

File No. 170275

Committee Item No. 1

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date July 12, 2017

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |                                              |
|-------------------------------------|--------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU                                          |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

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Completed by: Derek Evans

Date July 7, 2017

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

1 [Administrative Code - Establishing an Office of Cannabis]

2  
3 **Ordinance amending the Administrative Code to establish an Office of Cannabis.**

4 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
5 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
6 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
7 **Board amendment additions** are in double-underlined Arial font.  
8 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
9 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
10 subsections or parts of tables.

11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Findings.

13 On November 8, 2016, the voters of the State of California approved Proposition 64,  
14 enacting the Control, Regulate and Tax Adult Use of Marijuana Act (“AUMA”). AUMA  
15 legalizes the non-medical use of cannabis by adults, and creates a state regulatory and  
16 licensing system governing the commercial cultivation, testing, distribution, and sale of non-  
17 medical cannabis, and the manufacture of non-medical cannabis products.

18 Under Proposition 64, localities retain authority to regulate the non-medical cannabis  
19 industry, including but not limited to the authority to prohibit commercial activities relating to  
20 non-medical cannabis entirely, or to authorize such activities and impose licensing  
21 requirements and land use restrictions. Businesses that apply for state permits to engage in  
22 commercial cannabis activities will need to demonstrate that the issuance of a state permit  
23 would not violate the provisions of any local ordinance or regulation.

24 In 2015, in anticipation of the legalization of cannabis, the Board of Supervisors created  
25 the Cannabis State Legalization Task Force (the “Task Force”) of the City and County of San  
Francisco. (Ordinance No. 115-15; Admin. Code Ch. 5, Art. II.) The purpose of the Task

1 Force is to advise the Board of Supervisors, the Mayor, and other City departments on  
2 matters relating to the potential legalization of cannabis so that the City's policymakers are  
3 fully prepared to address policy questions, through legislation, administrative actions, and  
4 otherwise, following the adoption of a State law.

5 In January 2017, the Task Force presented preliminary recommendations to the Board  
6 of Supervisors. A copy of its report, entitled "San Francisco State Cannabis Legalization Task  
7 Force Year I Report and Recommendations," is on file with the Clerk of the Board of  
8 Supervisors in File No. 170036. The Task Force is working towards final recommendations  
9 for a regulatory framework governing cannabis in San Francisco.

10 Section 2. The Administrative Code is hereby amended by adding to Chapter 2A,  
11 Article XXVI, entitled "Cannabis Regulation," consisting of Sections 2A.420-2A.422, to read as  
12 follows:

13 **ARTICLE XXVI: CANNABIS REGULATION**

14 **SEC. 2A.420. OFFICE OF CANNABIS.**

15 **(a) Establishment.** *The Mayor shall establish an Office of Cannabis under the direction of the*  
16 *City Administrator to oversee the implementation of laws and regulations governing cannabis in San*  
17 *Francisco. The City Administrator shall appoint a Director of the Office of Cannabis. The Office of*  
18 *Cannabis shall include such officers and employees as are authorized pursuant to the budgetary and*  
19 *fiscal provisions of the Charter.*

20 **(b) Duties and functions.** *The Director of the Office of Cannabis and/or his or her designee*  
21 *("Director") shall issue, deny, condition, suspend, or revoke such permits in accordance with*  
22 *applicable laws and regulations. The final decision of the Director regarding a permit may be appealed*  
23 *to the Board of Appeals in the manner prescribed in Article 1 of the San Francisco Business and Tax*  
24 *Regulations Code.*

1           The Director may impose reasonable conditions upon the issuance or renewal of cannabis  
2 business permits, consistent with applicable law and regulations, for the location and activities for  
3 which a permit is sought.

4           The Director shall further coordinate with all relevant City departments, boards, and  
5 commissions for the conduct of any inspection or investigation necessary or appropriate for the full and  
6 fair consideration of applications for the issuance or renewal of permits under this Article XXVI. City  
7 departments, boards and commissions shall cooperate with the Office of Cannabis.

8           **SEC. 2A.421. EXCLUSIONS.**

9           Nothing in this Article XXVI is intended to limit or abridge the permitting, licensing, or  
10 inspection authority of any other City department over commercial businesses or real property.

11           **SEC. 2A.422. UNDERTAKING FOR THE GENERAL WELFARE.**

12           In enacting and implementing this Article XXVI, the City is assuming an undertaking only to  
13 promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an  
14 obligation for breach of which it is liable in money damages to any person who claims that such breach  
15 proximately caused injury.

1 Section 3. Effective Date. This ordinance shall become effective 30 days after  
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
4 of Supervisors overrides the Mayor's veto of the ordinance.

5  
6  
7 APPROVED AS TO FORM:  
8 DENNIS J. HERRERA, City Attorney

9 By:   
10 NEHA GUPTA  
11 Deputy City Attorney

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**REVISED LEGISLATIVE DIGEST**  
(Substituted, 6/6/2017)

[Administrative Code - Establishing an Office of Cannabis]

**Ordinance amending the Administrative Code to establish an Office of Cannabis.**

Existing Law

On November 8, 2016, the voters of the State of California approved Proposition 64, enacting the Control, Regulate and Tax Adult Use of Marijuana Act (“AUMA”). AUMA legalizes the non-medical use of cannabis by adults, and creates a state regulatory and licensing system governing the commercial cultivation, testing, distribution, and sale of non-medical cannabis, and the manufacture of non-medical cannabis products.

Under Proposition 64, localities retain authority to regulate the non-medical cannabis industry, including but not limited to the authority to prohibit commercial activities relating to non-medical cannabis entirely, or to authorize such activities, and impose licensing requirements and land use restrictions.

Article 33 of the San Francisco Health Code regulates medical cannabis, and authorizes the San Francisco Department of Public Health to oversee the permitting of medical cannabis dispensaries. Currently, there is no City law that regulates non-medical cannabis, or that authorizes any department or commission to oversee the permitting of businesses that engage in commercial activities relating to non-medical cannabis.

Amendments to Current Law

This ordinance will create an Office of Cannabis under the direction of the City Administrator. The City Administrator will appoint a Director of the Office of Cannabis. The Director or his or her designee shall oversee the implementation of laws and regulations relating to cannabis, impose conditions on the issuance or renewal of cannabis permits, and coordinate with other City departments as necessary. The proposal specifies that it does not intend to limit or abridge the other City departments to regulate commercial businesses or real property in San Francisco.

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BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Barbara A. Garcia, Director, Department of Public Health

FROM: *de*  
*for* Derek Evans, Clerk, Rules Committee  
Board of Supervisors

DATE: March 22, 2017

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Sheehy on March 14, 2017:

**File No. 170275**

**Ordinance amending the Administrative Code to establish a Cannabis Commission and Cannabis Department.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [derek.evans@sfgov.org](mailto:derek.evans@sfgov.org).

c: Greg Wagner, Department of Public Health  
Colleen Chawla, Department of Public Health

**Evans, Derek**

---

**From:** Board of Supervisors, (BOS)  
**Sent:** Thursday, May 18, 2017 1:55 PM  
**To:** BOS-Supervisors; BOS-Legislative Services  
**Subject:** FW: San Francisco Marijuana Department

**From:** Kevin Reed [mailto:kevinreed@thegreencross.org]  
**Sent:** Thursday, May 18, 2017 12:03 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** San Francisco Marijuana Department

Dear Honorable Members of the Board of Supervisors,

Thank you for your leadership and support of San Francisco's ever-growing cannabis industry. As a local leader in this field for 14+ years and member of the Cannabis State Legalization Task Force, I am writing to share my strong opposition to the proposed creation of a special San Francisco Marijuana Department that will soon come before you for a vote.

Based upon my expertise, I believe the creation of such a department is unnecessary; it increases costs to an already costly and bureaucratic permitting process, burdens the industry, in particular, small business owners, and is poor use of city resources and tax payer funds. Additionally, the task force has yet to come to a consensus on this matter. I respectfully recommend that City leadership consider utilizing and making enhancements to our existing infrastructure to streamline current procedures rather than creating new obstacles and hurdles for business owners.

I appreciate you taking my thoughts into consideration on this matter. If you have any questions or concerns, please feel free to contact me directly at [KevinReed@TheGreenCross.org](mailto:KevinReed@TheGreenCross.org) or at (415) 846-7671.

Sincerely,

--

Kevin Reed

Founder & President  
The Green Cross  
4218 Mission Street  
San Francisco, CA 94112

Mobile: 415.846.7671  
Office: 415.648.4420  
Fax: 415.431.2420  
Email: [KevinReed@TheGreenCross.org](mailto:KevinReed@TheGreenCross.org)  
Web: [TheGreenCross.org](http://TheGreenCross.org)



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Barbara A. Garcia, Director, Department of Public Health

FROM: Derek Evans, Clerk, Rules Committee  
Board of Supervisors

DATE: June 8, 2017

SUBJECT: SUBSTITUTED LEGISLATION

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The Board of Supervisors' Rules Committee has received the following proposed legislation, substituted by Supervisor Sheehy on June 6, 2017:

**File No. 170275**

**Ordinance amending the Administrative Code to establish an Office of Cannabis.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [derek.evans@sfgov.org](mailto:derek.evans@sfgov.org).

c: Greg Wagner, Department of Public Health  
Colleen Chawla, Department of Public Health

## Evans, Derek

---

**From:** Evans, Derek  
**Sent:** Thursday, June 08, 2017 11:02 AM  
**To:** Garcia, Barbara (DPH)  
**Cc:** Wagner, Greg (DPH); Chawla, Colleen (DPH)  
**Subject:** BOS Referral: File No. 170275 - Administrative Code - Establishing an Office of Cannabis (Substituted Legislation)  
**Attachments:** 170275-2 FYI.pdf

Hello,

The following legislation is being referred to your department for informational purposes:


**File No. 170275**

**Ordinance amending the Administrative Code to establish an Office of Cannabis.**

Please forward any comments or reports.

Regards,

**Derek K. Evans**  
Assistant Clerk, Board of Supervisors  
(415) 554-7702

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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**From:** Lew, Lisa (BOS)  
**Sent:** Wednesday, March 22, 2017 2:08 PM  
**To:** Garcia, Barbara (DPH) <barbara.garcia@sfdph.org>  
**Cc:** Wagner, Greg (DPH) <greg.wagner@sfdph.org>; Chawla, Colleen (DPH) <colleen.chawla@sfdph.org>; Evans, Derek <derek.evans@sfgov.org>  
**Subject:** BOS Referral: File No. 170275 - Administrative Code - Establishing a Cannabis Commission and Cannabis Department

Hello,

The following legislation is being referred to your department for informational purposes:

**File No. 170275**

**Ordinance amending the Administrative Code to establish a Cannabis Commission and Cannabis Department.**

Sent on behalf of Derek Evans, Assistant Clerk, Rules Committee. Please forward any comments or reports to Derek Evans.

Regards,

**Lisa Lew**

Board of Supervisors

San Francisco City Hall, Room 244

San Francisco, CA 94102

P 415-554-7718 | F 415-554-5163

[lisa.lew@sfgov.org](mailto:lisa.lew@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



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## Lew, Lisa (BOS)

---

**From:** Lew, Lisa (BOS)  
**Sent:** Wednesday, March 22, 2017 2:07 PM  
**To:** Garcia, Barbara (DPH)  
**Cc:** Wagner, Greg (DPH); Chawla, Colleen (DPH); Evans, Derek  
**Subject:** BOS Referral: File No. 170275 - Administrative Code - Establishing a Cannabis Commission and Cannabis Department  
**Attachments:** 170275 FYI.pdf

Hello,

The following legislation is being referred to your department for informational purposes:

**File No. 170275**

**Ordinance amending the Administrative Code to establish a Cannabis Commission and Cannabis Department.**

Sent on behalf of Derek Evans, Assistant Clerk, Rules Committee. Please forward any comments or reports to Derek Evans.

Regards,

**Lisa Lew**  
Board of Supervisors  
San Francisco City Hall, Room 244  
San Francisco, CA 94102  
P 415-554-7718 | F 415-554-5163  
[lisa.lew@sfgov.org](mailto:lisa.lew@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



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## Jalipa, Brent (BOS)

---

**From:** BOS Legislation, (BOS)  
**Sent:** Monday, March 20, 2017 11:27 AM  
**To:** Chicuata, Brittni (BOS); BOS Legislation, (BOS)  
**Cc:** Evans, Derek  
**Subject:** RE: Fiscal Impact Determination 3/14/17

**Categories:** 170275

Good morning, Brittni,

Confirming that Supervisor Cohen has been added as a co-sponsor to File No. 170275.

Regards,

**Brent Jalipa**

Legislative Clerk

Board of Supervisors - Clerk's Office

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

(415) 554-7712 | Fax: (415) 554-5163

[brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

---

**From:** Chicuata, Brittni (BOS)  
**Sent:** Monday, March 20, 2017 11:13 AM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Subject:** RE: Fiscal Impact Determination 3/14/17

Hi there,

Please add Supervisor Cohen as a cosponsor of File #170275 - [Administrative Code - Establishing a Cannabis Commission and Cannabis Department].

Regards,

---

**Brittni Chicuata**

Legislative Aide

Office of Supervisor Malia Cohen

Phone: 415-554-7670

---

**From:** BOS Legislation, (BOS)  
**Sent:** Monday, March 20, 2017 10:56 AM  
**To:** BOS-Legislative Services <[bos-legislative\\_services@sfgov.org](mailto:bos-legislative_services@sfgov.org)>; BOS-Legislative Aides <[bos-legislative\\_aides@sfgov.org](mailto:bos-legislative_aides@sfgov.org)>  
**Cc:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>; Campbell, Severin (BUD) <[severin.campbell@sfgov.org](mailto:severin.campbell@sfgov.org)>; Loeza, Gabriela (BUD) <[gabriela.loeza@sfgov.org](mailto:gabriela.loeza@sfgov.org)>; Newman, Debra (BUD) <[debra.newman@sfgov.org](mailto:debra.newman@sfgov.org)>  
**Subject:** FW: Fiscal Impact Determination 3/14/17

Good morning,

The Budget and Legislative Analyst's Office has reviewed the legislation introduced on March 14, 2017, and have released their fiscal impact determinations. Please review the following five determinations of fiscal impact:

**170274 - [Accept and Expend Grant - Federal Emergency Management Agency - Adequate Fire and Emergency Response Grant Program - Amend the Annual Salary Ordinance - \$8,533,872]**

- Sheehy
- ASSIGNED UNDER 30 DAY RULE to Budget and Finance Sub-Committee.

**170275 - [Administrative Code - Establishing a Cannabis Commission and Cannabis Department]**

- Sheehy
- ASSIGNED UNDER 30 DAY RULE to Rules Committee.

**170229 - [Emergency Declaration - Construct a Temporary Road Around a Landslide Area at Calaveras Road - Total Estimated Cost Not to Exceed \$1,500,000]**

- PUC
- RECEIVED AND ASSIGNED to Budget and Finance Sub-Committee.

**170231 - [Grant Agreement - Homebridge - Contract Mode In-Home Supportive Services and Provider Skill Development Training and Supports - \$131,486,797]**

- Human Services Agency
- RECEIVED AND ASSIGNED to Budget and Finance Sub-Committee.

**170232 - [Real Property Lease Extension - Huey Lan F. 2004 Trust - 1701 Ocean Avenue - \$215,400 Annual Base Rent]**

- Public Health
- RECEIVED AND ASSIGNED to Budget and Finance Sub-Committee.

Please note that File No. 170275 is not assigned to a fiscal committee; this matter will need to be transferred to a fiscal committee in order to hear the Budget and Legislative Analyst Report.

Tracking commentary has also been added into Legistar for the above matters.

Regards,

**Brent Jalipa**

Legislative Clerk

Board of Supervisors - Clerk's Office

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

(415) 554-7712 | Fax: (415) 554-5163

[brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



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**From:** Loeza, Gabriela (BUD)  
**Sent:** Monday, March 20, 2017 10:36 AM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Cc:** Newman, Debra (BUD) <[debra.newman@sfgov.org](mailto:debra.newman@sfgov.org)>  
**Subject:** Fiscal Impact Determination 3/14/17

*Gabriela Loeza*  
*Budget & Legislative Analyst's Office*  
*1390 Market Street, Suite 1150*  
*San Francisco, CA 94102*  
*(415) 552-9292 main*  
*(415) 252-0461 fax*

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2017 JUN -6 PM 4:23

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ 170275 ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Sheehy, Cohen

Subject:

Office of Cannabis

The text is listed:

Please see attached ordinance.

Signature of Sponsoring Supervisor:

For Clerk's Use Only



# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2017 MAR 14 11:43  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Supervisor Sheehy

**Subject:**

Non-Medical Cannabis Regulation

**The text is listed below or attached:**

Ordinance amending the Administrative Code to establish a Cannabis Commission and Cannabis Department.

Signature of Sponsoring Supervisor:

For Clerk's Use Only: