

**City and County of San Francisco
Office of Contract Administration
Purchasing Division**

Fifth Amendment

THIS AMENDMENT (this “Amendment”) is made as of **October 1, 2019**, in San Francisco, California, by and between **Public Health Foundation Enterprises, Inc. dba Heluna Health** (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

RECITALS

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend the contract term; increase the contract amount; and budget; and

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through a Request for Proposals (RFP) on March 31, 2014 and this modification is consistent therewith; and

WHEREAS, approval for this Amendment was obtained when the Civil Service Commission approved Contract number 2000-03/04 on July 14, 2014; and

WHEREAS, the City’s Board of Supervisors approved this Agreement under San Francisco Charter Section 9.118 by Resolution 410-19 on September 24, 2019; and

NOW, THEREFORE, Contractor and the City agree as follows:

- 1. Definitions.** The following definitions shall apply to this Amendment:
 - 1.a. **Agreement.** The term “Agreement” shall mean the Agreement dated **August 1, 2014** between Contractor and City, as amended by the **First Amendment**, dated **March 1, 2015**; **Second Amendment**, dated **July 1, 2016**; **Third Amendment**, dated **July 1, 2018**; and **Fourth Amendment**, dated **July 1, 2019**.
- 2. Modifications to the Agreement.** The Agreement is hereby modified as follows:
 - 2.a. **Section 2.** Section 2 **Term of the Agreement** of the Agreement currently reads as follows:

Subject to Section 1, the term of this Agreement shall be from **August 1, 2014** to **October 31, 2019**.

The City shall have the sole discretion to exercise the following options to extend the Agreement term:

Option 1:	07/01/2015 - 06/30/2016	Exercised
Option 2:	07/01/2016 - 06/30/2017	Exercised
Option 3:	07/01/2017 - 06/30/2018	Exercised
Option 4:	07/01/2018 - 06/30/2019	Exercised
Option 5:	07/01/2019 - 10/31/2019	Exercised
Option 6:	11/01/2019 - 06/30/2020	
Option 7:	07/01/2020 - 06/30/2021	
Option 8:	07/01/2021 - 06/30/2022	
Option 9:	07/01/2022- 06/30/2023	
Option 10:	07/01/2023 - 06/30/2024	

Such section is hereby amended in its entirety to read as follows:

Subject to Section 1, the term of this Agreement shall be from **August 1, 2014** to **June 30, 2021**.

The City shall have the sole discretion to exercise the following options to extend the Agreement term:

Option 1:	07/01/2015 - 06/30/2016	Exercised
Option 2:	07/01/2016 - 06/30/2017	Exercised
Option 3:	07/01/2017 - 06/30/2018	Exercised
Option 4:	07/01/2018 - 06/30/2019	Exercised
Option 5:	07/01/2019 - 10/31/2019	Exercised
Option 6:	11/01/2019 - 06/30/2020	Exercised
Option 7:	07/01/2020 - 06/30/2021	Exercised
Option 8:	07/01/2021 - 06/30/2022	
Option 9:	07/01/2022- 06/30/2023	
Option 10:	07/01/2023 - 06/30/2024	

2.b. Section 5. Section 5 Compensation of the Agreement currently reads as follows:

Compensation shall be made for Services identified in the invoice that the **Director of the Department of Homelessness and Supportive Housing**, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed **Twenty-Three Million Seven Hundred Sixty-Six Thousand Fifty-Six Dollars (\$23,766,056)**. The breakdown of charges

associated with this Agreement appears in Appendices B, "Budget," attached hereto and incorporated by reference as though fully set forth herein.

In no event shall City be liable for interest or late charges for any late payments.

Such section is hereby amended in its entirety to read as follows:

Compensation shall be made for Services identified in the invoice that the **Director of the Department of Homelessness and Supportive Housing**, in his or her sole discretion, concludes has been satisfactorily performed. Payment shall be made within 30 calendar days of receipt of the invoice, unless the City notifies the Contractor that a dispute as to the invoice exists. In no event shall the amount of this Agreement exceed **Thirty Nine Million One Hundred Thirty Three Thousand Nine Hundred Forty Two Dollars (\$39,133,942)**. The breakdown of charges associated with this Agreement appears in Appendices B, Budget, attached hereto and incorporated by reference as though fully set forth herein.

In no event shall City be liable for interest or late charges for any late payments.

Contractor understands that, of the maximum dollars obligation listed in **Section 5. Compensation, Five Hundred Thousand Dollars (\$500,000)** is included as a contingency amount and is neither to be used in Budgets attached to this Agreement or available to Contractor without a modification to this Agreement executed in the same manner as this Agreement or a revision to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing (HSH). Contractor further understands that no payment of any portion of this contingency amount will be made unless and until such modification or revision has been fully approved and executed in accordance with applicable City and Agency laws regulations, policies/procedures and certification as to the availability of funds by Controller. Contractor agrees to fully comply with these laws, regulations, and policies/procedures.

2.c. 58. Sugar-Sweetened Beverage Prohibition. 58. Sugar-Sweetened Beverage Prohibition currently reads as follows:

58. Distribution of Beverages and Water.

58.1. Sugar-Sweetened Beverage Prohibition. Contractor agrees that it shall not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

58.2 Waived pursuant to San Francisco Administrative Code Chapter 24, section 2406. (Packaged Water Prohibition.)

Such section is hereby replaced in its entirety as follows:

58. Distribution of Beverages and Water.

58.1. Sugar-Sweetened Beverage Prohibition. Contractor agrees that it shall not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

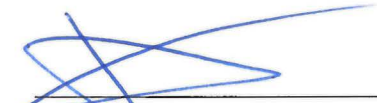
58.2. Waived pursuant to San Francisco Environment Code Chapter 24, section 2406. (Packaged Water Prohibition.)

- 2.d.** **Appendix A-3, Services to be Provided**, of the Agreement, for the period of July 1, 2019 to October 31, 2019 (dated, July 1, 2019), is hereby replaced in its entirety by **Appendix A-4, Services to be Provided**, for the period of July 1, 2019 to June 30, 2021(dated October 1, 2019).
- 2.e.** **Appendix B-3, Budget**, for the period of July 1, 2018 to October 31, 2019 (dated July 1, 2019), is hereby replaced in its entirety by **Appendix B-4, Budget**, for the period of November 1, 2019 to June 30, 2021 (dated October 1, 2019).
- 3. Effective Date.** Each of the modifications set forth in Section 2 shall be effective on and after the date of this Amendment.
- 4. Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

CITY

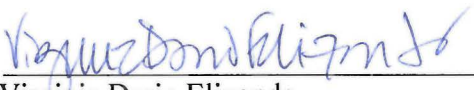
Recommended by:



Jeff Kositsky
Director
Department of Homelessness and
Supportive Housing

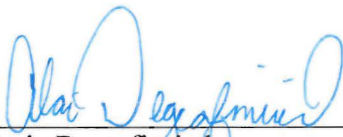
Approved as to Form:

Dennis J. Herrera
City Attorney

By: 

Virginia Dario Elizondo
Deputy City Attorney

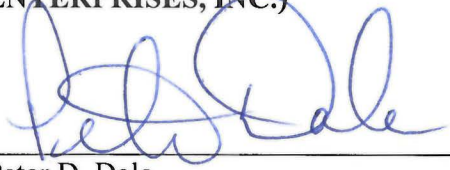
Approved:



Alaric Degrafinried
Director of the Office of Contract
Administration, and Purchaser

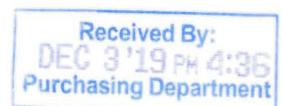
CONTRACTOR

**HELUNA HEALTH (FORMERLY
PUBLIC HEALTH FOUNDATION
ENTERPRISES, INC.)**



Peter D. Dale
Director, Contract and Grant Management
12801 Crossroads Parkway South, Suite 200
City of Industry, CA 91746
Phone: 562.222.7886
Email: pdale@helunahealth.org

Supplier ID: 0000012745
DUNS Number: 082199324



Appendix A-4: Services to be Provided
by
Heluna Health
San Francisco Homeless Outreach Team (SFHOT)
July 1, 2019 to June 30, 2021

I. Purpose of Contract

The purpose of the contract is to provide comprehensive community response, street outreach, special projects and case management services to meet the needs of people experiencing homelessness in San Francisco. These services are provided by the San Francisco Homeless Outreach Team (SFHOT).

II. Served Population

Contractor shall provide services to individuals experiencing homelessness in San Francisco.

III. Description of Services

Contractor shall provide the following services during the term of this contract in four main functions of community response, street outreach, special projects and case management services:

A. Community Response:

Contractor shall ensure there is a professional and rapid response to community concerns of those experiencing homelessness. Contractor shall ensure this is possible by creating specialized teams to respond to community concerns. Requests are received and processed via SFHOT's dispatch phone, Healthy Streets Operation Center (HSOC), 311 app and Vehicle Encampment Resolution Team (VERT) / Encampment Resolution Team (ERT) specialized teams offering outreach support and linkages as part of the Homeless Response System (HRS).

1. Dispatch/Outreach Responders: Contractor shall provide a public facing dispatch line to triage community calls, and shall put in referrals for wellness checks for people experiencing homelessness. Contractor's specialized outreach workers are expected to go to perform wellness checks, and connect participants interested to HRS citywide.
2. HSOC: Contractor shall provide staffing to support the outreach requests and organized plans to ensure that people experiencing homelessness are offered services prior to collaborative partners such as DPW and SFPD involvement for street cleaning or enforcement activities.
3. VERT/ERT: Contractor shall provide specialized teams for VERT and ERT to ensure that long term encampments are minimal and those living in cars or vehicles have access to support.
4. 311 Community Requests: Contractor shall ensure Dispatch/Outreach Responders as well as other teams understand the importance of tracking and responding to tickets entered by the community into the Citywide 311 application. Contractor

shall respond to tickets close them, as appropriate ensuring outreach has been provided to those experiencing homelessness.

B. Street Outreach:

Contractor shall provide street outreach, engagement, and direct referrals from the street to or between, Coordinated Entry and other urgent/emergent care programs. Contractor shall respond to requests within SFHOT's scope of practice for street outreach/intervention, wellness checks, and/or transport to meet treatment goals for participants participating in services with SFHOT or Street Medicine. Contractor shall also provide targeted searches for high-risk or Priority Status homeless individuals and, once they are found, engage them in services, perform wellness checks, and refer to Coordinated Entry and other services identified by HSH and Contractor.

C. Special Projects:

Contractor shall provide various special outreach projects to better meet the needs of specialized populations in areas throughout San Francisco.

1. Emergency Medical Services (EMS-6): Contractor shall provide support for EMS-6, which is a collaborative between Contractor, the San Francisco Fire Department and HSH. EMS-6 is a team comprised of an EMS fire captain and an SFHOT Outreach Specialist. This special project works in conjunction with existing social services to stabilize high users of multiple systems, and make referrals to non-emergency programs.
2. San Francisco Recreation and Park: Contractor shall provide a specialized team of outreach workers to ensure that people experiencing homelessness who are living in parks throughout San Francisco receive outreach and referrals to appropriate care.
3. San Francisco Public Library Team: Based at the Civic Center Main Branch, Contractor's San Francisco Public Library Team shall conduct outreach and offer referrals to homeless, marginally-housed and/or mentally-ill patrons of the library. In coordination with HSH as lead, Contractor shall also educate and help library staff better understand and serve behaviorally-vulnerable patrons while decreasing the number and severity of incidents that require intervention from library security staff.
4. Bay Area Rapid Transit (BART)/Municipal Transportation Agency (MTA): Contractor shall provide staffing support for the BART/MTA collaboration. The BART / MTA public transportation system collaboration ensures that a Contractor street outreach team is assigned to work the downtown stations, Muni stations, and the Mission Stations of the BART system.

D. Case Management:

Contractor shall provide stabilization case management services to individuals who are unsheltered and who have been assessed as “Priority” in the San Francisco Coordinated Entry System, and/or who experience complex medical, psychiatric, and substance abuse tri-morbidity, use a high number of urgent/emergent care services and are unable to navigate the Department of Homelessness and Supportive Housing (HSH) Coordinated Entry Assessment process on their own.

IV. Location and Time of Services

Contractor shall provide services to individuals in San Francisco in the field. The time of outreach is variable and shall align with the needs of the served population. Based on staffing and availability, Contractor is expected to provide coverage from 6:00 am to 10:00 pm, seven days a week.

V. Service Requirements

Contractor shall meet the following service requirements:

- A. Uniforms: Contractor shall ensure that all staff wears the issued green uniforms for visibility and safety in the field.

- B. Feedback, Complaint and Follow-up Policies: Contractor shall provide means for the served population to provide input into the program, including the planning and design. Feedback methods shall include:
 - 1. A complaint process, including a written complaint policy informing the served population on how to report complaints and request repairs/services; and
 - 2. A written survey, which shall be offered to the served population to gather feedback and assess the effectiveness of services and systems within the program. Contractor shall offer assistance to the served population regarding completion of the survey if the written format presents any challenges.

- C. Case Conferences: Contractor shall participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding participants’ progress.

- D. City Communications and Policies
Contractor shall keep HSH informed and comply with City policies to minimize harm and risk, including:
 - 1. Activation of HSH severe weather policies and responses to other environmental concerns;
 - 2. Regular communication to HSH about the implementation of the program;
 - 3. Attendance of quarterly HSH meetings, as needed; and
 - 4. Attendance of trainings, as requested.

- E. Critical Incident: Contractor shall adhere to the HSH Critical Incident policy including reports to HSH within 24 hours regarding any deaths, serious violence or emergencies involving police, fire or ambulance calls using the Critical Incident Report form.

F. Disaster and Emergency Response Plan: Contractor shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Contractor shall update the Agency/site plans as needed and Contractor shall train all employees regarding the provisions of the plans for their Agency/site.

G. Data Standards:

1. Records entered into the Online Navigation and Entry (ONE) System shall meet or exceed the ONE System Continuous Data Quality Improvement Process standards: <https://onesf.clarityhs.help/hc/en-us/articles/360001145547-ONE-System-Continuous-Data-Quality-Improvement-Process>.
2. Contractor shall enter data into the ONE System, and may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. When required by HSH, Contractor shall submit the monthly, quarterly and/or annual metrics into either the CARBON database, via secure email, or through uploads to an FTP site. HSH will provide clear instructions to all Contractors regarding the correct mechanism for sharing data. Changes to data collection or reporting requirements shall be communicated to Contractors via written notice at least one month prior to expected implementation.
3. Any information shared between Contractor, HSH, and other providers about the served population shall be communicated in a secure manner, with appropriate release of consent forms and in compliance with the Health Insurance Portability and Accountability Act (HIPAA) and privacy guidelines, as required.

H. Record Keeping and Files: Contractor shall maintain confidential files for the served population, including developed treatment plans and progress notes as well as ROI's.

VI. Service Objectives

Contractor shall achieve the following service objectives:

A. Community Response:

1. Contractor shall complete 100 percent of ONE system profiles for all consenting participants.
2. Contractor shall connect 100 percent of consenting participants to Coordinated Entry for housing assessments and/or Problem-Solving interventions.

B. Street Outreach:

Contractor shall achieve the same objectives listed under A. Community Response.

C. Special Projects:

Contractor shall achieve the same objectives listed under A. Community Response.

D. Case Management:

1. Contractor shall ensure that 80 percent of all participants receiving Case Management services will be Priority Status participants via Coordinated Entry or County Adult Assistance Programs (CAAP) Priority Status.
2. Contractor shall ensure that 80 percent of all participants engaging in ongoing Case Management will enroll in or maintain, at least one mainstream benefit.
3. Contractor shall ensure that 80 percent of participants will have a Housing Pathway, as verified by auditing program participant files during annual program monitoring site visits.

V. Outcome Objectives

Contractor shall achieve the following outcome objectives:

A. Community Response:

1. Contractor shall engage at least 1,500 participants annually (across all Outreach activities, including Community Response, Street Outreach and Special Projects), as verified by the ONE system and/or Encounter Form documentation.

B. Street Outreach:

See A. Community Response.

C. Special Projects:

See A. Community Response.

A. Case Management:

1. Contractor shall ensure that 50 percent of the served population engaged in ongoing Case Management will enroll in or maintain mainstream benefits.

VII. Reporting Requirements

Contractor shall input data into systems required by HSH, such as ONE System entries, and CARBON.

- A. Contractor shall provide a quarterly and annual report of activities, referencing the tasks as described in the Service and Outcome Objectives section. Contractor shall enter the quarterly metrics in the CARBON database by the 15th of the month following the end of the quarter. Contractor shall enter the annual metrics in the CARBON database 15 days after the completion of the program year.
- B. Contractor shall provide Ad Hoc reports as required by the HSH.
- C. Contractor shall participate, as required by HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Contractor's services. Contractor agrees to meet the requirements of and participate in the

evaluation program and management information systems of HSH. HSH agrees that any final reports generated through the evaluation program shall be made available to Contractor within thirty working days of receipt of any evaluation report and such responses will become part of the official report.

VIII. Monitoring Activities

- A. Program Monitoring: Contractor is subject to program monitoring and/or audits, such as, but not limited to: participant files, review of the Contractor's administrative records, staff training documentation, postings, program policies and procedures, documentation of funding match sources, Disaster Emergency Response Plan and training, personnel and activity reports, proper accounting for funds, and other operational and administrative activities, and back-up documentation for reporting progress towards meeting service and outcome objectives.

- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Contractor's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

	A	D	G	J	M	P	S	V	AH	
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (Appendix B-4)								Page 1 of 10	
2	Document Date: 10/11/2019									
3	Contract Term									
4	Current Term									
5	Amended Term									
6	BUDGET SUMMARY									
7										
8	Contractor: Heluna Health									
9	Program: SFHOT (Fiscal Intermediary Services)									
10	FSP #: 1000002545									
11	(Check One) New ___ Amendment ___X___ Modification ___ Revision ___									
12	If Amendment, the Effective Date: 11.01.2019 No. of Amendment: 5									
13										
14		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	All Years	
15	Program Annual Term	8/1/2014 - 6/30/2015	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021	
16		Actuals	Actuals	Actuals	Actuals	Projected Spending	Budget	Budget	Total	
17	SFHOT GF Expenditures									
18	Salaries & Benefits					\$ 3,913,228	\$ 5,469,495	\$ 5,469,495	\$ 14,852,218	
19	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ 640,797	\$ 355,702	\$ 355,702	\$ 1,252,201	
20	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 4,554,025	\$ 5,825,197	\$ 5,825,197	\$ 16,104,419	
21	Indirect Percentage (%)					13.00%	13.00%	13.00%		
22	Indirect Cost (Line 21 X Line 22)	\$ -	\$ -	\$ -	\$ -	\$ 579,023	\$ 757,276	\$ 757,276	\$ 2,093,575	
23	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,400	\$ 72,400	\$ 144,800	
24	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25	Total SFHOT GF Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 5,033,048	\$ 6,654,873	\$ 6,654,873	\$ 18,342,794	
26	SFHOT Library WO Expenditures									
28	Salaries & Benefits					\$ 155,998	\$ 153,406	\$ 153,406	\$ 462,810	
29	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 155,998	\$ 153,406	\$ 153,406	\$ 462,810	
31	Indirect Percentage (%)	0.00%	0.00%	0.00%	0	13.00%	13.00%	13.00%		
32	Indirect Cost (Line 30 X Line 31)	\$ -	\$ -	\$ -	\$ -	\$ 20,280	\$ 19,943	\$ 19,943	\$ 60,165	
33	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ 2,488	\$ -	\$ -	\$ -	\$ 2,488	
34	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35	Total SFHOT Library WO Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 176,278	\$ 173,349	\$ 173,349	\$ 522,975	
36	SFHOT PATH Expenditures									
38	Salaries & Benefits					\$ 542,286	\$ 536,447	\$ 536,447	\$ 1,615,180	
39	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
40	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 542,286	\$ 536,447	\$ 536,447	\$ 1,615,180	
41	Indirect Percentage (%)					11.58%	13.00%	13.00%		
42	Indirect Cost (Line 40 X Line 41)	\$ -	\$ -	\$ -	\$ -	\$ 62,775	\$ 69,738	\$ 69,738	\$ 202,251	
43	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45	Total SFHOT PATH Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 605,061	\$ 606,185	\$ 606,185	\$ 1,817,431	
46	SFHOT Whole Person Care Expenditures									
48	Salaries & Benefits					\$ 481,881	\$ 482,122	\$ 482,122	\$ 1,446,124	
49	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
50	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 481,881	\$ 482,122	\$ 482,122	\$ 1,446,124	
51	Indirect Percentage (%)					13.00%	13.00%	13.00%		
52	Indirect Cost (Line 40 X Line 41)	\$ -	\$ -	\$ -	\$ -	\$ 62,645	\$ 62,676	\$ 62,676	\$ 187,996	
53	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
54	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
55	Total SFHOT Whole Person Care Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 544,526	\$ 544,797	\$ 544,797	\$ 1,634,121	
56	SFHOT BART MTA Expenditures									
58	Salaries & Benefits					\$ 411,825	\$ 320,972	\$ 320,972	\$ 1,053,770	
59	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 411,825	\$ 320,972	\$ 320,972	\$ 1,053,770	
61	Indirect Percentage (%)					13.00%	13.00%	13.00%		
62	Indirect Cost (Line 40 X Line 41)	\$ -	\$ -	\$ -	\$ -	\$ 53,537	\$ 41,728	\$ 41,728	\$ 136,990	
63	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
64	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
65	Total SFHOT BART MTA Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 465,363	\$ 362,699	\$ 362,699	\$ 1,190,761	
66	SFHOT Rec Park Expenditures									
68	Salaries & Benefits					\$ 261,486	\$ 160,486	\$ 160,486	\$ 582,460	
69	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
70	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 261,486	\$ 160,486	\$ 160,486	\$ 582,460	
71	Indirect Percentage (%)					13.00%	13.00%	13.00%		
72	Indirect Cost (Line 40 X Line 41)	\$ -	\$ -	\$ -	\$ -	\$ 33,993	\$ 20,863	\$ 20,863	\$ 75,720	
73	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
74	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
75	Total SFHOT Rec Park Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 295,481	\$ 181,349	\$ 181,349	\$ 658,180	
76	SFHOT DPH HHome Expenditures									
78	Salaries & Benefits					\$ 75,169	\$ -	\$ -	\$ 75,169	
79	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
80	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 75,169	\$ -	\$ -	\$ 75,169	
81	Indirect Percentage (%)					13.00%	13.00%	13.00%		
82	Indirect Cost (Line 40 X Line 41)	\$ -	\$ -	\$ -	\$ -	\$ 9,772	\$ -	\$ -	\$ 9,772	
83	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
84	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
85	Total SFHOT DPH HHome Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 84,941	\$ -	\$ -	\$ 84,941	
86	Total Expenditures									
88	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 5,841,875	\$ 7,122,928	\$ 7,122,928	\$ 20,087,731	
89	Operating Expense	\$ -	\$ -	\$ -	\$ -	\$ 540,797	\$ 355,702	\$ 355,702	\$ 1,252,201	
90	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 6,382,672	\$ 7,478,630	\$ 7,478,630	\$ 21,339,932	
91	Indirect Percentage (%)					13.00%	13.00%	13.00%		
92	Indirect Cost (Line 21 X Line 22)	\$ -	\$ -	\$ -	\$ -	\$ 822,025	\$ 972,222	\$ 972,222	\$ 2,766,649	
93	Other Expenses (Not subject to indirect %)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,400	\$ 72,400	\$ 144,800	
94	Capital Expenditure - insert associated years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95	Total Combined Expenditures	\$ 3,123,611	\$ 4,551,353	\$ 4,393,765	\$ 4,492,629	\$ 7,204,698	\$ 8,523,252	\$ 8,523,252	\$ 40,812,560	
96	Projected Budget (Actuals w/ projected FY 18-19)	\$ 3,123,611	\$ 4,551,353	\$ 4,393,765	\$ 4,492,629	\$ 5,026,080	\$ 8,523,252	\$ 8,523,252	\$ 38,633,942	
97										
98	Total Available HSH Revenues									
99	General Fund					\$ 3,638,945	\$ 6,654,873	\$ 6,654,873		
100	Whole Person Care (WPC)					\$ 544,526	\$ 272,399	\$ 272,399		
101	WPC Backfill TBD					\$ -	\$ 272,399	\$ 544,797		
102	Work Orders					\$ 577,614	\$ 717,397	\$ 717,397		
103	PATH					\$ 264,995	\$ 606,185	\$ 606,185		
104	Total HSH Revenues	\$ 3,123,611	\$ 4,551,353	\$ 4,393,765	\$ 4,492,629	\$ 5,026,080	\$ 8,523,251	\$ 8,523,251	\$ 38,633,941	
105	FTE						86.00			
107	Prepared by: Philip Mach Title: Supervising Contracts Analyst									
108										
109	HSH #1									

	A	B	C	D	E	T	W	Z	AJ	AK	AL
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (Appendix B-4)										Page 2 of 10
2											
3	Document Date: 10/1/2019										
4											
5	SALARY & BENEFIT DETAIL										
6	Contractor: Heluna Health										
7	Program: SFHOT (Fiscal Intermediary Services)										
8	FSP #: 1000002545					Year 5	Year 6	Year 7	All Years		
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021	8/1/2014 - 6/30/2021	8/1/2014 - 6/30/2021
10		Agency Totals		For HSH Program							
11	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE						
12	Administrative Support	\$45,135.00	100%	100.0%	1.00	\$ 46,263	\$ 45,135	\$ 45,135	\$ 315,945	\$ 1,128	\$ 317,073
13	Case Manager LV 1	\$49,444.00	100%	100.0%	7.00	\$ 247,251	\$ 346,108	\$ 346,108	\$ 1,898,316	\$ 6,031	\$ 1,904,347
14	Case Manager LV 2	\$59,220.00	100%	100.0%	9.00	\$ 388,325	\$ 532,980	\$ 532,980	\$ 2,960,230	\$ 9,471	\$ 2,969,701
15	Case Manager LV 3	\$ 68,103.00	100%	100.0%	5.00	\$ 184,500	\$ 340,515	\$ 340,515	\$ 1,581,030	\$ 4,500	\$ 1,585,530
16	Clinical Supervisor	\$77,746.00	100%	100.0%	0.00	\$ 119,534	\$ -	\$ -	\$ 583,095	\$ 2,915	\$ 586,010
17	Community Response Coordinator	\$57,784.00	100%	100.0%	1.00	\$ 59,229	\$ 57,784	\$ 57,784	\$ 404,488	\$ 1,445	\$ 405,933
18	Data Coordinator	\$71,443.00	100%	100.0%	1.00	\$ 73,229	\$ 71,443	\$ 71,443	\$ 500,101	\$ 1,786	\$ 501,887
19	Dispatch Shift Lead	\$74,913.00	100%	100.0%	1.00	\$ 66,092	\$ 74,913	\$ 74,913	\$ 472,226	\$ 1,612	\$ 473,838
20	Operations Coordinator	\$58,222.00	100%	100.0%	1.00	\$ 59,678	\$ 58,222	\$ 58,222	\$ 407,554	\$ 1,456	\$ 409,010
21	Operational Supervisor	\$85,520.00	100%	100.0%	1.00	\$ 119,534	\$ 85,520	\$ 85,520	\$ 754,135	\$ 2,915	\$ 757,050
22	Outreach Specialist (EMS)	\$57,784.00	100%	100.0%		\$ 118,457	\$ -	\$ -	\$ 577,840	\$ 2,889	\$ 580,729
23	Outreach Specialist LV 1	\$49,444.00	100%	100.0%	9.58	\$ 432,688	\$ 473,674	\$ 473,674	\$ 3,058,022	\$ 10,553	\$ 3,225,368
24	Outreach Specialist LV 2	\$59,220.00	100%	100.0%	12.84	\$ -	\$ 760,385	\$ 760,385	\$ 1,520,770	\$ -	\$ 1,574,892
25	Outreach Specialist LV 3	\$68,103.00	100%	100.0%	10.00	\$ 323,385	\$ 681,030	\$ 681,030	\$ 2,939,549	\$ 7,887	\$ 2,947,437
26	Outreach Supervisor	\$77,746.00	100%	100.0%		\$ 47,814	\$ -	\$ -	\$ 233,238	\$ 1,166	\$ 234,404
27	Program Supervisor	\$85,520.00	100%	100.0%	1.00	\$ 79,690	\$ 85,520	\$ 85,520	\$ 559,770	\$ 1,944	\$ 561,714
28	Specialist Outreach Shift Leader	\$72,259.00	100%	100.0%	4.38	\$ -	\$ 316,494	\$ 316,494	\$ 632,989	\$ -	\$ 632,989
29	Specialist Outreach Shift Leaders	\$74,913.00	100%	100.0%		\$ 462,644	\$ -	\$ -	\$ 2,256,800	\$ 11,284	\$ 2,268,084
30	TSS Coordinator	\$60,902.00	100%	100.0%	1.00	\$ 59,678	\$ 60,902	\$ 60,902	\$ 412,914	\$ 1,456	\$ 414,370
31	Data Analyst	\$ 45,903.00	100%	100%	1.00	\$ -	\$ 45,903	\$ 45,903	\$ 91,806	\$ -	\$ 91,806
35	TOTALS		18.00	18.00	66.80	\$ 2,887,991	\$ 4,036,528	\$ 4,036,528	\$ 22,160,818	\$ 70,439	\$ 22,442,171
36											
37	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%			
38	EMPLOYEE FRINGE BENEFITS					\$ 1,025,237	\$ 1,432,967	\$ 1,432,967	\$ 7,671,226	\$ 25,006	\$ 7,696,231
39											
40											
41	TOTAL SALARIES & BENEFITS					\$ 3,913,228	\$ 5,469,495	\$ 5,469,495	\$ 29,267,145	\$ 95,445	\$ 29,362,589
42	HSH #2										

Template last modified:

1/0/1900

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3 Document Date: 10/1/2019

4
5 **OPERATING DETAIL**
6 Contractor: Heluna Health
7 Program: SFHOT (Fiscal Intermediary Services)

8 FSP #: 100002545	Year 1	Year 2	Year 3	Year 4	Year 5			Year 6	Year 7	All Years		
	8/1/2014 - 6/30/2015	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021	8/1/2014 - 6/30/2021	8/1/2014 - 6/30/2021
	Actuals	Actuals	Actuals	Actuals	Current							
	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense							
11 Operating Expenses												
12 Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000	\$ -	\$ 3,000
13 Cell Phones	\$ -	\$ -	\$ -	\$ -	\$ 66,380		\$ 66,380	\$ 66,380	\$ 66,380	\$ 199,140	\$ -	\$ 199,140
14 Staff Training	\$ -	\$ -	\$ -	\$ -	\$ 18,000		\$ 18,000	\$ 18,000	\$ 18,000	\$ 54,000	\$ -	\$ 54,000
15 Staff Travel-(Local & Out of Town)	\$ -	\$ -	\$ -	\$ -	\$ 10,500		\$ 10,500	\$ 10,500	\$ 10,500	\$ 31,500	\$ -	\$ 31,500
16 Program Supplies	\$ -	\$ -	\$ -	\$ -	\$ 56,695		\$ 56,695	\$ 30,000	\$ 30,000	\$ 116,695	\$ -	\$ 116,695
17 Computer Hardware/software	\$ -	\$ -	\$ -	\$ -	\$ 9,000		\$ 9,000	\$ 9,000	\$ 9,000	\$ 27,000	\$ -	\$ 27,000
18 Offsite Storage	\$ -	\$ -	\$ -	\$ -	\$ 3,000		\$ 3,000	\$ 3,000	\$ 3,000	\$ 9,000	\$ -	\$ 9,000
19 Client Related Expenses	\$ -	\$ -	\$ -	\$ -	\$ 66,000		\$ 66,000		\$ -	\$ 66,000	\$ -	\$ 66,000
20 Participant Stipends	\$ -	\$ -	\$ -	\$ -	\$ 6,400		\$ 6,400		\$ -	\$ 6,400	\$ -	\$ 6,400
21 Vehicle Parking	\$ -	\$ -	\$ -	\$ -	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	\$ -	\$ 30,000
22 Vehicle Expenses	\$ -	\$ -	\$ -	\$ -	\$ 136,000		\$ 136,000	\$ 50,000	\$ 50,000	\$ 236,000	\$ -	\$ 236,000
23 Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	\$ -	\$ 30,000
24 Vehicle Lease	\$ -	\$ -	\$ -	\$ -	\$ 6,000		\$ 6,000	\$ 6,000	\$ 6,000	\$ 18,000	\$ -	\$ 18,000
28 Consultants / Subcontractors	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29 Professional Services to Rep Payee	\$ -	\$ -	\$ -	\$ -	\$ 75,000		\$ 75,000	\$ 75,000	\$ 75,000	\$ 225,000	\$ -	\$ 225,000
30 Professional Services - IT Services	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31 Professional Services & Registry	\$ -	\$ -	\$ -	\$ -	\$ 60,822		\$ 60,822	\$ 60,822	\$ 60,822	\$ 182,466	\$ -	\$ 182,466
32 PeopleReady	\$ -	\$ -	\$ -	\$ -	\$ 6,000		\$ 6,000	\$ 6,000	\$ 6,000	\$ 18,000	\$ -	\$ 18,000
33 Professional Service - Cleaning Service	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34 Other Professional Consultants	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38												
39 TOTAL OPERATING EXPENSES	\$ -	\$ -	\$ -	\$ 617,659	\$ 540,797	\$ -	\$ 540,797	\$ 355,702	\$ 355,702	\$ 1,252,201	\$ -	\$ 1,252,201
40												
41 Other Expenses (not subject to indirect cost %)												
42 Client Related Expenses	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 66,000	\$ 66,000	\$ -	\$ -	\$ 132,000
43 Participant Stipends	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 6,400	\$ 6,400	\$ -	\$ -	\$ 12,800
44	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46												
47 TOTAL OTHER EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,400	\$ 72,400	\$ -	\$ -	\$ 144,800
48												
49 HSH #3												

	A	B	C	D	E	R	S	T	U	V	W	Z	AL
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (Appendix B-4)												Page 5 of 10
2													
3	Document Date: 10/1/2019												
4													
5	SALARY & BENEFIT DETAIL												
6	Contractor: Heluna Health												
7	Program: SFHOT (Fiscal Intermediary Services)												
8	FSP #: 1000002545												
9													
10													
11													
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34													
35													
36													

POSITION TITLE	Agency Totals				Year 5			Year 6			Year 7	All Years
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
					Current	Amendment	Projected Spending	Current	Revised	Budget	Budget	Total
					Curent Budgeted Salary	CODB	New Budgeted Salary	Current	Revised	Total	Total	New Budgeted Salary
HASA Library	\$12,870.00	100%	100.0%	6.00	\$ 112,320	\$ 2,808	\$ 115,128	\$ 77,220	\$ -	\$ 77,220	\$ 77,220	\$ 718,848
TOTALS		1.00	1.00	6.00	\$ 112,320	\$ 2,808	\$ 115,128	\$ 77,220	\$ -	\$ 77,220	\$ 77,220	\$ 718,848
FRINGE BENEFIT RATE					0.00%		35.50%	11.90%		11.90%		11.90%
EMPLOYEE FRINGE BENEFITS					\$ -	\$ 40,870	\$ 40,870	\$ 9,189	\$ -	\$ 9,189	\$ 9,189	\$ 68,460
TOTAL SALARIES & BENEFITS					\$ 112,320	\$ 43,678	\$ 155,998	\$ 86,409	\$ -	\$ 86,409	\$ 86,409	\$ 744,113
HSH #2												1/0/1900

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1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (A)								Page 6 of 10
2									
3	Document Date: 10/1/2019								
4									
5	SALARY & BENEFIT DETAIL								
6	Contractor: Heluna Health								
7	Program: SFHOT (Fiscal Intermediary Services)								
8	FSP #: 1000002545					Year 5	Year 6	Year 7	All Years
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
10	Agency Totals		For HSH Program		Projected Spending	Budget	Budget	Total	
11	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	New Budgeted Salary	Total	Total	New Budgeted Salary
12	Outreach Specialist LV 1	\$49,444.00	539%	100.0%	5.42	\$ 222,525	\$ 267,986	\$ 267,986	\$ 1,626,890
13	Outreach Specialist LV 2	\$59,220.00	216%	100.0%	2.16	\$ 177,686	\$ 127,915	\$ 127,915	\$ 1,126,924
14					0.00	\$ -	\$ -	\$ -	\$ -
15					0.00	\$ -	\$ -	\$ -	\$ -
16					0.00	\$ -	\$ -	\$ -	\$ -
17					0.00	\$ -	\$ -	\$ -	\$ -
18					0.00	\$ -	\$ -	\$ -	\$ -
19					0.00	\$ -	\$ -	\$ -	\$ -
20					0.00	\$ -	\$ -	\$ -	\$ -
21					0.00	\$ -	\$ -	\$ -	\$ -
22					0.00	\$ -	\$ -	\$ -	\$ -
23					0.00	\$ -	\$ -	\$ -	\$ -
24					0.00	\$ -	\$ -	\$ -	\$ -
25					0.00	\$ -	\$ -	\$ -	\$ -
26					0.00	\$ -	\$ -	\$ -	\$ -
27					0.00	\$ -	\$ -	\$ -	\$ -
28									
29	TOTALS		7.55	2.00	7.58	\$ 400,211	\$ 395,902	\$ 395,902	\$ 2,753,815
30									
31	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%	
32	EMPLOYEE FRINGE BENEFITS					\$ 142,075	\$ 140,545	\$ 140,545	\$ 903,702
33									
34									
35	TOTAL SALARIES & BENEFITS					\$ 542,286	\$ 536,447	\$ 536,447	\$ 3,449,509
36	HSH #2								1/0/1900

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1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (A)								Page 7 of 10
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3	Document Date: 10/1/2019								
4									
5	SALARY & BENEFIT DETAIL								
6	Contractor: Heluna Health								
7	Program: SFHOT (Fiscal Intermediary Services)								
8	F\$P #: 1000002545					Year 5	Year 6	Year 7	All Years
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
10	Agency Totals		For HSH Program						
11	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE				
12	Clinical Supervisor/Case Manager	\$ 77,746.00	200%	100.0%	2.00	\$ 39,845	\$ 155,492	\$ 155,492	\$ 506,321
13	Outreach Supervisor	\$ 77,746.00	200%	100.0%	2.00	\$ 66,092	\$ 155,492	\$ 155,492	\$ 634,996
14	Specialist Outreach Shift Leaders	\$ 72,259.20	62%	100.0%	0.62	\$ 98,900	\$ 44,825	\$ 44,825	\$ 574,503
15	Outreach Specialist LV 2					\$ 110,950	\$ -	\$ -	\$ 543,926
16	Outreach Supervisor					\$ 39,845	\$ -	\$ -	\$ 195,337
17					0.00	\$ -	\$ -	\$ -	\$ -
18					0.00	\$ -	\$ -	\$ -	\$ -
19					0.00	\$ -	\$ -	\$ -	\$ -
20					0.00	\$ -	\$ -	\$ -	\$ -
21					0.00	\$ -	\$ -	\$ -	\$ -
22					0.00	\$ -	\$ -	\$ -	\$ -
23					0.00	\$ -	\$ -	\$ -	\$ -
24					0.00	\$ -	\$ -	\$ -	\$ -
25					0.00	\$ -	\$ -	\$ -	\$ -
26					0.00	\$ -	\$ -	\$ -	\$ -
27					0.00	\$ -	\$ -	\$ -	\$ -
28									
29	TOTALS		4.62	3.00	4.62	\$ 355,632	\$ 355,809	\$ 355,809	\$ 2,455,082
30									
31	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%	
32	EMPLOYEE FRINGE BENEFITS					\$ 126,249	\$ 126,312	\$ 126,312	\$ 813,092
33									
34									
35	TOTAL SALARIES & BENEFITS					\$ 481,881	\$ 482,122	\$ 482,122	\$ 3,103,658
36	HSH #2								1/0/1900

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1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (A)								Page 8 of 10
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3	Document Date: 10/1/2019								
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5	SALARY & BENEFIT DETAIL								
6	Contractor: Heluna Health								
7	Program: SFHOT (Fiscal Intermediary Services)								
8	FSP #: 1000002545					Year 5	Year 6	Year 7	All Years
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
10	Agency Totals		For HSH Program						
11	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE				
12	Outreach Supervisor	\$77,746.00	100%	100.0%		\$ 15,938	\$ -	\$ -	\$ 78,134
13	Specialist Outreach Shift Leaders	\$74,913.00	100%	100.0%		\$ 66,092	\$ -	\$ -	\$ 324,012
14	Outreach Specialist LV 2	\$59,220.00	100%	100.0%	4.00	\$ 221,900	\$ 236,880	\$ 236,880	\$ 1,561,612
15					0.00	\$ -	\$ -	\$ -	\$ -
16					0.00	\$ -	\$ -	\$ -	\$ -
17					0.00	\$ -	\$ -	\$ -	\$ -
18					0.00	\$ -	\$ -	\$ -	\$ -
19					0.00	\$ -	\$ -	\$ -	\$ -
20					0.00	\$ -	\$ -	\$ -	\$ -
21					0.00	\$ -	\$ -	\$ -	\$ -
22					0.00	\$ -	\$ -	\$ -	\$ -
23					0.00	\$ -	\$ -	\$ -	\$ -
24					0.00	\$ -	\$ -	\$ -	\$ -
25					0.00	\$ -	\$ -	\$ -	\$ -
26					0.00	\$ -	\$ -	\$ -	\$ -
27					0.00	\$ -	\$ -	\$ -	\$ -
28									
29	TOTALS		3.00	3.00	4.00	\$ 303,930	\$ 236,880	\$ 236,880	\$ 1,963,758
30									
31	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%	
32	EMPLOYEE FRINGE BENEFITS					\$ 107,895	\$ 84,092	\$ 84,092	\$ 656,578
33									
34									
35	TOTAL SALARIES & BENEFITS					\$ 411,825	\$ 320,972	\$ 320,972	\$ 2,506,261
36	HSH #2								1/0/1900

	A	B	C	D	E	T	W	Z	AL
1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (A)								Page 9 of 10
2									
3	Document Date: 10/1/2019								
4									
5	SALARY & BENEFIT DETAIL								
6	Contractor: Heluna Health								
7	Program: SFHOT (Fiscal Intermediary Services)								
8	FSP #: 1000002545					Year 5	Year 6	Year 7	All Years
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
10	Agency Totals		For HSH Program						
11	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE				
12	Outreach Supervisor	\$77,746.00	100%	100.0%		\$ 15,938	\$ -	\$ -	\$ 78,134
13	Specialist Outreach Shift Leaders	\$74,913.00	100%	100.0%		\$ 66,092	\$ -	\$ -	\$ 324,012
14	Outreach Specialist LV 2	\$59,220.00	100%	100.0%	2.00	\$ 110,950	\$ 118,440	\$ 118,440	\$ 780,806
29	TOTALS		3.00	3.00	2.00	\$ 192,980	\$ 118,440	\$ 118,440	\$ 1,182,952
30									
31	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%	
32	EMPLOYEE FRINGE BENEFITS					\$ 68,508	\$ 42,046	\$ 42,046	\$ 417,819
33									
34									
35	TOTAL SALARIES & BENEFITS					\$ 261,488	\$ 160,486	\$ 160,486	\$ 1,594,939
36	HSH #2								1/0/1900

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1	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING - PROGRAM BUDGET MODIFICATION FORM (A)								Page 10 of 10
2									
3	Document Date: 10/1/2019								
4									
5	SALARY & BENEFIT DETAIL								
6	Contractor: Heluna Health								
7	Program: SFHOT (Fiscal Intermediary Services)								
8	FSP #: 1000002545					Year 5	Year 6	Year 7	All Years
9						7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021	8/1/2014 - 6/30/2021
10	Agency Totals		For HSH Program		Projected Spending	Budget	Budget	Total	
11	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	New Budgeted Salary	Total	Total	New Budgeted Salary	
12	Outreach Specialist LV 2	\$59,220.00	100%	100.0%		\$ 55,475	\$ -	\$ -	\$ 271,963
29	TOTALS		1.00	1.00	0.00	\$ 55,475	\$ -	\$ -	\$ 271,963
30									
31	FRINGE BENEFIT RATE	35.50%				35.50%	35.50%	35.50%	
32	EMPLOYEE FRINGE BENEFITS					\$ 19,694	\$ -	\$ -	\$ 142,041
33									
34									
35	TOTAL SALARIES & BENEFITS					\$ 75,169	\$ -	\$ -	\$ 542,324
36	HSH #2								1/0/1900