



# San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

City and County of San Francisco  
London N. Breed  
Mayor

## Memorandum

**To:** Honorable Members of the Board of Supervisors

**From:** San Francisco Department of Public Health

**Date:** Thursday, February 1, 2024

**Re:** Accept and Expend California Department of Public Health – California Behavioral Health Continuum Infrastructure Program (BHCIP) Round 4: Children and Youth - \$33,736,105

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This item is retroactive due to discussions between the City Attorney's Office and the Advocates for Human Potential, Inc. (AHP) on non-standard terms within AHP's standardized grant agreement.

This Resolution seeks retroactive authorization for the Department of Public Health (DPH) to accept nonstandard terms in the California Behavioral Health Continuum Infrastructure Program (BHCIP) grant agreement from the California Department of Public Health (CDPH) through the third-party administrator, Advocates for Human Potential, Inc. (AHP).

On December 1, 2022, DPH received the award letter from CDPH. The grant funds were budgeted through the Annual Appropriations Ordinance (AAO) for fiscal year 2023-2024 which is documented in File #230664. Due to a change in procedure where the CDPH engaged a 3rd party entity (AHP) to be the administrator, the agreement template from the 3rd party entity was received on April 27, 2023, from AHP. The agreement template was forwarded to the City Attorney's office for review on May 5, 2023.

After discussions between CAT and AHP on non-standard terms in the agreement, it was decided by DPH to accept the non-standard terms and to forward the agreement to the Board of Supervisors for approval. We humbly request retroactive authorization for this item. Please contact Greg Wong, grants analyst, at [greg.wong@sfdph.org](mailto:greg.wong@sfdph.org) for any questions about this request for retroactive authorization.