

File No. 121079

Committee Item No. \_\_\_\_\_  
Board Item No. 21

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee \_\_\_\_\_

Date \_\_\_\_\_

Board of Supervisors Meeting

Date November 6, 2012

**Cmte Board**

- |                          |                                     |  |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/> | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/> | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/> | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/> | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/> | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/> | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/> | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Public Correspondence                        |

**OTHER (Use back side if additional space is needed)**

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Erica Dayrit  
Completed by: \_\_\_\_\_

Date November 1, 2012  
Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 20 pages. The complete document is in the file.

15

1 [2013 Board of Supervisors Regular Meeting Schedule]

2

3 **Motion establishing the 2013 Board of Supervisors regular meeting schedule by**  
4 **canceling the Board meetings of January 1, January 8, January 22, February 19,**  
5 **May 28, July 2, October 15, November 12, and December 3; and by further canceling all**  
6 **Board and Committee meetings during the summer and winter breaks from July 31**  
7 **through August 30, and December 18 through December 31.**

8

9 WHEREAS, Pursuant to Charter Sections 2.103 and 13.101, the Board of Supervisors  
10 (Board) shall meet for an Inaugural meeting at 12:00 noon on the eighth day of January,  
11 following the date of an election; and

12 WHEREAS, The Board's Rules of Order, Section 6.2, states the Board shall hold a  
13 regular meeting in the Legislative Chamber in City Hall each Tuesday at 2:00 pm, unless it is  
14 a holiday, in which case the meeting shall be canceled; and

15 WHEREAS, The Rules of Order Section 6.2 also states the Board shall not meet during  
16 the week after Thanksgiving, nor between December 24 and December 31; and

17 WHEREAS, Independence Day, July 4, 2013, is not subject to Board Rule 6.2; and  
18 should the Board wish to observe the July 4<sup>th</sup> holiday shall cancel the regular Board meeting  
19 on Tuesday, July 2, 2013; and

20 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board  
21 has established recess periods during the summer and winter which Members of the Board  
22 may plan to be away, without missing any Board or Committee meetings or other important  
23 public business, and without causing difficulties in achieving a quorum; and

24

25

1           WHEREAS, The Board is constrained by certain administrative and legislative  
2 deadlines and may decide to meet during the week of January 8; and/or on August 6 to  
3 conduct the City's business; now, therefore, be it

4           MOVED, That the following Board meetings, following a Monday holiday are canceled:  
5 January 1 (New Year's Day); January 22 (Martin Luther King Jr. Day); February 19  
6 (Presidents Day); May 28 (Memorial Day); October 15 (Columbus Day); November 12  
7 (Veterans Day); December 3 (week after Thanksgiving); and, be it

8           FURTHER MOVED, The regular Board meeting on January 8, 2013, is canceled in  
9 order to hold an Inaugural meeting at 12:00 noon on January 8; and be it

10          FURTHER MOVED, In observance of Independence Day, the regular Board meeting  
11 on July 2, is canceled; and be it

12          FURTHER MOVED, That pursuant to the established tradition of summer and winter  
13 recess periods, the Board and Committee meetings scheduled from July 31 through August  
14 30, and December 18 through December 31, are canceled; and, be it

15          FURTHER MOVED, That in the event of a Mayoral veto of the 2013-2014 budget, the  
16 Board will conduct a meeting on August 6.

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2012 OCT 31 AM 9: 2  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee: \_\_\_\_\_  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee: \_\_\_\_\_
- 4. Request for letter beginning "Supervisor \_\_\_\_\_ inquires"
- 5. City Attorney request.
- 6. Call File No. \_\_\_\_\_ from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. \_\_\_\_\_
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on \_\_\_\_\_

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.**

**Sponsor(s):**

Clerk of the Board

**Subject:**

2013 Board of Supervisors Regular Meeting Schedule

**The text is listed below or attached:**

Motion establishing the 2013 Board of Supervisors regular meeting schedule by canceling the Board meetings of January 1, January 8, January 22, February 19, May 28, July 2, October 15, and November 12, December 3; and by further canceling all Board and Committee meetings during the summer and winter breaks from July 31 through August 30, and December 18 through December 31.

121079



