

File No. 150222

Committee Item No. 2

Board Item No. 33

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 9, 2015

Board of Supervisors Meeting

Date April 21, 2015

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Youth Commission Recommendation, dtd 3/17/2015</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Police Department Recommendation, dtd 3/18/2015</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Alisa Somera Date April 3, 2015

Completed by: Alisa Somera Date April 14, 2015

1 [Administrative Code - Membership and Functions of the Our Children, Our Families Council]

2
3 **Ordinance amending the Administrative Code to establish the membership of the Our**
4 **Children, Our Families Council and to address its structure and functions as provided**
5 **in Charter Section 16.127-7.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by adding Chapter 102,
15 Sections 102.1 through 102.7, to read as follows:

16 **CHAPTER 102: OUR CHILDREN, OUR FAMILIES COUNCIL**

17 Sec. 102.1. Our Children, Our Families Council; Goals and Purpose.

18 Sec. 102.2. City Members.

19 Sec. 102.3. School District Members.

20 Sec. 102.4. Public Members.

21 Sec. 102.5. Governance.

22 Sec. 102.6. Functions and Duties.

23 Sec. 102.7. Children and Families Plan.

24
25 / / /

1 **SEC. 102.1. OUR CHILDREN, OUR FAMILIES COUNCIL; GOALS AND PURPOSE.**

2 (a) Charter Section 16.127-2 creates the Our Children, Our Families Council ("the Council").
3 Additional Charter sections set out the composition and the powers and duties of the Council. Charter
4 Section 16.127-7 states that the Board of Supervisors Supervisor shall, by ordinance, further provide
5 for the membership, structure, functions and support of the Council.

6 (b) In order to advance a Citywide vision centered on the needs of children, youth, and
7 families, City leaders and departments, the San Francisco Unified School District ("SFUSD"),
8 and community partners must come together to coordinate their efforts across agencies and
9 develop a strategy for achieving shared goals. The purpose of the Children and Families Plan
10 to be developed by the Council will be to create an aligned and connected system of
11 programs and services, in order to strengthen the City's ability to best serve children, youth
12 and their families, with the specific goals of promoting coordination among and increased
13 accessibility to such programs and services, and enhancing their overall effectiveness.

14 In order to ensure that all children and youth in every neighborhood, especially those
15 neighborhoods with the greatest needs, have access to the resources to achieve, the Council
16 will be responsible for developing a Citywide vision, Citywide shared priorities, Citywide
17 program goals, and Citywide best practices for addressing those needs.

18
19 **SEC. 102.2. CITY MEMBERS.**

20 (a) The Mayor shall be a voting member of the Council.

21 (b) The Mayor shall appoint the heads of the following City departments to serve by virtue of
22 their offices as voting members of the Council:

23 (1) Children, Youth and Their Families;

24 (2) Public Health;

25 (3) Public Works;

- 1 ~~(3)~~ ~~(4)~~ General Services Agency;
2 ~~(4)~~ ~~(5)~~ Human Services Agency;
3 ~~(5)~~ ~~(6)~~ Juvenile Probation;
4 ~~(6)~~ ~~(7)~~ Mayor's Office of Early Care and Education;
5 ~~(7)~~ ~~(8)~~ Mayor's Office of Economic and Workforce Development;
6 ~~(8)~~ ~~(9)~~ Mayor's Office of Housing and Community Development;
7 ~~(9)~~ ~~(10)~~ Municipal Transportation Authority;
8 ~~(10)~~ ~~(11)~~ Planning;
9 ~~(11)~~ ~~(12)~~ Police;
10 ~~(12)~~ ~~(13)~~ Public Library; and,
11 ~~(14)~~ Public Utilities; and,
12 ~~(13)~~ ~~(15)~~ Recreation and Parks.

13 If any of these departments or agencies are later eliminated or re-organized, the Mayor may appoint to
14 the Council the head of a successor department or agency.

15 ~~(c) The Mayor may appoint as Council members the heads of up to four additional City~~
16 ~~departments or agencies that provide services to children and families, members of the~~
17 ~~community, and stakeholders, for a total not to exceed 18 City members.~~

18
19 **SEC. 102.3. SCHOOL DISTRICT MEMBERS.**

20 (a) The Mayor shall invite the Superintendent of Schools for the SFUSD ("the
21 Superintendent") to serve as a voting member of the Council.

22 (b) ~~(a)~~ The Mayor shall invite the Superintendent of Schools for the San Francisco Unified
23 School District ("the School District") to nominate the heads of appropriate divisions of the SFUSD
24 School District to serve by virtue of their offices as voting members of the Council, including:

- 25 (1) Student Family and Community Support;

1 (2) Early Education;

2 (3) Elementary Schools;

3 (4) Secondary Schools;

4 ~~(4) Middle Schools;~~

5 ~~(5) High Schools;~~

6 ~~(5) (6) Chief Academic Officer;~~

7 ~~(6) (7) Special Education Services;~~

8 ~~(7) (8) Policy and Operations; and,~~

9 ~~(8) (9) Instruction, Innovation and Social Justice.~~

10 If any of these divisions are later eliminated or re-organized, the Superintendent may nominate the
11 head of a successor division.

12 (c) (b) The Superintendent may nominate the heads of other divisions or other School
13 District staff as he or she deems appropriate, for a total not to exceed 14 up to 18 School
14 District members, including the Superintendent.

15 (d) (e) The Mayor shall appoint to the Council the persons nominated by the Superintendent
16 pursuant to this Section 102.3.

17
18 **SEC. 102.4. PUBLIC MEMBERS.**

19 (a) The Mayor shall appoint 14 18 people to serve as voting members of the Council, as
20 follows:

21 (1) Public Seat 1: A member of the Department of Youth, Children, and Their Families
22 Oversight and Advisory Committee. The Oversight and Advisory Committee shall recommend
23 up to three candidates to the Mayor; recommended to the Mayor by the Oversight and
24 Advisory Committee;

1 (2) Public Seat 2: A parent or guardian of a youth, which youth, at the time of the
2 member's appointment for the term, is enrolled in kindergarten through 12 grade at a school in
3 San Francisco. This member shall be actively engaged in or connected to a group or
4 advocacy network supporting parents or early care and education, or have demonstrated
5 commitment to improving access to and quality of services for children, youth, and families; A
6 member of the Office of Early Care and Education Citizens Advisory Committee
7 recommended to the Mayor by the Citizens Advisory Committee;

8 (3) Public Seat 3: A member of the Office of Early Care and Education Citizens
9 Advisory Committee. The Citizens Advisory Committee shall recommend up to three
10 candidates to the Mayor; A member of the Board of Education's Public Education Enrichment
11 Fund Citizen Advisory Committee recommended to the Mayor by the Citizen Advisory
12 Committee;

13 (4) Public Seat 4: A parent or guardian of a youth, which youth, at the time of the
14 member's appointment for the term, is receiving early care and education services, which
15 services are generally for children ages one to five years, and which parent or guardian is also
16 actively engaged in or connected to a group or advocacy network supporting parents or early
17 care and education; A youth 19 years old or younger at the time of appointment for the term,
18 recommended to the Mayor by the Youth Commission. Because this Committee member
19 may be younger than 18 years at the time of appointment, this member is not subject to the
20 requirement of Charter Section 4.101(a)(2) that members be electors of the City and County
21 unless and until the member reaches the age of 18 years;

22 (5) Public Seat 5: A youth 19 years old or younger at the time of appointment
23 for the term, recommended to the Mayor by the School District Student Advisory Council.
24 Because this Committee member may be younger than 18 years at the time of appointment,
25

1 this member is not subject to the requirement of Charter Section 4.101(a)(2) that members be
2 electors of the City and County unless and until the member reaches the age of 18 years;

3 (5) (6) Public Seat 5 6: A member of the Board of Education's Public Education
4 Enrichment Fund Citizen Advisory Committee. The Citizen Advisory Committee shall
5 recommend up to three candidates to the Mayor: A person who is a Disconnected
6 Transitional-Aged Youth, as that term is used in Charter Section 16.108, 18 through 24 years
7 of age at the time of appointment, and who is familiar with the issues and challenges faced by
8 Disconnected Transitional-Aged Youth and with services, programs, and systems for them;

9 (6) (7) Public Seat 6 7: A youth 19 years old or younger at the time of
10 appointment for the term, recommended to the Mayor by the School District Student Advisory
11 Council. Because this Committee member may be younger than 18 years at the time of
12 appointment, this member is not subject to the requirement of Charter Section 4.101(a)(2) that
13 members be electors of the City and County unless and until the member reaches the age of
14 18 years; A parent or guardian of a youth, which youth, at the time of the member's
15 appointment for the term, is under the age of 5 years and receiving child care services;

16 (8) Public Seat 8: A parent or guardian of a youth, which youth, at the time of
17 the member's appointment for the term, is under the age of 18 years and enrolled in the San
18 Francisco Unified School District. This member shall have a connection with a parent group
19 or advocacy network, or have demonstrated commitment to improving access to and quality of
20 services for children, youth, and families;

21 (7) (9) Public Seat 7 9: A person who works as a service provider delivering
22 services to children, youth, and families in San Francisco, with a preference for service
23 providers working with low-income communities. This member shall be actively engaged in or
24 connected to a group or advocacy network supporting services for children, youth and
25 families; A parent or guardian of a youth, which youth, at the time of the member's

1 appointment for the term, is under the age of 18 years and enrolled in a school in San
2 Francisco. This member shall have a connection with a parent group or advocacy network, or
3 have demonstrated commitment to improving access to and quality of services for children,
4 youth, and families;

5 (8) (10) Public Seat 8-10: A youth 19 years old or younger at the time of
6 appointment for the term, recommended to the Mayor by the Youth Commission. Because
7 this Committee member may be younger than 18 years at the time of appointment, this
8 member is not subject to the requirement of Charter Section 4.101(a)(2) that members be
9 electors of the City and County unless and until the member reaches the age of 18 years; A
10 person with expertise or substantial experience working with low-income families and children
11 from low-income families;

12 (9) (11) Public Seat 9-11: A person representing a business community or
13 network which business community or network that has demonstrated a commitment to
14 solving issues related to children, youth, and families in San Francisco; A person who works
15 as a service provider delivering services to children, youth, and families in San Francisco;

16 (10) (12) Public Seat 10-12: A person with expertise or substantial experience in
17 the field of housing development or housing advocacy in San Francisco; A person
18 representing a philanthropic organization, foundation, or network;

19 (11) (13) Public Seat 11-13: A person representing a philanthropic organization,
20 foundation, or network; A person with expertise or substantial experience working in the field
21 of housing development in San Francisco;

22 (12) (14) Public Seat 12-14: A person with expertise or substantial experience
23 working in the field of economic and workforce development in San Francisco;

24 (15) Public Seat 15: A person with expertise or substantial experience working
25 in the field of transportation access and equity issues in San Francisco;

1 (13) ~~(16)~~ Public Seat 13 ~~16~~: An executive of an institution of higher education which
2 institution has demonstrated a commitment to solving issues related to children, youth, and
3 families in San Francisco; and,

4 (14) ~~(17)~~ Public Seat 14 ~~17~~: A person who is a Disconnected Transitional-Aged
5 Youth, as that term is used in Charter Section 16.108, 18 through 24 years of age at the time
6 of appointment for the term, and who is familiar with the issues and challenges faced by
7 Disconnected Transitional-Aged Youth and with services, programs, and systems for them.
8 This member shall be actively engaged in or connected to a group or advocacy network
9 supporting services for Disconnected Transitional-Aged Youth; A person representing a
10 business community or network, which business community or network has demonstrated a
11 commitment to solving issues related to children and families in San Francisco.; and,

12 ~~(18) Public Seat 18: A person representing the Interfaith community with~~
13 ~~expertise or substantial experience working on issues related to children and families in San~~
14 ~~Francisco.~~

15 ~~If a group given the authority to recommend someone for a public seat as provided above fails~~
16 ~~or refuses to do so within 60 days after being notified in writing by the Mayor of the existence~~
17 ~~of a vacancy, or if the group goes out of existence, the Mayor may appoint someone~~
18 ~~possessing similar qualifications.~~

19 (b) The term for public members shall be two years, except that members initially appointed to
20 odd-numbered seats Public Seats 1, 3, 5, 7, 9, 11, 13, 15, and 17 shall serve for three years;
21 thereafter, all terms for public members shall be two years. Terms of the initial public members shall
22 commence on the date of the first Council meeting. Any public member whom the Council certifies
23 to have missed three regularly scheduled meetings of the Council in any 12-month period
24 without the express permission of the Commission given at a regularly scheduled meeting will
25 be deemed to have resigned from the Council effective on the date of the written certification

1 of the Council. Any public members who fail to attend at least half of the meetings in any fiscal year
2 shall be deemed to have resigned from the Council. All public members shall serve at the pleasure
3 of the Mayor.

4 ~~(c)~~ The Mayor's appointments of public members shall take effect 30 days after
5 transmittal of the Mayor's notice of appointment to the Board of Supervisors. The Board of
6 Supervisors may hold a public hearing on the public members appointed by the Mayor to the
7 Council.

8 ~~(c)~~ ~~(d)~~ No person may serve more than two consecutive terms as a public member on the
9 Council. For the purpose of this term limit, serving more than half of a term shall count as serving a
10 full term on the Council.

11 ~~(d)~~ ~~(e)~~ The Department of Children, Youth, and Their Families' Youth Advisory Council
12 Youth Commission shall provide support to the Council members in Public Seats 6, 8 and 14, 4
13 and 6. The School District Student Advisory Council staff will be invited to provide support to
14 the Council member in Public Seat 5 in areas such as training in City government and School
15 District operations, policy analysis and development, and public outreach.

16 ~~(e)~~ The Mayor shall invite the Superintendent of Schools, the Board of Supervisors,
17 and the Board of Education to recommend candidates for the Public Seats.

18
19 **SEC. 102.5. GOVERNANCE.**

20 (a) The Council shall meet at least three times each fiscal year. To the extent feasible, the
21 Council shall hold those meetings at equal intervals during the year.

22 (b) The Mayor shall appoint the initial members of the Council by June 30 May 1, 2015. The
23 Mayor shall invite the Superintendent to nominate the initial School District members by May 30 April
24 1, 2015. Groups given the authority to recommend public members as provided in Section 4 shall make
25

1 their initial recommendations by May 30 April 1, 2015. The Mayor shall make the appointment
2 process as open and transparent as possible.

3
4 **SEC. 102.6. FUNCTIONS AND DUTIES.**

5 (a) The functions and duties of the Council shall be as provided in Charter Section 16.127-5.

6 (b) The Council shall determine and establish working groups to assist in the performance of
7 its functions and duties. The Mayor may invite additional City and School District staff, and
8 community members, to participate in the working groups. The Council shall consider
9 establishing initial working groups in the following areas, such as, but not limited to, education,
10 health, safety, and housing. Working groups may also address data-driven issues such as:
11 Closing the achievement gap; increasing economic mobility; improving transit and street safety; and
12 increasing housing stability and sustainability; and open space and land use.

13 (c) Charter Section 16.127-6(c) makes it the policy of the City to provide sufficient
14 funding and administrative support for the Council and Council Staff to perform their functions.
15 Charter Section 16.127-6(a) provides that subject to the fiscal and budgetary provisions of the
16 Charter, the City shall provide staff to the Council ("Council Staff") for administrative,
17 organizational, policy, and research support. Funding for Council Staff shall come from the
18 General Fund; provided, however, that SFUSD, participating City departments, and members
19 of the public may provide additional support and contributions. The Mayor's Office shall
20 provide staff and administrative support for the Council.

21
22 **SEC. 102.7. CHILDREN AND FAMILIES PLAN.**

23 (a) Charter Section 16.127-5(b) requires the Council to prepare a San Francisco Children and
24 Families Plan ("the Plan") to coordinate services provided to children, youth, and families by City

1 departments, the School District, and community partners, and to maximize support for children,
2 youth, and families in San Francisco.

3 (b) The Plan shall consider the following elements:

4 (1) Ease of access for children, youth and families in receiving services;

5 (2) Educational milestones developed by SFUSD and youth development
6 milestones developed by the Department of Children, Youth, and Their Families (“DCYF”) and
7 the Council;

8 (3) Existing quality of service benchmarks established by City and SFUSD
9 departments;

10 (4) Framework for a basic needs infrastructure, including, but not limited to,
11 housing, transit, and job placement resources; and,

12 (5) Fairness in prioritizing the delivery of services to the children, youth, and
13 families with the most need. The Plan shall also include an equity analysis of services and
14 resources for children, youth, and families.

15 (c) ~~(b)~~ In preparing the Plan and subsequent updates, the Council shall identify and use
16 relevant success indicators based on data, such as, but not limited to:

17 (1) The increase in the number of school-aged children and youth (ages 5-18) and
18 the number children ages 0 to 5 years in San Francisco that are thriving;

19 (2) The increase in the number of children ages 0 to 5 years enrolled in quality
20 early care and education services, with a focus on children from low-income households;

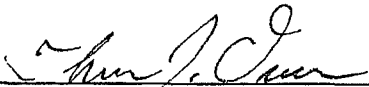
21 (3) ~~(2)~~ The increase in the number of graduates of the San Francisco Unified School
22 District who continue on to higher education or the workforce;

23 (4) ~~(3)~~ The increase in housing stability for families the number of family housing
24 units in San Francisco; and,

1 (5) (4) The increase in the number of families that transition out of poverty in San
2 Francisco.

3
4 Section 2. Effective Date. This ordinance shall become effective 30 days after
5 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
6 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
7 of Supervisors overrides the Mayor's veto of the ordinance.

8
9 APPROVED AS TO FORM:
10 DENNIS J. HERRERA, City Attorney

11
12 By: 
13 THOMAS J. OWEN
 Deputy City Attorney

14
15 n:\legana\as2015\1500619\01006560.docx

REVISED LEGISLATIVE DIGEST

(4/9/2015, Amended in Committee)

[Administrative Code - Membership and Functions of the Our Children, Our Families Council]

Ordinance amending the Administrative Code to establish the membership of the Our Children, Our Families Council; and to address its structure and functions as provided in Charter Section 16.127-7.

Existing Law

Charter Sections 16.127-1 *et seq.*, adopted by the voters as part of Proposition C at the November 2014 election, establish an Our Children, Our Families Council (“the Council”) to advise the City on the unmet needs of children and families in San Francisco and on priorities, program goals, and best practices for addressing those needs through the creation of a Children and Families Plan for the City. The Mayor will chair the Council, and the Superintendent of the School District is invited to serve as co-chair. Other members of the Council are to include the heads of City and School District departments, and members of the community.

No later than July 1, 2016, and every fifth year after that, the Council must prepare and adopt a Children and Families Plan for the City, which is to include a comprehensive assessment of City policies and programs, both public and private, addressing the needs of children and families in San Francisco, and policy level recommendations for making the City more supportive of children and families.

Charter Section 16.127-7 states that the Board of Supervisor shall, by ordinance, further provide for the membership, structure, functions and support of the Council.

Amendments to Current Law

The proposal is an ordinance that would amend the Administrative Code under Charter Section 16.127-7 to set the membership of the Our Children, Our Families Council.

The Mayor would be co-chair and a voting member of the Council. And the Mayor would appoint 13 additional City members, consisting of the heads of the following City departments:

- Children, Youth and Their Families;
- Public Health;
- General Services Agency;
- Human Services Agency;
- Juvenile Probation;
- Mayor’s Office of Early Care and Education;

- Mayor's Office of Economic and Workforce Development;
- Mayor's Office of Housing and Community Development;
- Municipal Transportation Authority;
- Planning;
- Police;
- Public Library; and,
- Recreation and Parks.

The Superintendent of Schools for the San Francisco Unified School District ("the School District") would be invited to serve as co-chair and a voting member of the Council. The Superintendent would also be invited to nominate up to 13 School District members, including the heads of the following divisions:

- Student Family and Community Support;
- Early Education;
- Elementary Schools;
- Secondary Schools;
- Chief Academic Officer;
- Special Education Services;
- Policy and Operations; and,
- Instruction, Innovation and Social Justice.

The Mayor would appoint the persons nominated by the Superintendent to the Council.

And the Mayor would appoint 18 public members as follows:

- A member of the Department of Youth, Children, and Their Families Oversight and Advisory Committee recommended by the Committee;
- A parent or guardian of a youth enrolled in kindergarten through 12th grade at a San Francisco school;
- A member of the Office of Early Care and Education Citizens Advisory Committee recommended by the Committee;
- A parent or guardian of a youth receiving early care and education services;
- A member of the Board of Education's Public Education Enrichment Fund Citizen Advisory Committee recommended by the Committee;
- A youth 19 years old or younger recommended by the School District Student Advisory Council;
- A person who works as a service provider delivering services to children, youth, and families in San Francisco, with a preference for a service provider working with low-income communities;
- A youth 19 years old or younger recommended by the Youth Commission;
- A person representing a business community or network that has demonstrated a commitment to solving issues related to children, youth, and families in San Francisco;

- A person with expertise or substantial experience in the field of housing development or housing advocacy in San Francisco;
- A person representing a philanthropic organization, foundation, or network;
- A person with expertise or substantial experience in economic and workforce development in San Francisco;
- An executive of an institution of higher education which has demonstrated a commitment to solving issues related to children, youth, and families in San Francisco; and,
- A Disconnected Transitional-Aged Youth who is familiar with the issues and challenges faced by Disconnected Transitional-Aged Youth and with services, programs, and systems for them.

The public members would serve at the pleasure of the Mayor, for two-year terms, except that half of the members initially appointed would serve for three years in order to stagger terms. No person could serve more than two consecutive terms as a public member on the Council.

The proposal would require the Mayor to appoint the initial members of the Council by June 30, 2015, and invite the Superintendent to nominate the initial School District members by May 30, 2015. Groups given the authority to recommend public members would be required to make their initial recommendations by May 30, 2015.

The Council would meet at least three times a year, at approximately equal intervals. It would establish working groups in areas such as: closing the achievement gap; increasing economic mobility; improving transit and street safety; and increasing housing stability. The Mayor would be authorized to invite additional City and School District staff, and members of the community, to participate in the working groups. In preparing and updating the Children and Families Plan, the Council would be required to consider specified elements, such as an equity analysis of services and resources available for children, youth, and families, and to use relevant success indicators based on data such as: the number of children in San Francisco who are thriving; the number of School District graduates who continue on to higher education or the workforce; changes in housing stability for families in San Francisco; and, the number of families that transition out of poverty in San Francisco.

n:\legana\as2015\1500619\01006924.docx

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: April 14, 2015
To: The Honorable Members, Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Our Children, Our Families Council

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 150222 Administrative Code - Membership and Functions of the Our Children, Our Families Council

The Ordinance establishes the membership of the Our Children, Our Families Council, which was created by Charter, Section 16.127-2 (added by the passage of Proposition C, November 2014).

- Does a current body address the same or similar subject matter?

There are four other active advisory bodies that have similar duties to the Our Children, Our Families Council; however, each body has a different focus on the needs of children and families within San Francisco.

- 1) *Child Care Planning and Advisory Council (CPAC)*: *CPAC focuses on how to maintain, expand, and improve local child care services and acts as San Francisco's Local Planning Council, which is a State mandated body. CPAC advocates for a broad system of quality, affordable and accessible child care and early education services throughout San Francisco, with a mandate from the State to focus on low-income and at-risk families.*



- 2) Children and Families First Commission (CFFC): CFFC was established to promote, support and improve early development of children from the prenatal state to five years of age and to carry out the provisions of the California Children and Families First Act of 1998.
 - 3) Children, Youth, and Their Families Oversight and Advisory Committee (CYF OAC): CYF OAC was established to review the governance and policies of the Department of Children, Youth, and Their Families, to monitor and participate in the administration of the Children and Youth Fund, and to take steps to ensure the Fund is administered in a manner accountable to the community.
 - 4) Office of Early Care and Education Citizens' Advisory Committee (OECE CAC): OECE CAC was established to make recommendations to the Office of Early Care and Education (OECE) regarding their mission of providing early education for children ages zero to five in San Francisco. The OECE CAC shall also advise the OECE on developing a strategic plan and a proposal for expanding high-quality early education in San Francisco, and offer expertise in the areas of policy, planning, collaboration, and strategic partnerships.
- ✓ **Our Children, Our Families Council**: This Council was mandated by the Charter, and will be established by passage of the Ordinance amending the Administrative Code, to advise the City on the unmet needs, services, and basic infrastructure needs of children and families in San Francisco through the creation of a Children and Families Plan. It allows City leaders and departments, the San Francisco Unified School District (SFUSD), and community partners to come together to coordinate their efforts across agencies and develop a strategy for achieving shared goals.

- Language requiring the body to meet at least once every four months

Administrative Code, Section 102.5, requires the Council to meet at least three times each fiscal year.

- Language indicating members serve at the pleasure of the appointing authority

Administrative Code, Section 102.4(b), indicates that all public members shall serve at the pleasure of the Mayor, who is the appointing authority. The City members and SFUSD members serve by virtue of their office.



- Language establishing attendance requirements

Administrative Code, Section 102.4(b), states that Public members who miss three meetings in a year without the permission of the Commission will be deemed to have resigned.

- Number of seats and qualifications

There may be a total of up to 43 voting members of the Council, including the Mayor who shall serve as Chair of the Council and the Superintendent of the SFUSD (Superintendent) who shall be invited to serve as Co-Chair of the Council:

- ✓ *The Mayor shall be a voting member (1);*
- ✓ *The Mayor shall appoint 13 heads of specific City departments;*
- ✓ *The Mayor shall invite the Superintendent to serve as a voting member (1);*
- ✓ *The Superintendent shall nominate the heads of appropriate divisions of SFUSD, including eight (8) specific divisions, and up to 14 SFUSD members whom the Mayor shall appoint; and*
- ✓ *The Mayor shall appoint 14 Public members, with qualifications specific to each seat.*

- Term limits (i.e., commencement date? staggered terms?)

The City members and SFUSD members shall serve by virtue of their offices. The Public members shall serve for terms of two years, with the initial Public members' terms commencing on the date of the first Council meeting, staggered by odd seats being appointed to serve for three years, and no member serving more than two consecutive terms.

- Administering department

Charter, Section 16.127-6(a), states the City shall provide staff to the Council for administrative, organizational, policy, and research support, and funding for this staff shall come from the General Fund. Administrative Code, Section 102.6(c), indicates the Mayor's Office shall provide staff and administrative support for the Council. The SFUSD, participating City departments, and members of the public may also provide additional support and contributions.

- Reporting requirements

Charter, Section 16.127-5, requires the Council to prepare and adopt a "Children and Families Plan" no later than July 1, 2016, and every fifth year thereafter, to coordinate services provided to children and families by City departments, SFUSD, and community partners, and to maximize support for children and families in San Francisco.



- Sunset date

The Council is mandated by the passage of Proposition C, approved in November 2014, and is silent on a sunset date.



SFUSD SAN FRANCISCO
PUBLIC SCHOOLS

San Francisco Unified School District • 555 Franklin Street • San Francisco, California 94102

April 9, 2015

Supervisor Norman Yee
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

RE: Membership and Functions of the Our Children, Our Families Council

Dear Supervisor Yee:

The San Francisco Unified School District (SFUSD) is pleased to support the ordinance establishing the membership and functions of the Our Children, Our Families Council. We appreciate the inclusion of feedback from SFUSD in the ordinance and we look forward to further collaboration as this Council develops.

Thank you for your strong leadership on this profoundly important effort.

Sincerely,

Myong Leigh
Deputy Superintendent, Policy and Operations
San Francisco Unified School District

CC: Supervisor John Avalos, Rules Committee
Supervisor Katy Tang, Rules Committee
Supervisor Malia Cohen, Rules Committee

Youth Commission
City Hall ~ Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4532



(415) 554-6446
(415) 554-6140 FAX
www.sfgov.org/youth_commission

**YOUTH COMMISSION
MEMORANDUM**

TO: Alisa Somera, Clerk, Rules Committee
FROM: Youth Commission
DATE: Tuesday, March 17, 2015
RE: Referral response to BOS File No. 150222

At our regular meeting of **Monday, March 16, 2015** the Youth Commission voted unanimously to support the following motion:

To support BOS File No. 150222 Ordinance amending the Administrative Code to establish the membership of the Our Children, Our Families Council; and to address its structure and functions as provided in Charter, Section 16.127-7.

During discussion on this item, youth commissioners proposed the following comments and recommendations for considerations with this legislation:

- Ensure inclusion of the experience of immigrant youth by including immigrant youth and English-language learners in the public seats, and those familiar with ELL programs in the SFUSD seats.
- Establish a youth-friendly afterschool meeting time

Thank you for reaching out to youth commissioners regarding this important legislation. If you have any questions about these recommendations, please don't hesitate to contact our office at (415) 554-6446, or your Youth Commissioner.

A handwritten signature in cursive script that reads "Michel Li".

Chair, Michel Li
Adopted on March 16, 2015
2014-2015 San Francisco Youth Commission



EDWIN M. LEE
MAYOR

POLICE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

THOMAS J. CAHILL HALL OF JUSTICE
850 BRYANT STREET
SAN FRANCISCO, CALIFORNIA 94103-4603



GREGORY P. SUHR
CHIEF OF POLICE

March 18, 2015

Ms. Alisa Somera, Clerk
Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Dear Ms. Somera:

RE: File No. 150222 – Our Children, Our Families Council

The San Francisco Police Department is supportive of establishing and participating on the *Our Children, Our Families Council*, and appreciates the efforts of the Board of Supervisors in drafting this legislation.

Upon review of the language, it states that *“the Mayor shall appoint the heads of the following City departments to serve by virtue of their offices as voting members of the Council.”* The Police Department, by virtue the Chief of Police, will be appointed. This commitment would require at least “three meetings” per year.

In past legislation appointing department heads to a council or task force, the language usually includes “or designee.” The language in this particular legislation appears to have been written to specifically have the department head participate in the Council, which Chief Suhr is honored to do. However, it is a concern that not allowing a designee/alternative to attend the required meetings will be counterproductive to the process if the Chief of Police is unable to attend.

It is our experience that the schedule of the Chief of Police is so fluid and unpredictable at times (major incidents, emergencies), and if this occurs, without a change in the proposed language to allow for a designee/alternative, the Police Department may go unrepresented at these meetings.

As such, we respectfully request the Board of Supervisors consider altering the language to include *“the Mayor shall appoint the heads and/or designee of the following departments...”*

Thank you for your consideration. If I can be of further assistance, please contact my office.

Sincerely,

GREGORY P. SUHR
Chief of Police

/cf



April 8, 2015

Supervisor John Avalos
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Supervisor Avalos,

Parents for Public Schools of San Francisco supports student success by developing effective school-parent partnerships, strong parent-parent relationships, and broad community support for public education. We support parents across San Francisco from diverse socioeconomic, racial, ethnic, and linguistic backgrounds.

Our organization has represented the interests of this city's parents – many of whom reside in your district – throughout the development of the Our Children, Our Families Charter Amendment passed in November 2014 and the subsequent Membership and Functions of the Our Children, Our Families Council Ordinance currently under review.

Parents for Public Schools of San Francisco commends the design principals utilized in the creation of the Membership and Functions of the Our Children, Our Families Council Ordinance. In particular, the level of transparency and space made for community input was satisfactory. The explicit designation of two Council seats for parents, along with the potential for additional seats to be filled by parents holding additional categorical designations, ensures an adequate representation of technical and experiential voices on the Council. The organization supports the amendment made to include an increase in the number of school-aged children residing in San Francisco as success indicator.

Language regarding an alignment between Council meeting dates and expected progress on success indicators and projected external communications targets were not referenced in the ordinance as advised by PPS-SF. Parents for Public Schools of San Francisco will continue to monitor the Council's activity to ensure the timing of meetings, its subsequent actions, and overall communications efforts are executed in a manner that ensure swift, yet thoughtful, action and ongoing opportunities for community collaboration.

As a San Francisco parent, a former classroom teacher, a trained political economist, a graduate of a top-tier graduate-level public policy program, and an education advocate, I represent Parents for Public Schools of San Francisco in supporting the Membership and Functions of the Our Children, Our Families Council Ordinance.

Respectfully,

Masharika Prejean Maddison
Executive Director, Parents for Public Schools of San Francisco



April 8, 2015

Supervisor Katy Tang
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Supervisor Tang,

Parents for Public Schools of San Francisco supports student success by developing effective school-parent partnerships, strong parent-parent relationships, and broad community support for public education. We support parents across San Francisco from diverse socioeconomic, racial, ethnic, and linguistic backgrounds.

Our organization has represented the interests of this city's parents – many of whom reside in your district – throughout the development of the Our Children, Our Families Charter Amendment passed in November 2014 and the subsequent Membership and Functions of the Our Children, Our Families Council Ordinance currently under review.

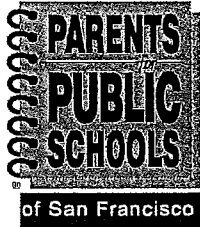
Parents for Public Schools of San Francisco commends the design principals utilized in the creation of the Membership and Functions of the Our Children, Our Families Council Ordinance. In particular, the level of transparency and space made for community input was satisfactory. The explicit designation of two Council seats for parents, along with the potential for additional seats to be filled by parents holding additional categorical designations, ensures an adequate representation of technical and experiential voices on the Council. The organization supports the amendment made to include an increase in the number of school-aged children residing in San Francisco as success indicator.

Language regarding an alignment between Council meeting dates and expected progress on success indicators and projected external communications targets were not referenced in the ordinance as advised by PPS-SF. Parents for Public Schools of San Francisco will continue to monitor the Council's activity to ensure the timing of meetings, its subsequent actions, and overall communications efforts are executed in a manner that ensure swift, yet thoughtful, action and ongoing opportunities for community collaboration.

As a San Francisco parent, a former classroom teacher, a trained political economist, a graduate of a top-tier graduate-level public policy program, and an education advocate, I represent Parents for Public Schools of San Francisco in supporting the Membership and Functions of the Our Children, Our Families Council Ordinance.

Respectfully,

Masharika Prejean Maddison
Executive Director, Parents for Public Schools of San Francisco



April 8, 2015

Supervisor Malia Cohen
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Supervisor Cohen,

Parents for Public Schools of San Francisco supports student success by developing effective school-parent partnerships, strong parent-parent relationships, and broad community support for public education. We support parents across San Francisco from diverse socioeconomic, racial, ethnic, and linguistic backgrounds.

Our organization has represented the interests of this city's parents – many of whom reside in your district – throughout the development of the Our Children, Our Families Charter Amendment passed in November 2014 and the subsequent Membership and Functions of the Our Children, Our Families Council Ordinance currently under review.

Parents for Public Schools of San Francisco commends the design principals utilized in the creation of the Membership and Functions of the Our Children, Our Families Council Ordinance. In particular, the level of transparency and space made for community input was satisfactory. The explicit designation of two Council seats for parents, along with the potential for additional seats to be filled by parents holding additional categorical designations, ensures an adequate representation of technical and experiential voices on the Council. The organization supports the amendment made to include an increase in the number of school-aged children residing in San Francisco as success indicator.

Language regarding an alignment between Council meeting dates and expected progress on success indicators and projected external communications targets were not referenced in the ordinance as advised by PPS-SF. Parents for Public Schools of San Francisco will continue to monitor the Council's activity to ensure the timing of meetings, its subsequent actions, and overall communications efforts are executed in a manner that ensure swift, yet thoughtful, action and ongoing opportunities for community collaboration.

As a San Francisco parent, a former classroom teacher, a trained political economist, a graduate of a top-tier graduate-level public policy program, and an education advocate, I represent Parents for Public Schools of San Francisco in supporting the Membership and Functions of the Our Children, Our Families Council Ordinance.

Respectfully,

Masharika Prejean Maddison
Executive Director, Parents for Public Schools of San Francisco

BOARD of SUPERVISORS



City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Youth Commission
FROM: Alisa Somera, Clerk, Rules Committee
Board of Supervisors
DATE: March 10, 2015
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS
Rules Committee

The Board of Supervisors' Rules Committee has received the following proposed legislation, which is being referred to the Youth Commission, per Charter Section 4.124, for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 150222

Ordinance amending the Administrative Code to establish the membership of the Our Children, Our Families Council; and to address its structure and functions as provided in Charter, Section 16.127-7.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

RESPONSE FROM YOUTH COMMISSION Date: _____

- No Comment
- Recommendation Attached

Chairperson, Youth Commission

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Maria Su, Director, Department of Children, Youth and Their Families
Barbara Garcia, Director, Department of Public Health
Mohammed Nuru, Director, Public Works
Naomi Kelly, City Administrator
Trent Rhorer, Executive Director, Human Services Agency
Allen Nance, Chief Probation Officer, Juvenile Probation Department
Barbara Carlson, Director, Office of Early Care and Education
Todd Rufo, Director, Office of Economic and Workforce Development
Olson Lee, Director, Office of Housing and Community Development
Ed Reiskin, Executive Director, Municipal Transportation Agency
John Rahaim, Director, Planning Department
Chief Greg Suhr, Police Department
Luis Herrera, City Librarian, SF Public Library
Harlan Kelly, Jr., Public Utilities Commission
Phil Ginsburg, General Manager, Recreation and Park Department
Richard Carranza, Superintendent, SF Unified School District

FROM: Alisa Somera, Clerk, Rules Committee
Board of Supervisors

DATE: March 10, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Yee on March 3, 2015. This matter is being referred to you for informational purposes since it affects your department.

File No. 150222

Ordinance amending the Administrative Code to establish the membership of the Our Children, Our Families Council; and to address its structure and functions as provided in Charter, Section 16.127-7.

If you wish to submit any reports or documentation to be considered with the legislation, please send those to me at the Board of Supervisors, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

c:
Greg Wagner, Department of Public Health
Colleen Chawla, Department of Public Health
Frank Lee, Public Works
Sheryl Cowan, Juvenile Probation Department
Ken Rich, Office of Economic and Workforce Development
Sophie Hayward, Housing and Community Development
Kate Breen, Municipal Transportation Agency
Janet Martinsen, Municipal Transportation Agency

Dillon Auyoung, Municipal Transportation Agency
AnMarie Rodgers, Planning Department
Aaron Starr, Planning Department
Christine Fountain, Police Department
Juliet Ellis, Public Utilities Commission
Sarah Ballard, Recreation and Park Department
Chris Armentrout, SF Unified School District
Jamila Brooks, SF Unified School District

SUPERVISOR YEE | ADDITIONAL AMENDMENTS TO FILE NO. 150222
ADMINISTRATIVE CODE – MEMBERSHIP AND FUNCTIONS OF THE OUR
CHILDREN, OUR FAMILIES COUNCIL 4.9.2015

- On page 10, Lines 5-7, I would like to propose changing the following :
 - “Upon the recommendation of the Mayor and the Superintendent, the Council may invite additional City and School District Staff, and community members to participate in the working groups.”

To state:

- “The Mayor may invite additional City and School District Staff, and community members to participate in the working groups.”
- On page 9, Line 4, I would like to propose striking the following language: “(c) The Mayor’s appointments of public members shall take effect 30 days after transmittal of the Mayor’s notice of appointment to the Board of Supervisors. The Board of Supervisors may hold a public hearing on the public members appointed by the Mayor to the Council”

✓ Accepted in Committee
4/9/2015

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Supervisor Norman Yee

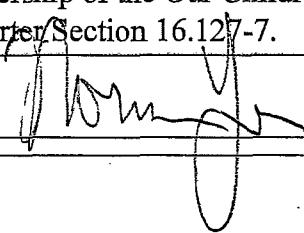
Subject:

Administrative Code – Membership and Functions of the Our Children, Our Families Council

The text is listed below or attached:

Ordinance amending the Administrative Code to establish the membership of the Our Children, Our Families Council and to address its structure and functions as provided in Charter Section 16.127-7.

Signature of Sponsoring Supervisor:



For Clerk's Use Only: