



SMALL BUSINESS COMMISSION  
OFFICE OF SMALL BUSINESS



CITY AND COUNTY OF SAN FRANCISCO  
EDWIN M. LEE, MAYOR

April 24, 2013

Ms. Angela Calvillo, Clerk of the Board  
Board of Supervisors  
City Hall room 244  
1 Carlton B. Goodlett Place  
San Francisco, CA 94102-4694

**Re: File No. 130284 [Planning, Building Codes - Fee Waiver Program - Small Business Month, May 2013]**

Small Business Commission Recommendation: **Approval**

Dear Ms. Calvillo:

On April 22, 2013 the Small Business Commission voted 6-0 to recommend approval of Board of Supervisors File No. 130824.

The Commission supports this ordinance, which will provide businesses with a waiver of permit fees when making certain improvements to their storefront businesses during the month of May. Enhancements such as new awnings and pedestrian lighting are crucial to improving both individual businesses as well as improving our important commercial corridors. Waiving these fees, which for awnings with signs average between \$250 to \$350 at the Department of Building Inspection and up to \$481 at Planning, will serve as an incentive for many businesses that operate on low profit margins to install new awnings and pedestrian lighting during the month of May.

The Office of Small Business looks forward to working with the Supervisor Katy Tang and her staff to ensure that outreach takes place to the small business community. The Commission also thanks DBI and the Planning Department for their continued support of this annual program.

Sincerely,

A handwritten signature in black ink that reads 'Regina Dick-Endrizzi'.

Regina Dick-Endrizzi  
Director, Office of Small Business

Cc: Supervisor Katy Tang  
Jason Elliot, Mayors Office  
Aaron Star, Planning Department  
William Strawn, DBI