

BOARD of SUPERVISORS



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MEMORANDUM

Date: July 21, 2022

To: The Honorable Members, Board of Supervisors

From: *AC* Angela Calvillo, Clerk of the Board

Subject: Ordinance - Administrative, Campaign and Governmental Conduct Codes -
Early Childhood Department and Advisory Committee

(File No. 220808) Early Childhood Community Oversight and Advisory
Committee

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 220808 *Ordinance amending the Administrative and Campaign and Governmental Conduct Codes to establish a Department of Early Childhood as successor to the Office of Early Care and Education and First Five San Francisco; establish an Early Childhood Community Oversight and Advisory Committee as successor to the Office of Early Care and Education Citizens' Advisory Committee; and update the responsibilities of the Children and Families First Commission.*

- Does a current body address the same or similar subject matter?

Yes. Other bodies that might address the same subject matter:

- *Office of Early Care and Education Citizens' Advisory Committee*
- *Children, Youth and Their Families Oversight and Advisory Committee*
- *Children and Families First Commission*



- Language requiring the body to meet at least once every four months

Yes. Section 5.13-4(d), states "the ECOAC shall meet at least four times each calendar year".

- Language indicating members serve at the pleasure of the appointing authority

Yes. Section 5.13-3(c), states "Each appointing authority may remove any of its appointees at any time with or without cause."

- Language establishing attendance requirements

Yes. Section 5.13-4(d), states "Any member of the ECOAC who fails to attend at least half of the meetings held in a calendar year shall be deemed to have resigned from the committee."

- Number of seats and qualifications

The ECOAC shall be comprised of nine members. The Mayor shall appoint five members (1-5) that shall be effective immediately, but may be rejected by a two-thirds votes of the Board of Supervisors within 30 days following transmittal to the Clerk of the Board of Supervisors and the Board of Supervisors shall appoint four members (seats 6-9).

- *Seat 1: must be a parent or guardian of a child who is enrolled in a facility that provides early care and education services, which includes child care, early care, preschool, infant and toddlers care;*
- *Seat 2: must be a representative of the San Francisco Unified School District's Early Education Division, or any successor to that division, recommended by Superintendent of Schools. This needs to be revised. The SFUSD Superintendent of Schools makes the recommendation. Does the Superintendent made a recommendation for the Mayor to appoint?*
- *Seat 3: must be an early care and education provider that serves infants and toddlers ages zero to three;*
- *Seat 4: must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of a philanthropic organization, which has an emphasis on early care and education issues, or a member of the business community with an interest in early care and education issues;*
- *Seat 5: must be a representative of an institution of higher education that specializes in early care and education;*
- *Seat 6: must be a family child care provider;*



- *Seat 7: must be a provider of early care and education at a community-based childcare center in San Francisco, but this member cannot be a San Francisco Unified School District provider;*
- *Seat 8: must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of a philanthropic organization, which has an emphasis on early care and education issues, or a member of the business community with an interest in early care and education issues; and*
- *Seat 9: must be a representative of the Childcare Planning and Advisory Council (CCPAC) established by, Article XX of Chapter 5 of the Administrative Code, recommended to the Board of Supervisors by the CCPAC.*

- Term limits (i.e., commencement date? staggered terms?)

Members shall serve for two-year terms. No member may serve more than two consecutive terms. For the purpose of term limits, serving more than half of a term shall count as serving a full term.

Members of the previously established Office of Early Care and Education Citizens' Advisory Committee seated as of the effective date of the Ordinance shall by operation of law become the initial members of the EC COAC.

- Administering department

Yes. The Department of Early Childhood shall provide administrative support.

- Reporting requirements

The ECCOAC shall provide policy recommendations on strategies, processes, and services to meet the Department's goals and priorities consistent with the EC COAC's purpose described in Section 5.13-2. In collaboration with the First Five Commission, the EC COAC shall develop policy recommendations regarding the Department's coordination of services, policies, and planning strategies for early care and education.

- Sunset date

No. Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides that advisory bodies created by the Board should sunset within three years, the Board intends the ECCOAC to exist indefinitely unless terminated by ordinance.