

File No. 091341

Committee Item No. \_\_\_\_\_

Board Item No. 52

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date December 8, 2009

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | x                        | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Annette Lonich Date December 2, 2009

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document is in the file.



1 [2010 Board of Supervisors Regular Meeting Schedule]  
2

3 **Motion approving the 2010 Board of Supervisors regular meeting schedule by**  
4 **canceling the Board meetings of January 19, February 16, May 25, July 6, September 7,**  
5 **October 12, and November 30; and by further canceling all Board and Committee**  
6 **meetings during the summer and winter breaks from August 18 through September 7,**  
7 **2010 and December 15 through December 31, 2010.**  
8

9 WHEREAS, The Board of Supervisors (Board) Rules of Order Section 6.2 states the  
10 Board shall hold a regular meeting in the Chamber in City Hall each week at 2:00 pm on  
11 Tuesday, unless it is a holiday, in which case the meeting shall be canceled; and

12 WHEREAS, The Rules of Order Section 6.2, also states the Board shall not meet  
13 during the week after Thanksgiving, nor between December 24 and December 31, inclusive,  
14 and the Board does not traditionally meet the week of December 24; and

15 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board  
16 has established recess periods during the summer and winter which members of the Board  
17 may plan to be away, without missing any Board or Committee meetings or other important  
18 public business, and without causing difficulties in achieving a quorum; and

19 WHEREAS, The Board does not meet on the Tuesday following a Monday holiday;  
20 now therefore, be it

21 **RESOLVED, That the following regular Tuesday Board meetings, following a Monday**  
22 **holiday be canceled: January 19, (Martin Luther King Jr. Day); February 16, (Presidents Day);**  
23 **May 25, (Memorial Day); July 6, (Independence Day); September 7; (Labor Day); October 12,**  
24 **(Columbus Day); November 30, (Week after Thanksgiving); and, be it**  
25

1           FURTHER RESOLVED, That pursuant to the established tradition of summer and  
2 winter recess periods, the Board and Committee meetings scheduled from August 18 through  
3 September 7, 2010, and December 15 through December 31, 2010 are canceled.  
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**INTRODUCTION FORM**

By a member of the Board of Supervisors or the Mayor

AC 4:55 11/17/09

Time Stamp or Meeting Date

I hereby submit the following item for introduction:

- 1 For reference to Committee:  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for Committee hearing on a subject matter.
- 4. Request for letter beginning "Supervisor \_\_\_\_\_ inquires..."
- 5. City Attorney request.
- 6. Call file from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File Nos.

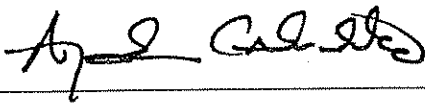
Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Ethics Commission
- Building Inspection Commission
- Youth Commission
- Planning Commission

Sponsor(s): Clerk of the Board

**SUBJECT:**

Motion revising the 2010 Board of Supervisors regular meeting schedule by canceling the Board meetings of January 19, February 16, May 25, July 6, September 7, October 12, and November 30; and by further canceling all Board and Committee meetings during the summer and winter breaks from August 18 through September 7, 2010, and December 15 through December 31, 2010.

Signature of Sponsoring Supervisor: 

**For Clerk's Use Only:**

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