

File No. 110830

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 7/21/11

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
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| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
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OTHER

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Completed by: Linda Wong

Date 7/18/11

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Application for Boards, Commissions and Committees

Application for Appointment to: SENIOR
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 4 District: 6

Name: NELLA CORPUZ MANUEL

Home Address: ELLIS ST. APT. # 1-B Zip: 94102

Home Phone: (415) _____ Occupation: GARDEN COORDINATOR

Work Phone: SAME Employer: T.N.D.C.

Business Address: 250 TAYLOR ST. S.F. Zip: 94102

Business E-Mail: _____ Home E-Mail: _____ @YAHOO.COM

- Check All That Apply:
- A citizen of the United States. At least 18 years old on or before Election Day.
 - Not in prison or on parole for a felony conviction
 - A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)
I AM A SECRETARIAL GRADUATE, 3RD YR. COMMERCE MAJOR IN ACCOUNTING; A REAL ESTATE STUDENT OF SF CITY COLLEGE;

Education:
SECRETARIAL GRADUATE; 3RD YR. COMMERCE MAJOR IN ACCTS. REAL ESTATE STUDENT CITY COLLEGE

Business and/or professional experience:
(7) SEVEN YEARS AS RESIDENT MANAGER OF FHL COMPANY IN S.F. (GEARY) ASSESSORS CLERK OF S.M.R MUNICIPALITY (PHIL.) 10 YRS -

Civic Activities:
SECRETARY OF T.F.C.A. ASSOC. OF S.F. - GARDEN COORDINATOR OF TREASURER OF CANON KIP SENIOR ADVISORY COUNCIL TND C

Ethnicity: (optional) ASIAN Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.) (Please Note: Once Completed, this form, including all attachments, become public record)

Date: 07/15/11 Applicant's Signature: (required) *Nella Corpuz Manuel*
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
 Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
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Application for Boards, Commissions and Committees

Application for Appointment to: Citizen's Advisory Committee for the Central Market Street and Tenderloin Area
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): vacant seat 6, community-based organization

District:

Name: Robert Marquez

Home Address: Haight St

Zip: 94117

Home Phone: 415

Occupation: advocate/director for mental health clients rights

Work Phone: 415.552.8100

Employer: SF Mental Health Client's Rights Advocates

Business Address: 1095 Market St. #618

Zip: 94103

Business E-Mail: rmarquez@sonic.net

Home E-Mail: @gmail.com

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

See attached.

Education:

1988 Colonial High School, Orlando, FL
Florida State University B.A. English 1994

Business and/or professional experience:

Director, SF Mental Health Client's Rights Advocates. Worked at 7th & Market since Sept. 2000. 10 years experience mediating & addressing rights issues in the Tenderloin, Central Market, SoMa neighborhoods.

Civic Activities:

Instructor for a community self-defense class in SoMa (5+ years); volunteered & performed in various SoMa parades; volunteered and performed in SoMa theater; fundraising, volunteering & balloon animal making for SoMa festivals

Ethnicity: (optional)

Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 7/14/11

Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: Term Expires: Date Seat was Vacated:

Vacant seat 6:

“One member who represents a community-based organization or provides direct services to the Central Market Street and Tenderloin Area or adjacent area”

What makes me a qualified candidate is that I've worked at 7th & Market St. in the Grant Building for the past decade as an advocate for San Francisco Mental Health Client's Rights Advocates where I'm currently the director. Our mandated clients are “anyone who receives mental health services from the city or county.” While our clients are spread throughout the City, their highest concentration of housing is in the Tenderloin, Central Market, and SoMa neighborhoods. As an advocate I'm required to investigate, evaluate, mediate and problem solve issues at the lowest level of authority intervention, while determining what qualifies as a reportable rights violation. It's this function of finding workable solutions between various parties in dynamic situations that makes me feel confident that I can contribute on the committee in the process of determining what's best for the development and changes coming to the Central Market and Tenderloin Area. My agency is not tied to any property owners --nor anyone interested in controlling property in the area, service agencies or providers, or business development organizations. The opportunity for the Area to transition out of the boarded up windows and the 99¢ storefront vibe has arrived, and I'd like to participate in a deliberate approach that accounts and addresses the impacts on the various populations affected.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Application for Boards, Commissions and Committees

Application for Appointment to: Citizen's Advisory Committee for the Central Market Street and Tenderloin Area
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 7-Small Business Expertise

District: 6

Name: Dina Hilliard

Home Address: McAllister Street # 405

Zip: 94102

Home Phone: 415- _____

Occupation: Interim Executive Director

Work Phone: 415-292-4812

Employer: North of Market/Tenderloin Community Benefit District

Business Address: 134 Golden Gate Ave, Suite A

Zip: 94102

Business E-Mail: dinanomtlcbd@att.net

Home E-Mail: _____@yahoo.com

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

The North of Market/Tenderloin Community Benefit District provides support to small businesses in the Tenderloin district. See attached.

Education:

Bachelor of Arts Degree--Theology

Business and/or professional experience:

Interim Executive Director for North of Market/Tenderloin Community Benefit District

Civic Activities:

Serve on TNDC Board of Directors as Secretary, Member of Tenderloin Police Advisory Board, Member Mid-Market Redevelopment PAC, Court Appointed Special Advocate, member of Community Justice Center Advisory Board

Ethnicity: (optional) Caucasian

Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.
(Applications must be received 10 days before the scheduled hearing.)
(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 7.12.11

Applicant's Signature: (required) Dina Hilliard

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



north of market
tenderloin
community
benefit district

Cleaning, Beautification and Safety for a Healthy Neighborhood for Everyone

July 12, 2011

The North of Market/Tenderloin Community Benefit District has provided support to small businesses in the Tenderloin district in the following ways:

- Published a Restaurant Guide
- Assisted with formation of Uptown Historic Tenderloin District
- Partnered with Tenderloin Housing Clinic and TNDC to provide plaques designating historic buildings within the district.
- Assisting property owners to fill retail vacancies in their properties
- Sponsor Tenderloin district, Asian-themed restaurant booths at Street Festivals
- Two business owner representatives on our Board of Directors
- Assist businesses, organizations, and community groups to create and implement Safe Haven Network.
- Targeted support and outreach to Market Street merchants
- Member on Mid-Market Redevelopment PAC representing small businesses



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City and County of San Francisco
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RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2011 JUN 14 PM 4:32

Application for Boards, Commissions and Committees

Application for Appointment to: Citizen's Advisory Committee for the Central Market and Tenderloin Area
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat 8

District: 6

Name: LJ Cirillo

Home Address: 1000 Mc Allister Street, #204, San Francisco, CA

Zip: 94102

Home Phone: (415) 221-1111

Occupation: Shelter Client Advocates

Work Phone: (415) 346-7685

Employer: Community Housing Partnership

Business Address: 468 Turk Street, San Francisco, CA

Zip: 94102

Business E-Mail: lcirillo@chp-sf.org

Home E-Mail: ljcirillo@yahoo.com

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

As a person that was formerly homeless I have experienced what it is like to access services in S.F. I understand the inequities that exist and have ideas to improve our current system.

University of California - Santa Barbara, B.S. Physiology, 2010

Yale University School of Nursing, Nurse Practitioner Program, 1998-2000

Business and/or professional experience:

2/10-Present: Shelter Client Advocate; Represents shelter residents at internal program hearings, shelter arbitrations and external transitional housing grievance panel hearing to resolve conflicts pertaining to denial of service

Civic Activities:

9/09 - Present: Shelter Monitoring Committee, elected chair April 2011

2008 - Present: Board of Directors, Coalition on Homelessness, San Francisco

Ethnicity: (optional) Mexican-American

Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.

(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 7/14/11 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

LJ CIRILO

— McAllister Street, #204, SF, CA 94102
Phone: (415) ——— Email: — @yahoo.com

PROFESSIONAL EXPERIENCE

2/10-Present: Community Housing Partnership, San Francisco, CA

Shelter Client Advocate

- Represent clients at internal hearings, shelter arbitrations, and transitional housing grievance panels
- Provide conflict resolution between shelter staff and residents as it relates to denials of service
- Monitor shelter compliance with grievance policies, maintain database and complete quarterly reports
- Conduct shelter outreach, act as liaison between client, case managers and other service providers

11/08 -Present: San Francisco Women Against Rape, San Francisco, CA

Crisis Intervention Counselor, *California State Certified, 2008*

- Provide medical advocacy while working with healthcare providers, law enforcement and the legal system
- Staff 24 hour hotline, provide crisis intervention and information to survivors and the community
- Conduct intake interviews, create action plans, assist with goal setting, provide referrals
- Participate in community outreach programs, education and prevention workshops

11/05-08/06: Abbott Laboratories, Santa Clara, CA

Clinical Research Associate - Contract

- Coordinated daily activities of planning, implementing and monitoring Hematological Device Studies
- Ensured site compliance with clinical protocols, Good Clinical Practices (GCP) and FDA guidelines
- Managed the collection and review of all case report forms, including query initiation and resolution
- Maintained accountability of investigational device, monitored safety data, reported all adverse effects
- Responsible for the review and payment of all study related contracts and budgets

8/05-11/05: Roche Molecular, Pleasanton, CA

Clinical Research Associate - Contract

- Managed the collection and review of case report forms for Medical Device Studies
- Generated and tracked clinical supply shipments and device inventory
- Maintained and documented contact with study sites, provided study logistics
- Monitored safety data, reported adverse effects to safety department

2/05-8/05: United Medical Research Institute, Los Angeles, CA

Clinical Research Coordinator

- Managed pharmaceutical sponsored clinical trials in the field of Ophthalmology:
 1. Phase II Novartis randomized, double-blinded, safety/efficacy of Pimecrolimus suspensions for Dry Eye.
 2. Phase III Otsuka randomized, double-blinded, safety/efficacy of Rebamipide for Dry Eye.
 3. Phase IV Merck double-masked, adjunctive therapy vs prostaglandin immunotherapy for Glaucoma.
 4. Phase IV Alcon prospective long term safety study of Travatan for Glaucoma.
 5. Phase III Alcon medical dosing device study for patient self-medication administration for Glaucoma.
- Evaluated new patients; obtained informed consent, dispensed study medication, tracked supply inventory
- Maintained electronic CRF database, reviewed safety data, reported adverse effects per FDA guidelines
- Monitored study protocol and GCP compliance, submitted monthly reports to sponsors

2/02-1/05: Columbia University Medical Center, 630 West 168th Street, New York, NY 10032

Clinical Research Coordinator, *HIPAA Certified, 2003; Good Clinical Practices Certified, 2002*

- Independently coordinated and managed clinical drug trials in the field of Endocrinology:
 1. Phase IV, randomized, double-blinded study of Cabergoline in the treatment of obesity.
 2. Phase III, sponsored, multi-site clinical trial for FDA approval of Somavert to treat Acromeglya.
 3. Surgical outcomes study of gastric bypass on leptin, ghrelin, PYY hormones, insulin, glucose levels.
- Identified and evaluated new patients, conducted screening calls, obtained informed consent
- Processed blood samples, administered questionnaires, dispensed study medication
- Ensured compliance with study protocols, GCP, monitored safety data, reported adverse effects to IRB
- Created and maintained excel database, case report forms, corrected billing errors
- Prepared IRB submissions, contract/budget grants, research protocol development

1/00- 2/01: Genaissance Pharmaceuticals, Inc., New Haven, CT

Research Associate III

- Responsible for the purification/amplification of human DNA samples for genomics study
- Utilized routine PCR methods and automated machinery for high production and sequencing
- Maintained laboratory supplies, conducted yearly inventory

1999 – 2000: Yale-New Haven Hospital, 20 York Street, New Haven, CT 06510

Student Nurse

- Direct patient care implementing medical and nursing care plans on sub-acute cardiac floor
- Assessment and monitoring of patient response by inspection, auscultation, obtaining vital signs
- Responded to codes, performed ECGs, emergency phlebotomy, glucascan testing

1996 – 1998: Cottage Hospital, Santa Barbara, CA

Patient Care Technician

- Responsible for assisting nurses and surgeons in an out patient surgical department
- Duties included operating room setup, opening sterile fields, patient preparation, monitoring and transfer

EDUCATION

Yale School of Nursing, New Haven, CT

Acute-Care Nurse Practitioner Program, 1998-2000

University of California-Santa Barbara, Santa Barbara, CA

Bachelor of Science-Physiology, 2010

Santa Barbara City College, Santa Barbara, CA

Associate of Arts- Biological Sciences & Chemistry, 1995

Emergency Medical Technician, licensed '91, renewed '93, '95

GRANTS & FELLOWSHIPS

Howard Hughes Research Fellow, 1997-1998

Neuroscience Research Institute, Santa Barbara, CA

- Prepared and submitted original grant proposal to the Howard Hughes Research Foundation
- Project involved molecular composition and transmembrane topology characterization of the SUR1 subunit of KATP channels utilizing direct biochemical methods
- Laboratory experience included DNA subcloning, plasmid construction, site-directed mutagenesis, construction of fusion proteins, *in vitro* transcription/translation, immunoblot, immunoprecipitation, glycosylation, protein protease assays

UCLA Research Fellow, 1995-1996

Clinical AIDS Research & Education Center, Los Angeles, CA

- Independent research included cell/tissue culture, DNA purification and amplification utilizing PCR, gel electrophoresis, and immunoassays as it related to Kaposi's Sarcoma research with AIDS patients

PUBLICATIONS

Korner, J.K., Bessler, M., Cirilo, L.J., et al. **Effects of Roux-en-Y Gastric Bypass Surgery on Fasting and Postprandial Concentrations of Plasma Ghrelin, PYY, and Insulin.** *Journal of Clinical Endocrinology & Metabolism* 90: 359-365, 2005.

Korner, J.K., Bessler, M., Cirilo, L.J. et al. **Differential Effects of Gastric Banding & Bypass on Gastrointestinal Hormones.** *Surgery for Obesity and Related Diseases* 1(3), 222, 2005.

Raab-Graham, K.F., Cirilo, L.J., et al. **Membrane Topology of the Amino-Terminal Region of the Sulfonylurea Receptor.** *Journal of Biological Chemistry* 274(41), 29122-29, 1999.

ASSOCIATIONS & COMMUNITY SERVICE

Shelter Monitoring Committee, City and County of San Francisco, 2009-Present, Elected Chair April 2011

Board of Directors, San Francisco Coalition on Homelessness, 2008- Present

Set-up Coordinator, Saint Gregory's Food Pantry, 2008-Present

Volunteer, San Francisco Project Homeless Connect, 2008 – Present



**Board of Supervisors
City and County of San Francisco
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Application for Boards, Commissions and Committees

Application for Appointment to: CITIZEN'S ADVISORY COMMITTEE FOR THE CENTRAL MARKET STREET AND TENDERLOIN AREA
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat 9 - Commercial Real Estate District: 6

Name: Diep Do

Home Address: 3roadway # 18, Oakland CA Zip: 94612

Home Phone: (510) Occupation: Director of Housing Development (affordable housing)

Work Phone: (415) 358-3921 Employer: Tenderloin Neighborhood Development Corporation (TNDC)

Business Address: 201 Eddy Street, San Francisco CA Zip: 94102

Business E-Mail: diepdo@tndc.org Home E-Mail: @tndc.org

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence): Oakland, CA

Please state your qualifications (attach supplemental sheet if necessary)

Supervise development team and oversee acquisitions, design, financing and construction of affordable housing projects providing housing to formerly homeless, low-income seniors, families and individuals. See attached resume.

Education:

Master of Urban Planning, School of Public Policy & Social Research, UCLA, 1998
Bachelor of Arts, Urban Studies, Asian American Studies Minor, with Honors, UCLA, 1995

Business and/or professional experience:

Affordable housing and community development experience, 14 years (see attached resume)

Civic Activities:

Non-Profit Housing Association of Northern California (Board of Directors and Treasurer); Council of Community Housing Organizations (Board of Directors); Mid-Market Project Area Planning Committee (Member)

Ethnicity: (optional) Vietnamese American Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 7/14/2011 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: Term Expires: Date Seat was Vacated:

DIEP DO

201 Eddy Street, San Francisco CA 94102

(415) 358-3921

diepdo@tndc.org

WORK EXPERIENCE

Tenderloin Neighborhood Development Corporation

San Francisco, CA

DIRECTOR OF HOUSING DEVELOPMENT

Dec 2005 - Present

Oversee all housing development activities for citywide, non-profit affordable housing developer. Supervise six project management staff responsible for acquisition, financing, design and construction of rehabilitation and new affordable housing and mixed-use projects. Completed seven projects totaling 630 housing units and \$168 million. Acquired developer's building portfolio comprising over 600 units. Current development pipeline totals 1,000 housing units and \$460 million. Serve as member of Senior Management Team and report directly to Executive Director.

Tenderloin Neighborhood Development Corporation

San Francisco, CA

SENIOR PROJECT MANAGER

March 1999 – Nov 2005

Managed five affordable housing developments totaling 500 housing units and \$70 million. Projects included occupied rehabilitation of single-room occupancy buildings and new construction of family housing. Supervised assistant project managers.

Culver City Redevelopment Agency

Culver City, CA

REDEVELOPMENT CONSULTANT

Nov 1997 – Feb 1999

Researched planning and policy issues for economic development projects. Developed marketing program for commercial revitalization area. Prepared design guidelines manual for facade improvement program and edited real estate advisory publication.

Skid Row Housing Trust & Property Management

Los Angeles, CA

OCCUPANCY SPECIALIST / HOUSING INTERN

Nov 1996 – Oct 1997

Conducted feasibility study of affordable housing project for homeless individuals with HIV/AIDS. Prepared financial reports for regulatory institutions. Managed tenant information database.

EDUCATION

Master of Urban Planning, School of Public Policy & Social Research, UCLA, 1998

Bachelor of Arts, Urban Studies, Asian American Studies Minor, with Honors, UCLA, 1995

Local Initiatives Support Corporation, Community Development Leadership Institute, 2008

Local Initiatives Support Corporation, Housing Development Training Institute, 2000

The RAND Corporation (Research Fellow), Santa Monica, CA, 1995

Woodrow Wilson Institute in Public Policy & International Affairs (Fellow), UC Berkeley, 1994

PROFESSIONAL AFFILIATIONS

Non-Profit Housing Association of Northern California, Board of Directors and Treasurer

Council of Community Housing Organizations, Board of Directors

Mid-Market Project Area Planning Committee, Member

San Francisco Planning + Urban Research, Housing Policy Board Volunteer

1 [Business and Tax Regulations Code – ~~Establish a Citizen's Advisory Committee for the~~
2 Central Market Street and Tenderloin Area]

3 **Ordinance amending the San Francisco Business and Tax Regulations Code, Article**
4 **12-A, by adding Section 906.3-1 to establish a Citizen's Advisory Committee for the**
5 **Central Market Street and Tenderloin Area.**

6 NOTE: Additions are single-underline italics Times New Roman;
7 deletions are ~~strike-through italics Times New Roman~~.
Board amendment additions are double-underlined;
Board amendment deletions are ~~strikethrough-normal~~.

8 Be it ordained by the People of the City and County of San Francisco:

9 Section 1. Findings. The Board of Supervisors hereby finds that:

10 (a) In April 2011, the Board of Supervisors approved the Central Market Street and
11 Tenderloin Area Payroll Expense Tax Exclusion.

12 (b) Under the Central Market Street and Tenderloin Area Payroll Expense Tax
13 Exclusion, a person with an annual payroll expense of more than \$1,000,000 must enter into a
14 Community Benefits Agreement with the City Administrator in order to be eligible to claim the
15 exclusion.

16 (c) Residents of and small business owners within the Central Market Street and
17 Tenderloin Area have a unique understanding of the needs and issues of their community.

18 (d) Residents of and small business owners within the Central Market Street and
19 Tenderloin Area are aware of the resources their community can provide to taxpayers wishing
20 to claim the Central Market Street and Tenderloin Area Payroll Expense Tax Exclusion.

21 (e) Residents of and small business owners within the Central Market Street and
22 Tenderloin Area are cognizant of how development as a result of the Central Market Street
23 and Tenderloin Area Payroll Expense Tax Exclusion may affect their community and have
24 ideas on ways to mitigate its potentially unwanted effects.
25

1 (e)(f) Residents of and small business owners within the Central Market Street and
2 Tenderloin Area can provide useful adviseadvice to the Mayor, City Administrator and Board
3 of Supervisors on the administration of the Central Market Street and Tenderloin Area Payroll
4 Expense Tax Exclusion.

5
6 Section 2. The San Francisco Business and Tax Regulations Code is hereby amended
7 by adding Section 906.3-1, to read as follows:

8 SEC. 906.3-1. CENTRAL MARKET STREET AND TENDERLOIN AREA CITIZEN'S
9 ADVISORY COMMITTEE.

10 (a) There shall be a Central Market Street and Tenderloin Area Citizen's Advisory
11 Committee.

12 (b) The Citizen's Advisory Committee shall be an advisory body whose purpose is to make
13 recommendations to the Mayor, and Board of Supervisors and City Administrator on policies and
14 programs that mitigate the ~~negative~~-effects of development, bolster economic development, local
15 employment, and community sustainability and seek to stabilize and protect existing tenants,
16 community based organizations and small businesses in and around the Central Market Street and
17 Tenderloin Area.

18 (c) Duties of the Citizen's Advisory Committee may include:

19 (1) Advise the Mayor, City Administrator, and Office of Economic and
20 Workforce Development of community issues in order to better align the Community Benefits
21 Agreements called for under the Central Market Street and Tenderloin Area Payroll Expense Tax
22 Exclusion with the community needs.

23 (2) Make recommendations to the Mayor, City Administrator, and Office of
24 Economic and Workforce Development about terms and conditions in the Community Benefits
25

1 Agreements called for under the Central Market Street and Tenderloin Area Payroll Expense Tax
2 Exclusion.

3 (3) Provide a report every six months to the Board of Supervisors regarding
4 the implementation and execution of the Community Benefit Agreements called for under the
5 Central Market Street and Tenderloin Area Payroll Expense Tax Exclusion.

6 (4) Make recommendations to the Board of Supervisors and the Office of
7 Economic and Workforce Development on policies, initiatives, and programs that bolster
8 economic development, local employment, and community sustainability and seek to stabilize
9 and protect existing tenants, community based organizations and small businesses in and
10 around the Central Market Street and Tenderloin Area.

11 (3)(5) Advise the Mayor, Board of Supervisors and City Administrator on the
12 creation of a community development fund that may support workforce development, community
13 infrastructure and programs to mitigate potential displacement of small businesses, community
14 based organizations and tenants.

15 (4)(6) Help facilitate partnerships between persons claiming the Central Market Street
16 and Tenderloin Area Payroll Expense Tax Exclusion and community organizations, local schools and
17 small businesses.

18 (5)(7) Hold public hearings regarding Community Benefit Agreements within four
19 weeks from the time the parties to any such Agreements reach a consensus on the terms to
20 be included therein and prior to their the execution of any Community Benefit Agreement by the
21 City Administrator. The City Administrator may, at his or her sole discretion, extend this time in
22 order to combine hearings and utilize staff time more efficiently.

23 (6) Establish a regular Citizen's Advisory Committee meeting schedule,
24 which shall consist of no less than six meetings per year.

1 (8) The City Administrator shall convene the Citizen's Advisory Committee no
2 less than four times yearly.

3 (d) The Citizen's Advisory Committee shall be composed of ~~seven~~eleven members:

4 (1) One member representing low-income families who lives with his or her family
5 in the Central Market Street and Tenderloin Area or aAdjacent aArea;

6 (2) OneTwo members who hashave expertise in employmentjob creation and or
7 workforce development, including one member who represents labor;

8 (3) One member who is a senior or disabled resident of the Central Market Street
9 and Tenderloin Area or aAdjacent aArea;

10 (4) One member who has expertise in affordable housing or tenant protection and
11 anti-displacement policies and strategies, and has familiarity with the Central Market Street and
12 Tenderloin Area;

13 (5) One member who represents a community-based organization or provides direct
14 services to the Central Market Street and Tenderloin Area or aAdjacent aArea;

15 (6) One member who has small business expertise and familiarity with the Central
16 Market Street and Tenderloin Area; and

17 (7) One member with expertise on homelessness, transitional age youth, or
18 supportive housing and familiarity with the Central Market Street and Tenderloin Area or the
19 Adjacent Area.

20 (8) One member with expertise in commercial real estate and leasing within
21 the Central Market Street and Tenderloin Area.

22 (9) Two members who are residents of the Central Market Street and
23 Tenderloin Area or Adjacent Area.

24 (e) The Rules Committee of the Board of Supervisors shall nominate Eeach
25 Citizen's Advisory Committee member shall be nominated by the District Six Supervisor who

1 may consult with other San Francisco City officials such as the Mayor's Office of Disability for
2 Seat 3, the Mayor's Office of Housing for Seat 4, or the Small Business Commission for Seat
3 6.

4 (f) The appointment of Each member nominee shall be confirmed by the full Board of
5 Supervisors.

6 (g) For purposes of this Section, "Adjacent Area" shall mean the area in District 6,
7 bounded on the southern side by 13th Street and Townsend Street.

8 (g)(h) The members of the Citizen's Advisory Committee shall be appointed for a term of four
9 years; provided, however, that members first appointed shall, by lot at the first meeting, classify their
10 terms so that three shall serve for a term of two years and four shall serve for a term of four years. At
11 the initial meeting of the Citizen's Advisory Committee and yearly thereafter, the Citizen's Advisory
12 Committee members shall select such officer or officers as deemed necessary by the Citizen's Advisory
13 Committee. The Citizen's Advisory Committee shall promulgate such rules and regulations as are
14 necessary for the conduct of its business under this Section. In the event a vacancy occurs, a successor
15 shall be appointed to fill the vacancy consistent with the process and requirements to appoint the
16 previous appointee. When a vacancy occurs for a reason other than the expiration of a term of office,
17 the appointee to fill such vacancy shall hold office for the unexpired term of his or her predecessor.
18 Any appointee who misses four meetings within a twelve-month period, without the approval of the
19 Citizen's Advisory Committee, shall be deemed to have resigned.

20 (h)(i) The Citizen's Advisory Committee shall comply with all applicable public records and
21 meetings laws and shall be subject to the Conflict of Interest provisions of the City's Charter and
22 Administrative Code. Specifically, during the twelve months prior to and during a member's
23 tenure on the Citizen's Advisory Committee, no member of the Citizen's Advisory Committee
24 may receive any gift, income or have any investment in any entity that foreseeably may be
25 subject to or be the beneficiary of any Community Benefit Agreement reviewed by the

1 Citizen's Advisory Committee. For purposes of this Section, "income", "gift" and "investment"
2 shall have the same meanings as defined in the Political Reform Act of 1974 under California
3 Government Code Section 81000 et seq. *The initial meeting of the Citizen's Advisory Committee*
4 *shall be called within 30 days from the day the Board of Supervisors confirms its initial appointments.*
5 *The City Administrator shall provide administrative support to the Citizen's Advisory Committee.*
6 (i) *The provisions of this ordinance and the operation of the Citizen's Advisory Committee*
7 *shall expire upon expiration of the Central Market Street and Tenderloin Area Payroll Expense Tax*
8 *Exclusion under Section 906.3 of this Article.*

9
10 APPROVED AS TO FORM:
11 DENNIS J. HERRERA, City Attorney

12 By:

13 
14 _____
15 STEPHANIE PROFIT
16 Deputy City Attorney
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City and County of San Francisco
Tails
Ordinance

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 110435

Date Passed: June 14, 2011

Ordinance amending the San Francisco Business and Tax Regulations Code, Article 12-A, by adding Section 906.3-1 to establish a Citizen's Advisory Committee for the Central Market Street and Tenderloin Area.

May 05, 2011 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

May 05, 2011 Rules Committee - CONTINUED AS AMENDED

May 19, 2011 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

May 19, 2011 Rules Committee - RECOMMENDED AS AMENDED

June 07, 2011 Board of Supervisors - PASSED, ON FIRST READING

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

June 14, 2011 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

File No. 110435

I hereby certify that the foregoing
Ordinance was FINALLY PASSED on
6/14/2011 by the Board of Supervisors of the
City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor Edwin Lee

6/20/11

Date Approved