

1 [Accept and Expend Grant - McLaren Bike Park Project, Phase 1 - \$249,835]

2
3 **Resolution authorizing the Recreation and Park Department to accept and expend a**
4 **grant of \$249,835 from the California Department of Parks and Recreation's Land and**
5 **Water Conservation Fund to support the development of Phase 1 of the McLaren Bike**
6 **Park Project.**

7
8 WHEREAS, The City and County of San Francisco owns the property located in
9 southeastern San Francisco consisting of Assessor's Parcel Block 6003, Lot 034, Block 6096,
10 Lot 001, Block 6189, Lot 034, Block 6190, Lot 066, and Block 6220, Lot 002, together known
11 as McLaren Park ("the Property"); and

12 WHEREAS, The City, acting through the San Francisco Recreation and Park
13 Department (RPD), operates and maintains the Property; and

14 WHEREAS, The National Park Service provides funding to states under the Land and
15 Water Conservation Fund (LWCF) program for statewide planning, acquisition and
16 development of outdoor recreation areas and facilities; and

17 WHEREAS, The California Department of Parks and Recreation (CDPR) administers
18 the LWCF program in California, which provides grant funds to local entities to acquire,
19 enhance, restore or develop facilities for public recreation purposes; and

20 WHEREAS, RPD proposes to build new multi-use bike trails for beginning and
21 intermediate riders and install amenities such as picnic areas and signage at the southern
22 entrance to McLaren Park as Phase 1 of the McLaren Bike Park Project; and

23 WHEREAS, The McLaren Bike Park Project site is adjacent to the Sunnydale Housing
24 Project, which is the largest public housing facility in San Francisco and has high incidents of
25 crime; and,

1 WHEREAS, Access to safe places to play is a vital component of vibrant communities
2 and healthy, active lifestyles; and

3 WHEREAS, The presence of rundown parks in urban neighborhoods can invite
4 vandalism and crime, putting children and families at increased risk of harm; and

5 WHEREAS, By replacing the trash and asphalt currently occupying the site with the
6 McLaren Bike Park, RPD and its partners will create a vibrant community recreation facility
7 that is welcoming to youth and families; and

8 WHEREAS, CDPR has awarded RPD an LWCF grant in the amount of \$249,835 for
9 Phase 1 of the McLaren Bike Park Project; and

10 WHEREAS, Per Section 6(f)(3) of the Land and Water Conservation Fund Act,
11 property developed under the LWCF program may not, without the approval of CDPR, the
12 National Park Service and/or the Secretary of the Interior, be converted to other than public
13 outdoor recreation use but shall be maintained in public outdoor recreation in perpetuity; and

14 WHEREAS, The Property is already subject to Section 6(f)(3) restrictions due to grants
15 previously awarded to RPD; and

16 WHEREAS, The Grant does not require an Annual Salary Ordinance (ASO)
17 Amendment; and

18 WHEREAS, RPD proposes to maximize use of available Grant funds on project
19 expenditures by not including indirect costs in the grant budget; now, therefore, be it

20 RESOLVED, That the Board of Supervisors authorizes the Recreation and Park
21 Department General Manager to accept and expend the grant of \$249,835 from the California
22 Department of Parks and Recreation's LWCF to fund Phase 1 of the McLaren Bike Park
23 Project; and be it

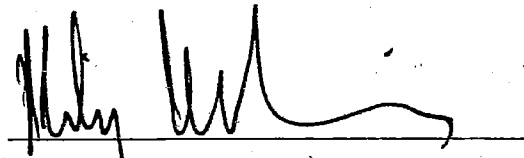
24 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
25 indirect costs in the grant budget; and be it

Supervisor Avalos
BOARD OF SUPERVISORS

1 FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully
2 executed by all parties, RPD shall provide the final Grant Agreement to the Clerk of the Board
3 for inclusion into the official file; and, be it

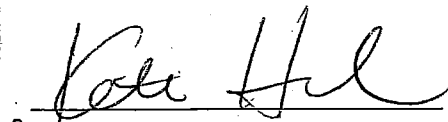
4 FURTHER RESOLVED, That the Board of Supervisors authorizes the General
5 Manager, or his or her designee, to conduct all negotiations, execute and submit all
6 documents, including, but not limited to applications, agreements, amendments, payment
7 requests and so on, which may be necessary to accept and expend the grant funds for the
8 completion of the project.

9
10 Recommended:

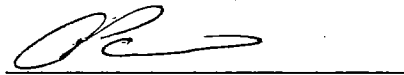
11
12 
13 _____

14 General Manager, Recreation and Park Department

15
16 Approved:

17
18 
19 _____

20 Mayor

18 
19 _____

20 For Controller



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Daliah Khoury, Assistant Director of Development
DATE: September 17, 2013
SUBJECT: Accept and Expend Resolution for Subject Grant
GRANT TITLE: McLaren Bike Park, Phase 1

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements: n/a

Departmental representative to receive a copy of the adopted resolution:

Name: Daliah Khoury

Phone: 415/831-6897

Interoffice Mail Address: RPD, McLaren Lodge, 501 Stanyan Street

Certified copy required Yes

No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: McLaren Bike Park, Phase 1
2. Department: Recreation and Park Department
3. Contact Person: Daliah Khoury Telephone: (415) 831-6897
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$249,835
- 6a. Matching Funds Required: \$249,835
b. Source(s) of matching funds (if applicable): Community Opportunity Fund
- 7a. Grant Source Agency: California Department of Parks and Recreation's Land and Water Conservation Fund
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: To support the development of the McLaren Bike Park, Phase 1.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: End-Date:
- 10a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. If no indirect costs are included, what would have been the indirect costs? \$12,492

12. Any other significant grant requirements or comments:

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

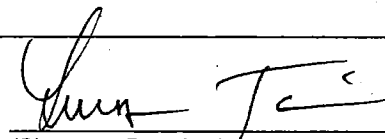
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin
(Name)

ADA Coordinator for Programmatic Access
(Title)

Date Reviewed: 9/26/13

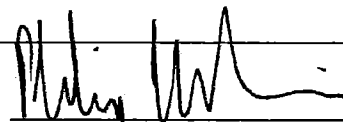

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Phil Ginsburg
(Name)

General Manager
(Title)

Date Reviewed: 9.19.13


(Signature Required)



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

Land and Water Conservation Fund
McLaren Bike Park, Phase 1
Grant Budget

Line Item	LWCF Grant	Required Match – Community Opportunity Fund	Total
Picnicking in picnic areas	\$40,125	\$40,125	\$80,250
Bicycling on unpaved surfaces	\$207,890	\$207,890	\$415,780
Engineering/Architectural Fees	\$1,820	\$1,820	\$3,640
Total:	\$249,835	\$249,835	\$499,670



DEPARTMENT OF PARKS AND RECREATION
P.O. Box 942896 • Sacramento, CA 94296-0001
(916) 653-7423

Major General Anthony L. Jackson, USMC (Ret), Director

July 3, 2013

Daliah Khoury
Assistant Deputy Director of Development
City & County of San Francisco RPD
McLaren Lodge
501 Stanyan Street
San Francisco, CA 94117

Re: LW-38-013 McLaren Bike Park, Phase I \$249,835

Dear Daliah Khoury:

The Office of Grants and Local Services (OGALS) is pleased to inform you that the above project has been recommended for funding to the National Park Service (NPS) under the Land and Water Conservation Fund Program (LWCF). As a grant recipient under the program, your agency must comply with additional state and federal requirements to obtain a grant contract.

Specifically, you or another representative from your agency must participate in a mandatory technical assistance meeting in summer 2013 to learn more about the LWCF federal application and contract requirements, as well as grant administration processes. More information about these meetings will be forthcoming.

In addition to attendance at one of the technical assistance meetings, your agency must complete the following items, as listed on page 10 of the LWCF May 27, 2010 Draft Application Guide, before OGALS can transfer the project application to NPS for funding approval:

- A. Compliance with National Historic Preservation Act, Memorandum of Understanding, 36 CFR Part 800 (page 79),
- B. Certification of Compliance - Relocation Act (PL 91-646) (Development only) (page 83),
- C. Certification Regarding Debarment, Suspension, and Other Responsibility Matters; Drug-free Workplace Requirements and Lobbying (DI-2010 June 1995) (page 85), and
- D. Civil Rights Assurances, Department of Interior 1350 (page 89).

These items are due to OGALS within 60 days receipt of this letter. Once OGALS receives these items, OGALS will forward the application to NPS for its review and

funding consideration. If NPS authorizes LWCF funding for the project, your agency must complete the following items prior to commencing any project work:

- A. Section 106 Compliance (page 17). Please use the LWCF link at www.parks.ca.gov/grants for updated guidance about completing the Section 106 requirements. *OGALS recommends that your agency complete this requirement promptly to avoid project or grant payment delays.*
- B. Memorandum of Unrecorded Grant Agreement (page 19). For acquisition projects, this item is not required until after the grant contract is signed and after your agency completes the acquisition.
- C. UASFLA Appraisal with independent review (for Acquisition only) (page 18).
- D. Land Tenure Verification (page 17).

Typically, NPS makes funding decisions or requests additional information within two months from the date OGALS forwards the application to NPS.

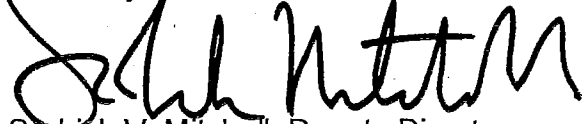
As a reminder, project construction or other costs are not eligible for reimbursement until after the following occurs:

- 1) NPS approves the funding agreement,
- 2) OGALS and your agency's representative signs the grant contract, and
- 3) Section 106 is completed.

Therefore, OGALS advises that your agency not begin construction or expect a reimbursement until the requirements listed above are met.

Congratulations on your grant award recommendation! If you have questions, please contact Project Officer, Natalie Bee at (916) 651-0564 or Natalie.Bee@parks.ca.gov.

Sincerely,



Sedrick V. Mitchell, Deputy Director
External Affairs

Enclosure

Part II

State of California - The Resources Agency
Department of Parks and Recreation
Sample Grant Contract
Land and Water Conservation Fund

GRANTEE _____

PROJECT TITLE _____ PROJECT NUMBER _____

PROJECT PERFORMANCE PERIOD is from _____

Under the terms and conditions of this agreement, the Applicant agrees to complete the Project as described in the Project description, and the State of California, acting through its Liaison Officer pursuant to the program named above, agrees to fund the Project up to the total grant amount indicated.

PROJECT DESCRIPTION:

Total State Grant not to exceed _____ (or 50% of the total Project, whichever is less. The federally approved surcharge will be deducted at the time of billing.)

Rate of Reimbursement _____ %

 Grantee

The General Provisions attached are made a part of and incorporated into the Contract.

By _____
 Typed or printed name of Authorized Representative

STATE OF CALIFORNIA
 DEPARTMENT OF PARKS AND RECREATION

 Signature of Authorized Representative

Title _____

By _____

Date _____

Date _____

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE		CONTRACT NUMBER		PROJECT NO.		FUND	
ADJ. INCREASING ENCUMBRANCE		APPROPRIATION				Land and Water Conservation Fund	
ADJ. DECREASING ENCUMBRANCE		CALSTARS VENDOR NO.					
UNENCUMBERED BALANCE		LINE ITEM ALLOTMENT		CHAPTER	STATUTE	FISCAL YEAR	
T. B. A. NO.	B. R. NO.	INDEX	OBJ. EXPEND	PCA	PROJECT/WORK PHASE		
I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.							
SIGNATURE OF ACCOUNTING OFFICER						DATE	

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative

Sponsor(s):

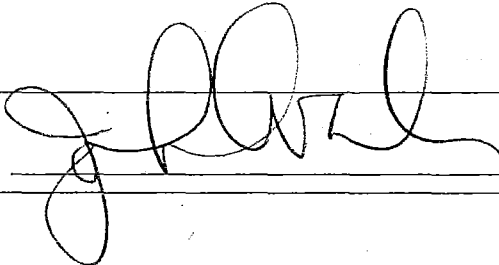
John Avalos

Subject:

Accept and Expend Grand - McLaren Bike Park Project. Phase 1 - \$249,835

The text is listed below or attached:

Resolution authorizing the Recreation and Park Department to accept and expend a grant of \$249,835 from the California Department of Parks and Recreation's Land and Water Conservation Fund to support the development of Phase 1 of the McLaren Bike Project

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

Item 3
File 14-0011

Department:
Recreation and Parks Department (RPD)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would authorize the San Francisco Recreation and Park Department (the Recreation and Park Department) to accept and expend a grant award from the California Department of Parks and Recreation's Land and Water Conservation Fund totaling \$249,835 with a Recreation and Park Department match requirement of \$249,835 to support the development of Phase I of the McLaren Bike Park Project.

Key Points

- In February 2008 San Francisco voters approved \$185,000,000 for the Clean and Safe Neighborhood Parks Bond, including \$5,000,000 for the Community Opportunity Fund, the Recreation and Park Department-managed capital program allowing residents, neighborhood groups, and advocates to initiate park improvements by matching public funding with other gifts and grants.
- In January 2013 McLaren Bike Park, a two-phase project located within city-owned and the Recreation and Park Department-managed McLaren Park, became one of ten city projects recommended for approval by the Community Opportunity Fund Project Selection Committee. A joint project between the Recreation and Park Department and the non-profit San Francisco Urban Riders (SFUR), McLaren Bike Park will be the first of its kind purposed bike recreation facility in San Francisco. The Committee supported the full Phase I funding request of \$249,835.
- In July 2013 the Recreation and Park Department received confirmation from California Department of Parks and Recreation that a \$249,835 matching grant for Phase 1 of the McLaren Bike Park Project had been recommended for approval, with a grant contract term of approximately 2 years and 9 months, from October 1, 2013 to June 30, 2016.
- The total Phase 1 Budget of \$499,670 will be directed towards construction costs although a detailed construction budget is not yet available. SFUR recently completed raising money to pay for project soft costs, including completion of the final project design. A designer was hired as of July 2014 and design is proceeding through approximately November 2014, to be followed by a bid and award phase through approximately April 2015. Construction is expected to be completed in late 2015. There is currently no funding, budget, or timetable for Phase 2, which has an estimated total cost of approximately \$1 million.

Fiscal Impact

- All \$499,670 in grant and Community Opportunity Fund matching funds will be allocated to the construction contract, which will be awarded through a competitive bid process. To date no grant or matching funds have been expended by the Recreation and Park Department.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT / BACKGROUND

Mandate Statement

City Administrative Code Section 10.170-1 states that accepting Federal, State, or third-party grant funds in the amount of \$100,000 or more, including any City matching funds required by the grant, is subject to Board of Supervisors approval.

Background

Community Opportunity Fund

In February 2008 San Francisco voters approved \$185,000,000 in Clean and Safe Neighborhood Parks Bonds to pay for capital improvements to Recreation and Park Department parks and facilities. The bond funds included an allocation of \$5,000,000 for the Community Opportunity Fund, a capital program allowing residents, neighborhood groups, and advocates to initiate park improvements by matching public funding with other gifts and grants.

The third and final series of the bonds were sold in January 2012 in the amount of \$76,000,000, including a Community Opportunity Fund allocation of \$1,250,000. The Recreation and Park Department staff and the Community Opportunity Fund Project Selection Committee subsequently worked with the San Francisco Parks Alliance to develop an outreach strategy and to find "as many potential applicants as possible" for suitable Community Opportunity Fund projects. (See Attachment 1 for details on the Community Opportunity Fund Project Selection Committee.)

Between March 22 and April 10, 2012, a series of five Applicant Workshops were held across the City. The Recreation and Park Department staff received 25 applications totaling \$3,600,000 in requests for \$1,250,000 in available funds, with submissions from all eleven supervisorial districts. Based upon previously developed Community Opportunity Fund Project Selection Criteria (see Attachment 2), the Selection Committee evaluated the proposals¹ in November and December 2012 and voted to accept or decline the applications by simple majority.

McLaren Bike Park Project

The proposed resolution will authorize the Recreation and Park Department to accept and expend a grant of \$249,835 from the California Department of Parks and Recreation's Land and Water Conservation Fund to support the development of Phase 1 of the McLaren Bike Park Project. The McLaren Bike Park Project is a two-phase project within city-owned McLaren Park, a property operated and maintained by the Recreation and Park Department. The proposed project will be located along Sunnydale Avenue, adjacent to the Sunnydale Housing Project. On January 25, 2013, this project became one of ten city projects recommended for approval by

¹ Two types of projects were eligible: menu projects (simple in scope, involving the replacement or adding of basic amenities), and custom projects (more complex, requiring greater planning and design). Project proposals were rated on a 120 point scale, equally weighted between four criteria: (1) Project Planning and Readiness, (2) Leverages/Outside Resources, (3) Park Experience and Identity, and (4) and Fosters Stewardship and Community Building.

the Community Opportunity Fund Project Selection Committee. The Committee supported the full Phase I funding request of \$249,835.

The McLaren Bike Park is a joint project between the Recreation and Park Department and San Francisco Urban Riders, a non-profit coalition of recreational cyclists who have been advocating for the construction of a bike park in this location for many years. The park will be an exclusive-use bike facility – the first of its kind in San Francisco. Recreation and Park Department staff have described the proposed location of the bike park as “underutilized”, “derelict”, and “blighted”; Recreation and Park Department Assistant Deputy Director of Development, Ms. Daliah Khoury, noted the site has “basically been used as an illegal garbage dump”.

The \$249,835 funding allocation from the \$1,250,000 Community Opportunity Fund allocation from the 2008 Clean and Safe Neighborhood Parks Bonds made the project eligible for a matching grant from the National Park Service’s Land and Water Conservation Fund (LWCF), which provides funding to States for the “planning, acquisition, and development of outdoor recreation areas and facilities”. The program is administered at the State-level by the California Department of Parks and Recreation.

The Recreation and Park Department staff recommended the Recreation and Parks Commission authorize a resolution to apply for a matching grant in the amount of \$249,835 in March 2013. In July 2013, the Recreation and Park Department received confirmation from the California Department of Parks and Recreation that Phase I of the McLaren Bike Park Project had been recommended for approval in the amount requested.

DETAILS OF PROPOSED LEGISLATION

As noted above, the proposed resolution will authorize the Recreation and Park Department to accept and expend a grant of \$249,835 from the California Department of Parks and Recreation’s Land and Water Conservation Fund to support the development of Phase 1 of the McLaren Bike Park Project. This grant contract has a term of approximately 2 years and 9 months, from October 1, 2013 to June 30, 2016, and will be matched with \$249,835 of funding from the Community Opportunity Fund, for a total Phase 1 budget of \$499,670. Recreation and Park Department staff have confirmed that to date no grant or matching funds have been expended on the project.

McLaren Bike Park will be the first-of-its-kind bike recreation facility in San Francisco. It will be completed over two phases and will include beginner and intermediate bicycle trails, BMX² terrain parks and other urban BMX elements, picnic areas, improved signage and facilities, and native species vegetation trails. The site has approximately two acres along Sunnysdale Avenue in the southern section of McLaren Park. The design was completed by Alpine Bike Parks, LLC, who were commissioned and funded by SF Urban Riders.

According to Mr. Jacob Gilchrist, Recreation and Park Department Project Manager, Phase 1 work will include clearing and securing the site, minor soil remediation, establishing site

² BMX bikes differ from regular bikes in frame construction and tire size, and are used for racing and freestyling (stunts).

infrastructure such as water and drainage tie-ins, ensuring Americans with Disabilities Act (ADA) compliance, the build-out of a youth BMX area, and a picnic area. The entire Phase 1 budget of \$499,670 will be directed towards construction costs.

Mr. Gilchrist states that SF Urban Riders recently completed fundraising for additional soft costs associated with Phase 1 planning, and a designer, Theresa Zaro Landscape Architecture, was hired as of July 2014. Construction documents will be completed over the next several months through approximately November 2014 and the public bid and award phase over another five months through approximately April 2015. Once begun construction is expected to take about six months with an expected completion date in late 2015.

Upon completion of Phase 1 about one-third of the site will be open and ready for public use, with the youth-focused facilities being the main public amenity. The remaining two-thirds will be inaccessible to the public until work on Phase 2, which will include facilities for adults and more experienced riders, has been completed. There is currently no funding, budget, or timetable for Phase 2, which has an estimated total cost of approximately \$1 million.

FISCAL IMPACT

Budget

According to Ms. Alexis Ward, Assistant Project Manager at the Recreation and Park Department, the proposed budget of \$499,670 including \$249,835 from a National Park Service Federal grant and \$249,835 from the Community Opportunity Fund matching allocation will be used for Phase 1 construction costs and engineering and architectural costs, as shown in Table 1 below.

Table 1: Total Grant Awards – McLaren Bike Park Project – Phase 1

	National Park Service Federal Grant (50%)	Community Opportunity Fund Match (Clean and Safe Neighborhood Park Bond Funds) (50%)	Total
Picnic Areas – Construction	\$40,125	\$40,125	\$80,250
Bicycling on Unpaved Surfaces - Construction	207,890	207,890	415,780
Engineering and Architectural Fees	1,820	1,820	3,640
Total	\$249,835	\$249,835	\$499,670

According to Ms. Ward, Phase 1 project planning, design, and other soft costs are estimated to be between \$200,000 to \$250,000, which will be funded through a combination of cash gifts, in-kind services, and Community Opportunity Fund program monies. The Department has

already expended \$40,000 in Community Opportunity Fund monies³ for a site survey, soil report, California Environmental Quality Act (CEQA) review, and internal project management costs. As noted above, SF Urban Riders hired an architect in July 2014 to complete the project design and construction documents.

As of this writing the Recreation and Park Department does not have an estimate of the Bike Park's future maintenance costs once the project has been completed.

RECOMMENDATION

Approve the proposed resolution.

³ According to Mr. Gilchrist, Community Opportunity Fund monies, in addition to the \$249,835 matching funds to the grant, are available to pay soft costs for the project.

ATTACHMENT 1 – COMMUNITY OPPORTUNITY FUND PROJECT SELECTION COMMITTEE

A review panel comprised of the General Manager's Office, PROSAC, and RPD Commission appoints the Selection Committee. The General Manager's Office will pre-screen and prepare application packet for review.

- (1) PROSAC member
- (1) RPD Commissioner
- (1) Community Organizer/Representative from a High Needs, Underserved area
- (1) Member of a parks support/stewardship group
- (1) Youth Member (Youth Commission)
- (1) Programming/Service Provider
- (1) Landscape Architect

The term of commitment is 2 years and will include the Round 2 submissions. Selection Committee members will be required to disclose any relation, interest, or park site they hold in a particular project application. The Selection Committee member will be recused from the application and will not score, rank, or discuss the specific application. Failure of disclosure will result in disqualification of the application

Cara Ruppert, Landscape Architect

Cara Ruppert is a San Francisco resident and a practicing Landscape Architect. She is deeply committed to improving her fellow citizens' quality of life through public spaces. Her career has focused on public parks and spaces. She is active in community based design and providing quality outdoor recreation to neighborhoods lacking parks and open spaces.

As a landscape architect, she has enjoyed a broad range of projects, from small nonprofit projects to large public park improvements. She has managed over \$100 million of landscape architecture scope and supervised dozens of projects. Her background has given her experience in community outreach and community-based design, and she finds herself most inspired when working with the community.

Trevor Nguyen, Resident of High Needs/Underserved Area

Trevor Nguyen is a business development professional focused on local businesses and start-ups, with experiences in business law and real estate. As a lawyer and real estate broker, he provides strategic legal and financial analyses to business projects and working groups.

Trevor enjoys being proactive and involved in community organizations providing social services and promoting diversity. He has served and held leadership positions on various community non-profit groups. Previously, he was the Member-at-Large, and then Social Chair, on the Gay Asian Pacific Alliance promoting political awareness and social activism. Currently, he advises the Asian Pacific-Islander Wellness Center (APIWC) as a member on both the Community Advisory Board, and the Financial Advisory Committee.

Terence Yang, Youth Committee Member

Terence Yang is San Francisco high school student. He is a member of Crocker Amazon's Open Advisory Board and is also a member of the "Greenager" program, a group devoted to environmental literacy among youths. He hopes to accurately voice the opinions of his peers as a member of this committee and have a more direct hand in the positive progress of San Francisco's parks.

Tom Harrison, San Francisco Recreation and Parks Commissioner

Tom Harrison, born and raised in San Francisco, was appointed to the Recreation and Park Commission in October 2004 by Mayor Gavin Newsom. He was sworn into office by Mayor Newsom in November 2004.

Mr. Harrison worked for the Recreation and Park Department beginning in 1964 as an Assistant Gardener and was promoted to Gardener in 1972. After 28 years of service and many assignments after, he was then hired by Laborers Local 261 as a Union Representative. Mr. Harrison was appointed to serve the Gardeners and Laborers of the City. In 2002 he was promoted to Assistant Business Manager of Local 261. He retired from City Employment in 2004 completing 30 years of service to the City and County of San Francisco.

Commissioner Harrison takes great personal pride in his appointment to the Recreation and Parks Commission, "I have a great respect for the people of San Francisco for whom I serve."

Linda D'Avirro, Member of the Parks, Recreation, and Open Space Committee

A resident of the Outer Mission whose personal and professional career combines travel, volunteerism, issues management, negotiations and sales, enjoys working collaboratively as a member of several community neighborhood Boards, including Precita Eyes Muralists Association, the District 11 Council of Neighborhood Groups, District 11 member (one of two) of the Parks and Recreation Open Space Advisory Committee/P.R.O.S.A.C. and others.

She is committed to pursuing the vision that our parks and public spaces are a source of personal inspiration and renewal and looks to the COF for a pathway furthering that vision. Linda hopes to continue sharing her knowledge and skills offered by the opportunity to be part of the collaborative process as a member of the Community Opportunity Fund Selection Committee.

Jonathan Silverman, Recreation Program/Service Provider

Jonathan's organization, Feel The Earth, is actively supporting the Mayor's efforts for healthy and sustainable food through "hands-on" interactive workshops in sustainable agriculture, gardening, dance performances, and natural edible artistic projects. Jonathan has an extensive horticultural and project manager background. He was a key player in the restoration of Project Alcatraz, Pe'ah Garden (1-acre organic food project for the San Francisco Food Bank), Full Circle Farm (11-acre food project for the Santa Clara Unified School District), and a decade of California Native Plant Society restoration work throughout San Francisco. Recently, he launched "Seeds On Streets", "LEARN the ART of SEEDING", and "Farm Yoga". He is currently working with San Francisco libraries and community gardens using ground breaking permaculture design concepts to support the urban agriculture movement.

William Weil, Park Steward

Bill has been a member of the Steering Committee for the Friends of Upper Douglass Dog Park for almost two years and has served as the group's treasurer for most of that time. We has helped organize their Dogtoberfest event, has coordinated several park clean up days, and was key to moving forward with the gift from FUDDP for the new entry gate. Bill is also a member of NPC's Steering Committee.

Before retiring, he spent many years working on computer systems, interfaces, and procedures and processes. He is very familiar with the dynamics of group decision-making that will be a part of the COF selection process.

**COMMUNITY OPPORTUNITY FUND
PROJECT SELECTION CRITERIA**

	MENU	CUSTOM
1. PROJECT PLANNING & READINESS	30	30
Project is well planned and ready to begin.	12	6
Applicant has demonstrated evidence of community support/"buy-in" for the proposed improvements.	18	6
Project budget and plan for community-funded portion is complete and accurate.	n/a	6
Applicant has shown a strong track record of collaborative projects and partnerships with RPD or other City agencies within the applicant team.	n/a	6
For leveraging, the applicant has convened groups or individuals with experience in the proposed type of project for in-kind support, or has adequately demonstrated how the sweat equity or financial match will occur.	n/a	6
2. LEVERAGES RESOURCES	30	30
Leverages financial contributions appropriate to project scope. (20% = 5 points, 35% = 10 points, 50% = 15 points)	15	15
Leverages additional sweat equity or in-kind donations appropriate to project scope.	10	10
Commitment to leverage resources is well documented.	5	5
3. PARK EXPERIENCE AND IDENTITY	30	30
Enhance park aesthetics or address a capital need of the park.	5	5
Increase neighborhood use and enjoyment of the park.	5	5
Include environmentally beneficial/sustainable features or improve sustainability by reducing maintenance of the park feature.	5	5
Increase the flexibility of park features, such as shifting a single-use feature into a multi-use feature.	5	5
Target high need populations (seniors, youth, teens, residents in dense park-deficient neighborhoods, etc).	5	5
Enhance habitat for native or non-invasive plants and animals.	5	5
4. FOSTERS STEWARDSHIP AND COMMUNITY BUILDING	30	30
Increases the number of residents engaged in the park and build a stable network of community residents and park users.	10	5
Enhances the park in a manner that will inspire neighbors to commit to using and maintaining the park.	5	5
Project and/or stewardship activities promote interaction of diverse parts of the community.	10	5
Located in a high need neighborhood (seniors, youth, teens, residents in dense park-deficient neighborhoods, etc).	5	5
Proposes a means to work with RPD to help maintain the improvements upon project completion.	n/a	5
The applicant team is experienced in organizing or overseeing volunteers or plans to work with an organization that is experienced in volunteer stewardship.	n/a	5
TOTAL	120	120
BONUS INNOVATION POINTS	5	5