

1 [Interdepartmental Coordination of Homeless Services.]

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3 **Ordinance amending S.F. Administrative Code Chapter 20 to create a plan for the**  
4 **coordination of services and accountability between the city departments and agency**  
5 **responsible for the delivery of services to the homeless population of San Francisco,**  
6 **and to establish an advisory committee to monitor city contracts for homeless shelters**  
7 **and drop-in centers.**

8 Note: Additions are *single-underline italics Times New Roman*;  
9 deletions are *strikethrough italics Times New Roman*.  
10 Board amendment additions are double underlined.  
11 Board amendment deletions are ~~strikethrough normal~~.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. The San Francisco Administrative Code is hereby amended by adding  
14 Section 20.400, to read as follows:

15 Sec. 20.400. Interdepartmental Coordination of Homeless Services. The purpose of this section  
16 is to enhance the interdepartmental coordination and accountability between the city departments and  
17 agencies that provide services to the homeless population of San Francisco.

18 Sec.20.400.1. Contracts. All contracts for the provision of services, including but not limited to,  
19 shelter, meals, transitional and supportive housing, health care, mental health and substance abuse  
20 treatment, the master lease programs, information and computer systems, and transportation, for the  
21 homeless or formerly homeless population of San Francisco shall contain specific performance  
22 measures and shall be reviewed and approved by the Department of Public Health, the Department of  
23 Human Services and the Mayor's Office of Homelessness, or any respective successor departments.  
24 This requirement applies regardless of the department of contract origin. The Director of Health, the  
25 Executive Director of the Department of Human Services, and the Director of the Mayor's Office on

1 Homelessness, or any respective successor department or agency administrator shall jointly determine  
2 which contracts are to be included in this process, and the specific contract performance measures.

3 Sec. 20.400.2. Shelter Contract Monitoring Advisory Committee. The Department of Public  
4 Health, the Department of Human Services, and the Mayor's Office on Homelessness shall establish an  
5 advisory committee to monitor performance objectives and health and safety conditions in homeless  
6 shelters and drop-in centers for single adults, families, and youth, funded in whole, or part, through  
7 contracts with the City and County of San Francisco. This committee shall consist of 9 members  
8 representative of the service provider community, although not concurrently a party to a city contract  
9 for homeless services, and of the homeless or formerly homeless community. One-third (1/3) of the  
10 members shall be appointed by the Health Commission, one-third (1/3) by Human Services  
11 Commission, one-third (1/3) by the Board of Supervisors. This committee shall meet no less than  
12 quarterly, and shall prepare an annual report to be submitted to The Director of Health, the Executive  
13 Director of the Department of Human Services, and the Director of the Mayor's Office Homelessness,  
14 or any respective successor department agency administrator, and to the Board of Supervisors by  
15 October 31 of each year. This report shall identify the contracts monitored, the status of each contract's  
16 performance measures and the results of health and safety inspections, including any recommended  
17 corrective action to be taken.

18 Sec. 20.400.3. Annual Report. The Director of Health, the Executive Director of the Department  
19 of Human Services, and the Director of the Mayor's Office on Homelessness, or any respective  
20 successor administrator, shall jointly submit an annual report on the contracts for homeless services to  
21 the Mayor and the Board of Supervisors by May 30 of each year. This report shall: a) identify each  
22 contract included in the report specifying the amount, term and scope of services; b) provide the status  
23 of the performance objectives of each contract; c) make a recommendation of whether or not to award  
24 performance incentives for each contractor; d) describe the monitoring of program environments  
25 within the homeless service delivery system, including health and safety inspections; e) evaluate the

1 capacity and utilization rates of different services and programs identified in the Continuum of Care  
2 Plan; f) make recommendations for the enhancement or elimination of services or programs, system  
3 modifications and funding allocations, and g) for homeless shelters and drop-in centers, include the  
4 findings and recommendations of the Shelter Contract Advisory Committee. Administrative  
5 responsibility for the preparation of this report shall rotate to each of the participating departments  
6 and agency annually beginning with the Department of Public Health, unless the Director of Health,  
7 the Executive Director of the Department of Human Services, and the Director of the Mayor's Office on  
8 Homelessness reach a different mutually acceptable agreement.

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10 APPROVED AS TO FORM:  
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12 By: \_\_\_\_\_  
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14 Deputy City Attorney  
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