

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

Application for Boards, Commissions, Committees, & Task Forces

Name of Board/Commission/Committee/Task Force: DCYF

Seat # (Required - see Vacancy Notice for qualifications): 10

Full Name: Aaron Yen

[Redacted] Zip Code: 94122

[Redacted] Occupation: Community Manager at SFDEM

Work Phone: 415 527-7216 Employer: City and County of SF

Business Address: _____ Zip Code: _____

Business Email: Aaron.Yen@sfgov.org Home Email: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: _____

18 Years of Age or Older: Yes ☐ No ☐

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

With two decades worth of experience serving San Francisco's most vulnerable communities, I have a sharper grasp on the commitment and vision it takes to support this unique opportunity that creates equity, a sense of hope, and a pledge to community empowerment for our young people. I have dedicated the core of my professional experience towards providing pivotal and foundational opportunities that address social and racial inequities while uplifting the voices of San Francisco's most marginalized youth. My experience reflects my devotion towards building community investment that emphasizes education and human connection. As a San Francisco native, I have a greater understanding and passion for the mission that this role holds. If given the opportunity to remain in this seat, I will continue to exemplify the character, accountability and leadership that the community expects from a dedicated civil servant.

Business and/or Professional Experience:

City and County of San Francisco - Department of Emergency

Community Manager (8/2023 - Present)

- * Ensures San Francisco's emergency planning, response, and recovery operations represent the perspectives of community members, key stakeholders, and the private sector, with a focus on equity and the most vulnerable populations.
- * Coordinates and liaises between the Department of Emergency Management and community-based organizations.
- * Ensures the Division and its emergency plans remain responsive to community perspectives and concerns; coordinates with stakeholder representatives to ensure this occurs.
- * Liaises with other city departments including the Human Rights Commission, Mayor's Office on Disability, Human Services Agency, Department of Aging and Adult Services, Department of Homelessness and Supportive Housing, Department of Public Health, Office of Economic and Workforce Development and others to ensure the Division is prioritizing community and equity in our most vulnerable populations.
- * Leads and administers emergency planning and response-related programs including neighborhood representatives, community centers, small businesses, and other key community stakeholders.
- * Develops and coordinates the preparation of emergency planning and response programs with key communities and stakeholder groups, including reviewing existing emergency plans, developing trainings, identifying potential funding sources for emergency projects and programs, preparing and processing documentation and project plans, and implementing emergency response pilot programs with identified community and stakeholder groups.

City and County of San Francisco - Department of Public Health

CEO - Chief Equity Officer (3/2021 - 8/2023) | DNAP Manager - District Neighborhood Action Plan (10/2020 - 3/2021)

- * Serve as key member of the executive leadership driving the City and County of San Francisco's Covid response and recovery.
- * Liaise and foster relationships with Board of Supervisors, Department Heads, and Mayors Office to address upstream issues with Covid response and align on policy.
- * Act as equity and community engagement subject matter expert providing a consultative and systematic implementation approach to enable the City to achieve measurable results through equity and remaining accountable to community needs.
- * Work with the Human Rights Commission and community stakeholders to develop and drive key strategies in alignment with the City's emergency response ICS infrastructure.
- * Lead, Vision, and Manage Community Equity and Engagement Division including all staffing and funding for community response efforts for designated priority neighborhoods.
- * Advise and hold middle management and operational teams accountable to adopt guidance developed via community consultation at the neighborhood level.
- * Oversee and steer implementation of equity policy agenda at the Covid Taskforce.
- * Inform and advise all messaging from the Covid Taskforce internally and externally are reflective of the city's equity principles.
- * Work directly in partnership with District's 6, 10, and 11 communities in implementing and building capacity for Covid response and recovery.

City and County of San Francisco - San Francisco Planning Department

Senior Community Development Specialist (6/2017 - 3/2021)

- * Support and lead departments racial and society equity efforts in guiding department priorities to lead with equity.
- * Work in partnership with vulnerable communities on issues that include housing affordability, small business strategies, family retention, and transportation challenges.
- * Develop programs, policies, and continuous improvement strategies that address issues of inclusivity, equity and the stabilization of neighborhoods for quality of life.
- * Support and lead community outreach and engagement processes while building capacity among stakeholders to take the lead in shaping their neighborhoods' best future.
- * Conduct research studies and formulate recommendations for the department, Planning Commission, Stakeholders, and other city commissions/Boards actions
- * Provide information to city agencies, property owners, developers, community organizations, the Planning Commission and the general public regarding Planning Department activities, goals & programs.
- * Provide direct support to neighborhood stakeholders, including the development and presentation of reports, one-on-one interactions, outreach to neighborhood organizations, convening public forums, and staff community advisory committees.

City and County of San Francisco - Mayor's Economic Recovery Taskforce (ERTF)

Policy Lead - Community Engagement and Listening Team (4/2020 - 10/2020)

- * Supported the Mayor's ERTF in creating and implementing strategies to facilitate conversations around equitable policy creation across all policy sub-groups in the ERTF to support our city's economic recovery from the COVID 19 Pandemic.
- * Advised and worked directly with ERTF Co-Chairs to establish regular cadence of stakeholder feedback and engagement.
- * Co-lead the Small Business and Jobs policy group to infuse equity principles throughout all policy recommendations.
- * Implemented and co-lead community vetting process of all policy recommendations to ensure additional community feedback was incorporated.
- * Supported the drafting process of final ERTF report released in October 2020.

CMIEvaluator Bureau - Urban San Jose VMPA San Francisco, CA

Civic Activities:

San Francisco Department of Children Youth and Families

Oversight Advisory Committee Member 4/2022 - 7/2023

- Review the governance and policies of the Department of Children Youth and Their Families.
- Monitor, participate and ensure the administration of the Children and Youth Fund is in a manner accountable to the community.

Imprint City

Board Member 01/2018 - 8/2020

- Advised and governed policy and direction of Imprint City to assist with the vision and leadership of the organization.

Emerging Leaders United Way

Steering Committee 05/2017 - 12/2019

- Lead and guided organizational model in supporting future sustainability for the Emerging Leaders group.
- Created leadership opportunities for young professionals to engage in vulnerable communities.
- Supported marketing efforts to create broader brand awareness for United Way through event-based strategies.

Have you attended any meetings of the body to which you are applying? Yes ☒ No ☐

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: **9/30/2023**

Applicant's Signature (required):

Aaron Yen

Digitally signed by Aaron Yen
Date: 2023.09.30 11:42:05 -07'00'

(Manually sign or type your complete name.

NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Vacated: _____

Aaron J. Yen

1379 42nd Ave

San Francisco, CA 94122

(415) 244-6161 • Ayen8163@gmail.com

EDUCATION

San Francisco State University San Francisco, CA

Bachelor of Arts in Child and Adolescent Development (Youth and Family Services) 2008

EXPERIENCE

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Community Manager (8/2023 - Present)

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- Coordinates and liaises between the Department of Emergency Management and community-based organizations.
- Lead manage and administer all community funded and response-related programs within emergency services including neighborhood representatives, community centers, small businesses, and other key community stakeholders.
- Ensures the Division and its emergency plans remain responsive to community perspectives and concerns.
- Liaises with other city departments to ensure the Division is prioritizing community and equity in our most vulnerable populations.

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OMI/Excelsior Beacon – Urban Services YMCA San Francisco, CA

Senior Associate Director (4/2012 – 3/2017)

- Assisted with administration and fiscal management of agency budget upwards of 2 million dollars.
- Lead all partnerships regarding Workforce Development in District 11 (MYEEP, Mayor's Job +, Doorways, YWD)
- Ensured program compliance for all agency funding streams including state, city, and privately funded programs
- Developed growth of agency vision by scouting and creating new partnerships that generated sustainability and innovation.
- Envisioned and lead all community marketing strategies involving social media, web-based content, and general outreach.
- Created and maintained strong relationships with city officials/agencies to leverage voice and services for District 11.
- Organized larger community access opportunities that gave exposure to needed resources in and around District 11.
- Developed all middle and high school partnerships emphasizing 21st century skills in technology and college readiness.
- Oversaw agency community programs which gave District 11 free access to technology, health, and family programming.
- Worked with SFUSD in expanding their community school's initiative giving greater school access to the community.
- Managed all DPH contracts for wellness services which included mental health programming and case management services.
- Provided leadership & guidance to a team of over 40 staff.

ACTIVITIES & AWARDS

SPUR Good Government Award 2022

Chief Equity Officer 03/2021 – Present

- Ensuring equitable access to needed city services to the most impacted San Franciscans during the pandemic.

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REFERENCES

Katy Tang
Director
Mayor's Office of Small Business
(415) 496-9803
Katy.Tang@sfgov.org

Diana Ponce De Lone
Director of Invest In Neighborhoods
Mayor's Office of Economic Workforce and Development
(832) 638-1071
Diana.Poncedeleon@sfgov.org

Tyra Fennel
Director of Community Relations
Mayor's Office
(202) 631-5004
Tyra.Fennel@sfgov.org