

1 [Ordinance authorizing the Department of Administrative Services to enter into agreements  
2 with other public entities to provide publishing, copying, printing and/or mail services, and  
3 ratifying and approving any actions heretofore taken by the department to provide such  
4 services to public entities.]

5 **Ordinance authorizing the Department of Administrative Services to enter into written**  
6 **agreements with other public entities to provide the public entities with publishing,**  
7 **copying, printing and/or mail services, and ratifying and approving any actions**  
8 **heretofore taken by the Department of Administrative Services to provide such**  
9 **services to public entities.**

10 Note: Additions are single-underline italics Times New Roman;  
11 deletions are ~~strikethrough italics Times New Roman~~.  
12 Board amendment additions are double underlined.  
13 Board amendment deletions are ~~strikethrough normal~~.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. Findings

16 A. The Department of Administrative Services provides Publishing and Mail  
17 Services to the departments of the City and County of San Francisco. "Publishing and Mail  
18 Services" means publishing, copying, printing and/or mail services.

19 B. The Department of Administrative Services is able to provide Publishing and  
20 Mail Services to other public entities at rates that are lower than the rates such agencies  
21 would otherwise pay for such services.

22 C. By providing such Publishing and Mail Services to other public entities, the  
23 Department of Administrative Services would increase the revenues of the City and County of  
24 San Francisco, enable the City and County to benefit from economies of scale including  
25 reductions in the per unit costs of the services, and benefit the residents of the City and  
County by lowering the cost of such services to public agencies serving the City and County,

1 such as the San Francisco Unified School District, and foster good relations with our  
2 neighboring public agencies and promotes a healthy reciprocity with the agencies.

3 D. For the aforementioned reasons, authorizing the Department of Administrative  
4 Services to enter into agreements with other public entities at rates that are lower than the  
5 rates such agencies would otherwise pay promotes a public purpose of the City and County of  
6 San Francisco and, therefore, is a public use of the City and County resources that benefits all  
7 the residents of the City and County.

8 Section 2. The Board of Supervisors hereby authorizes the Director of the Department  
9 of Administrative Services or his or her designee to enter into written agreements with other  
10 public entities for Publishing and Mail Services at rates that are lower than what the public  
11 agencies would otherwise pay for such services, and ratifies and approves any and all actions  
12 heretofore taken by the Department of Administrative Services to provides such services to  
13 public entities.

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15 APPROVED AS TO FORM:  
16 DENNIS J. HERRERA, City Attorney

17 By:

18 Robert A. Bryan  
19 Deputy City Attorney  
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