

BOARD of SUPERVISORS



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# MEMORANDUM

TO: Carol Isen, Director, Department of Human Resources  
FROM: Victor Young, Assistant Clerk, Rules Committee *Victor Young*  
Board of Supervisors  
DATE: May 28, 2024  
SUBJECT: LEGISLATION INTRODUCED – MEET AND CONFER DETERMINATION

The Board of Supervisors’ Rules Committee has received the following Charter Amendment. This matter is being **referred** to you as it may require the Department of Human Resources to fulfill **“Meet and Confer”** requirements. Please review, assess the impact and provide proper noticing as required and report back to on the status of the “Meet and Confer” requirement.

**File No. 240547 (ver1)**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to establish the Commission Streamlining Task Force charged with making recommendations to the Mayor and the Board of Supervisors about ways to modify, eliminate, or combine the City’s appointive boards and commissions to improve the administration of City government; require the City Attorney to prepare a Charter Amendment to implement the Task Force’s recommendations relating to Charter commissions, for consideration by the Board of Supervisors; and authorize the Task Force to introduce an ordinance to effectuate its recommendations relating to appointive boards and commissions codified in the Municipal Code, which ordinance shall go into effect within 90 days unless rejected by a two-thirds vote of the Board of Supervisors; at an election to be held on November 5, 2024.

If you have any questions or concerns, please call me at (415) 554-7723 or email: victor.young@sfgov.org. To submit documentation, please email or forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

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RESPONSE FROM THE DEPARTMENT OF HUMAN RESOURCES - Date: \_\_\_\_\_

Meet and Confer requirement has been fulfilled.

Meet and Confer requirement not applicable.

\_\_\_\_\_ **Additional information attached.**

*Mawuli Tugbenyoh*  
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**Department of Human Resources**

- c: Mawuli Tugbenyoh, Department of Human Resources  
Aliya Chisti, Department of Human Resources