



Office of the City and County Surveyor | Project Delivery: Bureau of Surveying & Mapping
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November 24, 2025

Ms. Angela Calvillo
Clerk of the Board
1 Dr. Carlton B. Goodlett Place
City Hall – Room 244
San Francisco, CA 94102

RE: **Second Updated Response Letter**
Planning Case No. 2024-004318CUA
350 Amber Drive – Conditional Use Authorization Appeal
AB 7521 LOT 005

Dear Ms. Calvillo:

This letter is a **Second Updated Response** to your October 29, 2025 request to the Office of the City and County Surveyor for verification of signatures with respect to the above appeal.

In our initial response letter dated October 31, 2025 we found that the verified appellant's signatures represented 16.92% of the area, less than the required 20% of the area as defined in Sec. 308.1 of the San Francisco Planning Code and therefore did not meet the threshold for an appeal.

As we pointed out in our updated response letter dated November 18, 2025, the reason for this calculation was that the signatories did not state whether they were owners or tenants as is usual in form column three, so we were only able to verify owner's names using the Assessor Recorder records, and not those of any tenants as it was not stated which signatories were tenants. Therefore we only included verified owner's names in this initial calculation.

However, as we pointed out in said letter dated November 18, 2025, if the names of all other signatories that were not verified owners or otherwise dis-included for other reasons per said Sec. 308.1 are taken to be verified tenants pursuant to the declaration on the Appeal Letter that the signatories are **owners or verified tenants**, the calculated area represented by appellants signatures is 20.36% and does meet the threshold for appeal.

As this situation was novel to us we provided our earlier updated response dated November 18, 2025 in order to provide a complete report on our verification of signatures and calculation of area, and deferred to the Clerk of the Board on whether the signature list met the threshold for an appeal Under Sec. 308.1 of the San Francisco Planning Code.

However, we understand from your Memorandum to our office sent November 21, 2025 that Planning Code Sec. 308.1 requires our office to make this determination. Therefore, we have reviewed again the calculations, signature list, Planning Code, and points made in a procedural objection received from the appellant Daniel Schereck on November 21, 2025.

Based on this latest review, it is our office's conclusion that the submitted signature list, considered in light of the declaration made on the list that all signatories are **owners or verified tenants, constitutes 20.36% of the calculated area and therefore does meet the threshold for appeal.**

Sincerely,

Elias French
City & County Surveyor