



San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received On:

File #: 250627

Bid/RFP #:

Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING

Original

DATE OF ORIGINAL FILING (for amendment only)

AMENDMENT DESCRIPTION – Explain reason for amendment

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD

Board of Supervisors

NAME OF CITY ELECTIVE OFFICER

Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT

Angela Calvillo

TELEPHONE NUMBER

415-554-5184

FULL DEPARTMENT NAME

Office of the Clerk of the Board

EMAIL

Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT

Cheryl Nashir

DEPARTMENT CONTACT TELEPHONE NUMBER

650-821-4500

FULL DEPARTMENT NAME

AIR Airport Commission

DEPARTMENT CONTACT EMAIL

cheryl.nashir@flysfso.com

5. CONTRACTOR	
NAME OF CONTRACTOR American Express Travel Related Services Company, Inc.	TELEPHONE NUMBER 646-276-4569
STREET ADDRESS (including City, State and Zip Code) 200 Vesey St, New York, NY 10285	EMAIL anand.s.gadgil@aexp.com

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 250627
DESCRIPTION OF AMOUNT OF CONTRACT Annual Rent: \$2,025,827.70 and Promotional Charge: \$9,035.00		
NATURE OF THE CONTRACT (Please describe) <p>American Express Travel Related Services Company, Inc. (Tenant) operates its American Express Centurion Lounge (Lounge) on the post-security mezzanine level of Terminal 3 (T3 West). The Airport has a Capital Improvement Program (Terminal 3 West Modernization Program) underway which necessitates closure of the Lounge for a period of approximately two years due to the relocation of the Lounge entrance. To preserve service for the users of the Lounge, jobs for Tenant employees, and revenue to the Airport during the closure, Staff recommends approval of Amendment No. 3 to the Lease (Amendment) which will provide for the temporary operation of the Lounge in a vacant former airline lounge in Terminal 2 at no cost to the Airport. The Amendment also commits the Airport, at its sole cost, to relocating the Lounge entrance as part of the T3 West Modernization Program and preserves the day-for-day extension of the term of Tenant's lease as a result of the closure.</p>		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Squeri	Stephen	CEO
2	Christophe	Le Caillec	CFO
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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☐ Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK	DATE SIGNED
BOS Clerk of the Board	