

**LEGISLATIVE DIGEST**

[Administrative Code - Surveillance Technology Policy - City Administrator - Security Camera Systems]

**Ordinance approving a modified Surveillance Technology Policy for the City Administrator's Office's acquisition and use of security camera systems.**

Existing Law

Administrative Code Chapter 19B establishes requirements that City departments must follow before they may use or acquire new surveillance technology. A City department must obtain Board of Supervisors approval by ordinance of a surveillance technology policy before: (1) seeking funds for surveillance technology; (2) acquiring or borrowing new surveillance technology; (3) using new or existing surveillance technology for a purpose, in a manner, or in a location not specified in a Board-approved surveillance technology policy; (4) entering into an agreement with a non-City entity to acquire, share, or otherwise use surveillance technology; or (5) entering into an oral or written agreement under which a non-City entity or individual regularly provides the department with data or information acquired through the entity's use of surveillance technology.

The Board approved the City Administrator's current surveillance technology policy regarding security cameras in Ordinance No. 116-21. The current policy applies only to cameras in and around properties under the jurisdiction of the Real Estate Division, and requires the Director of Real Estate to approve before security guards at the Department of Animal Care and Control monitor live feeds from a camera.

Amendments to Current Law

The proposed ordinance would approve a modified policy allowing the City Administrator to acquire or use security cameras owned, leased, managed, or operated by the City at specified locations as follows: (1) live monitoring; (2) recording of video and images; (3) reviewing camera footage in the event of an incident; and (4) providing video footage or images to law enforcement or other authorized persons following an incident or upon request.

The modified policy applies to cameras in and around properties under the jurisdiction of all divisions and departments under the City Administrator; allows certain Animal Care and Control staff to monitor live and review recorded footage without the approval from the Director of Real Estate; and expressly allows the acquisition of additional cameras in the future.

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