

File No. 120 600

Committee Item No. _____

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date June 21 & 22, 2012

Board of Supervisors Meeting

Date _____

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Victor Young

Date June 14, 2012

Completed by: Victor Young

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Contract Approval - Conard House Inc. Housing First Program - \$19,142,302]

2
3 **Resolution retroactively approving the contract between the City and County of San**
4 **Francisco and Conard House Inc. to provide master-leased housing under its**
5 **Housing First Program to formerly homeless single adults and Money Management**
6 **Services to frail and elderly senior citizens for the period of April 1, 2012, to June 30,**
7 **2017, in the amount of \$19,142,302.**

8
9 WHEREAS, The City and County of San Francisco wishes to provide master-leased
10 housing under its Housing First Program to formerly homeless single adults at three (3)
11 Single Room Occupancy Hotel (SRO) locations, and Money Management Service to frail
12 and elderly senior citizens; and

13 WHEREAS, The City and County of San Francisco is providing financial support with
14 Federal, State and General Funds including the Human Services Care Fund under the
15 Care Not Cash Initiative; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby retroactively approves the
17 contract with Conard House Inc. to provide master-leased housing under its Housing First
18 Program to formerly homeless single adults and Money Management Services to frail and
19 elderly senior citizens for the period of April 1, 2012 through June 30, 2017 in the amount
20 not to exceed \$19,142,302.

The Budget and Legislative Analyst Reports for the Mayor's Fiscal Year 2012-2013 to Fiscal Year 2013-2014 Budget for the following files are located in Board of Supervisors **File No. 120591:**

120592

120593

120595

120596

120597

120598

120599

120600

120601

102602

120603

120604

120605

120606

120607

120608

120609

120638

120641

120642

120673

CONARD HOUSE INC

3% Increase per year

Program Description	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
CNC-McAllister Hotel	\$1,007,484	\$1,037,709	\$1,068,840	\$1,100,905	\$1,133,932	\$1,167,950	
Aranda Hotel	\$259,176	\$1,067,805	\$1,099,839	\$1,132,834	\$1,166,819	\$1,201,824	\$1,237,879
Allen Hotel	\$194,617	\$1,103,174	\$1,136,270	\$1,170,358	\$1,205,468	\$1,241,632	
BTOP-DAAS	\$84,576	\$84,576	\$25,338	\$0	\$0	\$0	Contract ending
Money Management-DAAS	\$69,751	\$71,843	\$73,998	\$76,218	\$78,505	\$80,860	
Annual Budget	\$1,615,604	\$3,365,107	\$3,404,285	\$3,480,315	\$3,584,725	\$3,692,266	

Total Budget Amount

\$ 19,142,302

File No. _____

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information (Please print clearly.)

Name of City elective officer(s):
Members, Board of Supervisors

City elective office(s) held:
Members, Board of Supervisors

Contractor Information (Please print clearly.)

Name of contractor:
Conard House, Inc.

Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.

- 1) James McGhee, Mary Hennessy, Judy Graboyes, Alan (Mickey) Shipley,
- 2) Richard Heasley - Executive Director, Robyn Neither - CFO, No COO
- 3) N/A
- 4) N/A

N/A

Contractor address:

1385 Mission Street, Suite 200, San Francisco, CA 94103

Date that contract was approved:
(By the SF Board of Supervisors)

Amount of contract:

\$5,559,251
\$5,457,646
\$5,037,420
\$ 153,318
\$ 209,250

Describe the nature of the contract that was approved:

1. Grant No. 2004-08/09, Supportive housing Allen Hotel, 4/7/12 to 6/30/17
2. Grant No. 2004-08/09, Supportive housing Aranda Hotel, 4/7/12 to 6/30/17
3. Grant No. 2004-08/09, Supportive housing McAllister Hotel, 7/1/12 to 6/30/17
4. Grant No. 4081-10-11, Broadband Technology Opportunity Program (BTOP), 1/8/11 to 9/29/13
5. Grant No. pending, Money management services for seniors and young adults with disabilities, 7/1/12 to 6/30/15

Comments:

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information (Please print clearly.)

Name of filer:
Angela Calvillo, Clerk of the Board

Contact telephone number:
(415) 554-5184

Address:
City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102

E-mail:
Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed
