File No	250832	Committee Item No5 Board Item No5
	COMMITTEE	BOARD OF SUPERVISORS
	AGEND/	A PACKET CONTENTS LIST

	Budget and Finance Committee pervisors Meeting	Date	September 10, 2025
Cmte Boa	rd Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Rep Youth Commission Report Introduction Form Department/Agency Cover Letter an		port
	Memo 7/18/2025 Cover Letter 7/29/2025 MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence		
OTHER	(Use back side if additional space is	s needed	(k
	RPC Resolution No. 2507-009 7/17/2	2025	

Date September 4, 2025

Date

Completed by: Brent Jalipa
Completed by: Brent Jalipa

1	[Accept and Expend Grant - Union Square Alliance - Union Square Plaza - \$300,000]
2	
3	Resolution authorizing the Recreation and Park Department to accept an in-kind grant
4	from the Union Square Alliance valued at approximately \$300,000 for sound system
5	improvements at the Union Square Plaza stage, effective upon approval of this
6	Resolution through notice of substantial completion.
7	WHEREAS, The City, through the Recreation and Park Department (RPD) operates
8	and maintains certain real property that is commonly referred to as Union Square Plaza
9	(Plaza); and
10	WHEREAS, The Union Square Alliance was established in 1999 to elevate the Union
11	Square Plaza and surrounding district as a welcoming destination for the public, visitors and
12	businesses; and
13	WHEREAS, The Union Square Plaza and stage is a gathering space for visitors to
14	experience live performances, cultural celebrations, arts installations, events and
15	programming; and
16	WHEREAS, In 2023 and 2024, Union Square Alliance, in partnership with the City of
17	San Francisco, presented SF Live, a series of large and small-scale concerts that were
18	attended by thousands of people; since early 2025, the City has planned to activate the Plaza
19	on a daily basis, including musical events using the stage several times per week; and
20	WHEREAS, Portable sound systems are required to be brought in for programming,
21	often at a considerable cost to event sponsors at the Plaza, a new sound system would
22	streamline and make programming more cost efficient and accessible to support a wide range
23	of small to midsize performances and events, these improvements will both dramatically
24	enhance the Plaza as a performance space and make it far more accessible and welcoming
25	to artists to better connect with their live audiences and event producers; and

to artists to better connect with their live audiences and event producers; and

WHEREAS, The Union Square Alliance with funding from the Office of Economic and			
Workforce Development proposes to provide RPD an in-kind grant for two 20-foot metal pillars			
to be installed on either side of the stage, with an estimated value of approximately \$300,000			
(the Grant), the pillars would allow for permanent and temporary sound speakers and related			
equipment to be installed on the pillars; and			
WHEREAS, RPD will own the pillars upon completion, and intends to issue the Union			
Square Alliance a permit for them to install the sound system components onto the pillars, and			
to operate the sound system for authorized events during a permit term, not to exceed nine			
years; and			
WHEREAS, The Grant terms prohibit including indirect costs in the grant budget; and			
WHEREAS, The Grant will not require amending the Annual Salary Ordinance; and			
WHEREAS, On July 17, 2025, the Recreation and Park Commission, by			
Resolution No. 2507-009, recommended that the Board of Supervisors authorize the			
Recreation and Park Department to accept and expend the Grant; now, therefore, be it			
RESOLVED, That the Board of Supervisors approves the Grant and authorizes the			
Recreation and Park Department General Manager to accept the Grant; and, be it			
FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of			
indirect costs in the grant budget; and, be it			
FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and			
Park Department General Manager to enter into any modifications and amendments to the			
Grant including accepting and expending funds and in kind services that increase the total			
Grant value by up to 10% above the estimate stated in this Resolution, provided that the			
Recreation and Park General Manager determines, in consultation with the City Attorney, that			
any such modifications are in the best interests of the City, do not materially increase the			
obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of			

1	the Grant or this Resolution, and are in compliance with all applicable laws, including the		
2	City's Charter.		
3			
4	Recommended:		
5			
6	/s/ Sarah Madland on behalf of	_	
7	Philip A. Ginsburg, General Manager		
8	Recreation and Park Department		
9			
10			
11	Approved:	Approved:	
12			
13	<u>/s/</u>	<u>/s/</u>	
14	Mayor	Controller	
15			
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File Number:250832		
(Provided by Clerk of Board of Supervisors)		
	tion Information Form tive July 2011)	
Purpose: Accompanies proposed Board of Supervi expend grant funds.	sors resolutions authorizi	ng a Department to accept and
The following describes the grant referred to in the	accompanying resolution	:
1. Grant Title: Union Square Plaza, Union Square	Alliance	
2. Department: Recreation and Park Department		
3. Contact Person: Susan Sun, Assistant Director	of Partnerships Telep	hone: (415) 831-2787
4. Grant Approval Status (check one):		
[X] Approved by funding agency	[] Not yet appro	ved
5. Amount of Grant Funding Approved or Applied f	or: approximately \$300,0	00
6a. Matching Funds Required: \$0 b. Source(s) of matching funds (if applicable):		
7a. Grant Source Agency: Union Square Alliance b. Grant Pass-Through Agency (if applicable): Sa Development	n Francisco Office of Eco	nomic and Workforce
8. Proposed Grant Project Summary: Union Squa for sound system improvements at the Union Squa \$300,000.00.		
9. Grant Project Schedule, as allowed in approval	documents, or as propose	ed:
Start-Date: upon approval by the Board of Superv	sors End-Date: upon i	notice of substantial completion
<ul> <li>10a. Amount budgeted for contractual services: \$0</li> <li>b. Will contractual services be put out to bid? No</li> <li>c. If so, will contract services help to further the requirements? N/A</li> <li>d. Is this likely to be a one-time or ongoing requirements.</li> </ul>		. ,
11a. Does the budget include indirect costs? b1. If yes, how much? b2. How was the amount calculated? c1. If no, why are indirect costs not included?	[] Yes [ >	( ] No
<ul><li>[ ] Not allowed by granting agency</li><li>[ ] Other (please explain):</li><li>c2. If no indirect costs are included, what would</li></ul>		grant funds on direct services
te	Decir and mander of	

12. Any other significant grant requirements or comments:

**Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)				
13. This Grant is intended for activities at (check all that apply):				
<ul><li>[X] Existing Site(s)</li><li>[] Rehabilitated Site(s)</li><li>[] New Site(s)</li></ul>	<ul><li>[X] Existing Structure(s)</li><li>[] Rehabilitated Structure(s)</li><li>[] New Structure(s)</li></ul>	[] Existing Program(s) or Service(s) [] New Program(s) or Service(s)		
14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:				
1. Having staff trained in I	now to provide reasonable modifica	tions in policies, practices and procedures;		
2. Having auxiliary aids a	nd services available in a timely ma	nner in order to ensure communication access;		
		to the public are architecturally accessible and pliance Officer or the RPD Disability Access		
If such access would be tech	hnically infeasible, this is described	in the comments section below: N/A		
John Romaidis (Name)  Departmental Disability Access Coordinator, Recreation and Park Department (Title)				
Date Reviewed: 7/24/2025		John Romaidis (Signature Required)		
Department Head or Designee Approval of Grant Information Form:				
Sarah Madland on behalf of Philip A. Ginsburg (Name)				
General Manager, Recreation (Title)	on and Park Department	DocuSigned by:		
Date Reviewed: 7/24/2029	5	(Signature Required)		

## Union Square Plaza Stage Sound System Budget

Expense	<u>Amount</u>
Design	\$26,000
Fabrication and Installation	\$246,515
Project Management	\$27,485
Total	\$300,000



July 23, 2025

Susan Sun Assistant Director, Partnerships San Francisco Recreation and Parks Department [by email]

Dear Ms. Sun:

This letter will serve as documentation of the intent of the Union Square Foundation to provide a gift valued at approximately \$300,000 for design, materials and installation of two 20-foot metal pillars on the stage at Union Square Plaza. This gift will require formal approval from the Union Square Foundation Board of Directors. The Board's next meeting is scheduled for August 21, 2025.

The source of the funds use to purchase and install the pillars come from a Grant (FSP Contract #1000028197) "SF Live" Music and Entertainment Campaign – Event Production from the City's Office of Economic and Workforce Development dated April 1, 2023 and amended on May 1, 2024, to the Union Square Foundation for the purpose of purchasing and installing this new sound system for future performances in Union Square.

The pillars will support a new state-of the art sound system for Union Square Plaza. The sound system is intended to streamline and make programming more cost efficient by supporting a wide range of small to midsize performances and events. These improvements will both dramatically enhance the Plaza as a performance space and make it far more accessible and welcoming to artists to better connect with their audiences and event producers.

The Union Square Foundation is pleased to partner with the Rec and Park on activating and enlivening Union Square, the most important public open space in our downtown.

Very truly yours,

Konnoth, Rich.

Ken Rich

Director of Policy and Economic Development

#### RECREATION AND PARK COMMISSION

### City and County of San Francisco Resolution Number 2507-009

# UNION SQUARE – IN-KIND GRANT AND PERMIT FOR SOUND SYSTEM INSTALLATION

**RESOLVED,** This Commission does recommend that (1) the Board of Supervisors authorize the Recreation and Parks Department to accept an in-kind grant from the Union Square Alliance (USA) valued at approximately \$300,000 for the installation of pillars that would enable sound systems to be installed and (2) authorize the Department to enter into a permit, for a term of no more than nine years, for USA to install and use speakers and other related equipment on the pillars.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on July 17, 2025.

Ashley Summers, Commission Liaison





TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Philip A. Ginsburg, General Manager

**Recreation and Park Department** 

DATE: July 18, 2025

SUBJECT: Accept and Expend Grant – Union Square Alliance – Union

Square Plaza - \$300,000

**GRANT TITLE:** Union Square Plaza, Union Square Alliance

Attached please find the original of each of the following:

X Proposed grant resolution; original signed by Department, Controller, Mayor

X Grant Information Form, including disability check list

X Project Budget

X Award Letter

X Recreation and Park Commission Resolution

Special Timeline Requirements: We would like legislation introduced as soon as possible so that the project can be complete prior to the ice rink installation and planned holiday events at Union Square Plaza.

The in-kind grant will be used for the design, materials and installation of two metal pillars that would enable sound systems to be installed at the existing Union Square Plaza stage. This proposed sound improvement project would make programming more cost efficient for artists and event producers and would enhance the Plaza as a performance for space for audience members.

Departmental representative to receive copy of the adopted resolution:

Name: Susan Sun Phone: (415) 831-2787

Interoffice Mail Address: Susan.sun@sfgov.org

Certified copy required: Yes	No X	
(Note: certified copies have the serrequired by funding agencies. In many sufficient.)	•	,

## OFFICE OF THE MAYOR SAN FRANCISCO



#### DANIEL LURIE Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors FROM: Adam Thongsavat, Liaison to the Board of Supervisors

RE: Accept and Expend Grant – Union Square Alliance – Union Square Plaza - \$300,000

DATE: July 29, 2025

Resolution authorizing the Recreation and Park Department to accept an in-kind grant from the Union Square Alliance valued at approximately \$300,000 for sound system improvements at the Union Square Plaza stage, effective upon approval of this Resolution through notice of substantial completion.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org