

1 [Contract Amendment - Keefe Commissary Network, L.L.C. - Jail Commissary Services -  
2 Guaranteed Annual Minimum Income \$590,000]

3 **Resolution authorizing the Sheriff's Department to enter into a Third Amendment to the**  
4 **existing contract between Keefe Commissary Network, L.L.C., and the City and County**  
5 **of San Francisco, acting by and through its Sheriff's Department, for jail commissary**  
6 **services, to extend the contract term by six months beginning September 1, 2019, for a**  
7 **total term of September 1, 2014, through February 28, 2020, with no change to the**  
8 **guaranteed annual minimum income of \$590,000.**

9  
10 WHEREAS, The original contract term with Keefe Commissary Network, LLC. (Keefe)  
11 is September 1, 2014, to August 31, 2017, with two one-year options to extend the term; and

12 WHEREAS, The original contract agreement is on file with the Clerk of the Board  
13 of Supervisors in File No. 140799 ("Contract"); and

14 WHEREAS, The Sheriff's Department exercised two one-year options and  
15 amended the Contract to extend term to August 31, 2019; and

16 WHEREAS, The Sheriff's Department desires to amend the Contract to extend the  
17 term for six additional months to February 28, 2020, to ensure uninterrupted jail  
18 commissary service during the jail commissary service competitive solicitation process,  
19 subsequent contract negotiations, and transition, if any, to a new jail commissary  
20 provider; and

21 WHEREAS, The Sheriff's Department deferred issuing Request for Proposals  
22 SHF2019-10 for Jail Commissary Service, from February 4, 2019, to May 31, 2019, in  
23 order to incorporate limits in mark-ups and to keep the price of commissary items sold to  
24 the inmates at a fair market price, and to reduce deposit fees for inmates' friends and  
25 family; and

1           WHEREAS, The proposed Third Amendment to the Contract is on file with the  
2 Clerk of the Board of Supervisors in File No. 190743, which is hereby declared to be part  
3 of this Resolution as if set forth fully herein; now, therefore, be it

4           RESOLVED, That the Board of Supervisors hereby approves the Jail Commissary  
5 Service Third Amendment by and between Keefe, and the City and County of San  
6 Francisco, acting by and through its Sheriff's Department, for a six month contract  
7 extension, beginning September 1, 2019, for a total term of September 1, 2014, through  
8 February 28, 2020, with no change to guaranteed annual minimum income of \$590,000;  
9 and, be it

10          FURTHER RESOLVED, That within thirty (30) days of the Third Amendment to the  
11 Contract being fully executed by all parties the Sheriff shall provide the final contract  
12 amendment to the Clerk of the Board for inclusion into the official file.