



SMALL BUSINESS COMMISSION  
OFFICE OF SMALL BUSINESS



CITY AND COUNTY OF SAN FRANCISCO  
EDWIN M. LEE, MAYOR

March 14, 2012

Ms. Angela Calvillo, Clerk of the Board  
Board of Supervisors  
City Hall room 244  
1 Carlton B. Goodlett Place  
San Francisco, CA 94102-4694

**Re: File No. 120188 [Planning, Building Codes - Small Business Month - Fee Waiver Program]**

Small Business Commission Recommendation: **Approval**

Dear Ms. Calvillo:

On March 12, 2012 the Small Business Commission voted 7-0 to recommend approval of Board of Supervisors File No. 120188.

The Commission supports this ordinance, which will provide businesses with a waiver of permit fees when making certain improvements to their storefront businesses during the month of May. Enhancements such as new awnings and pedestrian lighting are crucial to improving both individual businesses as well as improving our important commercial corridors. Waiving these fees, which average between \$250 to \$350 at the Department of Building Inspection (DBI), will serve as an incentive for many businesses that operate on low profit margins to install new awnings and pedestrian lighting during the month of May. This ordinance also offers the City an opportunity to offer an incentive to businesses that do not typically qualify for tax credits and other incentives that the City currently offers.

The Office of Small Business looks forward to working with the Supervisor Carmen Chu and her staff to ensure that effective outreach efforts and logistical work take place which will help improve the results of this waiver program. The Commission also thanks DBI and the Planning Department for their support of this exciting opportunity.

Sincerely,

A handwritten signature in black ink that reads 'Regina Dick-Endrizzi'.

Regina Dick-Endrizzi  
Director, Office of Small Business

Cc: Supervisor Carmen Chu  
Jason Elliot, Mayors Office  
AnMarie Rogers, Planning Department  
William Strawn, DBI