

**CITY AND COUNTY OF SAN FRANCISCO**  
**BOARD OF SUPERVISORS**

**BUDGET AND LEGISLATIVE ANALYST**

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June 21, 2021

**TO:** Budget and Appropriations Committee

**FROM:** Budget and Legislative Analyst 

**SUBJECT:** Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2021-2022 to Fiscal Year 2022-2023 Budget.

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**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$2,821,394,533 budget for FY 2021-22 is \$45,612,104 or 1.6% more than the original FY 2020-21 budget of \$2,775,782,429.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 7,379.76 FTEs, which are 218.46 FTEs more than the 7,161.30 FTEs in the original FY 2020-21 budget. This represents a 3.1% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$1,982,290,054 in FY 2021-22, are \$90,087,763 or 4.8% more than FY 2020-21 revenues of \$1,892,202,291.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$2,757,867,945 budget for FY 2022-23 is \$63,526,588 or 2.3% less than the Mayor’s proposed FY 2021-22 budget of \$2,821,394,533.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 7,316.06 FTEs, which are 63.70 FTEs less than the 7,379.76 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 0.86% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$1,786,639,339 in FY 2022-23, are \$195,650,715 or 9.9% less than FY 2021-22 estimated revenues of \$1,982,290,054.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** DPH – DEPARTMENT OF PUBLIC HEALTH

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Public Health	\$2,198,181,187	\$2,369,898,228	\$2,427,029,042	\$2,775,782,429	\$2,821,394,533
FTE Count	6,857.24	6,866.17	6,886.00	7,161.30	7,379.76

The Department’s budget increased by \$623,213,346 or 28.4% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 522.52 or 7.6% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$45,612,104 largely due to increased spending on behavioral health investments funded by Proposition C (November 2018) Our City Our Home revenue and inflationary costs, offset by continued but reduced COVID-19 response. The proposed budget includes \$93.1 million in annual Proposition C spending, including \$42.2 million of new programming. The proposed new funding would support:

- Increases in bed capacity for mental health and substance use treatment,
- Increases in street services, including expansions in street medicine and street crisis response,
- Expanded hours and services at the Behavioral Health Access Center,
- Targeted services for Transgender and Transitional Aged Youth (TAY) clients,
- Investments in overdose prevention services and programming, and
- Expanded services for clients in shelters and permanent supportive housing.

*Release of Reserves*

The Department is requesting the release of the remaining \$68.1 million in Proposition C funds on Budget & Finance Committee Reserve from DPH’s FY 2020-22 adopted budget. This funding together with \$54.2 million in unappropriated Proposition C fund balance allocated in the proposed budget would support \$122.3 million in one-time expenditures for the acquisition and rehabilitation of new facilities to increase bed capacity by an estimated 300 beds for mental health and substance use treatment. The actual number and types of beds acquired will depend on the facilities that are ultimately identified for purchase or rehabilitation. Any purchases of new facilities would be subject to future Board of Supervisors approval. As mentioned above, the Department’s proposed budget also includes \$93.1 million in annual Proposition C spending.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** DPH – DEPARTMENT OF PUBLIC HEALTH

*Dream Keeper Initiative*

The Department’s proposed budget continues \$15,585,000 in FY 2021-22 and FY 2022-23 out of the \$60 million citywide allocation in each year for the Dream Keeper Initiative, which reinvests funding from law enforcement into San Francisco’s Black and African-American community. In addition to the annual allocations in the proposed budget for this initiative, the Department’s FY 2020-21 revised budget includes \$15,650,000, of which \$650,000 has been encumbered and the remaining \$15 million was unspent, as of May 2021.

FY 2022-23

The Department’s proposed FY 2022-23 budget has decreased by \$63,526,588 compared to the FY 2021-22 proposed budget largely due to reductions in projected spending on COVID-19 response and the loss of one-time appropriation of prior year Proposition funds that will be used for site acquisitions as previously discussed.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** DPH – DEPARTMENT OF PUBLIC HEALTH

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$3,433,735 in FY 2021-22. Of the \$3,433,735 in recommended reductions, \$1,307,534 are ongoing savings and \$2,126,201 are one-time savings. These reductions would still allow an increase of \$42,178,369 or 1.5% in the Department’s FY 2021-22 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$122,087, for total General Fund savings of \$3,555,822.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,321,352 in FY 2022-23. All of the \$1,321,352 in recommended reductions are ongoing savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**DPH - Department of Public Health**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To				
	<b>HAD Public Health Admin</b>												
	1054 IS Business Analyst-Princ	0.77	0.65	\$134,567	\$113,596	\$20,971	x						
	Mandatory Fringe Benefits			\$48,627	\$41,049	\$7,578	x						\$0
	1232 Training Officer	0.77	0.65	\$95,416	\$80,546	\$14,870	x						\$0
	Mandatory Fringe Benefits			\$39,638	\$33,461	\$6,177	x						\$0
	1823 Senior Administrative An	0.77	0.65	\$98,095	\$82,807	\$15,288	x						\$0
	Mandatory Fringe Benefits			\$40,395	\$34,100	\$6,295	x						\$0
	2593 Health Program Coordin	0.77	0.65	\$105,032	\$88,663	\$16,369	x						\$0
	Mandatory Fringe Benefits			\$41,848	\$35,326	\$6,522	x						\$0
	1241 Human Resources Analyst	1.54	1.30	\$178,163	\$150,398	\$27,766	x						\$0
	Mandatory Fringe Benefits			\$74,440	\$62,839	\$11,601	x						\$0
	1244 Senior Human Resources	0.77	0.65	\$103,515	\$87,383	\$16,132	x						\$0
	Mandatory Fringe Benefits			\$40,805	\$34,446	\$6,359	x						\$0
				<i>Total Savings</i>	<i>\$155,929</i>					<i>Total Savings</i>	<i>\$0</i>		
		Reduce new positions budgeted at 0.77 FTE to 0.65 FTE to reflect actual hiring timelines.											
	1246 Principal Human Resource	2.00	1.00	\$344,623	\$172,311	\$172,311	x						\$178,395
	Mandatory Fringe Benefits			\$123,738	\$61,869	\$61,869	x						\$62,021
	1241 Human Resources Analyst	(2.00)	(1.00)	(\$231,381)	(\$115,690)	(\$115,690)	x						(\$119,775)
	Mandatory Fringe Benefits			(\$96,676)	(\$48,338)	(\$48,338)	x						(\$48,788)
				<i>Total Savings</i>	<i>\$70,152</i>					<i>Total Savings</i>	<i>\$71,853</i>		
		Deny one of two proposed upward substitutions of 1.0 FTE 1241 Human Resources Analyst to 1.0 FTE 1246 Principal Human Resources Analyst to align position classification with job duties.											
	2588 Health Worker IV	1.00	0.00	\$98,481	\$0	\$98,481	x						\$101,958
	Mandatory Fringe Benefits			\$43,824	\$0	\$43,824	x						\$44,364
	1820 Junior Administrative An	0.03	0.00	\$2,504	\$0	\$2,504	x						\$0
	Mandatory Fringe Benefits			\$1,187	\$0	\$1,187	x						\$2,592
	1657 Accountant IV	0.10	0.00	\$15,315	\$0	\$15,315	x						\$15,856
	Mandatory Fringe Benefits			\$5,852	\$0	\$5,852	x						\$5,884
				<i>Total Savings</i>	<i>\$167,164</i>					<i>Total Savings</i>	<i>\$171,860</i>		
		Delete 1.0 FTE vacant 2588 Health Worker IV, 0.03 FTE 1820 Junior Administrative Analyst, and 0.1 FTE 1657 Accountant IV to address long standing vacancies in the Department.											
	1824 Principal Administrative	1.00	0.00	\$148,061	\$0	\$148,061	x						\$153,288
	Mandatory Fringe Benefits			\$57,424	\$0	\$57,424	x						\$57,778
	2119 Health Care Analyst	(1.00)	0.00	(\$111,614)	\$0	(\$111,614)	x						(\$115,555)
	Mandatory Fringe Benefits			(\$47,997)	\$0	(\$47,997)	x						(\$48,512)
				<i>Total Savings</i>	<i>\$45,873</i>					<i>Total Savings</i>	<i>\$46,999</i>		
		Deny proposed upward substitution of 1.0 FTE 2119 Health Care Analyst to 1.0 FTE 1824 Principal Administrative Analyst to align position classification with job duties.											
				<i>Total Savings</i>						<i>Total Savings</i>			

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**DPH - Department of Public Health**

Rec #	Account Title	FY 2021-22				FY 2022-23					
		FTE	Amount		FTE	Amount		GF 1T	Savings	GF 1T	
		From	To	From	To	From	To	From	To	Savings	GF 1T
DPH-5	Prof & Specialized Svcs-Bogt			\$931,167	\$601,167					\$0	
	Reduced budgeted amount for professional and specialized services in DPH Admin Exec to reflect expected need in FY 2021-22.										
	Programmatic Projects-Budget			\$650,000	\$250,000					\$0	
DPH-6											
	Reduced budgeted amount for programmatic projects in Centralized IT to reflect expected need in FY 2021-22.										
	<b>HBH Behavioral Health</b>			\$63,396,080	\$62,596,080					\$500,000	x
DPH-7											
	Reduce budgeted amount for professional and specialized services due to projected underspending in FY 2020-21. This reduction still allows for an increase of over \$1.1 million in non-personnel services in Behavioral Health.										
	2586 Health Worker II	0.77	0.65	\$59,069	\$49,863					\$0	
	Mandatory Fringe Benefits			\$28,999	\$24,480					\$0	
	2589 Health Program Coordin	1.54	1.30	\$153,280	\$129,392					\$0	
	Mandatory Fringe Benefits			\$68,662	\$57,961					\$0	
DPH-8	2930 Behavioral Health Clinici	0.77	0.65	\$89,704	\$75,724					\$0	
	Mandatory Fringe Benefits			\$37,673	\$31,802					\$0	
	<b>Total Savings</b>									\$0	
	Reduce new positions budgeted at 0.77 FTE to 0.65 FTE to reflect actual hiring timelines.										
	Rents-Leases-Bldgs&Struct-Bogt			\$680,000	\$380,000					\$300,000	x
DPH-9											
	Reduced budgeted amount for rents, leases, buildings, and structures to reflect expected need.										
	<b>HGH Zuckerberg SF General</b>										
	2305 Psychiatric Technician	15.38	13.78	\$1,458,629	\$1,307,083					\$0	
	Mandatory Fringe Benefits			\$670,294	\$600,653					\$0	
	2320 Registered Nurse	3.85	3.45	\$717,075	\$642,574					\$0	
	Mandatory Fringe Benefits			\$259,215	\$232,284					\$0	
DPH-10	2586 Health Worker II	1.92	1.62	\$147,289	\$124,335					\$0	
	Mandatory Fringe Benefits			\$72,311	\$61,042					\$0	
	<b>Total Savings</b>									\$0	
	Reduce new positions budgeted at 0.77 FTE to reflect actual hiring timelines.										
	<b>HHH Health At Home</b>										
	1404 Clerk	0.09	0.00	\$6,105	\$0					\$6,320	x
	Mandatory Fringe Benefits			\$3,163	\$0					\$3,223	x
DPH-11											
	<b>Total Savings</b>									\$9,543	
	Delete 0.09 FTE vacant 1404 Clerk to address long standing vacancies in the Department.										
	<b>Ongoing savings</b>										

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**DPH - Department of Public Health**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
DPH-12	<b>HJH Jail Health</b>												
	2450 Pharmacist	0.24	0.00	\$45,348	\$0	\$45,348	x	0.24	0.00	\$46,948	\$0	\$46,948	x
	Mandatory Fringe Benefits			\$15,798	\$0	\$15,798	x			\$15,814	\$0	\$15,814	x
				<i>Total Savings</i>		\$61,145				<i>Total Savings</i>		\$62,762	
	Delete 0.24 FTE vacant 2450 Pharmacist to address long standing vacancies in the Department.												
DPH-13	<b>HLH Laguna Honda Hospital</b>												
	2305 Psychiatric Technician	0.77	0.65	\$73,026	\$61,645	\$11,381	x					\$0	
	Mandatory Fringe Benefits			\$33,559	\$28,329	\$5,230	x					\$0	
	2320 Registered Nurse	1.54	1.30	\$286,830	\$242,129	\$44,701	x					\$0	
	Mandatory Fringe Benefits			\$103,686	\$87,527	\$16,159	x					\$0	
				<i>Total Savings</i>		\$77,470				<i>Total Savings</i>		\$0	
	Reduce new positions budgeted at 0.77 FTE to 0.65 FTE to reflect actual hiring timelines.												
DPH-14	2450 Pharmacist	0.20	0.00	\$37,790	\$0	\$37,790	x	0.20	0.00	\$39,124	\$0	\$39,124	x
	Mandatory Fringe Benefits			\$13,165	\$0	\$13,165	x			\$13,178	\$0	\$13,178	x
					<i>Total Savings</i>		\$50,955				<i>Total Savings</i>		\$52,302
	Delete 0.2 FTE vacant 2450 Pharmacist to address long standing vacancies in the Department.												
DPH-15	<b>HNS Health Network Services</b>												
	2303 Patient Care Assistant	3.08	2.60	\$270,255	\$228,137	\$42,118	x					\$0	
	Mandatory Fringe Benefits			\$128,048	\$108,092	\$19,956	x					\$0	
				<i>Total Savings</i>		\$62,073				<i>Total Savings</i>		\$0	
	Reduce new positions budgeted at 0.77 FTE to 0.65 FTE to reflect actual hiring timelines.												
DPH-16	1404 Clerk	1.00	0.00	\$67,830	\$0	\$67,830	x	1.00	0.00	\$70,224	\$0	\$70,224	x
	Mandatory Fringe Benefits			\$35,147	\$0	\$35,147	x			\$35,809	\$0	\$35,809	x
					<i>Total Savings</i>		\$102,977				<i>Total Savings</i>		\$106,034
	Delete 1.0 FTE vacant 1404 Clerk to address long standing vacancies in the Department.												
DPH-17	<b>HPC Primary Care</b>												
	Attrition Savings			(\$3,510,975)	(\$3,689,467)	\$178,492	x					\$0	
	Mandatory Fringe Benefits			(\$1,406,567)	(\$1,478,075)	\$71,508	x					\$0	
				<i>Total Savings</i>		\$250,000				<i>Total Savings</i>		\$0	
	Increase Attrition Savings to account for anticipated hiring timelines associated with vacancies in Primary Care Admin.												



**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**DPH - Department of Public Health**

Rec #	Account Title	FY 2021-22						FY 2022-23						
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T	
		From	To	From	To			From	To	From	To			
	<b>HPH Population Health</b>													
	2232 Senior Physician Speciali	0.77	0.65	\$226,743	\$191,406	\$35,337	x	x						
	Mandatory Fringe Benefits			\$68,611	\$57,918	\$10,693	x	x						\$0
	2233 Supervising Physician Sp	0.77	0.65	\$243,857	\$205,853	\$38,004	x	x						\$0
	Mandatory Fringe Benefits			\$72,246	\$60,987	\$11,259	x	x						\$0
DPH-18	2830 Public Health Nurse	0.77	0.65	\$143,415	\$121,065	\$22,350	x	x						\$0
	Mandatory Fringe Benefits			\$51,843	\$43,764	\$8,079	x	x						\$0
				<i>Total Savings</i>		\$125,722					<i>Total Savings</i>		\$0	
	Reduce new positions budgeted at 0.77 FTE to 0.65 FTE to reflect actual hiring timelines.													
	One time savings													

**FY 2021-22**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$2,126,201	\$1,307,534	\$3,433,735
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$2,126,201</b>	<b>\$1,307,534</b>	<b>\$3,433,735</b>

**FY 2022-23**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$1,321,352	\$1,321,352
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,321,352</b>	<b>\$1,321,352</b>

DPH - Department of Public Health

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
727	2017	251899	10000	11803	S F DENTAL SUPPLY LLC	10001995	\$600
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$388
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$318
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$225
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$202
727	2017	251899	10000	11803	S F DENTAL SUPPLY LLC	10001995	\$194
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$192
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$192
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$192
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$170
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$165
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$144
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$118
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$100
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$100
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$80
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$72
727	2017	251899	10000	11803	S F DENTAL SUPPLY LLC	10001995	\$66
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$65
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$64
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$62
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$60
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$50
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$45
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$43
727	2017	251899	10000	11803	S F DENTAL SUPPLY LLC	10001995	\$41
727	2017	251899	10000	11803	S F DENTAL SUPPLY LLC	10001995	\$30
727	2017	251897	10000	11803	S F DENTAL SUPPLY LLC	10001993	\$17
211057	2018	251867	10000	13973	OFFICE DEPOT	10001993	\$3,255
116304	2017	251973	10000	18954	HEALTH CARE LOGISTICS INC	10026702	\$1,923
116304	2017	251973	10000	18954	HEALTH CARE LOGISTICS INC	10026702	\$1,154
134363	2017	251892	10000	3012	WAXIE SANITARY SUPPLY	10001992	\$1,796
134363	2017	251892	10000	3012	WAXIE SANITARY SUPPLY	10001992	\$498
134363	2017	251892	10000	3012	WAXIE SANITARY SUPPLY	10001992	\$216
134363	2017	251892	10000	3012	WAXIE SANITARY SUPPLY	10001992	\$91
427864	2020	251899	10000	3192	MEDLINE INDUSTRIES INC	10001995	\$1,652
427864	2020	251899	10000	3192	MEDLINE INDUSTRIES INC	10001995	\$250
427864	2020	251899	10000	3192	MEDLINE INDUSTRIES INC	10001995	\$19
427864	2020	251899	10000	3192	MEDLINE INDUSTRIES INC	10001995	\$10
427864	2020	251899	10000	3192	MEDLINE INDUSTRIES INC	10001995	\$0
110619	2017	251973	10000	18954	HEALTH CARE LOGISTICS INC	10026702	\$1,923
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$954
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$303
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$303
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$125
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$74
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$47
185869	2018	251973	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10026702	\$17
173851	2018	251892	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001992	\$1,760
156224	2018	251905	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$1,401
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$625
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$151

DPH - Department of Public Health

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$84
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$67
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$55
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$44
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$33
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$17
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$15
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$15
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$9
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$3
186437	2018	251903	10000	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001993	\$2
79671	2017	251859	21490	19315	GRAINGER	10001952	\$5,000
177643	2018	137652	21490	13783	OSNOVATIVE SYSTEMS INC	10001949	\$2,200
177643	2018	137652	21490	13783	OSNOVATIVE SYSTEMS INC	10001949	\$1,000
214427	2018	251663	21080	11026	SIEMENS FINANCIAL SERVICES INC	10001840	\$33,434
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$7,818
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$6,260
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$5,631
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$3,726
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$2,108
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$460
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$443
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$272
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$145
204825	2018	207677	21080	19183	GUERBET LLC	10001840	\$9,873
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$2,147
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$1,106
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$840
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$710
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$504
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$245
414841	2020	251668	21080	29887	MEDLINE INDUSTRIES INC	10001843	\$90
195481	2018	251663	21080	9836	TERUMO MEDICAL CORP	10001840	\$2,800
195481	2018	251663	21080	9836	TERUMO MEDICAL CORP	10001840	\$1,650
195819	2018	251659	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$1,682
195819	2018	251659	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$74
238445	2018	207681	21080	22360	CONQUEST IMAGING	10001843	\$1,724
143732	2018	251659	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$1,368
143732	2018	251659	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$290
178336	2018	251659	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SV	10001840	\$1,560
98065	2017	251667	21080	8576	VOLCANO CORPORATION	10001840	\$1,420
124623	2017	251651	21080	9836	TERUMO MEDICAL CORP	10001840	\$605
124623	2017	251651	21080	9836	TERUMO MEDICAL CORP	10001840	\$420
124623	2017	251651	21080	9836	TERUMO MEDICAL CORP	10001840	\$312
124913	2017	251646	21080	8506	CooperSurgical, Inc	10001840	\$1,290
						<b>Total</b>	<b>\$122,087</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department's proposed \$1,368,488,366 budget for FY 2021-22 is \$43,709,106 or 3.1% less than the original FY 2020-21 budget of \$1,412,197,472.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 2,209.85 FTEs, which are 49.88 FTEs more than the 2,159.97 FTEs in the original FY 2020-21 budget. This represents a 2.3% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$975,316,025 in FY 2021-22, are \$60,772,468 or 5.9% less than FY 2020-21 revenues of \$1,036,088,493.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department's proposed \$1,059,549,635 budget for FY 2022-23 is \$308,938,731 or 22.6% less than the Mayor's proposed FY 2021-22 budget of \$1,368,488,366.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 2,158.98 FTEs, which are 50.87 FTEs less than the 2,209.85 FTEs in the Mayor's proposed FY 2021-22 budget. This represents a 2.3% decrease in FTEs from the Mayor's proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$749,645,410 in FY 2022-23, are \$225,670,615 or 23.1% less than FY 2021-22 estimated revenues of \$975,316,025.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HSA – HUMAN SERVICES AGENCY

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Human Services Agency	913,783,257	971,834,727	1,075,337,178	1,412,197,472	1,368,488,366
FTE Count	2,099.36	2,093.79	2,141.36	2,159.97	2,209.85

The Department’s budget increased by \$454,705,109 or 49.8% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 110.49 or 5.3% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has decreased by \$43,709,106 largely due to the loss of one-time funds from the commercial tax revenue in FY 2020-21 to support investments in early childcare. This reduction is partially offset by anticipated increased funding from the state primarily from growth in revenues from Medi-Cal and CalFresh as well as restoration of 2011 and 1991 Realignment funding to pre-pandemic levels.

The Department’s proposed budget includes \$525,000 in FY 2021-22 out of the \$60 million citywide allocation for the Dream Keeper Initiative, which reinvests funding from law enforcement into San Francisco’s Black and African-American community. In FY 2022-23 this \$525,000 for the Dream Keeper Initiative is allocated to the new Department of Early Childhood. In addition to the annual allocations in the proposed budget for this initiative, the Department’s FY 2020-21 revised budget includes \$525,000 which has not yet been spent as of May 2021.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$308,938,731 largely due to a reorganization that will move the Office of Early Care and Education from HSA to the new Department of Early Childhood and the end of one-time COVID-19 response costs budgeted in FY 2021-22.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HSA – HUMAN SERVICES AGENCY

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,578,646 in FY 2021-22. All of the \$1,578,646 in recommended reductions all are one-time savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**HSA - Human Services Agency**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	<b>HSA Admin Support (HSA)</b>												
	Other Current Expenses - Bdgt		\$490,213	\$440,213	\$50,000	X	X					\$0	
HSA-1		<p>Reduce budgeted amount for Non-Personnel Services due to projected underspending in FY 2020-21. As of June 1, 2021 the Department has \$10 million remaining in Non-personnel Services and has over \$4.1 million remaining in Other current Expenses - Bdgt. The Department reduced this line in FY 2021-22 to budget expenses with spending in Software Licensing Fees. However, there remains underspending in FY 2020-21 of over \$1 million when accounting for carry forward funds.</p>											
	Maint Svcs-Bldgs & Impvts-Bdgt		\$550,000	\$475,000	\$75,000	X	X					\$0	
HSA-2		<p>Reduce budgeted amount for Non-Personnel Services due to projected underspending in FY 2020-21. As of June 1, 2021 the Department has \$10 million remaining in Non-personnel Services and has \$800,000 remaining of \$1.2 million in FY 2020-21 for Maint Svcs-Bldgs &amp; Impvts-Bdgt as of June 1, 2021.</p>											
	Rent Assist-Behalf Of Clients		\$1,973,000	\$1,898,000	\$75,000	X	X					\$0	
HSA-3		<p>Reduce budgeted amount for Rent Assist-Behalf of Clients in the HS Fire Victim Assistance Fund due to underspending. The Department has over \$400,000 unspent as of June 1, 2021. This reduction still increases the Department's budget for FY 2020-21.</p>											
	Temp Misc Regular Salaries		\$367,240	\$167,240	\$200,000	X	X					\$0	
HSA-4		<p>Reduce budgeted amount for Temp Misc Regular Salaries for Interrupt, Predict, and Organize (IPO) program due to underspending and significant carryforward funds available. As of June 1, 2021 the IPO program had just under \$1.65 million in funds available with only \$89,148 spent down on salaries in FY 2020-21. At the end of FY 2019-20 the Department had over \$2 million in remaining funds.</p>											

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**HSA - Human Services Agency**

Rec #	Account Title	FY 2021-22						FY 2022-23						
		FTE		Amount		GF	1T	FTE		Amount		GF	1T	
		From	To	From	To			From	To	Savings	Savings			
	Non-CalWorks Wage Subsidy			\$2,460,000	\$2,000,000	\$460,000	X	X					\$0	
HSA-5		Reduce budgeted amount for Non-CalWorks Wage Subsidy due to underspending in FY 2020-21. This funding is part of the Jobs Now Programs, which received \$13.9 million in FY 2020-21 and currently has over \$8.7 million in funding available. There were constraints on program ramp up due to COVID shelter in place restrictions but even with this reduction, Jobs Now will still have a budget of over \$15.2 million in FY 2021-22 when including carryforwards of unspent funding in FY 2020-21. This account has been consistently underspent in prior years. In FY 2021-20, there was a surplus of \$2.3 million and in FY 2018-19 there was a surplus of \$1.5 million.												
	9993M_Z Attrition Savings			(\$19,750,846)	(\$20,150,846)	\$400,000	X	X					\$0	
	Mandatory Fringe Benefits			(\$8,769,083)	(\$8,946,677)	\$177,594	X	X					\$0	
HSA-6		<i>Total Savings</i> \$577,594						<i>Total Savings</i> \$0						
		Increase attrition savings due to projected underspending in salaries. The Department is projected to have \$7 million total in salary and fringe benefit savings across all Divisions in FY 2020-21, and HSA Human Services in particular is projected to have \$1.1 million in salary and fringe benefit savings.												
		<b>HSA Early Care &amp; Education</b>												
	9993M_Z Attrition Savings			(\$67,621)	(\$167,621)	\$100,000	X	X					\$0	
	Mandatory Fringe Benefits			(\$27,760)	(\$68,812)	\$41,052	X	X					\$0	
HSA-7		<i>Total Savings</i> \$141,052						<i>Total Savings</i> \$0						
		Increase attrition savings due to projected underspending in salaries. The Department is projected to have almost \$11 million total in salary and fringe benefit savings in FY 2020-21, with over \$300,000 in savings in HSA Early Care & Education.												

**FY 2021-22**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$1,367,735	\$1,367,735
Non-General Fund	\$210,912	\$210,912
<b>Total</b>	<b>\$1,578,646</b>	<b>\$1,578,646</b>

**FY 2022-23**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>



**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$671,849,800 budget for FY 2021-22 is \$180,269,937 or 21.2% less than the original FY 2020-21 budget of \$852,119,737.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 221.57 FTEs, which are 64.60 FTEs more than the 156.97 FTEs in the original FY 2020-21 budget. This represents a 41.2% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$399,436,229 in FY 2021-22 are \$216,111,962 or 35.1% less than FY 2020-21 revenues of \$615,548,191.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$596,061,560 budget for FY 2022-23 is \$75,788,240 or 11.3% less than the Mayor’s proposed FY 2021-22 budget of \$671,849,800.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 192.12 FTEs, which are 29.45 FTEs less than the 221.57 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 13.3% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$355,386,907 in FY 2022-23, are \$44,049,322 or 11.0% less than FY 2021-22 estimated revenues of \$399,436,229.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HOM –HOMELESSNESS AND SUPPORTIVE HOUSING

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Department of Homelessness and Supportive Housing	250,384,474	284,528,389	367,690,818	852,119,737	671,849,800
FTE Count	114.67	121.92	132.34	156.97	221.57

The Department’s budget increased by \$421,465,326 or 168.3% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 106.90 or 93.2% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has decreased by \$180,269,937 largely due to the loss of one-time COVID-19 emergency response funding and one-time state grants. However, while the allocation of funding for FY 2021-22 reflects a reduction, the Department will carry forward over \$232.4 million from the FY 2020-21 Prop C Reserve, which has not yet been released, as well as approximately \$20 million still unspent for the initial release of FY 2020-21 Prop C Reserve funds. This brings the Department’s total available funds for FY 2021-22 to approximately \$932,349,800.

**Release of Reserves**

The Department is requesting the release of the remaining \$232.4 million in Proposition C funds on Budget & Finance Committee Reserve from HSH’s FY 2020-21 adopted budget. Because the Department has not provided the Budget and Legislative Analyst with a spending plan, the release of the remaining FY 2020-21 Prop C funds is a policy matter for the Board of Supervisors.

Major initiatives planned for FY 2021-22 include the expansion of the work started through the Mayor’s 2020 Homelessness Recovery Plan, including:

- Expanding 1,500 new Permanent Supportive Housing units
- Continuing to fill 4,500 existing Permanent Supportive Housing placements
- Funding 225 new medium-term housing subsidies
- Opening two new Navigation Centers to serve the Bayview and Transitional Age Youth citywide
- Establishing two new Safe Parking sites to serve people living in their vehicles

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$75,788,240 largely due to further reductions in projected COVID-19 response needs, reflecting the gradual ramp-down of Shelter-in-Place hotels with the final hotel closing in the spring of 2022.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HOM –HOMELESSNESS AND SUPPORTIVE HOUSING

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$5,708,425 in FY 2021-22. All of the \$5,708,425 in recommended reductions are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,416,215, for total General Fund savings of \$7,124,640.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst does not recommend reductions to the proposed budget in FY 2022-23.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**HOM - Homelessness and Supportive Housing**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
HOM-1	HOM Administration												
	Attrition Savings - Miscellaneous	(2.99)		(\$401,462)		\$268,215	X						\$0
	Mandatory Fringe Benefits			(\$162,126)		(\$272,430)	X						\$0
				Total Savings	\$378,519			Total Savings	\$0				
		Increase attrition savings to reflect the actual hiring timeline for 6 interim exceptions expected to be hired in mid July, as well as 4 upward substitutions, 1 new Training Officer and 1 vacant position.											
		N/A											
HOM-2	HOM Programs												
	Administrative Analyst	0.77	0.50	\$84,180	\$54,663	\$29,518	X	X					\$0
	Mandatory Fringe Benefits					\$0	X	X					\$0
				Total Savings	\$29,518			Total Savings	\$0				
		Reduce 0.77 FTE to 0.5 FTE for new 1822 Administrative Analyst to reflect realistic hiring timeline.											
		N/A											
HOM-3	Senior Administrative Analyst	0.77	0.50	\$98,095	\$63,699	\$34,397	X	X					\$0
	Mandatory Fringe Benefits					\$0	X	X					\$0
					Total Savings	\$34,397			Total Savings	\$0			
		Reduce 0.77 FTE to 0.5 FTE for new 1823 Senior Administrative Analyst to reflect realistic hiring timeline.											
		N/A											
HOM-4	Principal Administrative Analyst	0.77	0.50	\$113,568	\$73,746	\$39,822	X	X					\$0
	Mandatory Fringe Benefits					\$0	X	X					\$0
					Total Savings	\$39,822			Total Savings	\$0			
		Reduce 0.77 FTE to 0.5 FTE for new 1824 Principal Administrative Analyst to reflect realistic hiring timeline.											
		N/A											
HOM-5	Behavioral Health Clinician	1.54	1.00	\$179,409	\$116,499	\$62,910	X	X					\$0
	Mandatory Fringe Benefits					\$0	X	X					\$0
					Total Savings	\$62,910			Total Savings	\$0			
		Reduce 1.54 FTE to 1.0 FTE for two new 2930 Behavioral Healthj Clinicians to reflect realistic hiring timeline.											
		Rationale											
HOM-6	Attrition Savings - Miscellaneous	(2.36)		(\$266,725)		\$39,831	X	X					\$0
	Mandatory Fringe Benefits			(\$114,185)		(\$130,545)	X	X					\$0
					Total Savings	\$56,191			Total Savings	\$0			
		Increase attrition savings to reflect the actual hiring timeline for an 0923 upward substitution.											
		N/A											

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**HOM - Homelessness and Supportive Housing**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
HOM-7	Attrition Savings - Miscellaneous	0.00	\$0	(\$16,282)	\$16,282	X	X						
	Mandatory Fringe Benefits		\$0	(\$6,631)	\$6,631	X	X						
	<b>Total Savings</b>		<b>\$22,912</b>							<b>\$0</b>			
	Increase attrition savings to reflect the actual hiring timeline for 3 interim exceptions expected to be hired in mid July.												
HOM-8	Attrition Savings - Miscellaneous		\$0	(\$45,594)	\$45,594	X	X						
	Mandatory Fringe Benefits		\$0	(\$18,220)	\$18,220	X	X						
	<b>Total Savings</b>		<b>\$63,814</b>							<b>\$0</b>			
	Increase attrition savings to reflect the actual hiring timeline for 8 interim exceptions expected to be hired in mid July.												
HOM-9	Attrition Savings - Miscellaneous		\$0	(\$14,282)	\$14,282	X	X						
	Mandatory Fringe Benefits		\$0	(\$6,060)	\$6,060	X	X						
	<b>Total Savings</b>		<b>\$20,342</b>							<b>\$0</b>			
	Increase attrition savings to reflect the actual hiring timeline for 6 interim exceptions expected to be hired in mid July, as well as 4 upward substitutions, and 1 vacant position.												
HOM-10	Programmatic Projects-Budget		\$12,470,000	\$7,470,000	\$5,000,000	X	X						
	<b>Total Savings</b>		<b>\$5,000,000</b>							<b>\$0</b>			
	Reduce Programmatic Project budget for COVID Shelter in Place Hotel wind-down costs to reflect projected expenditures provided by Department. The Department projects to spend \$1.6 million for client transportation, CBO housing navigation services, office rental and work orders to other departments. Another \$3.2 million will allow DPH to continue to provide mental health services to clients in these hotels. This reduction will still allow for nearly \$90 million in funds for COVID SIP wind-down expenditures in FY 21-22.												

**FY 2021-22**

	Total Recommended Reductions		Total
	One-Time	Ongoing	
General Fund	\$5,708,425	\$0	\$5,708,425
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$5,708,425</b>	<b>\$0</b>	<b>\$5,708,425</b>

**FY 2022-23**

	Total Recommended Reductions		Total
	One-Time	Ongoing	
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**HOM - Homelessness and Supportive Housing**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
223549	2018	203646	10000	18936	HEALTHRIGHT 360	10026740	\$593,403
264684	2019	203646	10020	20568	EPISCOPAL COMMUNITY SVCS OF S F INC	10031196	\$626,339
264688	2019	203646	10020	20568	EPISCOPAL COMMUNITY SVCS OF S F INC	10031196	\$196,508
<b>Total</b>							<b>\$1,416,251</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department's proposed \$41,734,874 budget for FY 2021-22 is \$2,018,541 or 5.1% more than the original FY 2020-21 budget of \$39,716,333.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 113.01 FTEs, which are 6.18 FTEs more than the 106.83 FTEs in the original FY 2020-21 budget. This represents a 5.8% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$42,205,113 in FY 2021-22, are \$2,305,476 or 5.8% more than FY 2020-21 revenues of \$39,899,637.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department's proposed \$41,980,039 budget for FY 2022-23 is \$245,165 or 0.6% more than the Mayor's proposed FY 2021-22 budget of \$41,734,874.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 117.75 FTEs, which are 4.74 FTEs more than the 6.18 FTEs in the Mayor's proposed FY 2021-22 budget. This represents a 4.19% increase in FTEs from the Mayor's proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$42,405,113 in FY 2022-23, are \$200,000 or 0.5% more than FY 2021-22 estimated revenues of \$42,205,113.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** RET – RETIREMENT SYSTEM

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Retirement System	97,622,827	111,733,816	127,947,637	39,716,333	41,734,874
FTE Count	105.97	105.71	105.48	106.83	113.01

The Department’s budget decreased by \$55,887,953 or 57.2% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22 due to a correction in the investment budget for the Retiree Health Care Trust Fund. The Department’s FTE count increased by 7.04 or 6.6% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$2,018,541 largely due to increases in additional professional investment staff for the SFERS Investment Team.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has increased by \$245,165 largely due to increases in salary and benefits costs.



**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** RET – RETIREMENT SYSTEM

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$374,256 in FY 2021-22. Of the \$374,256 in recommended reductions, \$370,000 are ongoing savings and \$4,256 are one-time savings. These reductions would still allow an increase of \$1,644,285 or 4.1% in the Department’s FY 2021-22 budget.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$241,108 in FY 2022-23. Of the \$241,108 in recommended reductions, \$220,000 are ongoing savings and \$21,108 are one-time savings. These reductions would still allow an increase of \$4,057 or 0.01% in the Department’s FY 2022-23 budget.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**RET- Retirement System**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	<b>RET Retirement Services</b>												
	Training - Budget		\$62,050	\$52,050	\$10,000				\$62,050	\$52,050	\$10,000		
RET-1	Reduce to FY 2020-21 budgeted amount to reflect expected Department expenditures and actual need. The Department is projected to underspend on training in the current year by over \$100,000 and by \$30,000 in this division.												
	Air Travel - Employees		\$2,000	\$2,000	\$0	x			\$7,600	\$5,600	\$2,000	x	
RET-2													
	FY 2022-23 savings only.												
	<b>RET Investment</b>												
	Attrition Savings		(\$575,381)	(\$810,354)	\$234,973				(\$595,700)	(\$718,189)	\$122,489		
	Mandatory Fringe Benefits		(\$113,299)	(\$178,326)	\$65,027				(\$109,254)	(\$136,765)	\$27,511		
				<b>Total Savings</b>	<b>\$300,000</b>				<b>Total Savings</b>	<b>\$150,000</b>			
RET-3													
	Increase attrition savings to reflect hiring timelines for new positions in the Investment Division and historical salary savings in the Employees Retirement Trust Fund.												
	<b>RET Administration</b>												
	Equipment Purchase-Budget		\$38,602	\$38,602	\$0	x			\$19,385	\$16,077	\$3,308	x	
RET-4													
	FY 2022-23 savings only.												
	Equipment Purchase-Budget		\$38,602	\$36,888	\$1,714	x			\$19,385	\$19,385	\$0	x	
RET-5													
	Reduce equipment purchase budget to reflected anticipated expenditures and vendor quote for Raritan DKX3-464 64-port KVM Over-IP Switch.												
	Equipment Purchase-Budget		\$38,602	\$36,060	\$2,542	x			\$19,385	\$19,385	\$0	x	
RET-6													
	Reduce equipment purchase budget to reflected anticipated expenditures and vendor quote for Stonefly backup appliance, peripherals, licenses.												
	Equipment Purchase-Budget		\$68,650	\$48,650	\$20,000				\$68,650	\$48,650	\$20,000		
RET-7													
	Reduce the training budget by \$20,000 due to historic underspending. The Department is projected to underspend on training in the current year by over \$100,000; over \$60,000 in this Division.												
	Training - Budget												
	Ongoing savings												

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**RET- Retirement System**

Rec #	Account Title	FY 2021-22						FY 2022-23							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
RET-8	Materials & Supplies-Budget			\$190,000	\$150,000	\$40,000					\$190,000	\$150,000	\$40,000		
		Reduce the materials and supplies budget to FY 2019-20 levels due to historical underspending. The Department is projected to underspend on materials & supplies in the current year by over \$100,000.													
		<b>RET SF Deferred Comp Program</b>													
	Prof & Specialized Svcs-Bdgt			\$210,000	\$210,000	\$0	x	x			\$230,000	\$214,200	\$15,800	x	x
RET-9		Reduce the budget allocated for professional and specialized services to reflect anticipated expenditures, which is \$15,800 less than the proposed FY 2022-23 increase.													
		FY 2022-23 savings only.													

**FY 2021-22**

Total Recommended Reductions			
General Fund	Non-General Fund	Ongoing	Total
\$0	\$4,256	\$0	\$0
<b>\$4,256</b>	<b>\$370,000</b>	<b>\$370,000</b>	<b>\$374,256</b>

**FY 2022-23**

Total Recommended Reductions			
General Fund	Non-General Fund	Ongoing	Total
\$15,800	\$5,308	\$0	\$15,800
<b>\$21,108</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$241,108</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$11,121,448 budget for FY 2021-22 is \$842,022 or 8.2% more than the original FY 2020-21 budget of \$10,279,426.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 6.92 FTEs, which are 1.54 FTEs more than the 5.38 FTEs in the original FY 2020-21 budget. This represents a 28.6% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department’s revenues of \$373,126 in FY 2021-22, are \$36,000 or 8.8% less than FY 2020-21 revenues of \$409,126.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$11,100,578 budget for FY 2022-23 is \$20,870 or 0.2% less than the Mayor’s proposed FY 2021-22 budget of \$11,121,448.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 6.88 FTEs, which are 0.04 FTEs less than the 6.92 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 0.58% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department’s revenues of \$320,000 in FY 2022-23, are \$53,126 or 14.2% less than FY 2021-22 estimated revenues of \$373,126.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** WOM – STATUS OF WOMEN

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Department on the Status of Women	8,048,712	9,418,874	19,259,078	10,279,426	11,121,448
FTE Count	6.47	6.28	6.10	5.38	6.92

The Department’s budget increased by \$3,072,736 or 38.2% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 0.45 GTE or 7% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$842,022 largely due to an increase in funding for the City Grant’s Program.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased slightly by \$20,870 largely due to no increase in funding to the City Grant’s Program.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** WOM – STATUS OF WOMEN

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$60,000 in FY 2021-22. Of the \$60,000 in recommended reductions, \$10,000 are ongoing savings and \$50,000 are one-time savings. These reductions would still allow an increase of \$782,022 or 7.6% in the Department’s FY 2021-22 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$29,622, for total General Fund savings of \$89,622.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$10,000 in FY 2022-23. Of the \$10,000 in recommended reductions, \$10,000 are ongoing savings and \$0 are one-time savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To				
	<b>WOM- Status of Women</b>			\$ 9,348,907	\$ 9,298,907	\$50,000	x	x					
WOM-1	City Grants Program												
		The Department's City Grants program budget increased from \$8.0 million in FY 2019-20 to \$8.7 million in FY 2020-21 to \$9.5 million in FY 2021-22. The Department has not been able to fully spend the budgeted amount in the past two years, with carry forward of more than \$700,000 from FY 2019-20 to FY 2020-21 and projected carry forward of more than \$300,000 from FY 2020-21 to FY 2021-22. The Department is committed to reversing the trend of underspending by expanding into new program areas, including issuing new contracts to be awarded to community-based organizations by September 2021. This one-time budget reduction accounts for realistic Request for Proposals process timeline, and onboarding.											
				\$40,000	\$30,000	\$10,000	x			\$65,840	\$55,840	\$10,000	x
WOM-2	Other Professional Services												
		Reduce budget for Other Professional Services to reflect underspending in this account in the current and prior two fiscal years.											

**FY 2021-22**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$50,000	\$10,000
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$10,000</b>

**FY 2022-23**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$10,000
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$10,000</b>

**WOM - Status of Women**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
329471	2019	232395	10000	9046	U S PURE WATER CORP	10026801	\$104
349699	2019	232395	10000	22336	CONSTANT CONTACT INC	10026801	\$546
368385	2019	232395	10000	10582	ST JAMES INFIRMARY	10026801	\$28,973
<b>Total</b>							<b>\$29,622</b>



**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$117,860,751 budget for FY 2021-22 is \$9,829,981 or 9.1 % more than the original FY 2020-21 budget of \$108,030,770.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 201.12 FTEs, which are 23.84 FTEs more than the 177.28 FTEs in the original FY 2020-21 budget. This represents a 13.45% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$90,720,609 in FY 2021-22, are \$2,180,670 or 2.5% more than FY 2020-21 revenues of \$88,539,949.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$114,984,297 budget for FY 2022-23 is \$2,876,454 or 2.4% less than the Mayor’s proposed FY 2021-22 budget of \$117,860,751.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 191.39 FTEs, which are 9.73 FTEs less than the 201.12 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 4.84% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$94,177,991 in FY 2022-23, are \$3,457,382 or 3.8% more than FY 2021-22 estimated revenues of \$90,720,619.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HRD – HUMAN RESOURCES

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Human Resources	93,296,222	100,967,482	111,929,472	108,030,770	117,860,751
FTE Count	147.78	166.40	172.40	177.28	201.12

The Department’s budget increased by \$24,564,529 or 26.3% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 53.34 or 36.1% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$9,829,981 largely due to increases in funding for temporary staff and City Attorney support to assist with negotiations with labor unions, additional EEO staff to reduce case closure time and an improved database system for tracking EEO cases, and enhancements to diversity, equity and inclusion programming.

The Department’s proposed budget includes \$188,094 in FY 2021-22 and \$193,209 in FY 2022-23 out of the \$60 million citywide allocation in each year for the Dream Keeper Initiative, which reinvests funding from law enforcement into San Francisco’s Black and African-American community. In addition to the annual allocations in the proposed budget for this initiative, the Department’s FY 2020-21 revised budget includes \$190,000 which has not yet been spent as of May 2021.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$2,876,454 largely due to scheduled negotiations with Fire and Police employee unions, which require fewer resources than the larger FY 2021-22 negotiations.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** HRD – HUMAN RESOURCES

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$442,177 in FY 2021-22. Of the \$442,177 in recommended reductions, \$298,055 are ongoing savings and \$144,122 are one-time savings. These reductions would still allow an increase of \$9,387,804 or 8.7% in the Department’s FY 2021-22 budget.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$303,272 in FY 2022-23. Of the \$303,272 in recommended reductions, \$303,272 are ongoing savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
HRD -1	HRD Equal Employment Opportunity												
	Attrition Savings		(\$139,602)	(\$259,908)	\$120,306	x							
	Mandatory Fringe Benefits		(27,636)	(\$51,452)	\$23,816	x							
	<i>Total Savings</i>			\$144,122									
	The FY 2021-22 proposed budget adds 7 new positions to the EEO unit. This recommendation increases Attrition Savings one time to account for delays in hiring 7 new positions.												
HRD -2	HRD Workforce Development												
	Materials & Supplies-Budget		\$57,312	\$47,312	\$10,000	x			\$57,312	\$47,312	\$10,000	x	
		Reduce budgeted amount for Materials & Supplies to FY 2020-21 budget due to historic underspending.											
HRD -3	HRD Recruit-Assess-Client Svc												
	Senior Human Resources Analyst	21.00	20.00	\$2,823,148	\$2,688,712	\$134,436	x	21.00	20.00	\$2,922,846	\$2,783,663	\$139,183	x
	Mandatory Fringe Benefits			\$1,112,908	\$1,059,912	\$52,996	x			\$1,120,318	\$1,066,970	\$53,348	x
	<i>Total Savings</i>			\$187,431						<i>Total Savings</i>	\$192,532		
	The Department has 21 Senior Human Resource Analyst positions of which 6 area vacant; 3 of the 6 vacant positions have been vacant since 2018 and 2019. The Department proposes to fill 3 of the 6 vacant positions and keep 3 positions vacant. This recommendation would delete one long term vacant position. The Department has added 12.5 new positions in the General Fund operating budget in FY 2022-23 to meet operational needs; deleting one long term vacant position will not impact the Department's Operations.												
HRD -4	Attrition Savings		(\$348,505)	(\$413,505)	\$65,000	x				(\$301,792)	(\$366,792)	\$65,000	x
	Mandatory Fringe Benefits		(137,384)	(\$163,007)	25,624	x			(119,510)	(\$145,250)	\$25,740	x	
		<i>Total Savings</i>		\$90,624						<i>Total Savings</i>	\$90,740		
	According to information provided by the Controller's Office, the Department's projected general Fund salary savings in FY 2020-21 are more than \$200,000. This recommendation accounts for current and ongoing vacancies and new positions.												
HRD -5	Air Travel - Non Employees		\$79,580	\$69,580	\$10,000	x			\$79,580	\$69,580	\$10,000	x	
		Reduce budgeted amount for Air Travel - Non Employees by \$10,000 due to historic underspending. Department only spent \$1,681 in FY 19-20 and \$672 in 18-19.											

Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget

**HRD - Human Resources**

Rec #	Account Title	FY 2021-22						FY 2022-23							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			

**FY 2021-22**

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$144,122	\$298,055	\$442,177
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$144,122</b>	<b>\$298,055</b>	<b>\$442,177</b>

**FY 2022-23**

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$303,272	\$303,272
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$303,272</b>	<b>\$303,272</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$171,192,006 budget for FY 2021-22 is \$19,491,172 or 12.8 % more than the original FY 2020-21 budget of \$151,700,834.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 702.65 FTEs, which are 2.48 FTEs more than the 700.17 FTEs in the original FY 2020-21 budget. This represents a 0.4% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$75,252,006 in FY 2021-22, are \$3,251,172 or 4.5% more than FY 2020-21 revenues of \$72,000,834.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$172,321,356 budget for FY 2022-23 is \$1,129,350 or 0.7% more than the Mayor’s proposed FY 2021-22 budget of \$171,192,006.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 702.60 FTEs, which are 0.05 FTEs less than the 702.65 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 0.01% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$72,771,356 in FY 2022-23, are \$2,480,650 or 3.3% less than FY 2021-22 estimated revenues of \$75,252,006.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** LIB – PUBLIC LIBRARY

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Public Library	137,850,825	160,612,490	171,592,228	151,700,834	171,192,006
FTE Count	697.60	696.31	701.06	700.17	702.65

The Department’s budget increased by \$33,341,181 or 24.2% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 5.05 or 0.7% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$19,491,172 largely due to restarting capital projects that were previously paused, including renovation of the Chinatown branch and a new construction project for the Ocean View branch library, expanding access to collections to residents in the Dogpatch and Hunter’s View and via the Scholars at Home Program, and supporting San Francisco’s economic recovery with enhanced cultural funding, job opportunities, and financial empowerment resources.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has increased by \$1,129,350 largely due to continued funding for capital projects, as well as additional funds for a collections hub at Treasure Island and additional community engagement activities to help the Main Library better serve Tenderloin residents.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** \_\_\_\_\_ **LIB – PUBLIC LIBRARY**

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$465,000 in FY 2021-22. Of the \$465,000 in recommended reductions, \$50,000 are ongoing savings and \$415,000 are one-time savings. These reductions would still allow an increase of \$19,026,172 or 12.5% in the Department’s FY 2021-22 budget.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$50,000 in FY 2022-23. All of the \$50,000 in recommended reductions are one-time savings. These reductions would still allow an increase of \$1,079,350 or 0.6% in the Department’s FY 2022-23 budget.



**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2019-20 and FY 2020-21 Two-Year Budget**

**LIB - Public Library**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		GF	IT	FTE		Amount		GF	IT
		From	To	From	To			From	To	From	To		
	<b>Public Library</b>												
LIB-1	Dp-Wp Equipment Maint		\$60,000	\$0	\$60,000		x			\$60,000	\$60,000		\$0
		Reduce budget for Book Vending Machine maintenance in FY 2021-22 due to Department's stated lack of need for this budget until FY 2022-23.											
	Equipment Purchase - Budget		\$126,000	\$76,000	\$50,000		x			\$0	\$0		\$0
LIB-2		Deny the proposed replacement 3/4 ton pickup truck. The Department currently has five 3/4 ton pickup trucks and two 1-ton trucks, not including the proposed replacement. The existing truck has been driven 55,842 miles since 2002 and seemingly has useful life left, according to Fleet Management. The Department has not shown sufficient justification for this vehicle given the City's Transit First policy and efforts to "right size" its fleet of vehicles.											
LIB-3	Air Travel - Employees		\$25,000	\$20,000	\$5,000		x			\$25,000	\$25,000		\$0
		Reduce to reflect expected Department expenditures and actual need.											
LIB-4	Non-Air Travel - Employees		\$75,000	\$65,000	\$10,000					\$75,000	\$65,000		\$10,000
		Reduce non-air travel budget to FY 2018-19 expenditures to reflect actual expenditures and anticipated need.											
	Janitorial Services		\$240,000	\$200,000	\$40,000					\$240,000	\$200,000		\$40,000
LIB-5		Reduce to FY 2020-21 budgeted amount to reflect expected expenditure and actual need. The Department spent \$83,132 on janitorial services in FY 2019-20 and has significant carryforward in this account.											
	Attrition Savings		(\$1,764,810)	(\$1,883,991)	\$119,181		x			(\$1,827,639)	(\$1,827,639)		\$0
	Mandatory Fringe Benefits		(\$362,603)	(\$393,422)	\$30,819		x			(\$348,607)	(\$348,607)		\$0
	Attrition Savings		(\$1,557,804)	(\$1,676,984)	\$119,180		x			(\$1,613,264)	(\$1,613,264)		\$0
	Mandatory Fringe Benefits		(\$320,072)	(\$350,892)	\$30,820		x			(\$307,716)	(\$307,716)		\$0
LIB - 6		<i>Total Savings \$300,000</i>											
		Increase attrition savings to reflect hiring timelines for vacant positions and historical salary savings. The Department currently has 132 vacant positions not factored into its attrition budget.											

**FY 2021-22**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$415,000	\$50,000
<b>Total</b>	<b>\$415,000</b>	<b>\$465,000</b>

**FY 2022-23**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$50,000
<b>Total</b>	<b>\$0</b>	<b>\$50,000</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$10,641,777 budget for FY 2021-22 is \$405,461 or 4.0 % more than the original FY 2020-21 budget of \$10,236,316.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 52.29 FTEs, which are 1.00 FTEs less than the 53.29 FTEs in the original FY 2020-21 budget. This represents a 1.9 % decrease in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$453,210 in FY 2021-22, are \$83,169 or 15.5% less than FY 2020-21 revenues of \$536,379.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$11,173,060 budget for FY 2022-23 is \$531,283 or 5% more than the Mayor’s proposed FY 2021-22 budget of \$10,641,777.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 52.23 FTEs, which are 0.06 FTEs less than the 52.29 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 0.11% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$461,971 in FY 2022-23, are \$8,761 or 1.9% more than FY 2021-22 estimated revenues of \$453.210.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT: AAM – ASIAN ART MUSEUM**

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Asian Art Museum	10,962,397	11,997,993	12,033,316	10,236,316	10,641,777
FTE Count	57.82	58.17	57.51	53.29	52.29

The Department’s budget decreased by \$320,620 or 2.9% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count decreased by 5.53 or 10% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$405,461 largely due to the hiring of a Senior Museum Registrar on August 19, 2020 and hiring two temporary as-needed museum guards including one for COVID-19. Due to the pandemic, the museum was closed to the public mid-March through September 2020 and December 2020 through March 3, 2021. The Museum is open now five days a week, with limited capacity to support physical distancing.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has increased by \$531,283 largely due to plans to hire for an Associate Museum Conservator, which as of September 1, 2020 is a vacant position. The number of museum guests is expected to increase along with the pandemic recovery and opening of new exhibition pavilion and rooftop terrace spaces.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** **AAM – ASIAN ART MUSEUM**

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$43,488 in FY 2021-22. Of the \$43,488 in recommended reductions, \$43,488 are ongoing savings and \$0 are one-time savings. These reductions would still allow an increase of \$361,973 or 3.5% in the Department’s FY 2021-22 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$4,472, for total General Fund savings of \$47,960.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$43,488 in FY 2022-23. Of the \$43,488 in recommended reductions, \$50,619 are ongoing savings and \$0 are one-time savings. These reductions would still allow an increase of \$487,795 or 4.6% in the Department’s FY 2022-23 budget.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**AAM - Asian Art Museum**

Rec #	Account Title	FY 2021-22						FY 2022-23							
		FTE		Amount		GF	1T	Savings	FTE		Amount		GF	1T	
		From	To	From	To				From	To	From	To			
		<b>AAM-Asian Art Museum</b>													
AAM-1	5010- Temporary Miscellaneous Regular Salaries			\$193,351	\$148,351	\$40,000	x					\$193,351	\$148,351	\$40,000	x
	Mandatory Fringe Benefits			\$14,985	\$11,497	\$3,488	x					\$14,985	\$11,497	\$3,488	x
				\$43,488								\$43,488			
		Reduce budgeted amount for temporary Miscellaneous Regular Salaries. The Department has consistently underspent on Temporary salaries. Remaining funds will be available for as-needed museum guards. Labor report projects sufficient salary savings.													

**FY 2021-22**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$43,488	\$43,488
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$43,488</b>	<b>\$43,488</b>

**FY 2022-23**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$43,488	\$43,488
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$43,488</b>	<b>\$43,488</b>

**AAM - Asian Art Museum**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
324001	2019	228855	10010	23788	C M S C	10030853	\$1,927
324011	2019	228855	10010	23788	C M S C	10030853	\$2,545
<b>Total</b>							<b>\$4,472</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department's proposed \$20,985,756 budget for FY 2021-22 is \$2,515,653 or 13.6% more than the original FY 2020-21 budget of \$18,470,103.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 104.30 FTEs, which are 0.30 FTEs less than the 104.60 FTEs in the original FY 2020-21 budget. This represents a 0.3% decrease in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$1,217,770 in FY 2021-22, are \$84,844 or 6.5% less than FY 2020-21 revenues of \$1,302,614.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department's proposed \$20,996,834 budget for FY 2022-23 is \$11,078 or 0.1% more than the Mayor's proposed FY 2021-22 budget of \$20,985,756.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 105.13 FTEs, which are 0.83 FTEs more than the 104.30 FTEs in the Mayor's proposed FY 2021-22 budget. This represents a 0.83% increase in FTEs from the Mayor's proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$1,243,066 in FY 2022-23, are \$25,296 or 2.1% more than FY 2021-22 estimated revenues of \$1,217,770.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** FAM – FINE ARTS MUSEUMS

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Fine Arts Museums	22,271,624	22,520,741	19,568,018	18,470,103	20,985,756
FTE Count	110.80	109.92	109.22	104.60	104.30

The Department’s budget decreased by \$1,285,868 or 5.8% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count decreased by 7 or 5.9% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$2,515,653 largely due to capital funding.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has increased slightly by \$11,078 largely due to salary and personnel costs.

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$0 in FY 2021-22. The Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,859.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$75,148 in FY 2022-23. Of the \$75,148 in recommended reductions, \$0 are ongoing savings and \$75,148 are one-time savings.



Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget

**FAM - Fine Arts Museums**

Rec #	Account Title	FY 2021-22						FY 2022-23						
		FTE		Amount		GF	Savings	FTE		Amount		GF	Savings	1T
		From	To	From	To			From	To					
	<b>FAM- Fine Arts Museums</b>													
	9993 Attrition Savings								(1,083,611)	(1,127,992)		\$44,381	x	x
	Mandatory Fringe Benefits								(\$493,196)	(\$523,963)		\$30,767	x	x
		<i>Total Savings</i> \$0      \$75,148												
FAM-1		<p>No change.</p> <p>Increase attrition savings so as to maintain FY 2021-22 level rather than decrease as currently budgeted. Attrition savings will be sourced from delays in hiring for two recent vacancies. This is in line with the Labor Projection Report which predicts modest salary savings.</p>												

**FY 2021-22**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

**FY 2022-23**

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$75,148	\$0	\$75,148
Non-General Fund	\$0	\$0	\$0
Total	\$75,148	\$0	\$75,148

**FAM- Fine Arts Museums**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
364056	2019	230001	10010	11952	ROSENDIN ELECTRIC INC	10016869	\$893.00
349385	2019	230001	10010	5180	UNION ROLLING DOOR COMPANY	10016869	\$510.00
342220	2019	230001	10000	18815	HILL'S POOL SERVICE, INC.	10026729	\$291.61
225340	2018	230001	10010	11952	ROSENDIN ELECTRIC INC	10016869	\$164.00
<b>Total</b>							<b>\$1,859</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$51,036,274 budget for FY 2021-22 is \$27,274,259 or 114% more than the original FY 2020-21 budget of \$23,762,015.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 28.52 FTEs, which are 0.10 FTEs more than the 28.42 FTEs in the original FY 2020-21 budget. This represents a 0.4 % increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$17,200,314 in FY 2021-22, are \$1,525,851 or 9.7% more than FY 2020-21 revenues of \$15,674,463.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$29,265,565 budget for FY 2022-23 is \$21,770,709 or 42.7% less than the Mayor’s proposed FY 2021-22 budget of \$51,036,274.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 28.50 FTEs, which are 0.02 FTEs less than the 28.52 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 0.07% decrease in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$18,625,464 in FY 2022-23, are \$1,425,150 or 8.3% more than FY 2021-22 estimated revenues of \$17,200,314.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** ART – ARTS COMMISSION

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Arts Commission	17,975,575	22,941,493	28,710,976	23,762,015	51,036,274
FTE Count	30.28	30.31	30.27	28.42	28.52

The Department’s budget increased by \$33,060,669 or 183.2% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. Of that, \$23,100,000 or 76.8% of the Department’s increase is from one-time City Grants funding in the FY 2021-22 proposed budget. The Department’s FTE count decreased by 1.76 or 6.0% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$27,274,259 largely due to one-time seismic capital projects for the African American Art and Culture Complex and the Mission Cultural Center for Latino Arts.

The Department’s proposed budget includes \$2,110,000 in FY 2021-22 and \$2,110,000 in FY 2022-23 out of the \$60 million Citywide allocation in each year for the Dream Keeper Initiative, which reinvests funding from law enforcement into San Francisco’s Black and African-American community. In addition to the annual allocations in the proposed budget for this initiative, the Department’s FY 2020-21 revised budget includes \$2,110,000, which has not yet been spent as of May 2021.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$21,770,709 largely due to the one-time capital funding in FY 2021-22.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** ART – ARTS COMMISSION

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$100,884 in FY 2021-22. Of the \$100,844 in recommended reductions, \$0 are ongoing savings and \$100,844 are one-time savings. These reductions would still allow an increase of \$27,173,415 or 114.4% in the Department’s FY 2021-22 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$19,146, for total General Fund savings of \$119,990.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$0 in FY 2022-23.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**ART - Arts Commission**

Rec #	Account Title	FY 2021-22						FY 2022-23							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
ART-1	ART Administration														
	Step Adjustments, Miscellaneous		\$22,954	(\$20,000)		\$42,954	x	x							
	Mandatory Fringe Benefits		\$9,870	(\$8,060)		\$17,930	x	x							
			Total Savings		\$60,884										
		Reduce to account for positive step adjustment and vacant positions being hired at less than top step.													
ART-2	ART Municipal Galleries		\$125,000	\$85,000		\$40,000	x	x							
	Other Current Expenses	The Department has underspent in this line item with actual and projected carryforward funds of \$40,000 in FY 2019-20 and FY 2020-21.													

**FY 2021-22**

**Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$100,884	\$0	\$100,884
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$100,884</b>	<b>\$0</b>	<b>\$100,884</b>

**FY 2022-23**

**Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**ART- Arts Commission**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
347365	2019	229000	10000	23423	CANON SOLUTIONS AMERICA INC	10026673	\$2,429.18
352636	2019	229000	10000	8003	XTECH	10026673	\$16,717.11
<b>Total</b>							<b>\$19,146</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$29,300,581 budget for FY 2021-22 is \$4,570,287 or 18.5% more than the original FY 2020-21 budget of \$24,730,294.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 67.90 FTEs, which are 6.09 FTEs more than the 61.81 FTEs in the original FY 2020-21 budget. This represents a 9.9% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$19,797,772 in FY 2021-22, are \$4,321,055 or 27.9% more than FY 2020-21 revenues of \$15,476,717.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$28,551,754 budget for FY 2022-23 is \$748,827 or 2.6% less than the Mayor’s proposed FY 2021-22 budget of \$29,300,581.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 68.80 FTEs, which are 0.90 FTEs more than the 67.90 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 1.33% increase in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$18,994,448 in FY 2022-23, are \$803,324 or 4.1% less than FY 2021-22 estimated revenues of \$19,797,772.



**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** WAR – WAR MEMORIAL

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
War Memorial	26,910,642	27,467,271	27,583,856	24,730,294	29,300,581
FTE Count	69.46	70.67	70.95	61.81	67.90

The Department’s budget increased by \$2,389,939 or 8.9% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count decreased by 1,56 or 2.0% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$4,570,287 largely due to increasing earned revenue from rent and concession due to reopening, and capital funding.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$748,827 largely due to a decline in one-time capital funding for Elevator Modernizations in Davies Symphony Hall from FY 2021-22.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** WAR – WAR MEMORIAL

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$144,714 in FY 2021-22. Of the \$144,714 in recommended reductions, \$144,714 are ongoing savings and \$0 are one-time savings. These reductions would still allow an increase of \$4,425,573 or 17.9% in the Department’s FY 2021-22 budget.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$143,762 in FY 2022-23. Of the \$143,762 in recommended reductions, \$143,762 are ongoing savings and \$0 are one-time savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**WAR - War Memorial**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
WAR-1	9993 Attrition Savings			(\$554,890)	(\$654,890)	\$100,000	x			(\$597,019)	(\$697,019)	\$100,000	x
	Mandatory Fringe Benefits			(\$248,115)	(\$292,829)	\$44,714	x			(261,267)	(\$305,029)	43,762	x
				<i>Total Savings</i>	\$144,714				<i>Total Savings</i>	\$143,762			
		The Department's budget for salaries increased by 7 percent in FY 2021-22 to account for the opening of War Memorial venues, including in the Opera House and Davies Symphony. The Department added funds to the budget in FY 2021-22 for overtime and temporary salaries, and decreased budgeted attrition by more than \$400,000 to allow for hiring of vacant positions. According to prior years' budget documents, the Department had year-end salary savings prior to the pandemic. This recommendation allows the Department sufficient resources to meet operation needs in FY 2021-22.											
		Ongoing savings											

**FY 2021-22**

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$144,714	\$144,714
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$144,714</b>	<b>\$144,714</b>

**FY 2022-23**

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$143,762	\$143,762
Non-General Fund	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$143,762</b>	<b>\$143,762</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department’s proposed \$244,843,460 budget for FY 2021-22 is \$13,257,431 or 5.7% more than the original FY 2020-21 budget of \$231,586,029.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 928.12 FTEs, which are 16.41 FTEs more than the 911.71 FTEs in the original FY 2020-21 budget. This represents a 1.8% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$151,369,910 in FY 2021-22 are \$3,210,711 or 2.2% more than FY 2020-21 revenues of \$148,159,199.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department’s proposed \$229,582,326 budget for FY 2022-23 is \$15,261,134 or 6.2% less than the Mayor’s proposed FY 2021-22 budget of \$244,843,460.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 945.43 FTEs, which are 17.31 FTEs more than the 928.12 FTEs in the Mayor’s proposed FY 2021-22 budget. This represents a 1.87% increase in FTEs from the Mayor’s proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$143,666,714 in FY 2022-23 are \$7,703,196 or 5.1% less than FY 2021-22 estimated revenues of \$151,369,910.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** REC – RECREATION AND PARK

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Recreation and Park	221,545,353	230,857,939	219,570,100	231,586,029	244,843,460
FTE Count	934.24	926.88	939.65	911.71	928.12

The Department’s budget increased by \$23,298,107 or 10.5% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count decreased by 6.12 or 0.7% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$13,257,431 largely due to one-time new capital projects and programs.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$15,261,134 largely due to one-time capital project appropriations in FY 2021-22 that will not continue in FY 2022-23.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** REC – RECREATION AND PARK

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$710,044 in FY 2021-22. Of the \$710,044 in recommended reductions, \$150,000 are ongoing savings and \$560,044 are one-time savings. These reductions would still allow an increase of \$12,547,387 or 5.4% in the Department’s FY 2021-22 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$5,219, for total General Fund savings of \$715,263.

**YEAR TWO: FY 2022-23**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$150,000 in FY 2022-23. Of the \$150,000 in recommended reductions, all are ongoing savings.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
	<b>REC Operations</b>												
REC-1	Equipment Purchase - Budget		\$59,494	\$0	\$59,494	x	x				\$0		\$0
	Deny proposed purchase of 2 All Terrain Vehicles. There are currently a total of 4 All-Terrain vehicles. Since 2010, one vehicle has been driven 5,975 miles. The Department has not shown sufficient justification for new vehicles and the City is trying to "right size" its fleet of vehicles.												
REC-2	Equipment Purchase - Budget		\$51,519	\$0	\$51,519	x	x				\$0		\$0
	Deny proposed purchase of one new 3/4 Ton Truck. There are currently a total of 41 3/4 Ton Trucks. Vehicle is to be primarily used by one new staff person in the Environmental Services team. The Department has not shown sufficient justification for new vehicles and the City is trying to "right size" its fleet of vehicles.												
REC-3	Equipment Purchase - Budget		\$66,985	\$0	\$66,985	x	x				\$0		\$0
	Deny proposed purchase of one 1/2 Ton Truck. The replacement vehicle has been driven 27,553 miles since 2008. The Department has not shown sufficient justification for new vehicles and the City is trying to "right size" its fleet of vehicles.												
REC-4	Equipment Purchase - Budget		\$67,840	\$0	\$67,840	x	x				\$0		\$0
	Deny proposed purchase of one 1 Ton Truck. The replacement vehicle has been driven 46,702 miles since 2005. There are currently a total of 22 pick up trucks. The Department will still be able to replace three 1 Ton Trucks. The Department has not shown sufficient justification for new vehicles and the City is trying to "right size" its fleet of vehicles.												

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**REC - Recreation and Park**

Rec #	Account Title	FY 2021-22						FY 2022-23					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To				
REC-5	Other Current Expenses - Bdgt		\$342,000	\$242,000	\$100,000	x	x						\$0
		Reduce to reflect expected Department expenditures and actual need.											
	<b>REC Admin Services</b>												
	Attrition Savings - Miscellaneous	(0.01)	(\$18,845)	(\$92,767)	\$73,922	x	x						
	Mandatory Fringe Benefits		(\$6,832)	(\$69,799)	\$62,967	x	x						\$0
			<b>Total Savings</b>	<b>\$136,889</b>									<b>\$0</b>
REC-6		Increase attrition savings. Department plans to fill a vacant 0951 Deputy Director. This position is being substituted upward from a vacant 3286 Recreation Coordinator. Increase attrition savings to reflect anticipated delay of hiring, in accordance with the Controller's Office report indicating that management positions take approximately 6 months to fill.											
	Attrition Savings - Miscellaneous	(0.01)	(\$18,845)	(\$48,146)	\$29,301	x	x						\$0
	Mandatory Fringe Benefits		(\$6,832)	(\$18,898)	\$12,066	x	x						\$0
			<b>Total Savings</b>	<b>\$41,367</b>									<b>\$0</b>
REC-7		Increase attrition savings. Department plans to fill a vacant 1823 Senior Administrative Analyst. This position is being substituted upward from a vacant 3286 Recreation Coordinator. Increase attrition savings to reflect anticipated delay of hiring.											
	Attrition Savings - Miscellaneous	(0.01)	(\$18,845)	(\$43,990)	\$25,145	x	x						\$0
	Mandatory Fringe Benefits		(\$6,832)	(\$17,638)	\$10,806	x	x						\$0
			<b>Total Savings</b>	<b>\$35,951</b>									<b>\$0</b>
REC-8		Increase attrition savings. Department plans to fill a vacant 1822 Administrative Analyst. This position is being substituted upward from a vacant 3286 Recreation Coordinator. Increase attrition savings to reflect anticipated delay of hiring.											
	Attrition Savings - Miscellaneous	(0.01)	(\$18,845)	(\$118,845)	\$100,000	x		(0.01)		(\$18,845)	(\$118,845)	\$100,000	x
	Mandatory Fringe Benefits		(\$6,832)	(\$56,832)	\$50,000	x				(\$6,832)	(\$56,832)	\$50,000	x
			<b>Total Savings</b>	<b>\$150,000</b>						<b>\$150,000</b>			
REC-9		Increase attrition savings. Department plans to fill a vacant 1822 Administrative Analyst and 3286 Recreation Coordinator. Increase attrition savings to reflect anticipated delay of hiring.											

**FY 2022-23**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$150,000
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$150,000</b>

**FY 2021-22**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$560,044	\$150,000
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$560,044</b>	<b>\$710,044</b>

GF = General Fund  
1T = One Time



**REC- Recreation and Park**

<b>Purchase Order Number</b>	<b>Year</b>	<b>Dept Code</b>	<b>Fund</b>	<b>Supplier</b>	<b>Name</b>	<b>Project</b>	<b>Balance</b>
93444	2017	262676	10010	14828	MOORE BROS. SCAVENGER CO.	10016944	\$2,825
253502	2018	262676	10010	23798	CKR INTERACTIVE	10016942	\$2,394
<b>Total</b>							<b>\$5,219</b>

**YEAR ONE: FY 2021-22**

Budget Changes

The Department's proposed \$314,027,521 budget for FY 2021-22 is \$28,672,022 or 10% more than the original FY 2020-21 budget of \$285,355,499.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2021-22 are 55.15 FTEs, which are 0.23 FTEs more than the 54.92 FTEs in the original FY 2020-21 budget. This represents a 0.4% increase in FTEs from the original FY 2020-21 budget.

Revenue Changes

The Department's revenues of \$215,269,541 in FY 2021-22, are \$15,005,145 or 7% more than FY 2020-21 revenues of \$215,269,541.

**YEAR TWO: FY 2022-23**

Budget Changes

The Department's proposed \$297,273,707 budget for FY 2022-23 is \$16,753,814 or 5.3% less than the Mayor's proposed FY 2021-22 budget of \$314,027,521.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 55.07 FTEs, which are 0.08 FTEs less than the 55.15 FTEs in the Mayor's proposed FY 2021-22 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2021-22 budget.

Revenue Changes

The Department's revenues of \$229,156,956 in FY 2022-23, are \$1,117,730 or 0.5% less than FY 2021-22 estimated revenues of \$230,274,686.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** CHF – CHILDREN, YOUTH AND THEIR FAMILIES

**SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:**

	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Proposed</b>
Children, Youth & Their Families	213,853,729	244,577,346	313,926,736	285,355,499	314,027,521
FTE Count	53.23	54.55	54.87	54.92	55.15

The Department’s budget increased by \$100,173,792 or 46.8% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22. The Department’s FTE count increased by 1.92 or 3.6% from the adopted budget in FY 2017-18 to the proposed budget in FY 2021-22.

**FY 2021-22**

The Department’s proposed FY 2021-22 budget has increased by \$28,672,022 largely due to funding for programs to address learning loss related to COVID-19 school closures and remote learning. This includes partnerships with SFUSD as well as continued investments to help students and families affected by the pandemic through expanded education supports, out of school time programming, and targeted tutoring interventions.

The Department’s proposed budget includes \$3,100,000 in FY 2021-22 and FY 2022-23 out of the \$60 million citywide allocation in each year for the Dream Keeper Initiative, which reinvests funding from law enforcement into San Francisco’s Black and African-American community. In addition to the annual allocations in the proposed budget for this initiative, the Department’s FY 2020-21 revised budget includes \$3,100,000, which has not yet been spent as of May 2021.

**FY 2022-23**

The Department’s proposed FY 2022-23 budget has decreased by \$16,753,814 largely due to the loss of the one-time funding to support COVID-19 related learning loss.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST  
FOR AMENDMENT OF BUDGET ITEMS  
FY 2021-22 AND FY 2022-23**

**DEPARTMENT:** CHF – CHILDREN, YOUTH AND THEIR FAMILIES

**RECOMMENDATIONS**

**YEAR ONE: FY 2021-22**

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$212,500 in FY 2021-22. All of the \$212,500 in recommended reductions are one-time savings. These reductions would still allow an increase of \$28,459,522 or 10% in the Department’s FY 2021-22 budget.

**Recommendations of the Budget and Legislative Analyst  
For Amendment of Budget Items in the FY 2021-22 and FY 2022-23 Two-Year Budget**

**CHF - Children, Youth, and their Families**

Rec #	Account Title	FY 2021-22						FY 2022-23						
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T	
		From	To	From	To			From	To	From	To			
	CBO Services - Budget			\$3,465,957	\$3,378,457	\$87,500	X	X					\$0	
CHF-1	Reduce budgeted amount for City Grant Program services. The Department has historically underspent in this account and currently has over \$19 million available in FY 2020-21 funds when including prior year carryforwards. The CBO Services - Budget line in particular has been underspent and currently has \$11.9 million available in funds as of June 1, 2021. In FY 2019-20, the Department underspent City Grant Programs by \$8.25 million and had approximately \$2.25 million in CBO Services - Budget remaining at the end of FY 2019-20.			\$402,380	\$277,380	\$125,000	X	X					\$0	
CHF-2	Reduce budgeted amount for Our Children, Our Families Council Prof & Specialized Svcs-Budget due to historical underspending. In FY 2019-20 the Department left over \$740,000 unspent in this account, has currently only spent \$25,000 of their FY 2020-21 budget of \$302,380, and has approximately \$1 million in carryforward funds.													

**FY 2021-22**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$212,500	\$0
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$212,500</b>	<b>\$0</b>

**FY 2022-23**

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>