



# SAN FRANCISCO PLANNING DEPARTMENT

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October 11, 2016

Ms. Angela Calvillo, Clerk  
Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

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CA 94103-2479

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Re:           **Transmittal of Planning Department Case Number: 2016-006229MLS  
Mills Act Historical Property Contract Application for the following address:  
1338 Filbert Street (San Francisco Landmark No. 232, 1338 Filbert Cottages)  
BOS File No: \_\_\_\_\_ (pending)  
Historic Preservation Commission Recommendation: Approval**

Dear Ms. Calvillo,

On October 5, 2015 the San Francisco Historic Preservation Commission (hereinafter "Commission") conducted a duly noticed public hearing at a regularly scheduled meeting to consider the proposed Mills Act Historical Property Contract for the property located at 1338 Filbert Street, San Francisco Landmark No. 232. **At the October 5, 2015 hearing, the Commission voted to recommend approval** of the attached draft Mills Act Historical Property Contract, rehabilitation and maintenance plans (hereinafter "Contract").

The Contract involves rehabilitation and maintenance plans that outline rehabilitation work and annual and long-term maintenance work to be performed. Please refer to the attached exhibits for specific work to be completed. The Contract will help the Project Sponsor mitigate these expenditures and will enable the Project Sponsor to maintain the property in excellent condition in the future.

The Planning Department will administer an inspection program to monitor the provisions of the Contract. This program will involve a yearly affidavit issued by the property owner verifying compliance with the approved maintenance and rehabilitation plans as well as a cyclical 5-year site inspection.

If you have any questions or require further information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron D Starr", with a long horizontal flourish extending to the right.

Aaron D Starr  
Manager of Legislative Affairs

Transmittal Materials CASE NO. 2016-006229MLS  
Mills Act Historical Property Contract

Attachments:

Historic Preservation Commission Resolution No. 793  
Mills Act Contract Case Report, dated October 5, 2016  
Draft Mills Act Historical Property Contract  
Exhibits A & B: Draft Rehabilitation & Maintenance Plans  
Draft Mills Act Valuation provided by the Assessor-Recorder's Office  
Mills Act Application

CC:

Alisa Somera, Assistant Clerk  
Derek Evans, Assistant Clerk  
John Carroll, Legislative Clerk  
Kanishka Burns, Aide to Supervisor Farrell  
Andrea Ruiz-Esquide, Deputy City Attorney