

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

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April 10, 2017

**MEMORANDUM FOR: ALL POTENTIAL APPLICANTS**

**FROM:** Laura A. Whittall-Scherfee, Deputy Director  
Division of Financial Assistance

**SUBJECT: Notice of Funding Availability - \$6.2 Million Technical Assistance Grants for No Place Like Home Program**

The Department of Housing and Community Development (HCD) is pleased to announce the availability of approximately \$6.2 million in funding for Technical Assistance (TA) Grants for the No Place Like Home (NPLH) Program. The NPLH Program provides loans and grants to counties investing in permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or are at risk-of chronic homelessness within their jurisdiction. The amount of the TA Grant awards will vary by county, based on population. Counties must apply for funds by the application deadline of September 30, 2017, to qualify for a grant.

A complete original application must be submitted no later than **5:00 p.m. Pacific Standard Time on September 30, 2017**, delivered by private courier or U.S. Mail.

The NPLH TA Grant application form and guidelines are posted on the [HCD](http://www.hcd.ca.gov) website. Questions may be directed to the NPLH Program at (916) 263-2771 or via email to [NPLH@hcd.ca.gov](mailto:NPLH@hcd.ca.gov). Additional program information may be obtained on the NPLH website at <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>.

Attachment

# **2017 NOTICE OF FUNDING AVAILABILITY**

## **NO PLACE LIKE HOME PROGRAM TECHNICAL ASSISTANCE GRANTS**



**State of California  
Governor Edmund G. Brown Jr.**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director  
Department of Housing and Community Development**

2020 West El Camino Avenue, Suite 500, Sacramento, CA 95833

Telephone: (916) 263-2771

Website: <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>

April 10, 2017

# **2017 NOTICE OF FUNDING AVAILABILITY (NOFA) NO PLACE LIKE HOME PROGRAM TECHNICAL ASSISTANCE GRANTS**

## **INTRODUCTION**

On July 1, 2016, Governor Brown signed legislation<sup>1</sup> enacting the No Place Like Home (NPLH) Program to dedicate \$2 billion in bond proceeds for the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or are at-risk of chronic homelessness. Welfare and Institutions Code Section 5849.10 appropriates \$6.2 million from the Mental Health Services Fund to provide technical assistance to counties related to the NPLH Program.

## **FUNDING AVAILABLE**

The Department of Housing and Community Development (HCD) is announcing the availability of approximately \$6.2 million in funding for Application Preparation and Technical Assistance Grants (TA Grants) for the NPLH Program. Funding is made available from the Mental Health Services Fund pursuant to an appropriation provided by subsection (a) of Section 5849.10 of the Welfare and Institutions Code.

## **PROGRAM SUMMARY**

NPLH Program TA Grants will be awarded to counties<sup>2</sup> to fund eligible activities that support the planning, design and implementation of Coordinated Entry Systems, permanent supportive housing and the accompanying supportive services for individuals suffering from serious mental illness. Additional information on eligible activities and other requirements is contained in the NPLH Program Technical Assistance Guidelines that are available on the HCD webpage at <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>.

## **TECHNICAL ASSISTANCE GRANT AMOUNTS**

Upon submission of an application (on the HCD form provided) and approval by HCD, HCD shall award funds in the form of a grant as follows:

- \$150,000 to the County of Los Angeles and to large counties (population greater than 750,000);
- \$100,000 to medium counties (population between 200,000 to 750,000); and
- \$75,000 to small counties (population less than 200,000).

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<sup>1</sup> AB 1618, Chapter 43, Statutes of 2016, effective July 1, 2016, as amended by AB 1628, Chapter 322, Statutes of 2016, effective September 13, 2016.

<sup>2</sup> The definition of county includes a city and a county, and a city receiving funds pursuant to Section 5701.5 of the Welfare and Institutions Code.

## **APPLICATION SUBMISSION REQUIREMENTS**

Applications will be accepted beginning the first business day following release of this NOFA and must be received by HCD no later than **5:00 p.m. on September 30, 2017**. HCD will only accept applications through a postal carrier service such as U.S. Postal Service, UPS, Fed Ex or other carrier services that provide date stamp verification confirming delivery to HCD's office. Please contact HCD if delivery is not completed by fault of the private courier/U.S. Mail.

**Personal deliveries are not accepted.** The delivery address is:

Department of Housing & Community Development  
Division of Financial Assistance  
No Place Like Home Program  
2020 West El Camino Avenue, Suite 500  
Sacramento, CA 95833

Applications that do not meet the filing deadline will not be eligible for funding. Applications must be on the HCD form provided and cannot be altered or modified by the Applicant.

## **THRESHOLD REQUIREMENTS**

All applications must meet the following threshold requirements:

- Completed and signed original application.
- Resolution from the governing body of the jurisdiction (typically the County Board of Supervisors), with specific permission to apply for and receive NPLH Program Technical Assistance Grant funds. For a sample Resolution, see Attachment A.

## **APPLICANT NOTIFICATION**

Applicants will be notified within 30 days of HCD's receipt of their application regarding the status of the application and any additional information required.

## **AWARD LETTER AND STANDARD AGREEMENT**

Successful applicants will receive an Award Letter from HCD and will be awarded funds through the Standard Agreement process that will specify, among other things, the amount of funds granted, timeline for expenditure of funds, and the approved use of funds. Expenditure report dates and other requirements will also be identified in the NPLH Program TA Grant Award Standard Agreement.

# Attachment A

## SAMPLE RESOLUTION

### RESOLUTION NO. 2017-XX

#### A RESOLUTION OF THE COUNTY BOARD OF SUPERVISORS OF [COUNTY NAME]

#### AUTHORIZING APPLICATION FOR, AND RECEIPT OF, NO PLACE LIKE HOME PROGRAM TECHNICAL ASSISTANCE GRANT FUNDS

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated April 10, 2017 (NOFA), for its No Place Like Home (NPLH) Program Technical Assistance Grants; and

WHEREAS, the County of \_\_\_\_\_ (County) desires to submit a project application for the NPLH Program and will submit a 2017 Technical Assistance Grant Application as described in the NPLH Program Technical Assistance Grants NOFA and NPLH Program Technical Assistance Grant Guidelines released by the Department for the NPLH Program; and

WHEREAS, the Department is authorized to provide up to \$6.2 million from the Mental Health Services Act Fund for technical assistance and application preparation assistance to Counties (as described in Welfare and Institutions Code §5849.10) related to the NPLH Program.

NOW, THEREFORE, THE COUNTY OF \_\_\_\_\_ RESOLVES AS FOLLOWS:

SECTION 1. The County is hereby authorized and directed to apply for and submit to the Department the 2017 NPLH Program Technical Assistance Grant Application released April 10, 2017 in the amount of \$\_\_\_\_\_.

SECTION 2. In connection with the NPLH Program Technical Assistance Grant, if the application is approved by the Department, the County is authorized to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) for the amount of \$\_\_\_\_\_, and any and all other documents required or deemed necessary or appropriate to evidence and secure the NPLH Program Technical Assistance Grant, the County's obligations related thereto, and all amendments thereto (collectively, the "NPLH Technical Assistance Grant Documents").

SECTION 3. The County shall be subject to the terms and conditions as specified in the Standard Agreement, the NPLH Program Technical Assistance Guidelines, the NPLH statute (Welfare and Institutions Code §5849.1 et. Seq.), and any applicable NPLH Program guidelines published by the Department. Funds are to be used for allowable project expenditures as

specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The County hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the NPLH Program Technical Assistance Grant NOFA, the NPLH Program Technical Assistance Guidelines, and 2017 NPLH Program Technical Assistance Grant Application.

SECTION 4. The County Executive or designee is authorized and directed to execute the County of \_\_\_\_\_ NPLH Program Technical Assistance Grant Application, the NPLH Program Technical Assistance Grant Documents, and any amendments thereto, on behalf of the County as required by the Department for receipt of the NPLH Program Technical Assistance Grant.

ADOPTED \_\_\_\_\_, 2017, by the County Board of Supervisors of the County of \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
County Executive

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Attorney