



Edwin M. Lee, Mayor
Edward D. Reiskin, Director

Office of Financial Management and Administration
Division of Contract Administration
875 Stevenson Street, Room 420
San Francisco, CA 94103
(415) 554-6230 www.sfdpw.org



Gordon Choy, Division Manager

TRANSMITTAL LETTER
PROFESSIONAL SERVICE AGREEMENT MODIFICATIONS

April 5, 2011

Contractor: Jacobs Project Management Co.
160 Spear Street, Suite 330
San Francisco, CA 94105

Project: Executive Construction Management Services for the SFGH Rebuild Program through 12/31/2016 - Modification #2

Modification Amount: Mod #2 adds 2 positions for Jacobs' subconsultants (Montgomery Corp. and Chaves & Associates), and memorializes billing rate adjustments. No change in contract amount or duration.

Job No.: 6694A

DPW Order No.: 177,756

Controller's Certification: Reference this # on your invoices: DPAT09000042

Date Posted: 03/11/2011

This Transmittal Letter forwards a copy of the Modification of Agreement #2 and Contract Purchase Order No. DPAT09000042 in the total as-modified to date, \$7,573,899.00, for the subject project. Contract expiration date is 12/31/2016.

Yours truly,

by: Gordon Choy
Division Manager, Contract Administration

cc: Joe Chin, DPW Project Management - BOA

Attachments: Modification of Agreement #2
Contract Purchase Order DPAT09000042.

GEC:cc



Modification of Agreement - #2

Consultant Contracts

This Agreement is made this 25th day of October, 2010, in the City and County of San Francisco.

Whereas, the City & County of San Francisco and Jacobs Project Management Co., have entered into an Agreement for Executive Construction Management Services for the San Francisco General Hospital Rebuild Program and

Whereas, the parties now desire to modify the Agreement as described in Attachment A, now, therefore the parties agree as follows.

The City will:

Add Deduct the sum of \$ 0 for changes described in the referenced attachment.

Add Subtract 0 calendar days To From the original Agreement or the latest modification as described in the referenced attachment.

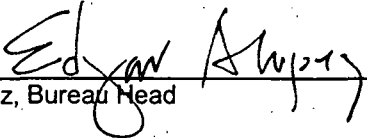
In all other respects, the original Agreement and all modifications thereto shall remain in full force and effect.

Other than the provisions of Appendix A,

CITY & COUNTY OF SAN FRANCISCO

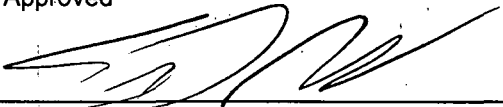
CONSULTANT

Approved


Edgar Lopez, Bureau Head

Jacobs Project Management Co.
Name of Consultant Firm

Approved


Edward D. Reiskin
Director of Public Works

5757 Plaza Drive, Suite 100
Address

Approved

N/A
Naomi Kelly
Director of Office of Contract
Administration/Purchasing

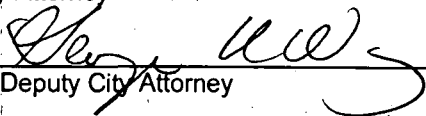
Cypress, CA 90630
City, State, Zip

Approved

N/A
Edwin M. Lee, City Administrator


By (Signature)

Approved as to Form:
Dennis J. Herrera
City Attorney


By Deputy City Attorney

Larry Colson, VP
Type Name & Title

**ATTACHMENT A
CONTRACT MODIFICATION NO. 2**

Pursuant to Section 3 (Term of the Agreement), Section 6 (Compensation), and Section 34 (Modification of Agreement) of the Agreement (DPW Order No.: 177,756) between the City and County of San Francisco and Jacobs Project Management Co., the amount of the Agreement shall be increased by \$0 (Zero Dollars) for Executive Construction Management Services for the San Francisco General Hospital Rebuild Program.

Attachment A stipulates that the following sections (below) shall be incorporated into the Agreement between the City and County of San Francisco and Jacobs Project Management Co. Unless otherwise noted in this Contract Modification, all other terms and conditions in the Original Contract dated August 5, 2008 and all previously approved Contract Modifications, shall remain unchanged.

SCOPE OF WORK: Per the Base Contract, Jacobs Project Management Co. will provide executive project management services for the San Francisco General Hospital Rebuild Program. Services include the following:

Pre-Construction Phase Services: Construction Planning/Document Control Tasks; Budget/Cost Estimating/Cost Control Tasks; and Construction Scheduling/Schedule Control Tasks.

Construction Phase Services: Construction Administration/Document Control Tasks; Construction Scheduling/Schedule Control Tasks; Budget/Const Estimating/Cost Control Tasks; Inspector of Record Inspection, and Quality Assurance/Quality Control Inspection Tasks

Close-Out Phase Services

Post-Construction Phase Services

Scope of Work in this Modification remains unchanged. This modification is for an addition of positions for sub-consultants Montgomery Corporation and Chaves & Associates. Also included in this Modification are billing rate adjustments per provisions in the Contract.

Appendix A – Scope of Work

COMPENSATION: Professional service fees for this contract shall remain unchanged, at a total not-to-exceed fee of Eight Million Dollars (\$8,000,000).

Appendix B – Calculation of Charges

TOTAL COMPENSATION (Fee + Reimbursables):
Eight Million Dollars (\$8,000,000)

CONTRACT DURATION: The contract duration for services under the Agreement shall remain unchanged.

BILLING PROCEDURES: Billing procedures remain unchanged and are per the Agreement dated August 5, 2008.

APPENDIX A

SCOPE OF WORK

Scope of Work remains unchanged.

- (1) The change in this modification is with the addition of an Administrative Supervisor position for Montgomery Corporation and a Document Control Administrator position for Chaves & Associates (to supplement original positions listed in the Executive Construction Management Contract). Reference EXHIBIT 1, Jacobs Correspondence dated September 10, 2010, entitled "Rate Modifications."
- (2) This modification also includes billing rate adjustments "based on the annual percentage change of the Consumer Price Index (CPI)" from certification of Jacobs Project Management Co.'s Contract, September 10, 2008, through the date of this Modification, October 25, 2010, pursuant to Appendix B Fee Schedules of the Contract. Billing rates are adjusted annually at the beginning of each calendar year. Reference EXHIBIT 2 for billing rate adjustments to date.

APPENDIX B
CALCULATION OF CHARGES

For added billing rates, please reference EXHIBIT 3, Fee Schedule.

JACOBS

1001 Potrero Ave.
Bldg 40, 3rd Floor
Box 131
San Francisco, California 94110
415-695-3867 Fax 415-695-0530

September 10, 2010

RECEIVED

SEP 10 '10

**DEPARTMENT OF PUBLIC WORKS
SFGH REBUILD PROGRAM**

Ronald Alameida
San Francisco Department of Public Works
1001 Potrero Ave
Bldg 40, 3rd Floor
San Francisco, CA 94110

Subject: Rate Modifications

Reference: SFGH Rebuild Project Jacobs Contract

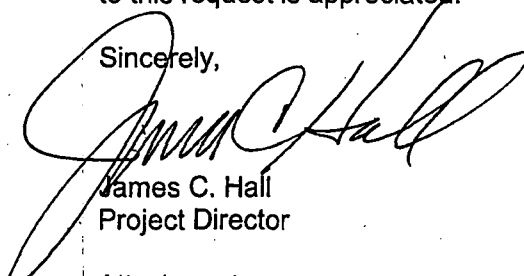
Dear Ron:

When the initial contract was executed there were labor rates that were not addressed in several of our Consultants rate structures. Jacobs is requesting a contract modification to address these missing rates to facilitate the appropriate invoicing of consultant's staff time. The two firms with rate issues are Montgomery Corporation and Chaves & Associates. The following rate request is consistent with the original contract and accepted overhead rate listed in the original Jacobs contract attachments "Appendix D". Also attached are the modified Billing Rate Sheets (Appendix D) for both of the consultant firms.

COMPANY	POSITION	DIRECT LABOR RATE	BILLING RATE
Montgomery Corp	Administrative Supervisor	\$42.00	\$96.44
Chaves & Assoc.	Document Control Administrator	\$33.00	\$87.32

If you require any additional information or back up please contact me promptly. Your attention to this request is appreciated.

Sincerely,



James C. Hall
Project Director

Attachments

Cc: L. Colson
J. Wester
E. Otsuka
File

Jacobs Project Management Co.

EXHIBIT 2

Updated 6/21/10

Jacobs Project Management Co.
Annual Billing Rate Adjustments

<u>Position</u>	<u>Company</u>	<u>Sept. 2008 - Base Rate</u>	<u>Jan. 2009 - Dec. 2009 Rates</u>	<u>Jan. 2010 - Dec. 2010 Rates</u>
			0.87%*	0.6%*
1 Principal	Jacobs	\$ 187.71	\$ 189.34	\$ 190.48
2 Construction Manager	Jacobs	\$ 147.84	\$ 149.13	\$ 150.02
3 Cost Engineer/Estimator	Jacobs	\$ 158.54	\$ 159.92	\$ 160.88
4 Scheduling Engineer/Estimator	Jacobs	\$ 145.90	\$ 147.17	\$ 148.05
5 Project Engineer	Jacobs	\$ 92.39	\$ 93.19	\$ 93.75
6 Administrative/Clerical Support	Jacobs	\$ 52.60	\$ 53.06	\$ 53.38
7 Advisor	Jacobs	\$ 228.60	\$ 230.59	\$ 231.97
8 Lead Planner/Scheduler	Jacobs	\$ 147.54	\$ 148.82	\$ 149.72
9 Sr. Construction Manager	Jacobs	\$ 170.19	\$ 171.67	\$ 172.70
10 Principal	Luster National	\$ 213.70	-	-
11 Project Manager	Luster National	\$ 131.21	-	-
12 Construction Manager	Luster National	\$ 147.94	-	-
13 Assistant Construction Manager	Luster National	\$ 98.95	-	-
14 Cost Engineer/Estimator	Luster National	\$ 116.11	-	-
15 Scheduling Engineer/Estimator	Luster National	\$ 106.86	-	-
16 Project Engineer	Luster National	\$ 131.31	-	-
17 Office Engineer	Luster National	\$ 76.01	-	-
18 Field Engineer	Luster National	\$ 100.31	-	-
19 Field Technician	Luster National	\$ 69.30	-	-
20 Construction Inspector	Luster National	\$ 103.91	-	-
21 QA/QC Inspector/Coordinator	Luster National	\$ 113.80	-	-

EXHIBIT 2

Updated 6/21/10

	<u>Position</u>	<u>Company</u>	<u>Sept. 2008 - Base Rate</u>	<u>Jan. 2009 - Dec. 2009 Rates</u>	<u>Jan. 2010 - Dec. 2010 Rates</u>
				0.87%*	0.6%*
22	Administrative Supervisor	Luster National	\$ 65.61	-	-
23	Administrative/Clerical Supoprt	Luster National	\$ 45.07	-	-
24	Project Director	Luster National	\$ 187.21	-	-
25	Principal	Saylor	\$ 175.18	-	-
26	Project Manager	Saylor	\$ 155.88	-	-
27	Senior Estimator	Saylor	\$ 146.12	-	-
28	Chief Estimator	Saylor	\$ 155.88	-	-
29	Cost Engineer/Estimator	Saylor	\$ 94.30	-	-
30	Scheduling Engineer/Estimator	Saylor	\$ 94.30	-	-
31	Senior Mechanical	Saylor	\$ 146.12	-	-
32	Senior Electrical	Saylor	\$ 146.12	-	-
33	Principal	Chaves & Associates	\$ 172.00	-	-
34	Project Manager	Chaves & Associates	\$ 172.00	-	-
35	Administrative Supervisor	Chaves & Associates	\$ 105.84	-	-
36	Administrative/Clerical Supoprt	Chaves & Associates	\$ 66.15	-	-
37	System Administrator	Chaves & Associates	\$ 172.00	-	-
38	Lead Inspector of Record	Montgomery Corporation	\$ 165.33	-	-
39	Inspector of Record	Montgomery Corporation	\$ 165.33	-	-
40	Principal	Davis & Associates	\$ 193.84	-	-
41	Senior Project Manager	Davis & Associates	\$ 172.83	-	-
42	Senior Project Associate	Davis & Associates	\$ 166.87	-	-
43	Project Manager	Davis & Associates	\$ 157.93	-	-

EXHIBIT 2

Updated 6/21/10

<u>Position</u>	<u>Company</u>	<u>Sept. 2008 - Base Rate</u>	<u>Jan. 2009 - Dec. 2009 Rates</u>	<u>Jan. 2010 - Dec. 2010 Rates</u>
			0.87%*	0.6%*
44 Project Associate	Davis & Associates	\$ 146.12	-	-
45 Proejct Coordinator	Davis & Associates	\$ 134.10	-	-
46 Communications Coordinator	Davis & Associates	\$ 77.48	-	-
47 Graphic Designer	Davis & Associates	\$ 109.18	-	-
48 Principal	APSI	\$ 225.13	-	-
47 Scheduling Engineer/Estimator	APSI	\$ 134.17	-	-

*Percent Change per Consumer Price Index (CPI)

EXHIBIT 2

4/8/2009

Bureau of Labor Statistics Data



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Data extracted on: April 8, 2009 (8:40:31 PM)

Consumer Price Index - All Urban Consumers

Series Id: CUURA225A0
 Not Seasonally Adjusted
 Area: San Francisco-Oakland-San Jose, CA
 Item: All items
 Base Period: 1982-84=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2008	219.612		222.074		225.181		225.411		225.824		218.528	222.767	221.730	223.804	
2009	222.166														

Consumer Price Index - Urban Wage Earners and Clerical Workers

Series Id: CUURUA225A0
 Not Seasonally Adjusted
 Area: San Francisco-Oakland-San Jose, CA
 Item: All items
 Base Period: 1982-84=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2008	214.913		217.913		221.454		221.385		221.192		213.685	218.441	217.487	219.396	
2009	216.797														

% CHANGE = .0087

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JACOBS

1001 Potrero Ave.
Bldg 40, 3rd Floor
Box 131
San Francisco, California 94110
415-695-3867 Fax 415-695-0530

January 29, 2010

RECEIVED

JAN 29 '10

DEPARTMENT OF PUBLIC WORKS
SFGH REBUILD PROGRAM

Ronald Alameida
SFPD
1001 Potrero Ave.
Bldg 40, 3rd Floor
San Francisco, CA 94110

Subject: Annual CPI Rate Adjustment for Jacobs

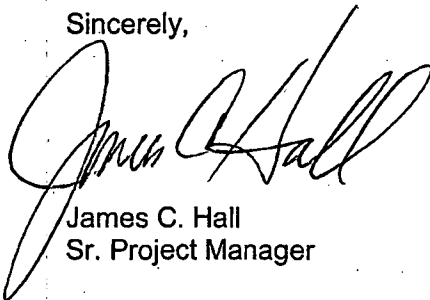
Reference: San Francisco General Hospital Rebuild Project

Dear Ron:

Please be advised that the 2009 Consumer Price Index rate for the San Francisco area as determined by the U.S. Bureau of Labor Statistics is 0.6%. The attached sheet from U.S. Bureau of Labor Statistics validates this percentage. Jacobs will adjust their hourly rates by this percentage beginning January 1, 2010.

If you take any exception to this letter please advise immediately.

Sincerely,



James C. Hall
Sr. Project Manager

Attachments

Cc: J. Wester
R. Paguirigan
L. Colson
File

Jacobs Facilities Inc.



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Data extracted on: January 18, 2010 (2:38:31 PM)

Consumer Price Index - ~~Urban Wage Earners and Clerical Workers~~

Series Id: CWURA422SAO
 Not Seasonally Adjusted
 Area: San Francisco-Oakland-San Jose, CA
 Item: All items
 Base Period: 1982-84=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
1999		165.7		168.8		168.3		170.0		171.2		170.9	168.8	167.2	170.5
2000		172.6		174.9		175.2		177.8		179.3		180.2	176.3	173.9	178.7
2001		183.5		184.9		186.9		186.7		187.5		186.5	185.7	184.5	186.9
2002		186.8		188.8		189.1		189.3		190.0		189.6	188.8	188.0	189.6
2003		193.7		193.6		192.2		192.3		191.9		191.1	192.4	192.9	191.9
2004		194.1		194.7		195.4		195.0		196.4		195.9	195.0	194.4	195.7
2005		197.3		199.3		197.5		199.5		202.6		199.3	199.1	197.9	200.3
2006		202.5		204.9		205.2		206.7		206.2		205.6	204.9	203.7	206.1
2007		208.803		211.189		211.422		211.620		213.133		214.204	211.370	209.986	212.754
2008		214.913		217.913		221.454		221.385		221.192		213.685	218.441	217.487	219.396
2009		216.797		218.587		220.996		221.279		221.708		220.121	219.645	218.182	221.109

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EXHIBIT 2

12-Month Percent Change

Series Id: CWURA422SA0

Not Seasonally Adjusted

Area: San Francisco-Oakland-San Jose, CA

Item: All items

Base Period: 1982-84=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
1999		3.8		5.0		4.1		4.5		4.8		4.4	4.3	4.2	4.5
2000		4.2		3.6		4.1		4.6		4.7		5.4	4.4	4.0	4.8
2001		6.3		5.7		6.7		5.0		4.6		3.5	5.3	6.1	4.6
2002		1.8		2.1		1.2		1.4		1.3		1.7	1.7	1.9	1.4
2003		3.7		2.5		1.6		1.6		1.0		0.8	1.9	2.6	1.2
2004		0.2		0.6		1.7		1.4		2.3		2.5	1.4	0.8	2.0
2005		1.6		2.4		1.1		2.3		3.2		1.7	2.1	1.8	2.4
2006		2.6		2.8		3.9		3.6		1.8		3.2	2.9	2.9	2.9
2007		3.1		3.1		3.0		2.4		3.4		4.2	3.2	3.1	3.2
2008		2.9		3.2		4.7		4.6		3.8		-0.2	3.3	3.6	3.1
2009		0.9		0.3		-0.2		0.0		0.2		3.0	0.6	0.3	0.8

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EXHIBIT 2

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U.S. Bureau of Labor Statistics 2 Massachusetts Avenue, NE Washington, DC 20212-0001

**REQUEST FOR QUALIFICATIONS
Executive Construction Management Services
San Francisco General Hospital Rebuild Program**

APPENDIX D

FEE SCHEDULE

One (1) copy of the Fee Schedule must be completed for the prime consultant (provide one copy each for all firms on JV team) and for each sub-consultant listed in the HRC Attachment 2. These fee schedules shall be submitted separately in a sealed envelope and delivered with the proposal package.

The sealed envelope shall be titled "FEE SCHEDULE FOR RFQ – EXECUTIVE CM 2008" and include the name of the Consultant.

The sealed envelope from a selected firm will be opened after the selection process is completed. The City reserves the right to review the schedule and request for changes during contract negotiations.

One (1) copy of the Fee Schedule must be completed for the prime consultant (provide one copy each for all firms on JV team) and for each Sub-consultant listed in the HRC Attachment 2. These fee schedules shall be submitted separately in a sealed envelope and delivered with the proposal package.

Consultants must submit billing rates for all prime consultants and sub-consultants on the fee schedules. Due to the wide variety of work that may arise, the City reserves the right to negotiate items not specified in the fee schedule or delete certain listed items.

All billable staff rates shall be fully burdened to include labor, benefits, taxes, overhead, profit, healthcare benefit surcharges, minimum compensation accountability surcharges, cost for obtaining insurance and bonds, employee fringe benefits, employee paid time off, employee training, support and administrative services and ancillary charges.

Rates listed in the Agreement shall be one single rate reflecting 2008 billing rates. The selected Proposer will only be allowed to escalate its 2008 billing rates based on the annual percentage change of the Consumer Price Index (CPI) for the San Francisco Bay Area for Urban Wage Earners and Clerical Works. The billing rate for each listed individual may not exceed the lowest rate charged to any other government entity. The City reserves the right to audit material that allows for verification of the accuracy of project invoices (e.g. project billing records, accounting records, time sheets, etc.)

Information to be filled out as applicable for prime consultant(s) and for each sub-consultant listed in HRC Form 2.

Names of prime consultant or sub-consultant: Montgomery Corporation

Overhead Rate*: 185 %

* An audited rate is preferable but not required. Provide an itemized percentage breakdown of the items that are accounted in the overhead rate. Administrative and clerical support services are considered part of overhead.

**REQUEST FOR QUALIFICATIONS
Executive Construction Management Services
San Francisco General Hospital Rebuild Program**

APPENDIX D

FEE SCHEDULE

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Rates listed in the Agreement shall be one single rate reflecting 2008 billing rates. The selected Proposer will only be allowed to escalate its 2008 billing rates based on the annual percentage change of the Consumer Price Index (CPI) for the San Francisco Bay Area for Urban Wage Earners and Clerical Works. The billing rate for each listed individual may not exceed the lowest rate charged to any other government entity. The City reserves the right to audit material that allows for verification of the accuracy of project invoices (e.g. project billing records, accounting records, time sheets, etc.)

Information to be filled out as applicable for prime consultant(s) and for each sub-consultant listed in HRC Form 2.

Names of prime consultant or sub-consultant: Chaves & Associates

Overhead Rate*: 164.6 %

* An audited rate is preferable but not required. Provide an itemized percentage breakdown of the items that are accounted in the overhead rate. Administrative and clerical support services are considered part of overhead.

**REQUEST FOR QUALIFICATIONS
Executive Construction Management Services
San Francisco General Hospital Rebuild Program**

Fully burdened staff billing rates to be calculated as follows:

Billing rate = (DL + DL x FR + DL x OH) * 1.1 = \$ _____ /hour

Where: DL = Direct Labor (base rate)
FR = Fringe (salary burden)
OH = Overhead rate
= Profit factor

Note: Overtime rate = Fully Burdened Staff Billing Rates x 1.5

Fully burdened staff billing rate/hour for professional positions (categories of positions) as indicated in table format below. If a position is not applicable, indicate "Not Applicable". If a position is not listed, utilize "Other" and describe position.

Principal	\$65.00	\$172.00
Project Manager	\$65.00	\$172.00
Construction Manager		
Assistant Construction Manager		
Cost Engineer/Estimator		
Scheduling Engineer/Estimator		
Inspector of Record		
Project Engineer		
Office Engineer		
Field Engineer		
Field Technician		
Construction Inspector		
OA/OC Inspector/Coordinator		
Administrative Supervisor	\$40.00	\$105.84
Administrative/Clerical Support	\$25.00	\$66.15
Other (Describe)		
Systems Administrator	\$65.00	\$172.00
Document Control Administrator	\$33.00	\$87.32