

1 [Annual Report]
 2 AMENDING CHAPTER 1, PART I OF THE SAN FRANCISCO MUNICIPAL CODE
 3 (ADMINISTRATIVE CODE) BY ADDING SECTION 1.56, IMPLEMENTING CHARTER
 4 SECTION 4.103 BY REQUIRING EVERY BOARD OR COMMISSION TO PREPARE AN
 5 ANNUAL REPORT AS PART OF ITS ANNUAL STATEMENT OF PURPOSE UNDER
 6 CHARTER SECTION 4.102(2).

Note: This entire section is new.


Be it ordained by the People of the City and County of San Francisco:

Section 1. Chapter 1 of the San Francisco Administrative Code is hereby amended by adding Section 1.56, to read as follows:

SEC. 1.56. ANNUAL REPORTS.

Every board or commission of the City and County shall prepare an annual report describing its activities as part of the Annual Statement of Purpose required under Charter Section 4.102(2). The report shall contain a general summary of the department's services and programs presented in terms and format accessible to the average citizen, and any highlights and achievements of the prior year that the department wishes to include.

APPROVED AS TO FORM:
LOUISE H. RENNE, City Attorney

By: 
THOMAS J. OWEN
Deputy City Attorney

SUPERVISOR KAUFMAN
BOARD OF SUPERVISORS

Board of Supervisors, San Francisco

Passed on First Reading	§	Finally Passed
September 28, 1998	§	October 5, 1998
	§	
Ayes: Supervisors Ammiano Brown	§	Ayes: Supervisors Ammiano Brown
Katz Leno Medina Newsom Teng Yaki	§	Kaufman Leno Newsom Teng Yee
Yee	§	
	§	
Absent: Supervisors Bierman Kaufman	§	Absent: Supervisors Bierman Katz
	§	Medina Yaki

I hereby certify that the foregoing ordinance
was finally passed by the Board of Supervisors
of the City and County of San Francisco

File No.
98-1380

OCT 16 1998

Date Approved


Clerk


Mayor