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July 3, 2025

Angela Calvillo, Clerk of the Board  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**RE: BOS File No. 250655 - Various Codes - Large and Commercial Vehicle Parking Restrictions - Hours and Exceptions**

Dear Ms. Calvillo,

The SFMTA Board of Directors approved the establishment of the Large Vehicle Refuge Permit at the June 17, 2025 SFMTA Board meeting<sup>1</sup>. As the BOS considers related legislation, namely amendments to the existing Large Vehicle restriction set forth in Section 7.2.54, it is prudent to elevate one of the resolution clauses approved by the SFMTA Board:

*RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors directs staff to identify cases for exemptions and as necessary, create a permit program that would exempt other specified Large Vehicles with valid permits from these restrictions for short durations<sup>2</sup>*

This clause acknowledges the possibility that another permit may be helpful to exempt a Large Vehicle from the citywide, two-hour restriction. An example might be a short-term visitor permit with a maximum stay of seven consecutive days, not to be renewed for one year. Unlike the Large Vehicle Refuge Permit, a short-term visitor permit may involve costs to the permittee; however, a modified fee structure, or fee forgiveness, may be considered based on criteria established in partnership with the Department of Homelessness and Supportive Housing as is done with the existing citation and tow forgiveness programs<sup>3</sup>.

Sincerely,

Julie Kirschbaum  
Director of Transportation

<sup>1</sup> Calendar Item from SFMTA Board Meeting, June 17, 2025: <https://www.sfmta.com/reports/6-17-25-mtab-item-11-tc-amendment-large-vehicle-permits-and-commercial-vehicle-restrictions>

<sup>2</sup> Resolution from SFMTA Board Meeting, June 17, 2025: <https://www.sfmta.com/media/42751/download?inline>

<sup>3</sup> Discounts for Low Income Individuals and People Experiencing Homelessness: <https://www.sfmta.com/discounts-low-income-individuals-and-people-experiencing-homelessness>

## Draft Large Vehicle Refuge Permit Eligibility Policy

In the event an individual believes they have been erroneously omitted from the Large Vehicle Refuge Permit eligibility list as described in Transportation Code Division II Section 917, they may submit evidence that shows, or reasonably infers, their presence in San Francisco on May 31, 2025. Submissions may include but are not limited to San Francisco vehicle registration, an affidavit signed under penalty of perjury, and a parking citation on or before May 31, 2025. Recognition of presence on May 31, 2025 does not guarantee approval of Large Vehicle Refuge Permit.

## Draft enforcement protocol for Large Vehicles in violation of proposed two-hour parking restriction

1. SFMTA to verify there is no active permit on display or in the Large Vehicle Database for the vehicle.
2. If there is no active permit, SFMTA to initiate the two-hour limit.
3. SFMTA to verify at the end of the two-hour period that the vehicle has not moved from the original location.
4. SFMTA to issue a citation with applicable regulations.
5. SFMTA to determine best option to provide information about parking restrictions.

Next action may differ depending on the status of the vehicle:

- a. If vehicle appears unoccupied, SFMTA to follow standard procedures for unoccupied/abandoned vehicles, which may include contacting appropriate removal services. If animals are observed, SFMTA to contact tow provider and SF Animal Care and Control in accordance with animal welfare protocols.
- b. If vehicle appears to be occupied, SFMTA may be able to provide information about parking restrictions, and request voluntary compliance.
- c. If vehicle appears to be occupied, but SFMTA is unable to engage with occupants, parking control officer will coordinate with corresponding Neighborhood Street Team (NST) or Healthy Streets Operation Center (HSOC).
  - i. NST/HSOC to conduct multi-agency operation with both outreach and enforcement personnel present to provide resources and seek voluntary compliance with parking restrictions.
  - ii. If voluntary compliance efforts are unsuccessful, NST to coordinate with SFPD for appropriate next steps, such as conducting alternative enforcement strategies and contacting appropriate removal services upon exit of occupants.