

File No. 221127

Committee Item No. 7

Board Item No. 14

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee
Board of Supervisors Meeting

Date November 16, 2022
Date November 29, 2022

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- DPH Presentation 11/16/2022
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Brent Jalipa

Date November 10, 2022

Completed by: Brent Jalipa

Date November 22, 2022

1 [Accept and Expend Grant - Retroactive - California Board of State and Community
2 Corrections - Proposition 47 STARR - Cohort III - \$6,000,000]

3 **Resolution retroactively authorizing the Department of Public Health to accept and**
4 **expend a grant in the amount of \$6,000,000 from the California Board of State and**
5 **Community Corrections for participation in a program, entitled “Proposition 47**
6 **Supporting Treatment & Reducing Recidivism - Cohort III,” for the period of September**
7 **1, 2022, through June 1, 2026.**

8
9 WHEREAS, The California Board of State and Community Corrections (BSCC) has
10 agreed to fund the Department of Public Health (DPH) in the amount of \$6,000,000 for
11 participation in a program, entitled “Proposition 47 Supporting Treatment & Reducing
12 Recidivism (STARR) - Cohort III,” for the period of September 1, 2022, through June 1, 2026;
13 and

14 WHEREAS, The DPH STARR program meets one of the most critical community care
15 needs in San Francisco, providing additional residential treatment beds, outpatient case
16 management, and wraparound support services for criminal justice-involved adults with co-
17 occurring substance use disorder and mental health issues; and

18 WHEREAS, The overall goal is to reduce incarceration and recidivism by bolstering
19 city-wide initiatives focused on jail diversion, recovery, and community re-entry; and

20 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

21 WHEREAS, The grant terms requires a minimum cost sharing of \$3,144,717; and

22 WHEREAS, The cost sharing will be funded from the San Francisco City and County
23 General Fund; and

24
25

1 WHEREAS, DPH will provide a report on the occupancy of this program, and the
2 finding status of the twenty-two treatment beds no longer funded in the proposed grant
3 agreement no later than May 31, 2023; and

4 WHEREAS, DPH received the award notice on July 26, 2022, for a project start date of
5 September 1, 2022; and

6 WHEREAS, A request for retroactive approval is being sought because DPH received
7 the award notice on July 26, 2022, for a project start date of September 1, 2022; and

8 WHEREAS, The Department proposes to maximize use of available grant funds on
9 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

10 RESOLVED, DPH is hereby authorized to retroactively accept and expend a grant in
11 the amount of \$6,000,000 from the BSCC; and, be it

12 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
13 expend the grant funds pursuant to Administrative Code, Section 10.170-1.

14
15
16
17
18
19
20
21
22
23
24
25

1 Recommended:

Approved: _____ /s/ _____

2

Mayor

3 _____ /s/ _____

4 Dr. Grant Colfax

Approved: _____ /s/ _____

5 Director of Health

Controller

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

<p>Item 7 File 22-1127</p>	<p>Department: Public Health (DPH)</p>
<p>EXECUTIVE SUMMARY</p>	
<p style="text-align: center;">Legislative Objectives</p> <ul style="list-style-type: none"> • The proposed resolution retroactively authorizes the Department of Public Health (DPH) to accept and expend a \$6,000,000 California Board of State and Community Corrections (BSCC) Proposition 47 grant agreement to fund the Supporting Treatment & Reducing Recidivism (STARR) program for the period of September 1, 2022, through June 1, 2026. <p style="text-align: center;">Key Points</p> <ul style="list-style-type: none"> • Proposition 47 funds provide mental health services, substance use disorder treatment, and/or diversion programs for criminal justice involved individuals. DPH has been a grant recipient in all three cohorts of these funds in 2017, 2019, and 2022. The 2022 grant agreement continues funding the Supporting Treatment & Reducing Recidivism (STARR) program, initially funded by the 2019 grant. • The STARR program provides detox beds, residential substance use disorder (SUD) treatment beds, and various supportive services for individuals with high-risk co-occurring disorders and criminal justice involvement. <p style="text-align: center;">Fiscal Impact</p> <ul style="list-style-type: none"> • The total grant award is \$6 million, and \$5.5 million of the award will be passed through to community-based service providers. The remaining funds support data collection and analysis, financial auditing, supplies, and 0.48 FTE DPH staff. • The total amount of matching funds, sourced from the General Fund, is \$3,144,717, which funds 7.19 FTE of existing DPH staff supporting the STARR program. <p style="text-align: center;">Policy Consideration</p> <ul style="list-style-type: none"> • The 2017 and 2019 Proposition 47-funded programs either met or were projected to meet 50% and 33% of their objectives, respectively. • The program will reduce residential SUD treatment beds from 40 to 18 in 2023, which is less than the reported monthly client average of 28 for these services in 2022. • The Department did not use utilize an RFP or other competitive solicitation process when selecting providers for Proposition 47-funded programs. <p style="text-align: center;">Recommendations</p> <ul style="list-style-type: none"> • Approve the proposed resolution. • The Board should also consider requesting DPH provide a report on the occupancy of the program and the status of the 22 treatment beds no longer funded in the proposed grant agreement no later than May 2023. 	

MANDATE STATEMENT

City Administrative Code Section 10.170-1 states that accepting Federal, State, or third-party grant funds in the amount of \$100,000 or more, including any City matching funds required by the grant, is subject to Board of Supervisors approval.

BACKGROUND

In November 2014, California voters approved Proposition 47, an initiative reducing specific low-level drug and property crimes from felonies to misdemeanors. Sixty-five percent of the state savings generated by Proposition 47 are set aside annually for the California Board of State and Community Corrections (BSCC) to administer a competitive grant program. Proposition 47 funds are awarded to public agencies providing mental health services, substance use disorder treatment, and/or diversion programs for criminal justice involved individuals. These funds may serve both adults and juveniles through housing-related assistance and other community-based supportive services.

At the time of this writing, there have been three cohorts of Proposition 47 grant recipients, and the San Francisco Department of Public Health (DPH) has been awarded a grant in each cohort: 2017, 2019, and 2022. For these Proposition 47-funded programs, DPH serves as the lead agency responsible for project coordination, grant administration, and facilitating connections amongst the DPH system of care. Additionally, each grant has a minimum cost sharing requirement, which is mainly used to fund existing DPH staff that are supporting the program. The greatest allocation of grant funds is passed through to community-based service providers for the direct provision of client services. The grant requires at least 50 percent of the award must be passed through to community-based service providers. Out of the total \$18 million awarded from all three cohorts, DPH has allocated \$14.7 million, or approximately 82 percent to community-based providers. The remaining funds have supported DPH positions, data collection and analysis, financial auditing, and supplies.

Cohorts

The 2017 cohort funded the Promoting Recovery & Services for the Prevention of Recidivism (PRSPR) program, and the 2019 cohort funded the Supporting Treatment & Reducing Recidivism (STARR) program. These two Proposition 47 grants funded detox beds,¹ residential substance use disorder (SUD) treatment beds,² and various supportive services. According to DPH staff, programming focuses on jail diversion, recovery, and community reentry for individuals with high-risk co-occurring disorders and criminal justice involvement. As proposed in this resolution,

¹ This is otherwise known as withdrawal management. This is a detox service with an average stay of 4-10 days and includes 21 hours of treatment/week. According to DPH, the average stay has recently increased to up to two weeks

² This is a residential substance use disorder (SUD) service with an average stay of 3-6 months, and includes individual and group counseling, case management, SUD and mental health classes, and physical wellness. According to DPH, the average stay has recently increased to 6-9 months.

DPH intends to continue to fund the STARR program with a third cohort of awarded Proposition 47 grant funding.

According to DPH, the STARR program builds on the PRSPR program. From October 1, 2019, to August 15, 2021, or approximately 23 months, PRSPR and STARR program dates overlapped. The overlap allowed DPH to fund five more detox beds, doubling the number of detox beds available during this cohort from five to 10.

The 2019 STARR program intended to focus on centralizing intake, assessment, and triage at the CASC (Community Assessment and Services Center), a one-stop reentry center run by the Adult Probation Department (APD). However, due to the COVID-19 pandemic and the closure of the CASC, DPH began referring clients via law enforcement and community-based providers.

Cohort 1: Evaluation Report

According to a final evaluation report published by a third-party consultant in September 2021, the PRSPR program was evaluated based on a set of eight objectives written into the grant. From December 2017 through June 2021, four objectives were met, one objective was almost met, two objectives were not met, and one objective was unable to assess. For example, approximately 65 individuals were enrolled in residential treatment annually, meeting the program's goal of 64 annually enrolled individuals. The report also shows there was a statistically significant decrease in arrests for successful program completers. However, the program's residential program occupancy rate averaged 66%, falling short of the program's goal to maintain at least a 90% occupancy rate.

According to the report, there were delays in hiring and contracting between DPH and community-based service providers which resulted in a slower than anticipated start to the program and a reduced referral and intake flow.

Cohort 2: Evaluation Report

In August 2021, a two-year preliminary evaluation report by the same third-party consultant was published assessing STARR's progress towards nine objectives written into the grant agreement. According to this preliminary report, from January 2020 through March 2021, three objectives were on target to be achieved, three objectives were not yet achieved, and one objective was not yet reported. For example, the average detox treatment bed occupancy rate was 4.5%, substantially lower than the objective to maintain at least 90% occupancy rate for detox beds. The preliminary report also states no program participants enrolled in the first two years of STARR have recidivated, at the date of the publication.

According to the report, the greatest identified challenge was the COVID-19 pandemic: the CASC remained closed throughout the pandemic, the pool of clients narrowed, and Salvation Army Harbor Light Center had COVID-19 outbreaks.

Cohort 3

On July 26, 2022, the San Francisco Department of Public Health (DPH) received an award notice from BSCC of Proposition 47 grant funds in the amount of \$6,000,000 to fund the next cohort of the STARR program from September 1, 2022, through June 1, 2026. According to DPH staff,

spending for Cohort 3 is anticipated to begin February 16, 2023 pending approval, one day after Cohort 2 ends.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution retroactively authorizes DPH to accept and expend a \$6,000,000 BSCC Cohort 3 Proposition 47 grant agreement to fund the STARR program for the period of September 1, 2022, through June 1, 2026.

The grant terms require a minimum cost sharing of \$3,144,717. The match will fund existing DPH positions supporting the STARR program. The grant does not require an Annual Salary Ordinance Amendment. According to the proposed resolution, the cost sharing will be funded from the General Fund.

Continuation of STARR Program

As noted above, the STARR program provides residential treatment beds, low threshold case management, and wraparound support services for criminal justice involved adults with co-occurring substance use disorder and mental health issues. Of the \$6,000,000, approximately \$5.5 million will be passed through to community-based service providers to fund 10 detox beds and 18 residential SUD treatment beds at Salvation Army Harbor Light Center, low threshold case management from the Felton Institute, and wraparound support services from the broader DPH support system.

DPH has proposed modifications for Cohort 3 from the previous Cohorts. According to DPH, the overlap of Cohort 1 and 2 funding allowed DPH to pay for additional detox and residential treatment beds. There is no overlap in funding for this Cohort, so DPH is funding 18 residential treatment beds, a 55 percent decrease from the 40 currently provided. Also, Cohort 3 programming intends to implement a more decentralized approach for intake, assessment, and triage in comparison to Cohort 2. Instead of solely relying on CASC, DPH intends to utilize the relationships built with other service providers to provide a broad array of community resources, expand the pool of potential clients, and increase access points to services.

Exhibit 1 below demonstrates the similarities and differences between Cohorts 1,2, and 3.

Exhibit 1: Cohort Services and Budgets

	<i>Cohort 1</i>	<i>Cohort 2</i>	<i>Cohort 3</i>
<i>Grant Program Dates</i>	06/16/17-08/15/21 ³	10/1/19-05/15/23 ⁴	09/01/22-06/01/26
<i>Program</i>	PRSPR	STARR	STARR
<i>Award Amount</i>	\$6 Million	\$6 Million	\$6 Million
<i>Amount Passed to CBOs</i>	\$4.9 Million	\$4.3 Million	\$5.5 Million
<u><i>Service Provider</i></u>	<u>Services Provided</u>		
<i>Salvation Army</i>	5 Detox Beds, 32 Residential SUD Treatment Beds	10 Detox Beds ⁵ , 40 Residential SUD Treatment Beds ⁶	10 Detox Beds, 18 Residential SUD Treatment Beds
<i>Richmond Area Multi-Services</i>	Peer counselors to support participants 60 days after discharge from Salvation Army	-	-
<i>Felton Institute</i>	TAY-Specific Clinical Support and Curriculum Development ⁷	Low Threshold Case Management	Low Threshold Case Management
<i>Amount of Matching Funds</i>	\$6 Million	\$2.9 Million	\$3.1 Million
<i>Use of Matching Funds</i>	18 DPH FTE 5 Probation FTE CASC Rent	3.4 DPH FTE for years 1-2 and 12.9 DPH FTE in year 3. CASC Rent 5 Probation FTE	7.19 DPH FTE

Source: DPH

FISCAL IMPACT

The total grant award amount received from BSCC is \$6,000,000. Most of that award (92%) is allocated towards community-based organizations providing direct service to clients. The remaining funds support data collection and analysis, financial auditing, supplies, and 0.48 FTE DPH staff. The total amount of matching funds is \$3,144,717 from the General Fund for existing DPH FTEs supporting the STARR program.

³ Includes a no-cost extension approving the program for an additional year (August 15, 2020-August 15, 2021)

⁴ PRSPR and STARR program dates overlap from 10/1/19-08/15/21

⁵ Increase in Detox Beds from 5 to 10.

⁶ According to DPH, a budget modification in early 2022 reallocated cost savings to increase the Residential SUD Beds from 32 to 40. The 40 beds will remain until Cohort 3.

⁷ the TAY-specific services did not continue after Cohort 1 funding, because, according to DPH, those services were underutilized by the target population.

Community-Based Organizations

As shown in Exhibit 2 below, approximately \$5.5 million of the award will be passed through to community-based organizations providing direct service to clients. Proposition 47 grant recipients are required to pass through a minimum of 50 percent of the award to community-based service providers.

- Across the three years, \$3.7 million is allocated to the Salvation Army for detox beds and residential treatment beds.
- \$1.7 million is allocated to the Felton Institute, providing low threshold case management, for 4.9 FTE and benefits at 31%, staff and client transportation, and operational costs including insurance, rent, utilities, and supplies. The funded staff duties include program coordination, operations, case management services, clinical support, and data management.
- The remaining \$12,000 is allocated to SF Public Health Foundation as flex funds to be used for motivation and engagement funds for clients including purchasing work clothes, hygiene supplies, or COVID-19 test kits.

Exhibit 2: Fiscal Impact of 2022 STARR Grant: Grant & Matching Funds (Three Year Term)

<i>Budget Line Item</i>	<i>Grant Funds</i>	<i>Matching Funds</i>
<i>City Salaries and Benefits</i>	\$171,646	\$3,144,717
<i>Services and Supplies</i>	\$1,793	\$0
<i>Professional Services or Public Agency Subcontracts</i>	\$0	\$0
<i>Community-Based Organization Contracts*</i>	\$5,501,661	\$0
<i>Data Collection and Evaluation</i>	\$300,000	\$0
<i>Equipment/Fixed Assets</i>	\$0	\$0
<i>Financial Audit**</i>	\$24,900	\$0
<i>Other***</i>	\$0	\$0
<i>Indirect Cost</i>	\$0	\$0
<i>Total</i>	\$6,000,000	\$3,144,717

*Required minimum of 50% of grant funds

**Must not exceed \$25,000

***Travel, Training, etc.

Source: DPH, 2022 Proposition 47 Grant Program Budget Application

Funding DPH Staff

As shown in Exhibit 3 below, the total amount of \$3.14 million in matching funds is allocated to 7.19 FTE of existing DPH staff supporting the STARR program across the three years. The grant funds 0.48 FTE for a total \$171,646 across all three years. The DPH staff duties include client triage, navigation, and assessments; project supervision; and DPH referral source oversight.

Exhibit 3: DPH Staff FTE Funds, STARR 2022

<i>Personnel</i>	<i>Matching Funds</i>		<i>Grant Funding</i>	
	Total Salary and Benefits	FTE	Total Salary and Benefits	FTE
<i>Health Worker</i>	\$184,495	0.52	\$171,646	0.48
<i>Director</i>	\$13,941	0.02		
<i>Deputy Director</i>	\$32,467	0.05		
<i>Project Director</i>	\$50,529	0.1		
<i>Health Program Coordinator</i>	\$229,127	0.5		
<i>Behavioral Health Clinicians</i>	\$1,281,719	3.00		
<i>Health Workers</i>	\$580,788	2.00		
<i>Nurse Practitioner</i>	\$771,651	1.00		
<i>Total</i>	\$3,144,717	7.19	\$171,646	0.48

Source: DPH STARR Budget, Received from Department

POLICY CONSIDERATION

Program Performance

DPH has been utilizing Proposition 47 funds to enable community-based organizations to reduce incarceration and recidivism and improve addiction recovery and community re-entry for individuals with high-risk co-occurring disorders. The program has provided essential services to this population and has been successful in its goal to reduce recidivism rates of participants.

However, based on previous evaluation reports, the 2017 and 2019 Proposition 47-funded programs either met or were projected to meet only 50% and 33% of their objectives, respectively. Specifically, these programs have not met their occupancy goals for residential SUD treatment beds, both prior to and during COVID.

According to DPH, there is uncertainty in the rate of client utilization of these services in the near future, but the Department reports a monthly average of 28 residential treatment bed clients from January 2022 through August 2022. The 2022 grant will fund 18 residential treatment beds, which is 22 less than the currently funded beds and 10 less than the recent monthly average. According to DPH, the Department is seeking alternative sources of funding for the beds and believes the Salvation Army will fund the 22 beds with private funds in the meantime.

Provider Selection

DPH did not utilize a Request For Proposals or other competitive solicitation process when selecting providers for Proposition 47-funded programs. We do not know whether the procurement of service providers was before or after the September 2021 effective date for

Administrative Code Chapter 21G, which requires competitive solicitations for grant agreements. The Department reports plans to continue to sole-source funding to the Salvation Army (\$3.7 million in the proposed grant) and the Felton Institute (\$1.4 million in the proposed grant) but will be undertaking competitive procurements for these services in 2023.

RECOMMENDATIONS

1. Approve the proposed resolution.
2. The Board should consider requesting DPH provide a report on the occupancy of this program and the funding status of the 22 treatment beds no longer funded in the proposed grant agreement no later than May 2023.

**San Francisco Department of Public Health
Division of Behavioral Health Services**



Supporting Treatment and Reducing Recidivism (STARR):

Funding for September 1, 2022 - June 1, 2026

**San Francisco Board of Supervisors
November 16, 2022**

**Angelica M. Almeida, Ph.D.
Director, Adult/Older Adult System of Care
San Francisco Department of Public Health**

Overview

- Request to retroactively authorize DPH to accept and expend \$6M to fund the Supporting Treatment & Reducing Recidivism (STARR) program
 - For September 1, 2022 - June 1, 2026
- Funded through Prop 47 CA Board of State and Community Corrections (BSCC), which funds mental health services, substance use disorder treatment, and/or diversion programs for criminal justice involved individuals.
 - Also, total amount of matching funds is \$3.1M from General Fund due to minimum cost sharing requirement.
- STARR provides residential treatment beds, low threshold case management, and wraparound support services.
 - Serves criminal justice-involved adults with co-occurring substance use disorder and mental health issues.
 - Focuses on jail diversion, recovery, and community reentry.
 - **Goal:** To work with individuals with behavioral health needs who have had contact with the criminal justice system to reduce recidivism and improve health and housing status of participants
- DPH has received funding for this programming for two prior cohorts: July 2017 to June 2021 and September 2019 to February 2023.

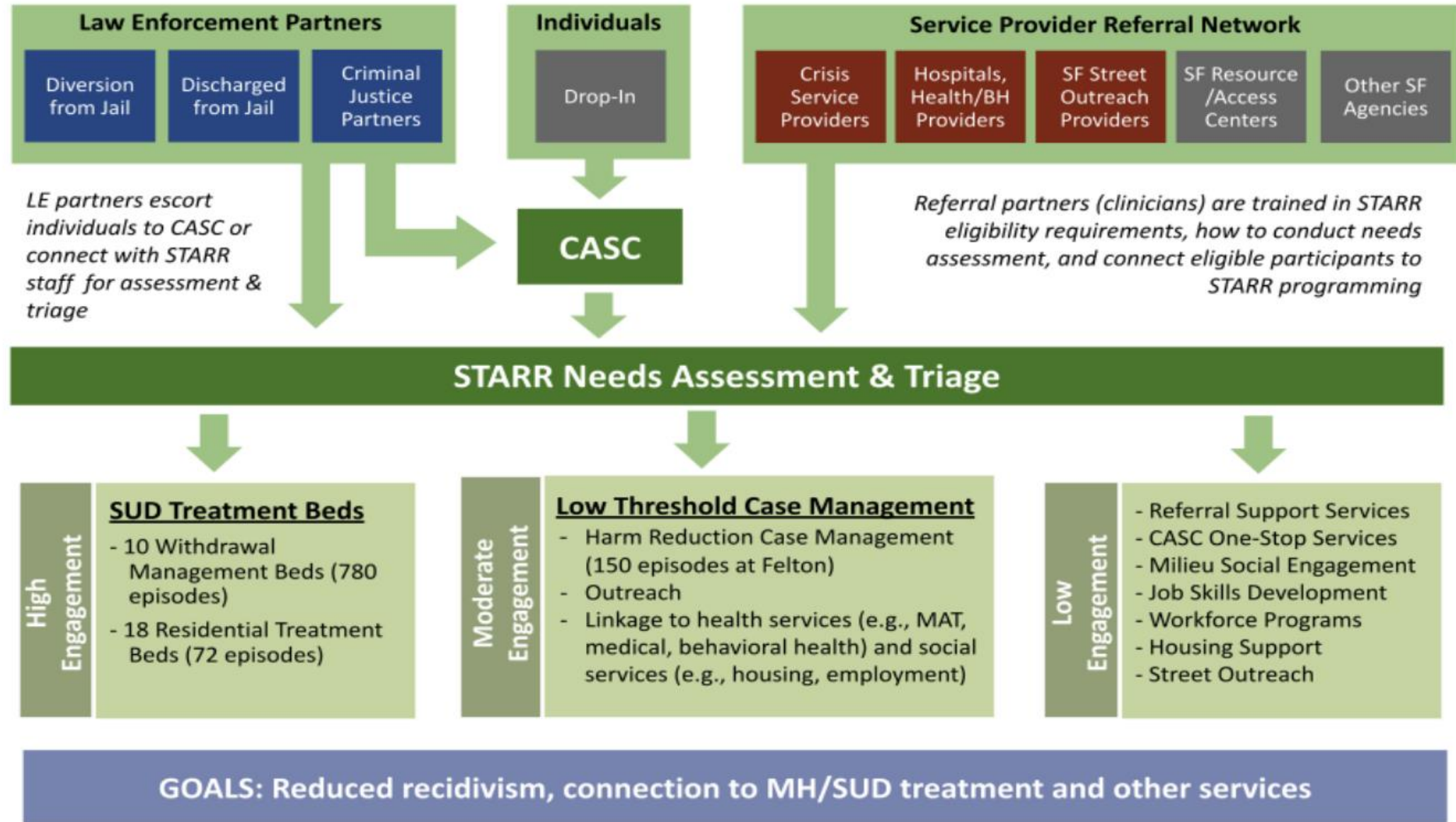


What will STARR do in Cohort 3?

- Primarily continues to fund CBOs currently providing case management and treatment
 - Salvation Army Harbor Light Center, to provide:
 - 10 withdrawal management beds (for at least 780 episodes)
 - 18 residential SUD treatment beds (for at least 72 episodes)
 - Felton Institute to provide 100 low threshold case management slots for at least 150 clients
- STARR also funds supports for the program
 - SF Public Health Foundation: to offer engagement items (e.g., work clothes)
 - DPH: Staffing to supervise the project, monitor and triage referrals and navigation, conduct assessments, and collect and analyze data.



SFDPH Prop 47 2022 - STARR



Changes in Cohort 3

- Program changes:
 - Decentralizing approach for intake, assessment, and triage to increase access points to services.
 - Residential SUD beds funded by STARR reduced to 18.
 - Funding for prior cohorts overlapped, allowing for more beds; Cohort 3 does not.
 - DPH will maintain the 22-bed count with General Fund for this fiscal year while working on a sustainability plan for the future.
 - Salvation Army also privately funds non-contracted beds in their programs.



Improvements in Cohort 3

- Improvements:
 - CBO staffing & wage analysis is underway with CON.
 - Cohort 1 experienced delays due to slow hiring.
 - Since July 2022, 50% occupancy for withdrawal management and 75% for residential SUD with a trend upwards
 - Cohort 2 had low bed census during COVID, when outbreaks closed access point and intakes.
- Aim to build upon successes:
 - Cohort 1 showed a statistically significant decrease in arrests
 - No program participants enrolled in the first two years of Cohort 2 have recidivated.



Thank You



San Francisco Health Network
Behavioral Health Services

File Number: 221127
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: **Proposition 47 STARR - Cohort III**
- 2. Department: **Department of Public Health
Mental Health**
- 3. Contact Person: **Robin Candler** Telephone: **415-255-3941**

- 4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved

- 5. Amount of Grant Funding Approved or Applied for: **\$6,000,000**
 (Year 1: **09/01/2022 – 03/01/2024: \$2,013,596**
 Year 2: **03/02/2024 – 03/01/2025: \$1,972,344**
 Year 3: **03/02/2025 – 03/01/2026: \$1,974,060**
 Year 4: **03/02/2026 – 06/01/2026: \$40,000**)

- 6a. Matching Funds Required: **\$3,144,717**
 (Year 1: **09/01/2022 – 03/01/2024: \$1,046,430**
 Year 2: **03/02/2024 – 03/01/2025: \$1,048,221**
 Year 3: **03/02/2025 – 03/01/2026: \$1,050,066**)

b. Source(s) of matching funds (if applicable): **Mental Health General Fund**

- 7a. Grant Source Agency: **California Board of State and Community Corrections**
- b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary

The Department of Public Health Supporting Treatment and Reducing Recidivism (STARR) program meets one of the most critical community care needs in San Francisco, providing additional residential treatment beds, outpatient case management, and wraparound support services for criminal justice-involved adults with co-occurring substance use disorder and mental health issues. The overall goal is to reduce incarceration and recidivism by bolstering city-wide initiatives focused on jail diversion, recovery, and community re-entry.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **9/01/2022** End-Date: **6/1/2026**

10a. Amount budgeted for contractual services: **\$5,801,661**

- b. Will contractual services be put out to bid? **No**
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**
- d. Is this likely to be a one-time or ongoing request for contracting out? **One-Time**

- 11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? **N.A.**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of salaries and benefits**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds from Sept 1, 2022. The Department received the award notice on July 26, 2022.

This grant does not require an ASO amendment and partially reimburses the department for one existing position: Health Worker 2, (Job Class 2586) at 0.48 FTE for 42 months for the periods from September 1, 2022 through March 1, 2026.

Proposal ID CTR00003082
Dept ID 240646
Project Description: Proposition 47 STARR - Cohort III
Project ID 10039164
Fund ID 11580
Activity ID 0001
Version V101

Matching Funds:
Project Description: HB MH Adult Care
Project ID: 10001792
Fund ID: 10000
Version ID: V101
Authority ID: 10000
Activity ID: 0001
Account ID: 5010/5130

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 9/20/2022 | 12:05 PM PDT

DocuSigned by:
Toni Rucker
A64202F7334F44D...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 9/23/2022 | 9:10 AM PDT

DocuSigned by:
Greg Wagner
20527524752640F...
(Signature Required)

Greg wagner, COO for

State BSCC - Prop 47 - Cohort 3

Grant period 9/1/2022 - 6/1/2026

4/29/2022

	Grant Funding					Other Funds Leverages (Required)			
	Year 1	Year 2	Year 3	Year 4 Evaluation period	Total Amount	Year 1	Year 2	Year 3	Total
	9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	3/2/2026 - 6/1/2026		9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	
Prop 47 -STARR budget									
Personnel									
Salaries									
2586 Health Worker 2 - 0.48 fte Cat. 18	38,036	39,177	40,353		117,566	40,883	42,110	43,373	126,367
Director, Street Based and Justice Involved Behavioral Health Services, Angelica Almeida - 0.02 fte						3,183	3,183	3,183	9,549
Deputy Director, Street Based and Justice Involved Behavioral Health Services, Robin Candler - 0.05 fte						7,413	7,413	7,413	22,239
Project Director, Theresa Ick - 0.10 fte						11,536	11,536	11,536	34,608
Health Program Coordinator - 0.50 fte						52,312	52,312	52,312	156,936
Behavioral Health Clinicians - 3.00 fte						292,630	292,630	292,630	877,890
Health Workers - 2.00 fte						132,600	132,600	132,600	397,800
Nurse Practitioner - 1.00 fte						176,176	176,176	176,176	528,528
Fringes @ 46%	17,496	18,022	18,562		54,080	329,697	330,262	330,843	990,802
Total Personnel:	55,532	57,199	58,915		171,646	1,046,430	1,048,221	1,050,066	3,144,717
Services and Supplies									
Muni tokens to support clients transportation & staff local travel	598	598	597		1,793				
Rent at CASC at \$25,445 per year									
Total Services and Supplies:	598	598	597	-	1,793	-	-	-	-
Professional Services/Public Agency									
Adult Probation									
Adult Probation Officers - 1.40 fte @ \$159,467 incl. benefits					-				
Probation Assistant - 1.00 fte @ \$55,825					-				
Total Professional Services/Pulbic Agency:	-	-	-	-	-	-	-	-	-
Community-Based Organization Contracts									
<u>SF Public Health Foundation</u>									
Client Support - Flex Funds to be used for emergency funds for clients incl COVID Test kits @ approx. \$68,000/year	4,000	4,000	4,000		12,000				
Parking Spot and POD - Parking costs for storage POD @ \$5,355/year					-				
Overhead @ 10%	400	400	400		1,200				
<i>SF Public Health Foundation total</i>	4,400	4,400	4,400		13,200				

	Grant Funding					Other Funds Leverages (Required)			
	Year 1	Year 2	Year 3	Year 4 Evaluation period	Total Amount	Year 1	Year 2	Year 3	Total
	9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	3/2/2026 - 6/1/2026		9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	
Prop 47 -STARR budget									
<u>Salvation Army</u>									
Harbor Light - Detox spots \$135/bed x 10 beds x 12 months	492,750	492,750	492,750		1,478,250				
Harbor Light - Residential Treatment Services @ \$115/bed x 18 beds/mths x 12 months	755,550	755,550	755,550		2,266,650				
Client Travel	-	-	-		-				
<i>Salvation Army total</i>	1,248,300	1,248,300	1,248,300		3,744,900				
<u>Felton Institute</u>									
Salaries									
Division Director, 0.05 fte @ \$165,000	8,594	8,250	8,250		25,094				
Program Manager/Director, 0.30 fte at \$87,550	27,359	26,265	26,265		79,889				
Case Manager, 4.00 fte @ \$70,000 each	291,667	280,000	280,000		851,667				
Clinical Supervisor, 0.20 fte @ \$95,000	19,792	19,000	19,000		57,792				
Evaluator/Data Management, 0.35 fte @ \$65,000	23,698	22,750	22,750		69,198				
Benefits @ 31%	115,044	110,442	110,442		335,928				
Total Salaries and Benefits	486,153	466,707	466,707	-	1,419,568				
Transportation									
Vehicle costs to transport clients to/fr CASC and other referral services	3,400	3,400	3,400		10,200				
Staff local Travel	6,500	6,600	6,600		19,700				
Insurance	5,938	5,700	5,700		17,338				
Rent	31,250	30,000	30,000		91,250				
Staff training	3,000	3,000	3,000		9,000				
Materials & Supplies	2,000	2,000	2,000		6,000				
Utilities (includes mobie, landline, internet, water & gas)	4,000	4,000	4,000		12,000				
Total Operating Expenses	56,088	54,700	54,700	-	165,488				
Overhead @ 10%	54,225	52,141	52,141		158,507				
<i>Felton Institute total</i>	596,466	573,548	573,548	-	1,743,562				
Total Community-Based Organization Contracts:	1,849,166	1,826,247	1,826,248	-	5,501,661				
Financial Audit - TBD	8,300	8,300	8,300	-	24,900				
Indirect Cost	-	-	-	-	-				
Data Collection - HTA	100,000	80,000	80,000	40,000	300,000				
Others - Travel, Training	-	-	-		-				

	Grant Funding					Other Funds Leverags (Required)			
	Year 1	Year 2	Year 3	Year 4 Evaluation period	Total Amount	Year 1	Year 2	Year 3	Total
	9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	3/2/2026 - 6/1/2026		9/1/2022 - 3/1/2024	3/2/2024 - 3/1/2025	3/2/2025 - 3/1/2026	
Prop 47 -STARR budget									
Total grant amount	2,013,596	1,972,344	1,974,060	40,000	6,000,000	1,046,430	1,048,221	1,050,066	3,144,717

6,000,000
0

Summary	Year 1	Year 2	Year 3	Year 4	Total	Year 1	Year 2	Year 3	Total
DPH - Personnel	55,532	57,199	58,915	-	171,646	1,046,430	1,048,221	1,050,066	3,144,717
Services and Supplies	598	598	597	-	1,793	-	-	-	-
Professional Services / Public Agency	-	-	-	-	-	-	-	-	-
Community-Based Organization Contracts	1,849,166	1,826,247	1,826,248	-	5,501,661	-	-	-	-
Financial Audit - TBD	8,300	8,300	8,300	-	24,900	-	-	-	-
Indirect Cost	-	-	-	-	-	-	-	-	-
Data Collection	100,000	80,000	80,000	40,000	300,000	-	-	-	-
Others - Travel	-	-	-	-	-	-	-	-	-
Total Amount	2,013,596	1,972,344	1,974,060	40,000	6,000,000	1,046,430	1,048,221	1,050,066	3,144,717

San Francisco Department of Public Health (SFDPH)
Mental Health

Proposition 47 STARR - Cohort III

BUDGET JUSTIFICATION
09/01/2022 – 03/01/2024

A. PERSONNEL

1. 0.48 2586 – Health Worker 2
Annual Salary \$80,964 x 0.48 FTE for 18 months = \$38,036

B. MANDATORY FRINGE

- | | |
|-------------------------|-----------------|
| 1. Total Salaries | \$38,036 |
| Total Fringe | \$17,496 |
| TOTAL PERSONNEL: | \$55,532 |

C. TRAVEL **\$0**

D. EQUIPMENT **\$0**

E. SUPPLIES **\$598**

F. CONTRACTUAL **\$1,949,166**

SF Public Health Foundation:	\$4,400
Salvation Army:	\$1,248,300
Felton Institute:	\$596,466
Data Collection:	\$100,000

H. OTHER **\$8,300**

TOTAL DIRECT COSTS **\$2,013,596**

I. INDIRECT COSTS **\$0**

TOTAL BUDGET: **\$2,013,596**

San Francisco Department of Public Health (SFDPH)
Mental Health

Proposition 47 STARR - Cohort III

BUDGET JUSTIFICATION
03/02/2024 – 03/01/2025

C. PERSONNEL

1. 0.48 2586 – Health Worker 2
Annual Salary \$80,964 x 0.48 FTE for 18 months = \$39,177

D. MANDATORY FRINGE

- | | |
|-------------------------|-----------------|
| 1. Total Salaries | \$39,177 |
| Total Fringe | \$18,022 |
| TOTAL PERSONNEL: | \$57,199 |

C. TRAVEL **\$0**

D. EQUIPMENT **\$0**

E. SUPPLIES **\$598**

F. CONTRACTUAL **\$1,906,247**

SF Public Health Foundation:	\$4,400
Salvation Army:	\$1,248,300
Felton Institute:	\$573,547
Data Collection:	\$80,000

H. OTHER **\$8,300**

TOTAL DIRECT COSTS **\$1,972,344**

I. INDIRECT COSTS **\$0**

TOTAL BUDGET: **\$1,972,344**

San Francisco Department of Public Health (SFDPH)
Mental Health

Proposition 47 STARR - Cohort III

BUDGET JUSTIFICATION
03/02/2025 – 03/01/2026

E.	PERSONNEL		
1.	0.48 2586 – Health Worker 2 Annual Salary \$80,964 x 0.48 FTE for 18 months = \$40,353		
F.	MANDATORY FRINGE		
1.	Total Salaries		\$40,353
	Total Fringe		\$18,562
	TOTAL PERSONNEL:		\$58,915
C.	TRAVEL		\$0
D.	EQUIPMENT		\$0
E.	SUPPLIES		\$597
F.	CONTRACTUAL		\$1,906,248
	SF Public Health Foundation:	\$4,400	
	Salvation Army:	\$1,248,300	
	Felton Institute:	\$573,548	
	Data Collection:	\$80,000	
H.	OTHER		\$8,300
	TOTAL DIRECT COSTS		\$1,974,060
I.	INDIRECT COSTS		\$0
	TOTAL BUDGET:		\$1,974,060

San Francisco Department of Public Health (SFDPH)
Mental Health

Proposition 47 STARR - Cohort III

BUDGET JUSTIFICATION
03/02/2026 – 06/01/2026

G.	PERSONNEL		
H.	MANDATORY FRINGE		
1.	Total Salaries		\$0
	Total Fringe		\$0
	TOTAL PERSONNEL:		\$0
C.	TRAVEL		\$0
D.	EQUIPMENT		\$0
E.	SUPPLIES		\$0
F.	CONTRACTUAL		\$40,000
	Data Collection:	\$40,000	
H.	OTHER		\$0
	TOTAL DIRECT COSTS		\$40,000
I.	INDIRECT COSTS		\$0
	TOTAL BUDGET:		\$40,000

2022 Proposition 47 Grant Program- Project Budget and Budget Narrative

Name of Applicant: San Francisco Public Health Department

Contract Term: September 1, 2022 - June 1, 2026

Note: The top table will auto-populate based on the information entered in the sections below.

Budget Line Item	Grant Funds	Leveraged Funds
1. Salaries and Benefits	\$171,646	\$3,144,717
2. Services and Supplies	\$1,793	\$0
3. Professional Services or Public Agency Subcontracts	\$0	\$0
4. Non-Governmental Organization (NGO) Subcontracts <i>(minimum 50% of grant funds)</i>	\$5,501,661	\$0
5. Data Collection and Evaluation <i>(minimum of 5% (or \$25,000, whichever is greater) but not more than</i>	\$300,000	\$0
6. Equipment/Fixed Assets	\$0	\$0
7. Financial Audit <i>(must not exceed \$25,000)</i>	\$24,900	\$0
8. Other (Travel, Training, etc.)	\$0	\$0
9. Indirect Cost	\$0	\$0
TOTAL	\$6,000,000	\$3,144,717

1a. Salaries and Benefits

Name and Title	(Show as either % FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds	Leveraged Funds
Health Worker	1.0 FTE @ \$76,934 + 3% COLA in Years 2 and 3 + 46% Benefits. .48 FTE paid by grant.	\$171,646	\$184,495
Director, Street Based and Justice Involved Behavioral Health Services	.02 FTE @ \$159,146 + 46% Benefits	\$0	\$13,941
Deputy Director, Street Based and Justice Involved	.05 FTE @ \$148,252 + 46% Benefits	\$0	\$32,467
Project Director	.10 FTE @ \$115,362 + 46% Benefits	\$0	\$50,529
Health Program Coordiniator	.50 FTE @ \$104,624 + 46% Benefits	\$0	\$229,127
Behavioral Health Clinicians	2.0 FTE @ \$96,148 + 46% Benefits, 1.0 FTE \$100,334 + 46% Benefits	\$0	\$1,281,719

Health Workers	1.0 FTE @ \$63,310 + 46% Benefits, 1.0 FTE \$ 69,290 + 46% Benefits	\$0	\$580,788
Nurse Practitioner	1.0 FTE @ \$176,176 + 46% Benefits	\$0	\$771,651
TOTAL		\$171,646	\$3,144,717

1b. Salaries and Benefits Narrative:

Health Worker at CASC to triage individuals into care, provide patient navigation, support participants.

Director of Street Based & Justice Involved BHS to oversee grant operations as per care.

Deputy Director of Street Based & Justice Involved BHS to provide supervision/supervisor.

Project Director to oversee STARR program.

Health Program Coordinator to oversee Department of Public health referral sources

Behavioral Health Clinicians to conduct assessments and triage individuals into services

Health Workers to conduct assessments and triage individuals into grant related services

Nurse Practitioner to conduct assessments and triage individuals into grant related services with a focus of partnering with the hospital

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Grant Funds	Leveraged Funds
Local transportation for clients and STARR staff	Based on \$2.50/token and \$40/monthly pass x 3 years	\$1,793	\$0
TOTAL		\$1,793	\$0

2b. Services and Supplies Narrative:

Muni public transit tokens for participants and monthly passes for STARR staff to utilize when traveling to community-based services and appointments.

3a. Professional Services or Public Agency Subcontracts

Description of Professional Service(s)	Calculation for Expenditure	Grant Funds	Leveraged Funds
		\$0	\$0
TOTAL		\$0	\$0

3b. Professional Services or Public Agency Subcontracts Narrative:

N/A

4a. Non-Governmental Organization (NGO) Subcontracts

Description of Subcontract	Calculation for Expenditure	Grant Funds	Leveraged Funds
----------------------------	-----------------------------	-------------	-----------------

Salvation Army Harbor Light residential treatment	Withdrawal management: \$135/bed x 10 beds x 365 days x 3 years Residential SUD care: \$115/bed x 18 beds x 365 days x 3 years.	\$3,744,900	\$0
Felton Institute	Case Managers, 4.0 FTE @ \$70,000 x 3 years; Division Director, .05 FTE @ \$165,00; Program Manger, .30 FTE @ \$87,550; Clinical Supervisor, .20 FTE @ \$95,000; Data Manager, .35 FTE @ \$65,000. All positions x 3 years (12.5 months in year 1), + 31% benefits. Operating expenses: vehicles, \$3400 x 3 years; staff travel, \$6,500 in year 1, \$6,600 in years 2 and 3; insurance, \$5,938 in year 1, \$5,700 in years 2 and 3; rent, \$31,250 in year 1, \$30,000 in years 2 and 3; staff training, \$3,000 x 3 years; supplies, \$2,000 x 3 years; utilities, \$4,000 x 3 years; + 10% overhead for all direct costs.	\$1,743,561	\$0
San Francisco Public Health Foundation	Flex funds for program participants, \$4,000 x 3 years; + 10% overhead.	\$13,200	\$0
Governmental, community-based organizations)		\$5,501,661	\$0

4b. Non-Governmental Organization (NGO) Subcontracts Narrative:

Salvation Army Withdrawal Management Withdrawal Services to provide immediate support participants, up to two-week stays (780 episodes). Mirrors Mental Health Services stabilization and Diversion Units. Expanded admission hours until 10 pm to facilitate low-barrier entry into care.

Salvation Army Residential Treatment to support individuals for stays up to nine months (72 episodes) for behavioral health needs, primarily substance use disorder treatment.

Felton Institute to provide low-threshold case management to STARR participants (150 episodes) primarily field based with case management and co-development of individualized treatment plan culturally competent and have lived experience. **Case Managers** will provide direct support to clients linkage to health and social services, and co-developed Individual Intervention Plans. **Division Director** oversee system of work to ensure programs are coordinated. **Program Manager** will oversee staff managers, provide day-to-day program management. **Clinical Supervisor** will provide clinical case managers. **Data Manager** will oversee collection and integrity of data to support outside evaluation program integrity.

5a. Data Collection and Evaluation		
Description of Data Collection and Evaluation	Grant Funds	Leveraged Funds
Hatchuel Tabernik and Associates (HTA), outside evaluator. \$100,000 in year 1, \$80,000 in years 2 and 3, \$40,000 in March 2026-June 2026 for final report.	\$300,000	\$0
TOTAL (minimum 5% of requested grant fund	\$300,000	\$0

5b. Data Collection and Evaluation Narrative:

External evaluator HTA to monitor fidelity to the program plan through both process evaluation and evaluation utilizing mixed-methods. Deliverables with include Local Evaluation Plan, Two-year, and Evaluation Report. To inform continuous program improvement, HTA will participate in quarterly I Team meetings with STARR partners and conduct regular check-ins with project staff and interviews with staff and partners to discuss program developments.

6a. Equipment/Fixed Assets

Description of Equipment/Fixed Assets	Calculation for Expense	Grant Funds	Leveraged Funds
		\$0	\$0
TOTAL		\$0	\$0

6b. Equipment/Fixed Assets Narrative:

N/A

7a. Financial Audit

Description of Financial	Calculation for Expense	Grant Funds	Leveraged Funds
External audit	\$8,300 x 3 years	\$24,900	\$0
TOTAL (must not exceed \$25,000 in Grant Funds)		\$24,900	\$0

7b. Financial Audit Narrative:

Audit to provide assurances that SFDPH's financial statements are free of material misstatement application of generally accepted accounting principles.

8a. Other (Travel, Training, etc.)

Description of Other (Travel, Training, etc.)	Calculation for Expense	Grant Funds	Leveraged Funds
		\$0	\$0
TOTAL		\$0	\$0

8b. Other (Travel, Training, etc.) Narrative:

N/A

9a. Indirect Costs

For this grant program, indirect costs may be charged using only one of the two options	Grant Funds	Leveraged Funds
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost plan.	\$0	\$0
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$600,000	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost plan.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$1,200,000	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.</i>	\$0	\$0

9b. Indirect Costs Narrative:

N/A

narrative

<i>low.</i>
Total
\$3,316,363
\$1,793
\$0
\$5,501,661
\$300,000
\$0
\$24,900
\$0
\$0
\$9,144,717
Total
\$356,141
\$13,941
\$32,467
\$50,529
\$229,127
\$1,281,719

\$580,788

\$771,651

\$3,316,363

port STARR

rt of system of

port to Project

es.
ces.
services with a

Total

\$1,793

\$1,793

veling to

Total

\$0

\$0

Total

\$3,744,900

\$1,743,561

\$13,200

\$5,501,661

to STARR
ays in Acute

isodes). Address

es). Services are
s. Providers are
ents, including
Director will
TARR case
onsultation to
valuators and

Total
\$300,000
\$300,000

*and outcome
and Final Local
Implementation
news/focus groups*

Total
\$0
\$0

Total
\$24,900
\$24,900

based upon the

Total
\$0
\$0

Total
\$0
\$0
\$0

From: [Candler, Robin \(DPH\)](#)
To: [Fung, Mimi \(DPH\)](#)
Subject: Fw: Proposition 47 - Cohort 3 Funded Grantees
Date: Tuesday, July 26, 2022 4:25:00 PM
Attachments: [Outlook-1508183402.png](#)

Woo hoo! Is there anything we need to do now, or wait for more confirmation from them?

Robin Candler
Acting Director
Street Based and Justice Involved Behavioral Health Services
San Francisco Department of Public Health
robin.candler@sfdph.org



CONFIDENTIALITY NOTICE: This e-mail is intended for the recipient only. If Protected Health Information (PHI) is contained in this email, unauthorized disclosure may subject the discloser to civil or criminal penalties under state and federal privacy laws. If you received this email in error, notify me and destroy the email immediately.

From: Renault, Dameion@BSCC <Dameion.Renault@bscc.ca.gov>
Sent: Tuesday, July 26, 2022 3:48 PM
To: Renault, Dameion@BSCC <Dameion.Renault@bscc.ca.gov>
Cc: Rilea, Stacy@BSCC <stacy.rilea@bscc.ca.gov>; Silva, Veronica@BSCC <Veronica.Silva@bscc.ca.gov>
Subject: Proposition 47 - Cohort 3 Funded Grantees

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Project Managers and Prop 47 Teams:

Congratulations, the Board of State and Community Corrections (BSCC) is happy to announce your agency was selected to receive a Proposition 47 Grant Award at the BSCC's July 2022 Board meeting. Twenty-four agencies will be offered approximately \$125 million from September 1, 2022 to June 1, 2026 for programs and initiatives that provide mental health services, substance-use disorder treatment, and/or diversion programs for people in the criminal justice system.

In the next 60-days, BSCC staff will contact the Project Director and/or Financial Officer for additional administrative, program, and financial information. These activities may include:

- Confirming the contact information of grant-funded staff;
- Emailing a Proposition 47 Grant Agreement;

- Requesting a Governing Board Resolution;
- Requesting a detailed Proposition 47 Grant Budget;
- Discussing program outcomes and metrics; and
- Identifying Grantee Orientation Participants.

Grant Agreement Documents

BSCC staff will email an electronic copy of the Proposition 47 Grant Agreement. Review the Grant Agreement and then complete the following:

- Carefully review the Grant Agreement and retain a copy for your records. Upon execution, this becomes your contractually obligated Scope of Work.
- Print two (2) copies of the Grant Agreement. Both copies must be signed and dated in blue ink by the Authorized Officer; **or** digitally/E-sign the Grant Agreement and send to prop47@bscc.ca.gov
- Complete, and E-sign one (1) copy of Appendix B; and email it to prop47@bscc.ca.gov
- You can mail hard copies of the above to:

Board of State and Community Corrections

ATTN: Proposition 47 Grant
2590 Ventura Oaks Way, Suite 200
Sacramento, CA 95833

Please note the Proposition 47 Grant Agreement is not effective until the BSCC receives a signed Governing Board Resolution; and not until your agency and the BSCC have both signed the Proposition 47 Grant Agreement. The BSCC will not execute the grant agreement or process reimbursement claims until all prior mentioned activities are complete.

Grantee Orientation

The BSCC will host a Grantee Orientation in October in Sacramento (date TBD). The purpose of the mandatory Grantee Orientation is to review grant requirements; administrative responsibilities; invoicing processes and procedures; data collection, reporting and evaluation obligations; and other grant management activities.

Each Grantee may bring a team of up to four individuals. At a minimum, attendance is required for the individuals identified as the Project Director and Financial Officer. If known, a community-based service provider and project evaluator are encouraged to attend. Additional details on the Grantee Orientation will be provided in the coming weeks.

Additional Information

To learn more about the Proposition 47 Grant Programs please visit our webpage at http://www.bscc.ca.gov/s_bsccprop47/. Additional information on other projects recommended for funding will be added to our webpage soon.

Again, congratulations on your agency's successful Proposition 47 proposal! BSCC team members will be contacting you soon to share and request different documents. In the interim, please do not

hesitate to contact me if you have questions or if I can be of any assistance.

Your time is appreciated,

Dameion Renault

Field Representative – Corrections Planning and Grant Programs Division

BOARD OF STATE AND COMMUNITY CORRECTIONS

2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833

Phone 916-508-7233

website <http://www.bscc.ca.gov>

email dameion.renault@bscc.ca.gov

LEADERSHIP ★ EXCELLENCE ★ SUPPORT



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Dr. Grant Colfax
Director of Health

DATE: 10/2/2022

SUBJECT: Grant Accept and Expend

GRANT TITLE: Accept and Expend Grant - Proposition 47 STARR - Cohort III - \$6,000,000

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist
- Budget and Budget Justification
- Grant application
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No