

From: [Lindsay, Claire \(DPH\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS-Legislative Aides](#); [Somera, Alisa \(BOS\)](#); [Wong, Linda \(BOS\)](#); [McFarland, Willi \(DPH\)](#); [Patil, Sneha \(DPH\)](#); [Fleisher, Arielle \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 6/8 BOS: DPH Retroactive Item
Date: Friday, June 4, 2021 5:13:12 PM

Hello Honorable Members of the Board of Supervisors:

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the June 8th Full Board of Supervisors meeting. We would like to provide you with background information and reason for retroactivity prior to the meeting. Please see below for a brief description of the item and our DPH representative whom you may contact directly should you have any questions.

Agenda item #13 – File no. File no 210458 - Accept and Expend Grant - Retroactive - The Regents of the University of California, San Francisco - Institute for Global Health Sciences International Training Program - \$112,210 - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$29,169 for a total amount of \$112,210 from the Regents of the University of California, San Francisco for participation in a program, entitled “Institute for Global Health Sciences International Training Program,” for the period of September 1, 2016, through June 30, 2021.

- **Program Description:** The Regents of the University of California, San Francisco (UCSF) has agreed to fund the Department of Public Health (DPH) in the amount of \$112,210 for participation in a program, entitled “Institute for Global Health Sciences International Training Program,” for the period of September 1, 2016, through June 30, 2021. Dr. McFarland serves as a member of the core teaching faculty and primary mentor to trainees in the Mentoring Skills Training Program, the Scientific Manuscript Writing Program, and the Grant Writing Program. He coordinates training and technical assistance activities for scholars from all regions from which our ITAPS scholars come, including sub-Saharan Africa, Eastern Europe, Latin America, Southeast and Central Asia. Areas of focus include prevention intervention research, HIV/AIDS/STI surveillance, and prevention program monitoring and evaluation. Dr. McFarland also assists in the preparation of abstracts and presentations for international and regional AIDS conferences, in the writing of scientific manuscripts, provides report-backs from scientific conferences, and gives regional updates on HIV/AIDS in low- and middle-income countries. Additionally, he helps to plan and implement in-country scientific writing workshops. This grant does not require an ASO amendment and partially reimburses DPH for one position: one Supervising Physician Specialist at .10 FTE during the period from July 1, 2020 through June 30, 2021.
- **Reason for Retroactivity:** We are respectfully requesting retroactive approval because this amendment to the original contract has raised the total amount over the \$100k threshold for 2020-2021. DPH received this amendment to the contract on January 4, 2021 retroactive to September 1, 2016. The amended award provided a grant increase of \$29,169 from \$83,041, for a total grant amount of \$112,210.

- **DPH Representative:** Willi McFarland, MD, PhD, MPH&TM | Director, Center for Public Health Research, San Francisco Department of Public Health | willi.mcfarland@sfdph.org

Thank you for your time and consideration,

Claire

Claire Lindsay, MPH

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