contract with First Building Maintenance, Co. until May 1, 2007 for the following services:

#### A. Sweeping & related streetscape maintenance

Schedule: 7 days a week, twice a day. Mornings: between 4AM and 8AM Afternoons: between 4PM and 6PM

• Removal of all litter and debris from building edge to curb line/gutter.

- Spot pressure hosing of spills, stains, and other issues (animal waste, odors, etc).
- Trash receptacle monitoring Augment Dow's regular trash removal services for BID trash receptacles by "topping off" litter cans during periods of heavy usage. No trash receptacle overflows will be allowed to occur.
- 24-hour emergency response to problems that emerge between normal services calls.
- Immediate reporting to DPW for removal of bulky items.
- Ongoing weeding of sidewalk cracks and building edges.
- Ongoing tree well maintenance.

#### B. Sidewalk steam cleaning

Schedule: Four times per year, to be performed between 3AM and 7AM.

 Deep-clean sidewalk surfaces by steam cleaning to remove gum deposits and heavy grease stains. To be done with equipment capable of delivering 180°+ water at 3500 psi and 4 GPM. Detergents to be used as needed.

#### C. Sidewalk pressure hosing

Schedule: Weekly, to be performed between 3AM and 7AM.

 Cold-water pressure washing to be done with pressure washing equipment capable of delivering water with a force of at least 3000 psi at a minimum of 3 GPM. This weekly hosing is in addition to spot hosing performed on an as-needed basis to remove sidewalk spills or unsanitary conditions that arise in between the quarterly hot water steam cleanings.

#### D. Graffiti abatement

Schedule: Daily or as needed

 Eradicate all graffiti that appears on sidewalks and on the lowest ten-feet of store frontages within 24 hours. Report graffiti observed

 Abatement shall be by use of specialized solvents or matching paint. Hot water pressure washing equipment will be employed as needed to clean up graffiti on stone or masonry surfaces.

#### E. Graffiti deterrence

- Work with SFPD and BID property owners and merchants to deter graffiti vandalism in the BID.
- Track all cases of graffiti vandalism in the BID and
- Provide documentation to SFPD for arrest and prosecution of vandals.

### F. Removal of illegal advertising on public property and code enforcement

- Document all violations of the SF Sign Ordinance,
- Remove all illegal signs and posters from public property
- Provide all necessary documentation to DPW for issuance of citations to the responsible parties.
- Monitor other code violations in the District such as illegal dumping, non-permitted street vendors and cars parked with FOR SALE signs.

#### G. Maintenance of street furniture

- Maintain in good and clean condition all (recently restored)
  public fixtures on the BID, including decorative lamp posts,
  traffic signal poles and control cabinets, utility poles/cabinets,
  public trash receptacles, traffic and parking signs and meters,
  fire and police call boxes, and hydrants.
- Report damaged or unsafe public fixtures to relevant government agencies for repair or replacement.
- Work with news and payphone vendors to ensure that these fixtures are kept in good, safe and sanitary condition.

#### H. Provide more "eyes and ears on the street"

- Vendor employees carry cell phones.
- They report any suspicious or unlawful behavior to SFPD.

#### I. Community Ambassador

- Maintain good working relationship with BID merchants and property owners.
- Vendor employees refer street people to available city homeless services.
- Vendor employees carry business cards and flyers with helpful information about the BID.

#### J. SF-DPW/BID relations and coordination

 Maintain a good ongoing working relationship with SF Dept. of Public Works and other city agencies

#### 3. SAFETY PROGRAM -- 2007

By a unanimous vote at its meeting of January 26, 2007, the Mission Miracle Mile, Inc. Board agreed to enter into a contract with Remote View Security for the acquisition and installation of seven outdoor surveillance cameras and attendant recording equipment. The contracted amount for this equipment and its installation was \$28,060.54.

These seven cameras were operational in March 2007.

# 4. CONTRACT RENEWAL FOR ADMINISTRATIVE SERVICES

By unanimous vote at its meeting of November 2, 2006, the Mission Miracle Mile, Inc. Board agreed to extend the annual agency contract at \$7,500 per annum with Philip F. Lesser until December 31, 2007 for the following services:

- Facilitate the bidding process for vendors
- Perform quality control over vendor services
- Maintain bank account
- Assure fund transfers
- Assure prompt payment of invoices
- Maintain accounting records
- Facilitate notification of Board Meetings
- Facilitate preparation and submission of required reporting
- Perform community relations services
- Assist Independent Auditors with Financial Statements

#### 5. RETENTION OF INDEPENDENT AUDITOR

Willaims, Adley & Company, LLP, Certified Public Accountants, were retained to provide accounting, auditing and tax document preparation. A copy of their report for the Year 2006 dated July 13, 2007 is available upon request.

#### 6. ACTUAL V. BUDGETED EXPENDITURES - 2007

	ACTUAL/ ESTIMATED	BUDGETED
BEAUTIFICATION SERVICES & COMMUNITY RELATIONS	\$32,000	\$36,000
SAFETY PROGRAMS	\$28,000	\$29,000
ADMINISTRATIVE SERVICES	<u>\$10,525</u>	<u>\$10,000</u>
TOTAL 2007 EXPENDITURES	\$ 70,525	\$75,000

#### 7. SERVICES PLAN - 2008

	BUDGETED
BEAUTIFICATION SERVICES & COMMUNITY RELATIONS	\$45,000
SAFETY PROGRAMS	\$4,000
GREENING PROGRAMS	\$15,000
ADMINISTRATIVE SERVICES	\$11,000
TOTAL 2008 EXPENDITURES	\$ 75,000

#### Respectfully submitted by:

Philip Lesser Agent, Mission Miracle Mile, Inc. November 5, 2007



#### MISSION MIRACLE MILE, INC.

**Financial Statements** 

Year Ended December 31, 2007

(With Independent Auditors' Report Thereon)

# WILLIAMS, ADLEY & COMPANY, LLP

Certified Public Accountants and Management Consultants



#### MISSION MIRACLE MILE, INC.

**Financial Statements** 

Year Ended December 31, 2007

(With Independent Auditors' Report Thereon)

#### Mission Miracle Mile, Inc. Financial Statements December 31, 2007

#### Table of Contents

		Page
Independent Auditors' Report		1
Financial Statements:		
Statement of Financial Position		2
Statement of Activities		3
Statement of Cash Flows		4
Notes to Financial Statements	•	5



#### WILLIAMS, ADLEY & COMPANY, LLP Certified Public Accountants / Management Consultants

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Mission Miracle Mile, Inc.

We have audited the accompanying statement of financial position of Mission Miracle Mile, Inc. (the Corporation) as of December 31, 2007, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control over financial reporting. Accordingly, we express no such opinion An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mission Miracle Mile, Inc. as of December 31, 2007, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Williams, Adly & Company, 44p June 19, 2008

#### Mission Miracle Mile, Inc. Statement of Financial Position December 31, 2007

Assets	:	
Cash	\$	45,389
Receivable from the City and County of San Francisco, CA	Ψ	•
Total assets	\$	1,497 46,886
Liabilities		
Accounts payable	ø	
Total liabilities	Φ	1,548
	<u> </u>	1,548
Net assets		
Unrestricted		45 220
Total net assets		45,338
2007 1100 1100 1100	***************************************	45,338
Total liabilities and net assets	\$	46,886
	Ψ <del></del>	70,000

#### Mission Miracle Mile, Inc. Statement of Activities Year Ended December 31, 2007

Revenues:	•	
Business improvement district assessments fro	m the	
City and County of San Francisco, CA	\$	75,000
Total revenues		75,000
Expenses:		
Accounting and auditing	¥	3,025
Agency fee	· .	7,500
Community relations		87
Street beautification		31,207
Surveillance cameras		28,061
Miscellaneous		155
Total expenses	***************************************	70,035
Excess of revenues over expenditures	, ·	4,965
Net assets, beginning of year		40,373
Net assets, end of year	\$	45,338

#### Mission Miracle Mile, Inc. Statement of Cash Flows Year Ended December 31, 2007

Cash flows from operating activities		
Change in net assets	\$	4,965
Adjustments to reconcile changes in net assets to	Ψ	-1,7UJ
net cash provided (used) by operating activities		
Increase in receivable from the City and County of San Francisco, CA		(1,497)
Increase in accounts payable		348
Net increase in cash		3,816
Cash at the beginning of the year		41,573
Cash at the end of the year	\$	45,389

#### MISSION MIRACLE MILE, INC. Notes to Financial Statements December 31, 2007

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

Mission Miracle Mile, Inc. (the Corporation) was incorporated as a California public benefit corporation in October 2005 for the purposes of enhancing the economic, social, cultural, and environmental well-being of the Mission District of San Francisco, California (Mission Street). The Corporation has instituted a "safe/clean/green program" for the benefit of businesses, property owners and the community frequenting the 2500 block of Mission Street. The "safe" component of this program is bolstered with security cameras and street maintainers, who double as street ambassadors. The "clean" component is highlighted by twice daily street beautification which includes trash and graffiti removal. The "green" component will be activated in spring 2008 with the installation of twenty hanging floral baskets.

The Corporation is a nonprofit organization as described in Section 510(c)(4) of the Internal Revenue Code and is exempt from federal and state income taxes.

The majority of the Corporation's revenue is generated from special assessments on parcels of property included within the business improvement district known as the 2500 Block of Mission Street Business Improvement District. These special assessments are collected by the City and County of San Francisco (CCSF) and remitted to the Corporation.

#### Basis of Presentation

The accompanying financial statements are presented on the accrual basis of accounting.

#### Receivable from the City and County of San Francisco

The receivable from CCSF is for a delinquent assessment for which the taxpayer has a payment plan with CCSF. The assessment is considered to be collectible.

#### Property and Equipment

The Corporation's practice is to capitalize all expenditures property and equipment with a cost in excess of \$5,000 and depreciate over the estimated useful lives. As of December 31, 2007, no such items have been purchased.

#### Lstimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported balances. Accordingly, actual results could differ from those estimates.