

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

1. For reference to Committee:
 An Ordinance, Resolution, Motion, or Charter Amendment
2. Request for next printed agenda Without Reference to Committee
3. Request for Committee Hearing on a subject matter
4. Request for letter beginning "Supervisor _____ inquires..."
5. City Attorney request
6. Call matter from Committee (File Number: _____)
7. Budget Analyst request (attach written Motion)
8. Substitute Legislation (File Number: _____)
9. Request for Closed Session
10. Board to Sit as a Committee of the Whole
11. Question(s) submitted for Mayoral Appearance before the BOS on _____

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

Small Business Commission

Youth Commission

Ethics Commission

Planning Commission

Building Inspection Commission

Note: For the Imperative Agenda (a Resolution not on the printed agenda), use a different form.

Sponsor(s): _____

Subject: _____

The text is listed below or attached:



Signature of Sponsoring Supervisor : _____

For Clerk's Use Only: