

File No. 110824

Committee Item No. 3

Board Item No. 7

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 7/21/11

Board of Supervisors Meeting

Date 8/2/11

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong

Date 7/18/11

Completed by: L.W.

Date 8/2/11

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Appointments - Child Care Planning and Advisory Council]

2

3 **Motion appointing Karen Burch, Marjorie Weiss, and Barbara Manzanares, terms to be**
4 **determined, to the Child Care Planning and Advisory Council.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated persons to serve as members of the Child Care
8 Planning and Advisory Council, pursuant to the provisions of the San Francisco Administrative
9 Code, Section 5.200, and California Education Code, Sections 8499-8499.8, for the terms
10 specified:

11 Karen Burch, seat 1, succeeding Margaret Jerene, term expired, must be a nominee of
12 District 1 Supervisor selected from: parent advisory councils of public and private child care
13 programs; associations of child care centers, family day care providers and Head Start; public
14 interest organizations including but not limited to the Child Care Law Center; community
15 organizations; the Bay Area Employer Work and Family Coalition; and members of labor
16 organizations and local organizations that fall within the definition of "Community
17 representative," for a three-year term to be determined.

18 Marjorie Weiss, seat 7, succeeding Juanita Santana, term expired, must be a nominee
19 of District 7 Supervisor selected from: parent advisory councils of public and private child care
20 programs; associations of child care centers, family day care providers and Head Start; public
21 interest organizations including but not limited to the Child Care Law Center; community
22 organizations; the Bay Area Employer Work and Family Coalition; and members of labor
23 organizations and local organizations that fall within the definition of "community
24 representative," for a three-year term to be determined.

25

1 Barbara Manzanares, seat 11, succeeding Pamela Tate-Roger, resigned, must be a
2 nominee of District 11 Supervisor selected from: parent advisory councils of public and private
3 child care programs; associations of child care centers, family day care providers and Head
4 Start; public interest organizations including but not limited to the Child Care Law Center;
5 community organizations; the Bay Area Employer Work and Family Coalition; and members of
6 labor organizations and local organizations that fall within the definition of "Community
7 representative," for a three-year term to be determined.

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Member, Board of Supervisors
District 1
市參議員、第一區



City and County of San Francisco

ERIC MAR
馬兆光

May 23, 2011


Linda Wong
Rules Committee Clerk
San Francisco Board of Supervisors
1 Dr. Carlton B Goodlett Pl. Room 244
San Francisco CA 94102


Dear Ms. Wong,

This letter serves as a formal notice of my intention to appoint Ms. Karen Burch to the Child Care Planning and Advisory Council.

Should you have any questions, please feel free to contact Myrna Melgar in my office at 701-7412.

Thank you,


Eric Mar
District 1 Supervisor

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 MAY 23 PM 3:47
BY 



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714**

Application For Boards, Commissions and Committees

Application for Appointment to: CPAC
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): #1

Print Name: Karen Burch

Home Address: 2nd Ave SF CA Zip 94118

Home Phone: 415 Occupation: _____

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

E-Mail Address: Eric.miller@com Fax #: _____

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)

Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?

Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: Masters Degree in Early Childhood Education

Business and/or professional experience: Preschool teacher, preschool management

Civic Activities: _____

Other Personal Information: (optional) _____

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Would you be able to attend night meetings? Maybe Day meetings? yes Either _____

Please state your qualifications (attach supplemental sheet if necessary)

Date: 2/2/11 Applicant's Signature: (required) [Signature]

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Statement of Qualifications for Serving on CPAC for Karen Burch

I currently live in the Inner Richmond and the mother of two children participating in afterschool programs. I am currently looking for work, but my previous education and work experience includes:

- MA in Early Childhood Education.
- Experience supervising preschool teachers, and coordinating special education and mental health services for preschool children
- Over ten years of experience teaching preschool, including two years as a head teacher
- Experience working with infants, toddlers, preschoolers, and school age children
- Experience working with ethnically and linguistically diverse families and with families from low socioeconomic backgrounds
- Former parent in a Cooperative Nursery School, including three years on the Board

I believe I am able to speak from both the parent perspective and the early childhood education perspective.

This form and an attached applicant statement (see below) must be received by Graham Dobson, CPAC Coordinator, c/o DCYF 1390 Market Street, Suite 900 San Francisco, CA 94102 Ph: (415) 554-8482 Fax: (415) 554-8965

Name: Karen Bureh

Address (circle: work or home): 2nd Ave
San Francisco Zip Code: 94118

Phone (day time): 415- Fax: N/A

Phone (evening): same E-mail: ericmille.com

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly and has both day and evening meeting times);
3. Participation in at least one CPAC committee (committees usually also meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer (do you pay full tuition for care? Y/N) Child Care Provider
 Community Representative Public Agency Representative Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work: N/A
What neighborhood or district of San Francisco do you live: Inner Richmond / District 1

- Do you identify as: Male Female
 White/Caucasian African-American Hispanic/Latino Origin Asian/Pacific Islander
 Native American/American Indian Other: _____ Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender? Yes No Decline to state

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. Please list specific contributions you would make to the work of CPAC. We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. For questions, please call (415) 554-8482 to speak with Graham Dobson, or (415) 863-4642 to speak with Natalie Brutto, Chair of the Membership Committee.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

[Signature]
Signature

2/12/11
Date



Child Care Planning And Advisory Committee - Rules Committee Meeting

Karen Burch

to:

sean.elsbernd, jane.kim, mark.farrell, Linda.Wong

07/18/2011 03:10 PM

Cc:

"Graham Dobson"

Please respond to karen

Show Details

1 Attachment



Resume for Karen Burch.pdf

Dear Rules Committee Members,

I have applied to become a CPAC Board as the "consumer" representative for District 1. Unfortunately I won't be able to attend the meeting because I am out of town. I have attached my resume to provide additional information about myself.

Thank you,

Sincerely,

Karen Burch

Karen Burch

— 2nd Ave

San Francisco CA 94118

415- —

— dericmillette.com

KAREN BURCH

Second Avenue
San Francisco, CA 94118
415
@ericmillette.com

SUMMARY OF QUALIFICATIONS

- MA in Early Childhood Education.
- Experience supervising preschool teachers, and coordinating special education and mental health services for preschool children
- Over ten years of experience teaching preschool, including two years as a head teacher
- Experience working with infants, toddlers, preschoolers, and school age children
- Experience working with ethnically and linguistically diverse families and with families from low socioeconomic backgrounds
- Proficiency in Microsoft Office and familiarity with ChildPlus database

EDUCATION

Mills College, Oakland, CA 1998 - MA in Early Childhood Education

Boston University, Boston, MA 1988 - BA in English with a minor in History

Child Development Program Director Permit - California 2008

CBEST – passed on 12/8/1990

EXPERIENCE

Alameda Head Start, A Program of Xanthos Inc., Alameda, CA 2003-2004

Child Development Services Manager

- Responsible for developing, implementing, evaluating, and monitoring all aspects of the early childhood education, disabilities and mental health services for the Head Start Program
- Supervised and provided on-going training and in-classroom support for all preschool teaching staff. Ensured that all preschool classrooms were providing a developmentally appropriate curriculum and meeting individual children's needs, including children with disabilities and mental health issues
- Coordinated disabilities and mental health services for preschool children and most of the duties previously assigned to the Disabilities/ Health Manager
- Ensured that all applicable regulations, including Community Care Licensing and Head Start Performance Standards, were met

Alameda Head Start, A Program of Xanthos Inc., Alameda, CA 2000-2003

Disabilities/ Health Manager

- Coordinated disabilities, mental health and health services for preschool children and all other duties previously assigned to the Special Education/ Mental Health Coordinator
- Worked closely with other Head Start managers to ensure all services to children and families were properly implemented
- Revised Head Start Policies and Procedures Manual for disabilities, health and mental health
- Supervised Health Coordinator
- Implemented Mental Health Classroom Consultant program
- Implemented new developmental and behavioral screenings

Alameda Head Start, A Program of Xanthos Inc., Alameda, CA 1999-2000
Special Education/ Mental Health Coordinator

- Coordinated disabilities and mental health services for preschool children needing services and participated in IEP meetings and case conferences
- Worked closely with parents and teachers regarding disabilities and mental health services
- Worked closely with Alameda Unified School District staff and Alameda Family Services staff to ensure all necessary services were provided to Head Start children
- Provided staff training

OTHER EXPERIENCE

Alameda Head Start, Alameda CA

- Trained Replacement, Fall 2004
- Consultant, Spring 2007: Coordinated preparation for Alameda Head Start's Federal program review; duties included staff training, document review and classroom observations.

Mills College Children's School, Oakland, CA 1996-1998: Teacher in Infant Toddler, Preschool and School Age classrooms

Mills College Children's School, Oakland, CA 1997-1998: Administrative Intern overseeing the application process for re-accreditation by the National Association for the Education of Young Children

Children Now, Oakland, CA 1998: Internship: Completed and summarized an Internet based data collection on various issues relating to children for Children Now's Tenth Anniversary for use on their web site, in the annual report, and as a standalone piece

EOC Head Start and Mission Head Start Programs, San Francisco, CA 1991-1996; Head Teacher and teacher positions

VOLUNTEER EXPERIENCE

Laurel Hill Nursery School, San Francisco CA 2005-2009

Parent Teacher one day a week

Laurel Hill Nursery School Board:

- Personnel Chair 2006-08: duties include being a member of the Executive Committee, assisting with hiring and evaluating teaching staff, making recommendations for staff raises, participating in the evaluation of the Director, participating in an administrative restructuring of the program subsequent revisions; coordinating annual parent evaluation of the preschool program, assisting families as needed.
- Council Delegate 2008-09: Attend meetings of the San Francisco Council of Parent Participation Nursery Schools (SFCPPNS), participate in SFCPPNS duties (2008-09 assigned to be the Treasurer), report back to Laurel Hill Nursery School on activities and services of SFCPPNS,

Special Projects:

- Director Search Committee 2007: Interviewed Director candidates and made recommendations to the Board regarding the best candidate
- Preschool for All: reviewed information on the San Francisco Preschool for All program to see if it was a good fit for Laurel Hill and made recommendations to the Board

MEMORANDUM

TO: Rules Committee Clerk
FROM: Alex Volberding
DATE: 5/23/2011
SUBJECT: Appointment by Supervisor Sean R. Elsbernd

Please be advised that Supervisor Sean R. Elsbernd
has selected Ms. Marjorie Weiss
to be appointed to the Child Care Planning and Advisory Council (CPAC)
This appointment will fill seat

Ms. Marjorie Weiss's address is:

— Buckingham Way, Number 701
San Francisco, CA 94132

Attachment: **Application must be attached.**

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Effective Date: _____



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 San Francisco, California 94102-4689
 (415) 554-5184 FAX (415) 554-7714

Application For Boards, Commissions and Committees

Application for Appointment to: San Francisco Child Care Planning and Advisory Council
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): # 7

Print Name: Marjorie Weiss

Home Address: Buckingham Way # 701, San Francisco, CA Zip 94132

Home Phone: 415- Occupation: Executive Director

Work Phone: 415-405-0512 Employer: SFSU Head Start/Early Head Start

Business Address: 205 13th Street, Suite 3280, San Francisco, CA Zip: 94103

E-Mail Address: weissm@sfsu.edu Fax #: 415-552-7257

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
 Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: MPA-Public Management
BS- Home Economics/Early Childhood Education

Business and/or professional experience: 10 years experience as Director of large urban, culturally diverse Head Start Program

Civic Activities: _____

Other Personal Information: (optional) _____

Ethnicity: (optional) White Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
 Would you be able to attend night meetings? Yes Day meetings? Yes Either _____
 Please state your qualifications (attach supplemental sheet if necessary)

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 2/23/11 Applicant's Signature: (required) Marjorie Weiss
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

This form and an attached applicant statement (see below) must be received by Graham Dobson, CPAC Coordinator, c/o DCYF 1390 Market Street, Suite 900 San Francisco, CA 94102 Ph: (415) 554-8482 Fax: (415) 554-8965

Name: Marjorie Weiss

Address (circle: work or home): WORK: SFSU Head Start/Early Head Start 205 1st St, Suite 3280, San Francisco, CA 94103

(FYI Home: Buckingham Way #701, SF 94132) Zip Code: _____

Phone (day time): 415-405-0512 Fax: 415-552-7257

Phone (evening): Cell: 415- _____ E-mail: weissm@sfsu.edu

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

- 1. Participation in one orientation and/or retreat per year;
- 2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly and has both day and evening meeting times);
- 3. Participation in at least one CPAC committee (committees usually also meet monthly);
- 4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer (do you pay full tuition for care? Y N) Child Care Provider
- Community Representative Public Agency Representative Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work centers throughout the city: Office is located in District 6 SFSU Head Start has

What neighborhood or district of San Francisco do you live: District 7

- Do you identify as: Male Female
- White/Caucasian African-American Hispanic/Latina Origin Asian/Pacific Islander
 - Native American/American Indian Other: _____ Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender? Yes No Decline to state

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. Please list specific contributions you would make to the work of CPAC. We are unable to accept statements longer than ONE 8 1/2 x 11 typed page or two handwritten pages or applications without signature and date below. For questions, please call (415) 554-8482 to speak with Graham Dobson, or (415) 863-4642 to speak with Natalie Bratto, Chair of the Membership Committee.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

Marjorie Weiss 2/23/11

 Signature Date

CPAC documents and Settings: Marjorie Weiss Settings: Temp:ray Internet File System: G:\work\9110\W\CPAC Application.doc

Applicant Statement
San Francisco Child Care Planning and Advisory Council

Applicant's Name: Marjorie Weiss, Executive Director, SFSU Head Start/Early Head Start Program
Resident of San Francisco, District 7

I am the new Executive Director of the SFSU Head Start/Early Head Start Program, which is the Head Start Grantee agency for the city and county of San Francisco. We are funded to serve 1,398 low income children 0-5 years of age. The majority of children we serve have incomes at or below the federal poverty level. In addition to directly serving children, we fund a variety of sub-recipient agencies throughout the community to deliver Head Start and Early Head Start services.

I have 10 years experience as a Head Start Director for large, urban, culturally diverse communities in Texas and Arizona. I have a record of achievement for not only providing high quality services, but also for building strong community partnerships to meet the needs of low-income infants, toddlers, preschoolers and their families. Under my leadership, the program in Arizona twice renewed its designation at a National Head Start Program of Excellence. To earn this designation, we had to demonstrate that the program has a significant positive impact on the lives of children and in the community.

Head Start is recognized throughout the country as the premier early care and education program. As a member of CPAC, I will bring knowledge and experience of high quality child development and family support services to the Child Care Planning and Advisory Council (CPAC). As one of the largest child development programs in San Francisco, I feel it is essential that SFSU Head Start/Early Head Start be a voting member of CPAC so that Head Start's knowledge and expertise can help frame the community's child care policy decisions.

Head Start's success depends on its involvement in community planning to encourage strong communication, cooperation, and sharing of information to improve the delivery of services to children and families. We are mandated to participate in community planning to promote access of children and families to services and to advocate for the needs of low income children. Head Start's participation in CPAC will enable SFSU Head Start/Early Head Start Program to design its program in support of the City's child care plan, initiatives and strategies.

My educational background and professional work experience demonstrate my abilities to provide leadership and to work collaboratively with diverse groups of people. I have a Master's Degree in Public Administration, with an area of concentration in Public Management. I also have a Bachelor's Degree in Home Economics/Early Childhood Education. In addition to my 10 years of experience as a Head Start Director, I have more than 10 years experience in regional planning and managing programs in the public sector. This work required bringing diverse groups of people together to develop three-five year plans for human service and community development funding.

I appreciate your consideration of my application for appointment to CPAC.

Member, Board of Supervisors
District 11



City and County of San Francisco

JOHN AVALOS

MEMORANDUM

TO: Rules Committee Clerk
FROM: Supervisor John Avalos
DATE: March 14, 2011
SUBJECT: Appointment by Supervisor John Avalos

Please be advised that Supervisor Avalos has selected Barbara Manzanares to be appointed to the Child Care Planning and Advisory Council.

This appointment will fill seat 11.

Ms. Manzanares' address is:

— South Hill Boulevard
San Francisco, CA 94112

Attachment: Application and resume

For Clerk's office use only:

Seat #: 11 Term expiration date: _____ Seat Vacated: _____



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714**

Application For Boards, Commissions and Committees

Application for Appointment to: Childcare Planning and Advisory Council
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): District 11, seat 11

Print Name: Barbara Manzanares

Home Address: South Hill Blvd. San Francisco Zip 94112

Home Phone: 415: _____ Occupation: _____

Work Phone: 415 586-9277 Employer: self

Business Address: South Hill Blvd San Francisco Zip: 94112

E-Mail Address: _____ @ gmail.com Fax #: 415 586-9277

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s); and the court(s) that convicted you.)

Education: see attached resume

Business and/or professional experience: _____

Civic Activities: _____

Other Personal Information: (optional) _____

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? yes Day meetings? yes Either yes
Please state your qualifications (attach supplemental sheet if necessary)

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 3-9-11 Applicant's Signature: (required) B. Manzanares
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

This form and an attached applicant statement (see below) must be received by Melinda Felice, CPAC Coordinator, c/o DCYF 1390 Market Street, Suite 900 San Francisco, CA 94102 Ph: (415) 554-8482 Fax: (415) 554-8965

Name: Barbara Manzanares
Address (circle: work or home): South Hill Blvd.
San Francisco Zip Code: 94112
Phone (day time): 415 586-9277 Fax: _____
Phone (evening): 415 E-mail: _____ @aol.com

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly and has both day and evening meeting times);
3. Participation in at least one CPAC committee (committees usually also meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer (do you pay full tuition for care? Y N) Child Care Provider
 Community Representative Public Agency Representative Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work: 94112
What neighborhood or district of San Francisco do you live: _____

- Do you identify as: Male Female
 White/Caucasian African-American Hispanic/Latino Origin Asian/Pacific Islander
 Native American/American Indian Other: _____ Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender? Yes No Decline to state

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. Please list specific contributions you would make to the work of CPAC. We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. For questions, please call (415) 554-8482 to speak with Melinda Felice, or (415) 863-4642 to speak with Natalie Brutto, Chair of the Membership Committee.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

B. Manzanares 8/3/04
Signature Date

Barbara Manzanares
— South Hill Blvd.
San Francisco, CA 94112
415 ———

Objective: Seeking a position working with contractors or agencies who operate preschool programs.

Summary of Qualifications:

- 15 years of owning and operating a child care service
- 8 years of community based organization background

Work Experience:

1989 to present:

Child's Play
287 South Hill Blvd.
San Francisco, CA 94112
415-586-9277

Position Held: Owner and Operator of a Large Family Day Care.

- Supervise 3 staff and 14 children daily.
- Develop daily curriculum.
- Develop nutrition program.
- Write grants and contract documents (i.e. Housing and Urban Development, San Francisco Children's Council, Wu Yee Child Care Facility Fund).
- Implement and develop program guidelines as established with funding sources.
- Followed and implemented all licensing requirements by San Francisco City and County and the State of California.

1982-1989

Horizons Unlimited
440 Potrero Avenue
San Francisco, Ca 94110
Supervisor: George Suncin
415-206-5470

Position Held: Youth Development Coordinator

- Directed a youth development program serving over 400 low-income youth and supervised 16 employees.
- Development of youth programs to include employment, counseling and after school activities.
- Collaborated with other community-based organizations to utilize their services with our organization's participants needs.

Barbara Manzanares-Resume page 2

- Acted as the contractor compliance monitor responsible to submit monthly reports to funding sources. (i.e. Mayor's Office of Community Development and Private Industry Council)
 - Site visits to insure contractual compliance.
 - Developed employment opportunities for youth in the private sector.
 - Evaluated programs and provided statistics to substantiate evaluations.
-

1981 - 1982

Catholic Youth Organization
180 Fair Oaks
San Francisco, CA 94110
Supervisor: Steve Trippe
707-824-4000

Position Held: Youth Development Counselor

- Counsel and monitor youth in job training positions.
- Complete and submit monthly logs of youth participation.
- Developed job interviewing training workshops.
- Developed career workshops

Education:

City College of San Francisco,
Certificate of Completion, Child Development
Child Development Associate Teacher Permit, State of California Commission on
Teacher Credentialing
San Francisco State University
Saddleback Community College

Volunteer Positions:

San Francisco Family Day Care Association Board Member
OMI/Excelsior Family Child Care Network Leader

References furnished upon request

San Francisco
BOARD OF SUPERVISORS

Date Printed: July 12, 2011

Date Established: November 20, 1995

Active

CHILD CARE PLANNING AND ADVISORY COUNCIL 2003

Contact and Address:

Graham Dobson
1390 Market Street
#900
San Francisco, CA 94102

Phone: (415) 554-8482

Fax: (415) 554-8965

Email: graham@dcyf.org

Authority:

Ordinance No. 362-95, as amended by Ord. 118-99; amended by Ord 192-99; amended by Ord. No 31-00; as amended by Ordinance 6-03 (amending Admin Code 5.200 and by adding section 10.100-367); California Education Code Section 8499-8499.8.

Board Qualifications:

The Child Care Planning and Advisory Council consists of 30 members. Eleven members are nominated by individual Supervisors and appointed by the Board of Supervisors. The Board of Supervisors shall also permanently assign a seat on the council to the director or his/her designee from each of the following four public agencies: the Department of Children, Youth and their Families, the Department of Human Services, the Recreation and Park Department and the Office of Community Development. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to her or him, shall appoint the remaining 15 members.

The members appointed by the Board of Supervisors shall be representative of the following categories: A) Two Consumers - Parents, guardians or caretakers with varied income levels who use child care and/or early education services. B) Three Child Care Providers - Private child care providers including one from a private center, one from a family day care home and one from a Head Start center. C) One Public at large member. D) Five Community representatives. The list of qualified individuals for appointment may include members of the following organizations: parent advisory councils of public and private child care programs; associations of child care centers, family day care providers and Head Start; public interest organizations including but not limited to the Child Care Law Center; community organizations; the Bay Area Employer Work and Family Coalition; and members of labor organizations and local businesses that fall within the definition of "Community representatives".

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

The Council is established to advise the Board of Supervisors, the Mayor, the SF Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local State, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code section 5.200.

The term of each member of the Council shall be for three years, beginning after an initial phase of terms drawn by lot. Initial terms shall by lot be designated so that ten members shall serve a two-year term, 10 members shall serve a three-year term, and 10 members shall serve a four year term. On the expiration of these initial terms, all terms shall be for three years. Any member may be re-appointed for one additional consecutive term. Any person serving a term of two years or less shall not be considered having completed one full term, and will therefore remain eligible to serve two complete terms. Persons serving two complete terms will be eligible to serve again after one year of non-service.

Reports: None referenced.

Sunset date: None referenced.

