

File No. 150286

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 9, 2015

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

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|-------------------------------------|--------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice                               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Information Sheet                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

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Completed by: Alisa Somera Date April 3, 2015

Completed by: \_\_\_\_\_ Date \_\_\_\_\_



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): 1, 2, 3 District: 9

Name: Avni Jamdar

Home Address: Linda Street San Francisco Zip: 94110

Home Phone: 415 Occupation: Urban Planner

Work Phone: 4156353910 Employer: Emerald Cities Collaborative

Business Address: 474 Valencia Street, Suite 280, San Francisco Zip: 94103

Business E-Mail: ajamdar@emeraldcities.org Home E-Mail: avnijamdar@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered:

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I represent an organization that works in San Francisco to create opportunities in the Energy Efficiency sector for low-income communities, labor unions, workforce training organizations, business investors, City departments, affordable housing owners and others. Emerald Cities Collaborative (ECC) is a national non-profit network of organizations working together to advance a sustainable environment while creating greater economic opportunities for all. We're transforming the energy efficiency sector in a high road way, by retrofitting building stock, creating high wage jobs, and revitalizing the local economies of our metropolitan regions. EC San Francisco represents a wide range of stakeholders, and we are actively engaged in work as a workforce intermediary, energy efficiency project development and delivery. Our experience with local community-based and environmental justice organizations gives me a unique perspective on informing EE policy, programs and funding for the City and County of SF that would have a strong community-driven perspective.

**Business and/or professional experience:**

Avni joined Emerald Cities in 2011, and she manages the collaborative of stakeholders, advances energy efficiency project opportunities, and facilitates community workforce agreement negotiations and implementation. In May 2012, she was appointed by San Francisco Mayor Lee to the Citizens Advisory Committee of the San Francisco Public Utilities Commission (SFPUC). She now serves as Vice-Chair on the committee tasked with providing recommendations to the SFPUC General Manager and the Board of Supervisors regarding the agency's long-term strategic, financial and capital improvement plans around water, wastewater and municipal power services. Prior to joining Emerald Cities, Avni worked as a Policy and Research Analyst at PolicyLink, where she helped inform the organization's state and federal workforce policy agenda. She has authored reports and policy briefs on topics including equitable economic growth, regional equity, transit-oriented development, and community development. Avni also spent five years as founder and owner of a fair-trade apparel company, Suutra. Avni holds a master's degree in city planning from the University of California, Berkeley, and a diploma in architecture from the Center for Environmental Planning and Technology in Ahmedabad, India.

**Civic Activities:**

Vice-chair, Citizens' Advisory Committee, San Francisco Public Utilities Commission

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 9/9/14 Applicant's Signature: (required) Avni Jamdar

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



SAN FRANCISCO  
CONSERVATION CORPS

San Francisco Board of Supervisors  
Rules Committee

**Re: Support for Avni Jamdar for appointment to Energy Efficiency  
Coordinating Committee**

This letter expresses our recommendation for the appointment of Avni Jamdar to the Energy Efficiency Coordinating Committee of the City and County of San Francisco (sponsored by Supervisor Mar). As community-based organizations working together to advance a sustainable environment, we believe that such a Committee would be key in advancing environmental and equity goals.

Ms. Jamdar is the Director of Emerald Cities San Francisco, and meets the requirements for Vacant Seat 3. She has experience with vocational education and training issues in the City's diverse communities related to age, gender, race, and immigration. As a community-based organization that works with underemployed, low wage workers in underserved communities and communities of color, San Francisco Conservation Corps urges you to extend your support in her appointment to the Committee.

Sincerely,

Janet Gomes

Deputy Director

San Francisco Conservation Corps

April 2, 2015



**Board of Supervisors**  
**City and County of San Francisco**  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-7714

### Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): Seats #1, #2 or #4 District: NA

Name: Sam Moss

Home Address: — Taylor Street, Apt. — Zip: 94133

Home Phone: 415- ——— Occupation: E.D. - Non-Profit Affordable Housing Developer

Work Phone: 415-864-6432 Employer: Mission Housing Development Corp.

Business Address: 474 Valencia Street, #280 Zip: 94133

Business E-Mail: smoss@missionhousing.org Home E-Mail: sam.moss2@ ———

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

As executive director of Mission Housing Development Corporation ("MHDC") I steward a company that houses 3,000 tenants in 31 buildings throughout San Francisco. MHDC develops and owns high-quality, affordable, sustainable homes and communities that promote self-sufficiency for low income families, seniors and persons with diverse needs. MHDC also provides a wide array of resident services. In my current executive director capacity and during my previous asset manager role, I've ensured each individual building can financially support the programs & services our tenants require. MHDC believes in green sustainable developments and in my 3 year tenure, we've implemented best management practices, environment-friendly education and greening initiatives that include a nationally-recognized energy efficiency multi-building retrofit project.

**Business and/or professional experience:**

Mission Housing Development Corporation, San Francisco, CA November 2013 – Present  
**Executive Director**  
 • Responsible for ensuring the organization's consistent achievement of its mission and financial objectives.  
 o Oversee the administration and cultivation of all MHDC assets, programs, services.  
 o Represent MHDC with respect to governmental agencies, community organizations, residents, stakeholders, funding partners and the general public.  
 • Responsible for implementing a positive work environment and culture to attract and retain a qualified and diverse staff.  
 • Provide leadership in developing program, organizational and financial plans.  
 • Manage all department directors.  
 • Maintain working knowledge of significant developments and trends in Affordable Housing.  
 • Oversee the recruitment, training, supervision, management and employment of all MHDC staff.  
 • Implement action items developed through MHDC's Strategic Plan.  
 • Oversee compliance with all MHDC contracts.  
 • Implement operational controls to ensure adequate funds are available to permit MHDC to carry out its work.  
 • Ensure MHDC is current in relevant technological fields and training areas.  
 • Oversee MHDC fund raising efforts.

Mission Housing Development Corporation, San Francisco, CA March 2012 – October 2013  
**Asset Manager**  
 • Responsible for the development and management of 40 mixed-use affordable housing assets located in San Francisco.  
 • Ensured entire portfolio met applicable regulatory guidelines on a "per-property" basis.  
 • Supervised employees within Mission Housing as well as on-site property managers located at each site.  
 • Managed company wide commercial leasing responsibilities.  
 • Established and cultivated relationships with city officials and departments.  
 • Reviewed and implemented annual budgets and risk management efforts at each property.  
 • Reviewed operational, financial, physical and compliance reports to identify areas, patterns and trends and determined strategies, remedies and risk mitigation to ensure each property performed to its full potential.

**Civic Activities:**

Member - Mission Community Police Advisory Board (C.P.A.B.)  
 Member - San Francisco Housing Action Coalition Policy Advisory Committee on The San Francisco Affordable Housing Trust Fund  
 Member - North Beach Citizens  
 Vice-Chair - Centro Del Pueblo Non-Profit Ownership Board  
 Member - District 3 Affordable Housing Advisory Group (Future Group to be Established by Supervisor Christensen, invite already submitted and accepted)

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 04/02/2015 Applicant's Signature: (required) Sam Moss

Digitally signed by Sam Moss  
DN: cn=Sam Moss, o=Mission Housing Development Corporation,  
ou=Executive Director, email=samos@missionhousing.org, c=US  
Date: 2014.10.28 09:38:00 -0700

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

Save Form

Print Form



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
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RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): 4, 6 or 7 District: 2

Name: Holly Kaufman

Home Address: Arguello Blvd. Apt - SF Zip: 94118

Home Phone: (415) \_\_\_\_\_ Occupation: Environmental/Energy Advisor; Property Manager

Work Phone: same Employer: Self

Business Address: same Zip: \_\_\_\_\_

Business E-Mail: holly@EnvironmentStrategies.com Home E-Mail: hollykaufman@\_\_\_\_\_

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Please see attached.

**Business and/or professional experience:**

please see attached.

**Civic Activities:**

please see attached.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Inaugural meeting has not yet taken place.

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 10/30/14 Applicant's Signature: (required) [Signature]  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_  
01/20/12



**Energy Efficiency Coordinating Committee Application****Holly Kaufman****October 30, 2014****Answers to Application Questions*****How my qualifications represent the communities of interest, neighborhoods, diversity and other relevant demographic qualities:***

I am a San Francisco native, born here in 1958, and the mother of a Vietnamese immigrant daughter. My mother was also a native of the City, and the child of immigrant parents. My family has been in this City for nearly 100 years, thus we have both deep roots and are part of the City's ongoing immigrant history. Both generations grew up and worked in small businesses in what were working class neighborhoods. My mother's family lived in the Fillmore and the Mission, and I worked in my grandfather's shoe store on 24<sup>th</sup> Street, when the neighborhood was transitioning from African American and Irish Catholic to Latin American.

I now manage and live in the small apartment building that my parents bought over forty years ago in the Inner Richmond. In addition to having rented elsewhere in the City for many years, I have the experience of being both a tenant and a "mom and pop" landlord here.

In addition to this personal history and connection to my evolving city, I am also deeply engaged professionally in environmental, energy and small business pursuits that focus on community outreach and environmental justice. (See below.)

***Business and Professional Experience:***

I am an environmental professional with expertise in energy efficiency, renewable energy and climate change, and a small business owner in San Francisco. Some of my relevant experience includes:

***Green Sector Education and Economic & Workforce Development/Green Jobs:***

- Ran a youth-employment program for the San Francisco Conservation Corps that trained 90 low-income youth at San Francisco Public Schools in ecological urban landscaping.
- Designed, implemented and raised funds for project that built UC Berkeley's first passive solar building, with able and disabled students from multiple disciplines campus-wide.
- Taught urban ecology, energy and water conservation at UC Berkeley and the California Academy of Sciences.

### *Community Outreach, Environmental Health, and Employer Contracting*

- Conducted California Global Warming Solutions Act (AB-32) stakeholder scoping effort for the Energy Foundation, including the capacity-building needs of the California environmental justice community.
- Advised the California Wind Energy Association (Cal-WEA) on AB-32 positions and strategies to achieve them. Developed stakeholder outreach strategy and achieved primary AB-32 renewable energy policy goal.
- Served as Deputy Director of the Center for Resource Solutions, a San Francisco non-profit that supports renewable energy and energy efficiency; trained community outreach/communications director and ran stakeholder input groups.
- Served as Northern California Environmental Manager for Norcal Waste Systems, Inc., including community outreach, contracting, environmental and public health reviews. Led environmental reviews at Recology/Sunset Scavenger's Materials Recovery Facility.

### *Small Business Experience*

- Founded and manage woman-owned, sole-proprietor environmental and green energy advisory company.
- Co-own, operate (and live in) 10-unit multi-family apartment building in San Francisco.

### *Civic Activities:*

- Serve on the San Francisco Public Utilities Commission's Revenue Bond Oversight Committee (RBOC). RBOC monitors the expenditure of revenue bond proceeds to make certain that public dollars are spent efficiently and legally. The RBOC reports to the SFPUC, Board of Supervisors, Mayor and public.
- Local Get Out the Vote (GOTV) volunteer.
- Served on Advisory Board of Friends of the San Francisco Department of the Environment.
- Managed Mayor Dianne Feinstein's Urban Forestry Task Force, which included 16 City agencies and authored legislation.
- Northern California Co-director of Green Business & Clean Tech for Obama.
- Active member of the local chapter of Families with Children from Vietnam and the YMCA.

## HOLLY KAUFMAN

— Arguello Blvd, — San Francisco, CA 94118 (415) — holly@EnvironmentStrategies.com

- Over thirty years of strategy, management, outreach and policy in energy, climate change, and environment
- Presidential and Mayoral appointee (State & Defense Departments; San Francisco)
- Superior Team Honor Award, US Climate Change Delegation to UN; Climate Registry Award
- Effective at mobilizing people and resources, building relationships for an organization

### EMPLOYMENT HISTORY

#### **Founder and President, Environment & Enterprise Strategies, 1995-Present**

(See [www.EnvironmentStrategies.com](http://www.EnvironmentStrategies.com)). Representative engagements:

Serve on the **San Francisco Public Utilities Commission Revenue Bond Oversight Committee**. Oversee expenditure of agency's bond revenue proceeds to ensure legality and efficiency.

Conducted extensive California Global Warming Solutions Act (AB-32) stakeholder scoping effort for **The Energy Foundation**, including identification of the environmental justice community's capacity-building needs for effective policymaking.

Supported implementation of and evaluated **The Energy Foundation's** program to fund community organizations advocating the phase-out of coal.

Advised the **California Wind Energy Association** on AB-32 positions and strategies to achieve them. Identified stakeholders and built relationships to advance policy goals; achieved primary renewable energy/energy efficiency policy goal.

Developed strategic outreach plan for the **Environmental Defense Fund**, mobilized statewide bipartisan business and legislative support for energy efficiency, environmental health and food stamp provisions of the 2008 Farm Bill.

Developed strategic outreach and advocacy plans for two successful **Natural Resources Defense Council**-led coalitions of non-profit, small business and community organizations to establish marine protected areas off the coast of California.

Advised the **Climate Registry & Climate Action Reserve** on state, federal and international climate policy and United Nations engagement. Received award for advancing their work.

Served on climate & energy team at **Clinton Global Initiative**; co-developed agenda and led discussions among leading policymakers, foundation executives, scientists, and industry leaders.

Developed President Clinton's report to Congress on 25-year environmental trends, **White House Council on Environmental Quality**.

**Deputy Director, Center for Resource Solutions, San Francisco, 2004-2005**

Helped manage renewable energy non-profit including budgeting, operations and strategic planning; supervised staff of 14 with 7 direct reports; trained communications director; led multi-stakeholder working groups.

**Sustainable Development & Climate Change Special Advisor to the Assistant Secretary of State, U.S. Department of State, 2000-2001**

As Clinton appointee and part of U.S. strategy team and head of bilateral team, formulated U.S. policy with Congress, agencies, business, environmental and labor groups and other nations for U.N. negotiations.

**Climate Change Special Advisor to the Deputy Under Secretary of Defense, 1997-2000**

As Clinton appointee, managed climate change and national security portfolio for the Secretary of Defense's Office; developed agency policy and oversaw development of greenhouse gas inventory. Represented agency on President Clinton's Council for Sustainable Development.

**Senior Analyst/Project Manager, Center for Clean Air Policy, D.C., 1994-1995**

Developed local and state integrated climate change, air pollution and economic development policies.

**Associate, Harvard University Center for Science and International Affairs, 1993****Environmental and Land Use Manager for Northern California, Norcal Waste Systems, Inc., San Francisco, CA, 1990-1992**

Managed environmental reviews and stakeholder outreach for development of multi-million dollar waste recovery projects.

**Planner and Acting Director, Environment Department, Port of Oakland, CA, 1986-1990**

Managed environmental impact studies and stakeholder outreach.

**Environmental Project Management Consultant, San Francisco and abroad, 1980-1986**

- Managed urban forestry task force for *Mayor Dianne Feinstein*
- Directed \$1.5 million youth employment program, *San Francisco Conservation Corps*
- Taught at *California Academy of Sciences* and *UC Berkeley*
- Researched sustainable energy and agriculture with *Chinese Academy of Sciences*
- Conducted research for *UNICEF* and participated in international development projects

**EDUCATION****M.P.A., Harvard University, Kennedy School of Government, 1993**

Specialty: Sustainability; Environmental and Economic Policy; **Leadership Fellow**

**B.S., University of California at Berkeley, 1981**

Major: Conservation of Natural Resources; **Highest Honors**

**LANGUAGES**

Native English, Fluent French, Conversational Spanish.

**HOLLY KAUFMAN**  
**— ARGUELLO BLVD. No. —**  
**SAN FRANCISCO, CA 94118**  
**415. —————**

**TO:** Alisa Somera  
**FROM:** Holly Kaufman  
**DATE:** November 14, 2014  
**RE:** Energy Efficiency Coordinating Committee Application  
**PAGES:** 8, including cover

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
NOV 14 AM 11:25

Hi Alisa,

Please replace the application you received from me last week with this one. This is the one I have sent to Supervisor Mar's office today at Peter Lauterborn's request.

Thank you.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: EE Coordinating Committee

Seat # or Category (If applicable): 4 or 6 District:

Name: Megan Kirkeby

Home Address: Acton Street, Apt. Zip: 94702

Home Phone: 949- Occupation: Sustainable Housing Policy Manager

Work Phone: 415-433-6804x319 Employer: California Housing Partnership Corporation

Business Address: 369 Pine Street, Suite 300 Zip: 94104

Business E-Mail: mkirkeby@gmail.com Home E-Mail: megankirkeby@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: Berkeley, CA

Resident of San Francisco Yes No If No, place of residence: Berkeley, CA

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have worked on affordable housing issues predominately in and around San Francisco for the past eight years; for my entire post undergraduate career. I care deeply about allowing San Francisco to be a place where diverse communities can afford to live and thrive. By helping to promote the creation and preservation of affordable homes, I work to prevent the disproportionate displacement of persons with disabilities, people of color, members of the LGBTQ community, and other communities of concern. I was a resident of San Francisco from 2006 to 2010 and currently reside in Berkeley, CA.

**Business and/or professional experience:**

For the past two years I have focused on Sustainable Housing Policy for the California Housing Partnership, which requires me to be familiar with both the State Legislative process, as well as the California Public Utilities Commission. I analyze the efficiency and effectiveness of state and utility energy efficiency and renewable energy programs to document barriers and make recommendations for use in low-income multifamily housing. Frequently, I am invited to speak at conferences to update the housing and environmental community on sustainable multifamily policy issues.

Prior to working at California Housing Partnership, I received a Masters in Public Policy from UCLA. During my time there I pursued a major research project as part of a team for the Luskin Center for Innovation on barriers to electric vehicle charging in multifamily housing. Early in my career I gained a substantial practical knowledge of housing policy as Policy Associate for the Non-Profit Housing Association of Northern California (NPH).

**Civic Activities:**

Within my career I fight for social justice by promoting green affordable housing and accompanying social services, but in my personal life I also focus on bicycle and transportation advocacy to ensure people have safe affordable options to get around, while lowering pollution and other negative impacts of internal combustion engine-powered automobiles.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: November 17, 2014 Applicant's Signature: (required) Megan Ann Kirkeby

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**MEGAN KIRKEBY**

megankirkeby@ [REDACTED]

Cell: 949- [REDACTED]

**EDUCATION**

Masters of Public Policy, Concentration in Urban and Regional Planning  
University of California, Los Angeles

September 2010-June 2012

Bachelor of Art in Global Economics  
University of California, Santa Cruz

September 2002-June 2006

**EMPLOYMENT HISTORY**

**Sustainable Housing Policy Manager California Housing Partnership San Francisco, CA**

January 2013-Present

- Lead California Housing Partnership's efforts to develop and advocate for policy positions through regulatory proceedings and legislative initiatives involving the State Legislature, California Public Utilities Commission, the California Energy Commission, and the Air Resources Board.
- Analyzed state and federal legislation related to housing, energy efficiency, renewable energy and water efficiency. Prepared summaries and recommendations for our board.
- Identified and pursued research related to improving the sustainability of affordable multifamily housing, including documenting barriers to using existing energy efficiency programs in multifamily housing and developing recommendations for program improvements; as well as researching the connection between affordable homes near transit and greenhouse gas reduction.
- Created policy papers, memos and a monthly newsletter on relevant sustainable housing policy issues.
- Made frequent presentations about multifamily energy efficiency and sustainable housing policy.
- Built and sustained relationships with outside organizations through several diverse coalitions.
- Managed the Housing Policy Team, including two full time staff members and one consultant.

**Sustainable Housing Policy Associate California Housing Partnership San Francisco, CA**

June 2012-January 2013

- Oversaw the launch of a 274 unit low-income multifamily energy efficiency retrofit in Southern California. Analyzed the effectiveness of programs accessed by the property, including the Energy Savings Assistance Program, the California Solar Initiative, and gap financing.
- Managed the Green Rental homes Energy Efficiency Network to bring together key stakeholders to share best practices and develop policy recommendations around sustainable housing policy issues, including Resident Engagement, Energy Usage Data Access, and Energy Efficiency Financing.

**Community Equity Initiative Intern PolicyLink Oakland, CA**

June 2011-August 2011

- Researched infrastructure disparities in low-income communities by analyzing local budget policy and investments from the American Recovery and Reinvestment Act throughout California, with special attention to unincorporated areas in the San Joaquin Valley.

**Policy Associate Non-Profit Housing Association of Northern California San Francisco, CA**

April 2008-August 2010

- Employed data collection and research to create publications and presentations about the state of affordable housing in the Bay Area.
- Facilitated monthly working groups covering Federal and State Legislation, Local Government Issues, and the Low Income Housing Tax Credit program.
- Authored numerous newsletter articles and analyses of current legislative issues for the board and members.



**Member Services Associate** Non-Profit Housing Association of Northern California **San Francisco, CA**

July 2007-April 2008

- Selected speakers for and planned the monthly NPH Brown Bag Workshop program, which allowed experts to present lunch time lectures to affordable housing owners and community members.
- Organized the planning and budgeting for NPH's Annual Affordable Housing Conference and Annual Awards Gala.

**Administrative Assistant** Non-Profit Housing Association of Northern California **San Francisco, CA**

November 2006 – July 2007

- Created annual membership retention and expansion goals, tracked membership and donations through a Filemaker Pro database, and instituted membership campaigns to ensure goals were met.
- Participated as a core member of the planning process for two large and several smaller events.

**Teaching Assistant Microeconomics** University of California, Santa Cruz **Santa Cruz, CA**

April 2006 - June 2006

- Designed lectures assignments to educate students on basic economic concepts covered in main lecture, including supply and demand, elasticity, taxation and subsidization, etc.
- Assisted students with writing assignments related to current issues, including Economics of the Environment, Labor Markets and Unions, Poverty and Inequality.

**PUBLICATIONS**

- Greening City Gardens: A case study in the effectiveness of a coordinated approach to accessing utility incentives for energy efficiency retrofits in multifamily affordable housing in California. (Lead Author; November 2013)
- Building and Preserving Affordable Homes Near Transit: Affordable TOD as a Greenhouse Gas Reduction and Equity Strategy. (Co-author; January 2013)

(Available for download at <http://chpc.net/GREEN/Publications.html>)

- Increasing Electric Vehicle Charging Access in Multi-Unit Dwellings in Los Angeles. (Co-author; July 2012)

(Available for download at <http://innovation.luskin.ucla.edu/content/increasing-electric-vehicle-charging-access-multi-unit-dwellings-los-angeles>)

- Making the Bay Area a More Affordable Place to Live: Progress Report on Prop. 1C (September 2009)
- The Faces of Affordable Housing Series: Nine Bay Area County Fact Sheets (June 2009)
- Bay Area Snapshot 2010: Affordable Housing Facts and Figures (April 2010)
- Bay Area Snapshot 2009: Affordable Housing Facts and Figures (April 2009)
- Bay Area Snapshot 2008: Affordable Housing Facts and Figures (April 2008)

(Available for download at <http://www.nonprofithousing.org>)

**RELEVANT GRADUATE COURSEWORK**

Statistics, Economics, Public Budgeting & Finance, Sectoral Analysis, Methods of Policy Analysis, Policy Analysis of Emerging Environmental Technologies, Intro to Geographic Information Systems.



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): 5 District: 10

Name: James A Bryant

Home Address: Bayview Circle Zip: 94124

Home Phone: 415- \_\_\_\_\_ Occupation: Small Business owner

Work Phone: 415-970-9051 Employer: JBR Partners Inc.

Business Address: 1333 Evans Avenue Zip: 94124

Business E-Mail: james@jbrpartners.com Home E-Mail: jbaberb@ \_\_\_\_\_

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I have worked and live in the Southeast section of San Francisco serving African American, Asians, Hispanics, Pacific Islander. I have worked with PG&E, SFPUC and RHA where it relates to Energy Efficiency education. I have worked with low income residence in public housing since 1999.

**Business and/or professional experience:**

Over 30 years as a Labor Representative, 6, Business owner 35 years City and County of San Francisco Transportation worker.

**Civic Activities:**

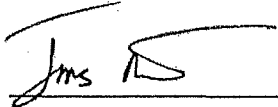
Western Regional Director A. Philip Randolph Institute

Since 1992 -

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 4/1/15 Applicant's Signature: (required)



(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): Seat 6 District: 5

Name: Renae Steichen

Home Address: 17th Ave Zip: 94122

Home Phone: 202- Occupation: Clean Economy Practice Manager

Work Phone: 650-393-7839 Employer: Collaborative Economics

Business Address: 520 S. El Camino Real, Suite 710, San Mateo, CA Zip: 94402

Business E-Mail: steichen@coecon.com Home E-Mail: renae24@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered:

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have worked on environmental and energy issues for ten years, and strive to support environmental justice principles in strategies and programs. As a 31 year-old female, I am eager to become more involved in my community. I have lived in San Francisco for two years and appreciate the diversity in this area.

**Business and/or professional experience:**

I have worked at the economic consulting firm Collaborative Economics for nearly three years and manage their Clean Economy (i.e. energy and environment) program area. I lead the research and writing of many green sector reports, including the California Green Innovation Index, in which we track green jobs, energy efficiency and greenhouse gas reduction programs, and energy trends throughout the state. In addition, I work with regional organizations, businesses, and workforce partners to develop strategies to grow green sectors and train workers of all skill levels for jobs in the clean economy. In addition to expertise on green sectors in California and the Bay Area, I have worked with states and regions across the country and can bring those lessons learned to San Francisco.

**Civic Activities:**

As a relatively new resident to San Francisco, I have not yet been involved in civic activities in the region, but am excited for the opportunity to bring my professional expertise to help the community through the Energy Efficiency Coordinating Committee. Through my job, I have studied the region and engaged with local stakeholders on green sector issues, and contribute to the dialogue about the economic opportunity that energy efficiency programs provide.

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

**Date:** 3-1-2015      **Applicant's Signature: (required)** Rena Steichen

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

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SAN FRANCISCO  
NOV 25 10 33 AM '08

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Energy Efficiency Coordinating Committee

Seat # or Category (If applicable): Seat 7 District: \_\_\_\_\_

Name: Miriam Zouzounis

Home Address: Amherst St., San Francisco CA Zip: 94134

Home Phone: \_\_\_\_\_ Occupation: Small Business Owner/Operator

Work Phone: (415) 552-0309 Employer: Ted's Market & Deli

Business Address: 1530 Howard St. San Francisco CA Zip: 94103

Business E-Mail: miriam@tedsmarket.com Home E-Mail: miriam.zouzounis@

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am third generation owner and operator of a small family business started in 1967 in San Francisco. I come from a family of Palestinian (Arab) and Greek immigrants, and am very involved in both respective communities. I am a woman. I grew up around, and am very familiar with the South of Market neighborhood, mostly between 8th and 12th streets, and have relationships within the broader District 6 community.

**Business and/or professional experience:**

I am a board member with the South of Market Business Association (SOMBA), which is part of the San Francisco Council of District Merchant Associations. I am also a board member with the Arab American Grocers Association, which represents a sizable majority of corner stores, grocers, convenient store, and restaurant owners in San Francisco. I am on the Advisory Board for the Healthy Retail SF program which is increasing opportunities for corner stores to become healthier, more energy efficient, and more functional. I also work on the import and distribution level for supplying corner stores, which lends even more to my familiarity with local businesses and their needs.

**Civic Activities:**

I am active in immigrant rights and civil liberty work in San Francisco, and have worked on legislation such as the San Francisco Civil Rights Ordinance and The Language Access Ordinance. I attend and plan small business and neighborhood mixers and activities. I attend and plan community meetings, rallies and events, and coordinate the community outreach ends of such events. I attend Hearings and Board meetings in City Hall on a regular basis, give public comment, help prepare people for public comment, and meet with Legislative aids to help communicate impactful changes at a City level to communities and business constituencies that are otherwise isolated from those conversations.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 11/21/2014 Applicant's Signature: (required) Miriam Kaiya Zouzounis

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### ENERGY EFFICIENCY COORDINATING COMMITTEE

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies:

Vacant seat 1, new appointment, must be recommended by a community-based organization that deals primarily with environmental justice, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 2, new appointment, must be recommended by a community-based organization that deals primarily with environmental justice, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 3, new appointment, must have experience with vocational education and training issues in the City's diverse communities related to age, gender, race, and immigration, recommended by a community-based organization that works with underemployed, low wage workers in underserved communities and communities of color, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 4, new appointment, must have experience with building or operating multi-family housing, recommended by a community-based organization, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 5, new appointment, must have a background in labor organizing, recommended by the Director of the Office of Economic and Development with input from the Mayor's Construction Workforce Advisory Committee, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 6, new appointment, must have a background in research and/or education on green sector industries who is currently employed at an economic development consulting firm and/or college or university, recommended by the Executive Director of the Office of Community Investment and Infrastructure, for a one-year term to be determined based on the date of the first inaugural meeting.

Vacant seat 7, new appointment, must have owned, operated or worked for a small business, recommended by the Executive Director of the Office of Small Business, for a one-year term to be determined based on the date of the first inaugural meeting.



**Supplemental Criteria:** The Board of Supervisors shall endeavor to ensure that the Committee generally includes members with an understanding of the needs of low income communities, as well as technical expertise in the areas of economic and workforce development, environmental health, employer contracting, small business, green jobs, and energy efficiency.

**Report:** No later than one year after the inaugural meeting, the Committee shall submit to the Board of Supervisors a set of recommendations and policy standards for how the City should equitably spend energy efficiency monies throughout the City and align City programs with other utility and regional programs.

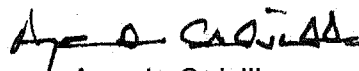
**Sunset Date:** The Committee shall terminate on the last day of the 12<sup>th</sup> calendar month after the month in which the inaugural meeting is held, unless the Board of Supervisors extends the term of the Committee.

Additional information relating to the Energy Efficiency Coordinating Committee may be obtained by reviewing Administrative Code, Section 5.90 et seq., at <http://www.sfbos.org/sfmunicodes>.

Interested persons may obtain an application from the Board of Supervisors' website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk and should be submitted to: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, these vacancies may have already been filled. To determine if vacancies for this Commission are still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.*

  
Angela Calvillo  
Clerk of the Board

DATED/POSTED: October 29, 2014

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 20, 2015

Date Established: April 16, 2010

Active

**ENERGY EFFICIENCY COORDINATING COMMITTEE**

**Contact and Address:**

Rodney Nash Energy Efficiency Services Manager  
Public Utilities Commission  
525 Golden Gate Avenue 13th Floor  
San Francisco, CA 94103

Phone: (415) 554-3160

Fax: (415) 554-3155

Email: rnash@sfgwater.org

**Authority:**

Administrative Code, Sections 5.90-5.96 (Ordinance Nos. 78-10, and 191-14)

**Board Qualifications:**

The Energy Efficiency Coordinating Committee ("Committee") was established to advise the Board of Supervisors on policy regarding energy efficiency projects and programs, and the spending and allocation of new monies, including revenue received from the State cap-and-trade program for such purposes. The Committee shall also advise on implementing the energy efficiency recommendations outlined in the September 2012 report by the Mayor's Renewable Energy Task Force.

The Committee shall consist of seven (7) voting members, appointed by the Board of Supervisors, as follows:

- > Seat 1 - Must be recommended by a community-based organization that deals primarily with environmental justice.
- > Seat 2 - Must be recommended by a community-based organization that deals primarily with environmental justice.
- > Seat 3 - Must have experience with vocational education and training issues in the City's diverse communities related to age, gender, race, and immigration, recommended by a community-based organization that works with underemployed, low wage workers in underserved communities and communities of color.
- > Seat 4 - Must have experience with building or operating multi-family housing, recommended by a community-based organization.
- > Seat 5 - Must have a background in labor organizing, recommended by the Director of the Office of Economic and Development with input from the Mayor's Construction Workforce

San Francisco  
BOARD OF SUPERVISORS

Advisory Committee.

- > Seat 6 - Must have a background in research and/or education on green sector industries who is currently employed at an economic development consulting firm and/or college or university, recommended by the Executive Director of the Office of Community Investment and Infrastructure.
- > Seat 7 - Must have owned, operated or worked for a small business, recommended by the Executive Director of the Office of Small Business.

Supplemental Criteria: The Board of Supervisors shall endeavor to ensure that the Committee generally includes members with an understanding of the needs of low income communities, as well as technical expertise in the areas of economic and workforce development, environmental health, employer contracting, small business, green jobs, and energy efficiency.

Representatives from the Office of the Mayor, the Department of the Environment, the Public Utilities Commission, the Office of the Controller, the Office of Economic and Workforce Development, The Department of Public Health, and the Office of Contract Administration shall serve as non-voting members. All City departments, commissions, boards, and agencies shall cooperate with the Committee in conducting business.

The initial term of each voting member shall expire one year after the first inaugural meeting. The inaugural meeting shall be held no more than 30 days after a quorum of the Committee has been appointed. If the Board of Supervisors extends the operation of the Committee, voting members may serve additional one-year terms. Any voting member who misses three regular meetings within a six-month period, without the express approval of the Committee at a meeting, shall be deemed to have resigned 30 days after the third unapproved absence.

The Public Utilities Commission shall provide clerical and administrative support for the Committee, and the Department of the Environment shall provide technical and policy support for the Committee.

Report: No later than one year after the inaugural meeting, the Committee shall submit to the Board of Supervisors a set of recommendations and policy standards for how the City should equitably spend energy efficiency monies throughout the City and align City programs with other utility and regional programs.

Sunset: The Committee shall terminate on the last day of the 12th calendar month after the month in which the inaugural meeting is held, unless the Board of Supervisors extends the term of the Committee.