

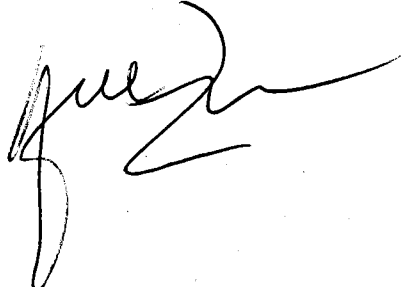


Ben Rosenfield  
Controller

Monique Zmuda  
Deputy Controller

## MEMORANDUM

**TO:** Supervisor Mark Farrell

**FROM:** Monique Zmuda, Deputy Controller 

**DATE:** October 1, 2013

**SUBJECT:** Imperative Agenda Item – Designation of Agents for Emergency Funding

This is a memo to confirm that the Controller's Office was informed by the State on September 30, 2013 of the requirement that the Board of Supervisors pass a resolution designating agents authorized to act on behalf of San Francisco for the purposes of obtaining financial assistance for disaster response and recovery. The deadline for submission of this certification to the State is October 8<sup>th</sup>.

Initially, we understood that the Mayor has the authority to designate the agents to work on behalf of the City and County to obtain this authorization.

I have attached an introduction form for you to sign under items 1 and 3 certifying that the need to take action is imperative to threaten serious injury to the public interest, and that the need to take action was known only after the agenda of the Board of Supervisors meeting was posted.

Thank you for your assistance in securing Board approval of this imperative item.