

File No. 260454

Committee Item No. 10

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date May 27, 2026

Board of Supervisors Meeting Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |                                              |
|-------------------------------------|--------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
|                                     |                          | • HSA Letter 3/27/2026                       |
|                                     |                          | • MYR Memo 4/28/2026                         |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU                                          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Notice of Award/Award Letter                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                          |                                                 |
|-------------------------------------|--------------------------|-------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Policy Letter No. 22-15 8/15/2022</u>        |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>HSA Statement on Retroactivity 5/22/2026</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                                           |
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Completed by: Brent Jalipa Date May 21, 2026

Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Accept and Expend Grant - Retroactive - Federal Office of Refugee Resettlement through the  
2 California Department of Social Services - Ukrainian Refugee Support Services Supplemental  
3 Funding - San Francisco - \$200,000]

4 **Resolution retroactively authorizing the Department of Human Services to accept and**  
5 **expend a grant from the Federal Office of Refugee Resettlement through the California**  
6 **Department of Social Services for participation in a program, entitled “Ukrainian**  
7 **Refugee Support Services Supplemental Funding - San Francisco,” for a total amount**  
8 **of \$200,000 for the period of October 1, 2022, to September 30, 2026.**

9  
10 WHEREAS, The Federal Office of Refugee Resettlement (ORR) awarded the  
11 California Department of Social Services (CDSS) one-time Federal Fiscal Year (FFY) 2023  
12 Additional Ukraine Supplemental Appropriations Act (AUSAA) funds, to help eligible  
13 populations receive mainstream benefits and provide eligible populations with resettlement  
14 assistance; and

15 WHEREAS, The California Department of Social Services issued a grant award, dated  
16 November 25, 2025, notifying City and County of San Francisco of its grant award dollar  
17 amount of \$200,000, multi-year grant period dates of October 1, 2022 through September 30,  
18 2026, and instructions to comply with the eligibility requirements for use of AUSAA funding,  
19 funding reporting and invoicing requirements, and other guidance outlined in Policy Letter 22-  
20 15, posted on August 15, 2022, and revised on January 27, 2025; and

21 WHEREAS, The San Francisco Human Services Agency intends to utilize these grant  
22 funds towards the provision of intensive case management services to eligible populations, to  
23 facilitate connection of eligible populations with public assistance benefits, and refer eligible  
24 populations to services provided by the Human Services Agency and community-based  
25 organizations; and



**File Number:** 260454  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Ukrainian Refugee Support Services Supplemental Funding
2. Department: Human Services Agency (HSA)
3. Contact Person: Celia Pedroza Telephone: 628-328-1209
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$200,000
6. a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: The Federal Office of Refugee Resettlement (ORR)  
b. Grant Pass-Through Agency (if applicable): California Department of Social Services (CDSS)
8. Proposed Grant Project Summary: This Grant is to provide intensive case management, and connection to public assistance services to ORR-eligible Ukrainian populations and other non-Ukrainian individuals displaced from Ukraine.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: October 1, 2022 End-Date: September 30, 2026
10. a. Amount budgeted for contractual services: \$200,000  
b. Will contractual services be put out to bid? Budget to be added to existing contract  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes  
d. Is this likely to be a one-time or ongoing request for contracting out? One-time
11. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much?  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs? The grantor permitted 15% (\$30,000) to be used for County Administration. Indirect costs are covered by HSA General Fund budget.

**12. Any other significant grant requirements or comments: Original grant award accepted via Resolution No. 308-24 in FY23-24.**

We respectfully request approval to accept and expend these funds retroactive to October 1, 2022. The Department received the grant award of \$200,000 on November 25, 2025, for the period of October 1, 2022, to September 30, 2026.

The grant does not require an ASO amendment.

Department ID: 149673  
Proposal ID: CTR00005240  
Fund ID: 12960  
Project ID: 10043127  
Project Description: HS PA Refugee AUSAA FFY23-26  
Activity ID: 0001  
Authority ID: 10001  
Version ID: V101  
Amount: \$200,000

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the San Francisco Office on Disability and Accessibility)**

13. This Grant is intended for activities at (check all that apply):

- |                                                |                                                     |                                                                       |
|------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |                                                                       |

14. The Departmental ADA Coordinator have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available as needed in a timely manner in order to ensure communication access;
3. Ensuring that all digital content including websites conforms to the Digital Accessibility and Inclusion Standard.
4. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator:

M'kia Mccright

(Name)

Manager III

(Title)

Date Reviewed: 3/25/2026

DocuSigned by:  
  
 (Signature Required)

**Department Head or Designee Approval of Grant Information Form:**


Trent Rhorer

(Name)

Executive Director

(Title)

Date Reviewed: 3/23/2026

DocuSigned by:  
  
 (Signature Required)

**HUMAN SERVICES AGENCY BUDGET SUMMARY  
BY PROGRAM**

Program: Case Management for Ukrainians Program

					Total
Program Term	10/01/2022-09/30/2024	10/01/2024-09/30/2025	10/01/2025-12/31/2025	01/01/2026-09/30/2026	10/01/2022-09/30/2026
<b>Expenditures</b>					
Salaries & Benefits	\$193,640	\$140,883	\$34,996	\$143,343	\$512,862
Operating Expense	\$30,318	\$22,529	\$5,772	\$30,567	\$89,186
<b>Subtotal</b>	<b>\$223,958</b>	<b>\$163,412</b>	<b>\$40,768</b>	<b>\$173,910</b>	<b>\$602,048</b>
Indirect Percentage (%)	17%	16%	15%	15%	16%
Indirect Cost (Line 16 X Line 15)	\$38,501	\$26,919	\$6,118	\$26,090	\$97,628
Total Expenditures	\$262,459	\$190,331	\$46,886	\$200,000	\$699,676
<b>HSA Revenues</b>					
RCL 25-06 Grant	\$262,459	\$190,331	\$46,886	\$200,000	\$699,676
<b>TOTAL HSA REVENUES</b>	<b>\$262,459</b>	<b>\$190,331</b>	<b>\$46,886</b>	<b>\$200,000</b>	<b>\$699,676</b>
<b>Other Revenues</b>					
<b>Total Revenues</b>	<b>\$262,459</b>	<b>\$190,331</b>	<b>\$46,886</b>	<b>\$200,000</b>	<b>\$699,676</b>

The entire budget of \$699,676 is pass through the subrecipient ARRIBA JUNTOS.

POSITION TITLE	Agency Totals	10/01/2022-09/30/2024	10/01/2024-09/30/2025	10/01/2025-12/31/2025	01/01/2026-09/30/2026	TOTAL
	Annual Full Time Salary for FTE	HSA Program Budgeted Salary	HSA Program Budgeted Salary	HSA Program Budgeted Salary	HSA Program Budgeted Salary	10/01/2022-09/30/2026
Director of Programs	\$64,480	\$5,749	\$8,424	\$3,744	\$7,488	\$25,405
Program Coordinator	\$60,320	\$29,512	\$16,510	\$3,770	\$7,540	\$57,332
Case Manager/Emp Specialist 1	\$58,240	\$18,248	\$46,020	\$4,507	\$29,120	\$97,895
Case Manager/Emp Specialist 2	\$52,000	\$40,798	\$42,821	\$13,520	\$29,120	\$126,259
Case Manager/Emp Specialist 3	\$52,000	\$28,802	\$0	\$0	\$29,120	\$57,922
Case Manager/Emp Specialist 4	\$52,000	\$33,974	\$0	\$0	\$0	\$33,974
TOTALS		\$157,083	\$113,775	\$25,541	\$102,388	\$398,787
EMPLOYEE FRINGE BENEFITS		\$36,557	\$27,108	\$9,455	\$40,955	\$114,075
TOTAL SALARIES & BENEFITS		\$193,640	\$140,883	\$34,996	\$143,343	\$512,862

**Operating Expense Detail**

<u>Expenditure Category</u>	<u>TERM</u>	<u>10/01/2022- 09/30/2024</u>	<u>10/01/2024- 09/30/2025</u>	<u>10/01/2025- 12/31/2025</u>	<u>01/01/2026- 09/30/2026</u>	<u>TOTAL 10/01/2022- 09/30/2026</u>
Rental of Property						
Utilities(Elec, Water, Gas, Phone, Garbage)		\$12,442	\$10,407	\$2,700	\$12,200	\$ 37,749
Office Supplies, Postage		\$3,262	\$1,328	\$332	\$3,230	\$ 8,152
Building Maintenance Supplies and Repair		\$7,909	\$5,591	\$1,400	\$7,750	\$ 22,650
Printing and Reproduction		\$1,823	\$25	\$30	\$600	\$ 2,478
Insurance		\$2,489	\$3,192	\$800	\$3,500	\$ 9,981
Staff Training						
Staff Travel-(Local & Out of Town)		\$600	\$544	\$140	\$487	\$ 1,771
Rental of Equipment		\$1,793	\$1,443	\$370	\$2,800	\$ 6,406
CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE						
OTHER						
Educational Workshops						
<b>TOTAL OPERATING EXPENSE</b>		<b>\$30,318</b>	<b>\$22,529</b>	<b>\$5,772</b>	<b>\$30,567</b>	<b>\$89,186</b>

November 25, 2025

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**REFUGEE COORDINATOR LETTER NO. 25-06**

This letter provides the Additional Ukraine Supplemental Appropriations Act (AUSAA) allocation to San Francisco County to support ongoing Refugee Support Services (RSS) for Ukrainian newcomers in that county.



JENNIFER TROIA  
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



GAVIN NEWSOM  
GOVERNOR

November 25, 2025

REFUGEE COORDINATOR LETTER NO. 25-06

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY REFUGEE COORDINATORS

SUBJECT: UKRAINIAN REFUGEE SUPPORT SERVICES SUPPLEMENTAL  
FUNDING ALLOCATION FOR SAN FRANCISCO COUNTY

REFERENCE: [OFFICE OF REFUGEE RESETTLEMENT \(ORR\) DEAR COLLEAGUE LETTER \(DCL\) 23-11; DCL 23-25; DCL 23-29; DCL 23-37; ORR POLICY LETTER \(PL\) 22-13; PL 22-15; PL 23-01; PL 23-05](#)

This letter allocates Ukrainian Refugee Support Services (RSS) supplemental funding to San Francisco County to support ongoing RSS services for Ukrainian newcomers in that county. This is a one-time funding provided with the Federal Fiscal Year (FFY) 2023 Additional Ukraine Supplemental Appropriations Act (AUSAA) allocation for RSS to the State of California. The project period for FFY 2023 AUSAA funds is from October 01, 2022, through September 30, 2026.

The table below shows the allocation to San Francisco County, which is the full amount requested:

County	Grant Number	Final County Allocation	Final County Administration @ 15%	Final Services Dollars
San Francisco	AUSAA2023-01	\$200,000	\$30,000	\$170,000

Program Requirements

Counties may utilize this funding to provide allowable services as detailed in [ORR PL 22-15](#) to eligible Ukrainian newcomers as described in [ORR PL 22-13](#).

Counties receiving this FFY 2023 AUSAA funding are required to include them in their subsequent county plan, however, must promptly provide an updated County Plan Budget to the [RPBReports@dss.ca.gov](mailto:RPBReports@dss.ca.gov) inbox and copy their assigned county analyst. Additionally, counties must meet all federal and state reporting requirements, which include semi-annual and annual federal reports. In addition, counties must comply with federal regulations and terms and conditions (linked in the below sections).

### Debarment and Suspension Requirements

Federal regulations require that individuals be restricted from receiving federal financial and non-financial assistance and benefits if they have been debarred or suspended pursuant to [Title 2 Code of Federal Regulations \(CFR\) Part 180](#) and as supplemented with [CFR Part 376](#). Reasons for debarment/suspension may include a conviction for committing fraud or any other crime or action that shows a lack of business integrity (see 2 CFR Part 180 [Subparts G](#) and [Subpart H](#) for specific debarment/suspension criteria). The debarment/suspension requirements extend to an organization if a debarred/suspended individual is an officer, director, owner, partner, or if the individual has management or supervisory responsibility within the organization.

Counties are required to comply with the debarment and suspension provisions in 2 CFR Part 180 or 376 as a condition of receiving RSS funding. When arranging RSS-funded services through a subgrant or subcontract, counties must verify that the subgrantee or subcontractor is not excluded or disqualified from participation in federal assistance programs by:

- 1) Checking the federal General Services Administration [System for Award Management](#), which has the most current information about persons who have been excluded or disqualified for participation in federal programs; and/or
- 2) Adding a clause to the contract/agreement in which the contractor agrees to certify that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and services. Example: *“For federally funded agreements in the amount of \$25,000 or more, the Contractor certifies that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and activities.”*

### Federal Funding Terms and Conditions

All recipients and sub-recipients of federal funding, including RSS funding, are required to adhere to specific terms and conditions. See the terms and conditions Administrative Requirements, Section 2, for requirements when issuing statements, press releases, requests for proposal, bid solicitations and other documents describing projects or programs funded in whole or part with federal money. For more information regarding these terms and conditions and requirements, please visit:

- General Terms and Conditions:  
[ACF-General Terms and Conditions-Mandatory Grants](#)
- General Terms and Conditions Addendum (RSS Funding):  
[ACF-General Terms and Conditions-Addendum for Refugee Programs](#)

Should you have any questions regarding this letter, please contact Brian Tam, Operations Section Chief, at [Brian.Tam@DSS.ca.gov](mailto:Brian.Tam@DSS.ca.gov).

Sincerely,

***Original Document Signed By:***

ABDI ABDILLAHI, Chief  
Refugee Programs Bureau  
Office of Equity

Attachment

cc: County Welfare Directors Association



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Refugee Resettlement | 330 C Street, S.W., Washington, DC 20201  
[www.acf.hhs.gov/programs/orr](http://www.acf.hhs.gov/programs/orr)

## Refugee Support Services Funded by the Additional Ukraine Supplemental Appropriations Act

Policy Letter 22-15

Initially published August 15, 2022  
Revised September 19, 2023<sup>1</sup>  
Revised January 27, 2025<sup>2</sup>

The Additional Ukraine Supplemental Appropriations Act, 2022 (AUSAA) authorizes the Office of Refugee Resettlement (ORR) to provide resettlement assistance and other benefits available for refugees to specific Ukrainian populations and other non-Ukrainian individuals in response to their displacement from Ukraine and entry into the United States. This Policy Letter (PL) describes the ORR Refugee Support Services (RSS) base awards funded by AUSAA. For information about funding allocations, please see the relevant Dear Colleague Letter(s) on the ORR website.

For both AUSAA RSS base awards and AUSAA RSS set-asides, ORR encourages states<sup>3</sup> to bypass standard procurement guidelines regarding competition through September 30, 2024, given the need to facilitate the provision of services as quickly as possible (see also 45 CFR § 75.329(f)(2))<sup>4</sup>.

### Eligible Populations

AUSAA funding is designated to support Ukrainian populations and other non-Ukrainian individuals as delineated within ORR [PL 22-13](#).

Note that these eligible populations include Ukrainians who came to the United States independently as well as those processed under the U.S. Citizenship and Immigration Services program, [Uniting for Ukraine \(U4U\)](#).

### AUSAA RSS Priority

In response to Russia's invasion of Ukraine, the United States government is resettling a significant number of Ukrainians in the United States within a short time. States may need additional resources to provide resettlement assistance to meet the needs of these arrivals.

This AUSAA RSS funding is intended to provide support for services traditionally provided under RSS base funding (e.g., employment assistance, case management, skills training, English as a second language, assistance in applying for Employment Authorization Documents). This AUSAA RSS funding may also be used, when necessary, to provide housing and food assistance for Ukrainian arrivals. It is important to note that the U4U program includes the involvement of private sponsors (or "supporters") who

<sup>1</sup> September 19, 2023 revisions are footnoted.

<sup>2</sup> January 27, 2025: Removed former section on equity and inclusion

<sup>3</sup> "States" throughout this PL refers to states and replacement designees.

<sup>4</sup> September 19, 2023: September 30, 2023 replaced by September 30, 2024.

commit to providing assistance to the Ukrainian individuals for whom they filed the U.S. government Form I-134 (“beneficiaries”). These private sponsors are expected to provide primary housing and food assistance to U4U. However, grantees may use AUSAA RSS funding to fill gaps in housing needs not met by the private sponsor or when ORR-eligible Ukrainians do not have a sponsor and are not able to support their housing costs.

Grantees may also use AUSAA RSS funding to provide food to Ukrainian arrivals in the short-term. ORR defines short-term as the period before Ukrainian arrivals both (a) are able to access Supplemental Nutrition Assistance Program (SNAP) benefits and (b) have housing that will allow them to prepare food and cook.

AUSAA RSS base funding may also be used to support any of the activities allowable under the RSS set-aside programs (Refugee School Impact, Youth Mentoring, Services for Older Refugees, and Refugee Health Promotion), to the extent they are not supported by RSS set-aside funding.

ORR encourages State Refugee Coordinators to conduct outreach to identify eligible Ukrainians, including through outreach to private sponsors, and to provide coordination of services for eligible Ukrainians as part of their Cash and Medical Assistance coordination and planning activities.

### **Service Requirements**

States must provide RSS base (and RSS set-aside) services in accordance with [45 CFR Part 400 Subpart I -- Refugee Social Services](#), [ORR PL 21-06](#), and, if a state requested waivers modifying RSS requirements, [ORR PL 21-08](#) (as well as any additional PLs governing the relevant RSS set-aside(s)).

The regulations at 45 CFR §§ 400.154 and 400.155 define services allowable under RSS. If a state wishes to provide additional services not delineated in these sections, pursuant to 45 CFR § 400.155(h), a state must submit a request to the ORR Director and receive approval, prior to providing the service.

[ORR PL 16-07](#) authorizes base RSS funding to be used for transitional housing assistance, aimed at supporting economic self-sufficiency on occasions when there is an increased number of new arrivals.

In accordance with ORR PL 21-06, a state must ensure that each individual member of a household in which a member is receiving RSS employability services is assessed for a family self-sufficiency plan, is subsequently referred to services, and receives appropriate follow-up minimally at 6 and 12 months post enrollment.

### **Reporting and Monitoring**

States must describe AUSAA-funded activities for RSS base (and RSS set-asides) in their state plans and should ensure appropriate mechanisms to assess the need for, and track, all assistance provided to Ukrainian arrivals.

States should develop and track specific, measurable, achievable, relevant, and time-bound (SMART) annual program outcomes for all AUSAA-funded RSS base (and RSS set-aside) activities. States must report the number of clients served, the type and frequency of services provided, outcomes, accomplishments, and challenges in the ORR-6 Program Performance Report (“ORR-6”) semi-annual schedules A, C, and D, and submit the ORR-6 Annual Service Plan. States must also submit the annual RSS Sub-Grantee Report (OMB Clearance Number 0970-0556). These forms, instructions, and the reporting schedule are available on the [ORR website](#).

States are required to submit data for all enrollments, including those enrollees served through AUSAA-funded RSS (and set-asides), within ORR’s State Arrival and Service Data Collection Process, using the ORR-5 data collection form. Instructions for the ORR-5 are also on the [ORR website](#).

States must also submit the Standard Form 425 Federal Financial Report through the Payment Management System on a quarterly basis.

ORR will monitor AUSAA-funded awards through routine monitoring activities to ensure that states are in compliance and the services provided meet the needs of AUSAA-eligible populations. During monitoring, ORR will review a state’s annual program outcomes and progress towards each goal. Additionally, ORR will assess how services are provided, identify promising practices, and observe trends for further analysis and information sharing. ORR may create additional monitoring activities for AUSAA eligible individuals. States are responsible for monitoring sub-recipients for compliance and achievement of objectives as outlined in their approved state plan.

## **Resources**

Please direct any questions about this PL to the Refugee Policy Unit at [RefugeePolicy@acf.hhs.gov](mailto:RefugeePolicy@acf.hhs.gov). ORR also encourages you to utilize ORR’s [Technical Assistance provider\(s\)](#) for additional resources on serving refugees.

We appreciate all of your work to support the health and well-being of these new Ukrainian arrivals.

Sincerely,

Andrea Chapman  
Acting Director  
Office of Refugee Resettlement



**SAN FRANCISCO  
HUMAN SERVICES AGENCY**

Department of Benefits  
and Family Support

Department of Disability  
and Aging Services

**MEMORANDUM**

TO:	Honorable Members of the Board of Supervisors
FROM:	San Francisco Human Services Agency (HSA)
DATE:	May 22, 2026
SUBJECT:	Retroactivity re: Files 260453 and 260454

P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

HSA respectfully requests the Board of Supervisors’ retroactive approval of two refugee grants in the amount of \$300,000 and \$200,000, respectively, from the federal Office of Refugee Resettlement that are passed through the California Department of Social Services (CDSS). The grants are set to expire on September 30, 2026. The Housing Assistance for Ukrainians and Ukrainian Refugee Support Services Supplemental Funding grants support refugees’ access to direct housing assistance and intensive case management services to promote economic stability and community integration.

CDSS announced an increased award of the Housing Assistance for Ukrainians grant on September 4, 2025. Submission of these resolutions was delayed because HSA awaited updated information from CDSS on the supportive services grant funding, which was awarded in November 2025. Once the allocation was issued by CDSS, staff were concurrently engaged in agencywide and HR1 budget development work, resulting in a later submission of these resolutions.



**Daniel Lurie**  
Mayor

**Trent Rhorer**  
Executive Director

Please contact Celia Pedroza, Budget Director, at [celia.pedroza@sfgov.org](mailto:celia.pedroza@sfgov.org) for any questions about this request for retroactive authorization.



**SAN FRANCISCO  
HUMAN SERVICES AGENCY**

P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Trent Rhorer, Human Services Agency Executive Director  
**DATE:** March 27, 2026  
**SUBJECT:** Retroactive Accept and Expend Resolution for Ukrainian  
Refugee Support Services Supplemental Funding Grant  
**GRANT TITLE:** Ukrainian Refugee Support Services Supplemental Funding  
Grant - \$200,000

Department of Benefits  
and Family Support

Department of Disability  
and Aging Services

Attached please find the original\* and one copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:** N/A

**Departmental representative to receive a copy of the adopted resolution:**

Name: Celia Pedroza Phone: 628-328-1209

Interoffice Mail Address: 170 Otis Street, 8<sup>th</sup> Floor, San Francisco, CA 94103

Certified copy required Yes

No



**Daniel Lurie**  
Mayor

**Trent Rhorer**  
Executive Director, SFHSA

**Kelly Dearman**  
Executive Director, DAS

OFFICE OF THE MAYOR  
SAN FRANCISCO



DANIEL LURIE  
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Dexter Darmali, Legislative & Ethics Secretary  
RE: Accept and Expend Grant – Retroactive – Federal Office of Refugee Resettlement through the California Department of Social Services (CDSS) – Ukrainian Refugee Support Services Supplemental Funding – San Francisco – \$200,000  
DATE: April 28, 2026

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Resolution retroactively authorizing the Department of Human Services to accept and expend a grant from the Federal Office of Refugee Resettlement through the California Department of Social Services for a total amount of \$200,000 for participation in a program, entitled "Ukrainian Refugee Support Services Supplemental Funding – San Francisco," for the period of October 1, 2022, to September 30, 2026.

Should you have any questions, please contact Adam Thongsavat at [adam.thongsavat@sfgov.org](mailto:adam.thongsavat@sfgov.org)