

From: [Lindsay, Claire \(DPH\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS-Legislative Aides](#); [Somera, Alisa \(BOS\)](#); [Jalipa, Brent \(BOS\)](#); [Sachdev, Darpun \(DPH\)](#); [Philip, Susan \(DPH\)](#); [Cohen, Stephanie](#); [Wong, Greg \(DPH\)](#); [Validzic, Ana \(DPH\)](#)
Subject: 2/1 BOS: DPH Retroactive Item
Date: Friday, January 28, 2022 4:42:34 PM

Hello Honorable Members of the Board of Supervisors:

The Department of Public Health (DPH) will request approval for a retroactive accept and expend grant at the February 1st Full Board of Supervisors meeting. We'd like to provide you with brief background information and reason for retroactivity prior to the meeting. Please see below for a brief description of the item and our DPH representative who may be contacted directly should you have any questions.

BOS Agenda item #18 - File 211264 - Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - Centers for Disease Control and Prevention - Strengthening Sexually Transmitted Disease Prevention and Control for Health Departments - \$3,390,998 - Ordinance retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$2,246,359 for a total amount of \$3,390,998 from the Centers for Disease Control and Prevention for participation in a program, entitled "Strengthening Sexually Transmitted Disease Prevention and Control for Health Departments (Sexually Transmitted Disease Prevention and Control for Health Departments)," for the period of January 1, 2021, through December 31, 2021; and amending Ordinance No. 166-20 (Annual Salary Ordinance File No. 200568 for Fiscal Years 2020-2021 and 2021-2022) to provide for the addition of eight grant-funded full-time positions in Class 0922 Manager I (1.0 FTE), Class 2593 Health Program Coordinator III (3.0 FTE), 2232 Senior Physician Specialist (1.0 FTE), Class 2803 Epidemiologist II (1.0 FTE), and 2119 Health Care Analyst (2.0 FTE).

- **Description:** SFDPH will use the PCHD supplemental funding to support disease investigation for COVID-19 and other infectious diseases in alignment with the four goals of this funding; (1) conduct disease investigation, (2) outbreak response, (3) linkage to prevention and treatment and, (4) case management and oversight. SFDPH aims to expand the existing DIS workforce by hiring more DIS and workforce support staff, with an emphasis around diversity, equity and inclusion practices. We will also create a new fellowship pathway program for DIS called the DIS Rapid Response Reserve for Accelerated Disease Response (RADR) focused on enhancing our ability to respond to outbreaks in a flexible, experienced, and urgent manner. Training and skill building of this workforce is another critical component. In writing the work plan for these funds, we surveyed 30 DIS and workforce support staff and developed a list of specific training needs related to organizational skills, communication, supervision, leadership and time management. Monitoring and evaluation will be implemented to ensure quality assurance and improvement processes. Additionally, funds will be used for consultation around improving the data management/informatics tools and resources available to the DIS workforce and support staff.
- **Reason for Retroactivity:** We respectfully request retroactive approval to accept and expend these funds. DPH received the subaward agreement on June 21st, 2021 for a program period

beginning January 1 , 2021. Upon receiving the letter of funding allocation, DPH staff began the process of getting the required signatures and approvals from CAT, DHR, CON, and MYR to amend the Annual Salary Ordinance. Once the proper approvals were obtained, DPH staff prepared the legislation for introduction on December 7th.

- **DPH Representative:** Darpun Sachdev, MD | Medical Director, COVID Disease Response Unit | San Francisco Department of Public Health | darpun.sachdev@sfdph.org

Thank you for your time and consideration,

Claire

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