



Edwin M. Lee, Mayor
Mohammed Nuru, Director

GENERAL - DIRECTOR'S OFFICE
City Hall, Room 348
1 Dr. Carlton B. Goodlett Place, S.F., CA 94102
(415) 554-6920 ■ www.sfdpw.org



DPW Order No: 183176

EMERGENCY DECLARED AND CONTRACT AWARDED

An Emergency exists as a result of service failures of three elevators at the Human Services Agency building located at 170 Otis Street. Such failures have been occurring for over a year, and the most recent incidents, during the week of November 24, 2014, resulted in members of the public as well as Human Services Agency staff being trapped for upwards of two and a half hours and necessitating rescues by the San Francisco Fire Department. In addition, the elevator doors on each floor suffer untimely operating patterns that close on patrons improperly, and the elevator cables have been found to be worn significantly past their useful lives. These conditions constitute an emergency involving the health, safety and property of the citizens of the City and County of San Francisco.

In advance of these dangerous and unsafe conditions the Human Services Agency Facilities staff had repeatedly attempted to have the existing maintenance contractors remedy these problems. But due to some large repair items that qualified as capital projects (thereby disqualifying maintenance contractors from providing equipment and services) coupled with the rapid decline of the aging equipment, the situation grew worse requiring immediate action by the HSA facilities staff.

On April 7, 2014, the HSA staff commenced requesting elevator condition assessments and proposals from three elevator firms, one of which was the current maintenance contractor. They received two proposals and determined that one of the firms was the most qualified, KONE, Inc. At the same time the Human Services Commission issued an emergency declaration letter to the HSA Director on March 27, 2014. In April, 2014 HSA staff proceeded to issue a purchase order for the long-lead-time parts and equipment required to affect the modifications and upgrades to current code according to KONE Inc.'s proposal.

In order to move forward with the repairs, an Emergency is declared to exist under the provisions of Section 6.60 of the San Francisco Administrative Code, and

Kone Corporation
567 7th Street
San Francisco, CA 94103



is hereby awarded a contract to provide the installation and overhaul work for the three elevators at 170 Otis Street at a cost, when combined with the previously procured equipment will exceed \$250,000, and which will be solidified at a later date.

Contractor shall indemnify and hold harmless the City & County of San Francisco, its officers, agents and employees and furnish certificates of insurance protecting themselves, any sub-contractors and the City & County of San Francisco and its officers, agents and employees against claims arising out of work performed pursuant to this order with the City & County of San Francisco, its officers, agents and employees named as additional insureds. Contractor shall deliver certified copies of the certificates of insurance within three working days of this order.

Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage.

Business Automobile Liability Insurance with not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage.

Workers' Compensation, with Employers' Liability limits not less than \$1,000,000 each accident.

This Order will constitute the Notice To Proceed.

Funds are available:

Index Code: _____, FT/F/SF: _____, P/PD: _____, SUBOBJ _____.

DISTRIBUTION:

Kone Corporation

BDC: Julia Laue, Mark Dorian

HSA: Trent Rhorer, David Curto

Public Affairs: Mindy Linetzky

Business Services: Julia Dawson, Kevin Lacsina

12/5/2014

12/8/2014

X Mohammed Nuru

Nuru, Mohammed
Mayor's Designee

X Edgar Lopez

Lopez, Edgar
Acting Department Head

