

File No. 111002

Committee Item No. 2

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Public Safety

Date: October 6, 2011

Board of Supervisors Meeting

Date: \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement (Approved as to Form)     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER** (Use back side if additional space is needed)

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Notice of Public Hearing</u>                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Biodetector Registration Cost Worksheet</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____  |

Completed by: Andrea S. Ausberry

Date September 28, 2011

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant - Local Juvenile Justice Accountability Measures - \$149,896]

2  
3 **Resolution authorizing the San Francisco Public Defender's Office to accept and**  
4 **expend a grant in the amount of \$149,896 from the State Corrections Standards**  
5 **Authority for the purposes of implementing local juvenile justice accountability**  
6 **measures through the Juvenile Accountability Block Grant.**

7  
8 WHEREAS, The San Francisco Public Defender's Office desires to receive and utilize  
9 grant funds available through the Juvenile Accountability Block Grants (JABG) Program  
10 administered by the Corrections Standards Authority (hereafter referred to as CSA); and

11 WHEREAS, The grant does not require an ASO amendment; and

12 WHEREAS, The Department proposes to maximize use of available grant funds on  
13 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

14 RESOLVED, That the Public Defender of the City and County of San Francisco is  
15 authorized on behalf of the City and County of San Francisco Board of Supervisors to submit  
16 the JABG application to CSA and is authorized to sign the Grant Agreement with CSA,  
17 including any amendments thereof; and, be it

18 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
19 indirect costs in the grant budget; and, be it

20 FURTHER RESOLVED, That the City and County of San Francisco agrees to provide  
21 all matching funds as required for said project (including any amendment thereof), and abide  
22 by the statues and regulations governing the JABG Program as well as the terms and  
23 conditions of the Grant Agreement as set forth by the CSA; and, be it

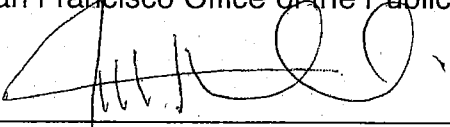
24 FURTHER RESOLVED, That grant funds received hereunder shall not be used to  
25 supplant expenditures controlled by this body.

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RECOMMENDED:

APPROVED:

San Francisco Office of the Public Defender



Jeff Adachi, Public Defender  
City and County of San Francisco

for Mayor Edwin Lee

APPROVED:



Ben Rosenfield, Controller

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Patricia Lee  
**DATE:** August 2, 2011  
**SUBJECT:** Accept and Expend Resolution for Subject Grant  
**GRANT TITLE:** Juvenile Accountability Block Grant

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Attached please find the original and 4 copies of each of the following:

- X Proposed grant resolution; original signed by Department, Mayor, Controller
- X Grant information form, including disability checklist
- X Grant budget – Budget is included within the grant application
- X Grant application
- X Grant award letter from funding agency
- \_\_\_ Other (Explain):

**Special Timeline Requirements:** Corrections Standards Authority requests resolution asap. Supervisor Campos has offered to present the resolution at the Public Safety committee.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Patricia Lee Phone: 415-753-7610

Interoffice Mail Address: patricia.lee@sfgov.org

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: 111002  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: 11/12 Juvenile Accountability Block Grant
2. Department: San Francisco Public Defender's Office
3. Contact Person: Jeff Adachi Telephone: 415-553-1671
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 149,896
- 6a. Matching Funds Required: \$ 14,990  
b. Source(s) of matching funds (if applicable): 1GAGFAAA (general fund)
- 7a. Grant Source Agency: Federal Department of Justice  
b. Grant Pass-Through Agency (if applicable): Federal Grant – State Pass-Through: Office of Juvenile Justice and Delinquency Prevention
8. Proposed Grant Project Summary: **The project addresses the backlog of public defender cases while working to identify community-based alternatives and out-of-home placements for youth who would otherwise remain in custody unnecessarily. JABG will be used to fund the Public Defender Placement Assistance Program. Public Defender will represent clients in juvenile court matters, obtain appropriate assessments of clients including educational and mental health assessments, and identify and build partnerships with community-based alternatives to detention and other supportive community-based services**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: July 1, 2011 End-Date: June 30, 2012
- 10a. Amount budgeted for contractual services: NONE  
b. Will contractual services be put out to bid? N/A  
c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer:

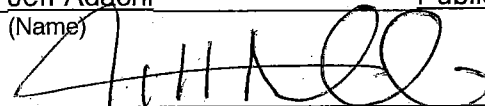
Sandy Chan  
(Name)

Date Reviewed: August 2, 2011

Department Approval:

Jeff Adachi  
(Name)

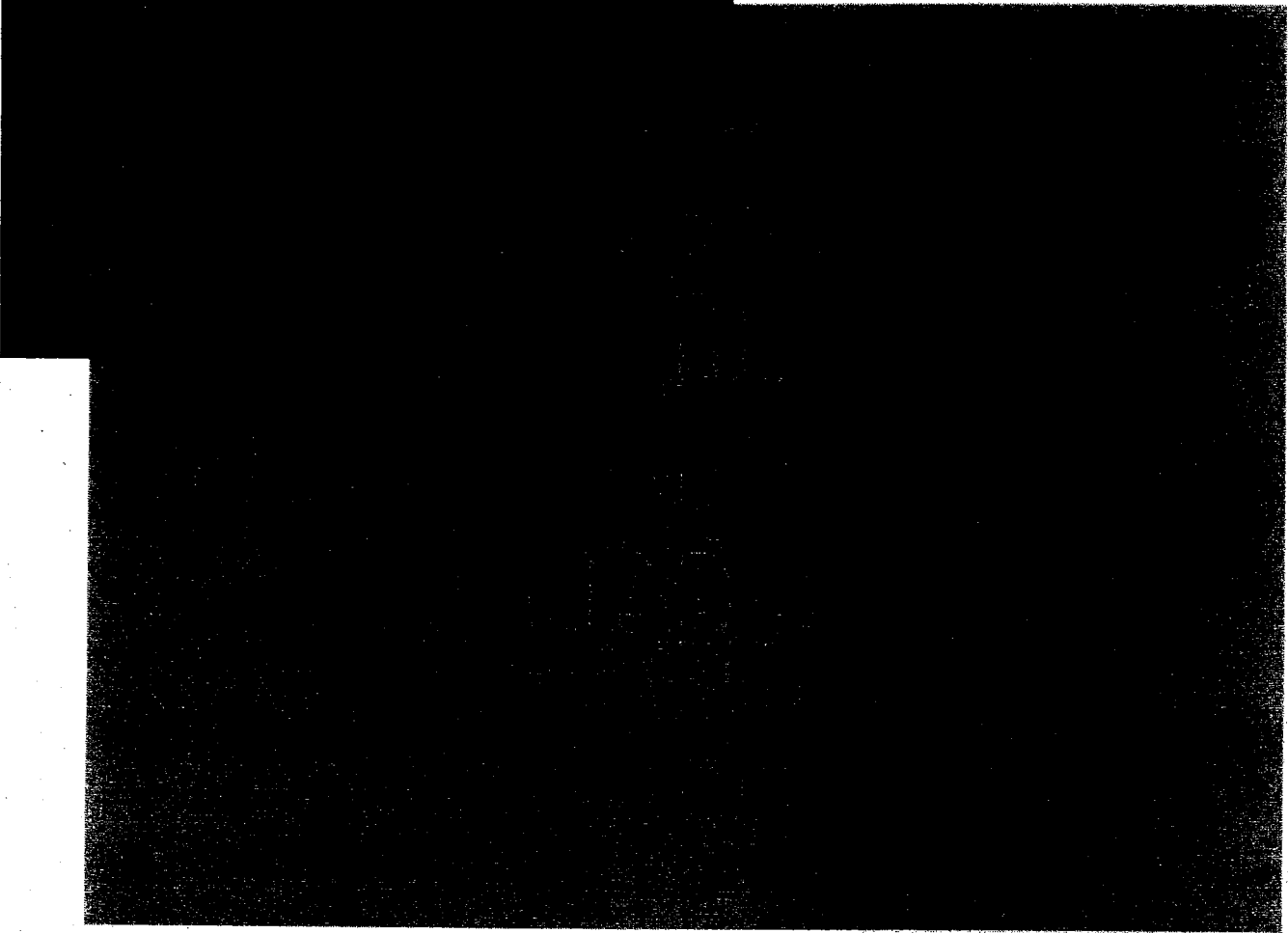
Public Defender  
(Title)

  
(Signature)

California Department of Corrections & Rehabilitation

# Corrections Standards Authority

Issued April 2011



## 2011 / 2012 Direct Allocation Grants Application Packet



**Appendix B for information on the JABG program purpose areas and performance measures.** Additionally, the California SACJJDP strongly encourages JABG recipients to align the use of their direct allocation with the five priority areas identified in their strategic plan. **Please see Appendix C for information on how the 17 JABG program purpose areas align with the 5 priority areas of the SACJJDP.**

**Disbursement of Grant Funds:** Disbursement of grant funds occurs on a reimbursement basis for actual project costs incurred during a reporting period. Grantees must submit invoices online to the CSA on a quarterly basis, within 45 days following the end of the reporting period. Grantees must maintain adequate supporting documentation for all costs, both grant and match, claimed on invoices.

**Federal Performance Measure:** Federal regulations require JABG grantees to select a program purpose area(s) from the JABG program list and report specific data pertaining to the area(s) identified. Grantees will report data to the CSA on a quarterly basis via progress reports.

**Resolution:** Applicants must submit a resolution from their governing board (City Council or Board of Supervisors) addressing specific requirements. **Please see Attachment D for a Sample Resolution.** The resolution must be on file with the CSA prior to a finalized grant award agreement.

**Waivers:** A qualifying unit of local government may waive its right to a direct grant award and request that such unit's funds be awarded to and expended for its benefit by a larger or contiguous unit of local government. **Please see Attachment E for the pertinent waiver documentation.**

**Disproportionate Minority Contact Training:** To receive federal funding, the state of California is required to demonstrate a good faith effort to address Disproportionate Minority Contact (DMC). DMC refers to the overrepresentation of youth of color who come into contact with the juvenile justice system (at all points, from arrest through confinement) relative to their numbers in the general population. In an effort to comply with this requirement, the CSA has undertaken a number of activities to ensure that California addresses DMC. Accordingly, JABG recipients are invited to attend a one day regional DMC training for project directors and other interested staff which will be provided during the program year.

Viewing direct service for at-risk youth through the DMC lens not only complements the principles of the JABG program but can effectively influence the impact of current interventions. The regional DMC courses will be provided at no cost to attendees and address issues relevant to participants who have received previous training as well as those attending DMC training for the first time. Two trainings will be offered; one for the northern region and one for the southern region. JABG funding may be used to reimburse agencies for travel related expenditures such as mileage, meals, lodging if required, and other per diem costs. Applicants should include these costs in the budget section of this application. Registration information regarding the date, time and location of the regional trainings will be sent to all project directors. Additional information about DMC can be found at [http://www.cdcr.ca.gov/Divisions\\_Boards/CSA/PPP/Grants/DMC/Index.html](http://www.cdcr.ca.gov/Divisions_Boards/CSA/PPP/Grants/DMC/Index.html) or applicants may contact DMC Coordinator, Shaline Hunter, at 916/322-8081; [Shaline.hunter@cdcr.ca.gov](mailto:Shaline.hunter@cdcr.ca.gov).

**Complete Application Submittal:** A complete application includes the application document, Federal Performance Measures form(s) and governing body's resolution. Additionally, waiver documents are required from any applicant receiving funds waived from another locality.

**Progress Reports:** Grantees must submit quarterly progress reports, including the mandatory federal data and project progress notes, utilizing the JABG Progress Report form provided on the CSA website [www.cdcr.ca.gov/Divisions\\_Boards/CSA/](http://www.cdcr.ca.gov/Divisions_Boards/CSA/).

**Audit:** Grantees must submit an audit of expenditures within 120 days of the end of the grant period. Reasonable and necessary extensions to the timeframe may be granted if requested. Grantees may choose to submit either a program specific audit or a federal single audit.



**Key Dates:**

June 1, 2011	Applications due to CSA via email with signed hard copy to follow via U.S. mail
July 1, 2011	Grant year begins
November 15, 2011	First quarterly progress report due covering July – Sept. 2011 First quarterly financial invoice due covering July – Sept. 2011
February 15, 2012	Second quarterly progress report due covering Oct. – Dec. 2011 Second quarterly financial invoice due covering Oct. – Dec. 2011
May 15, 2012	Third quarterly progress report due covering Jan. – Mar. 2012 Third quarterly financial invoice due covering Jan. – Mar. 2012
June 30, 2012	Grant year ends
August 15, 2012	Fourth quarterly progress report due covering Apr. – June 2012 Fourth quarterly financial invoice due covering Apr. – June 2012
October 31, 2012	Final audit report due (unless extension granted)

**Contact and Program Information:** Questions regarding this application process may be directed to Colleen Stoner, Field Representative for CSA, (916) 324-9385 or [colleen.stoner@cdcr.ca.gov](mailto:colleen.stoner@cdcr.ca.gov).

Further information about the JABG Program, including fiscal and progress reporting forms and the Grant Contract Administration and Audit Guide, is also available on the CSA's web site at [www.cdcr.ca.gov/Divisions\\_Boards/CSA/Grants/JABG/Index.html](http://www.cdcr.ca.gov/Divisions_Boards/CSA/Grants/JABG/Index.html).



Juvenile Accountability Block Grants Program  
2011/2012 Direct Allocation Application

**SECTION 1 - APPLICANT INFORMATION**

**A. APPLICANT AND CONTACT INFORMATION**

APPLICANT NAME	TELEPHONE NUMBER	FEDERAL EMPLOYER IDENTIFICATION NUMBER	
San Francisco Office of the Public Defender	415-753-7601	94-3248335	
STREET ADDRESS	CITY	STATE	ZIP CODE
555 7 <sup>th</sup> Street	San Francisco	CA	94103
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE

<b>B. PROJECT TITLE</b>	<b>C. PROGRAM PURPOSE AREA</b>	<b>D. AMOUNT OF FUNDS REQUESTED</b>
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Public Defender Placement Program	Court staffing/pretrial services, Reentry	\$ 149,896
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**E. BRIEF DESCRIPTION OF PROJECT**

The Public Defender Placement Program partially funds an attorney position for Offender Counsel. The attorney works with youth who are at risk or are committed to out of home placement. All youth who are committed to out of home placement by the San Francisco Superior Court are in detention. The attorney immediately assesses the client for his/her individualized needs, works collaboratively with the placement division of the juvenile probation department to identify the appropriate placement in order to expedite the clients from detention. She has been able to reduce the detention/placement delay time from historical highs of 3-6 months to 2-3 weeks for her clients. While youth are in placement, she will monitor and maintain close contact with the clients and their families to address needs and concerns. For those youth who are placed locally she will advocate for their educational and mental health needs by attending their IEP school hearings. By addressing the legal and ancillary holistic needs of the clients, there has been a reduction in AWOL's, program termination, and recidivism. She will also work closely with the clients and their families to develop detailed reentry plans in anticipation of their return home from placement to ensure successful termination from probation.

**F. IMPLEMENTING AGENCY**

AGENCY NAME			
San Francisco Office of the Public Defender			
NAME, TITLE OF PROJECT DIRECTOR		TELEPHONE NUMBER	
Patricia Lee		415-753-7610	
STREET ADDRESS		FAX NUMBER	
375 Woodside Ave. Rm. 118		415-566-3030	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
San Francisco	CA	94127	Patricia.lee@sfgov.org

**G. DESIGNATED FINANCIAL OFFICER**

NAME, TITLE		TELEPHONE NUMBER	
Angela Auyong		415-553-1677	
STREET ADDRESS		FAX NUMBER	
555 7 <sup>th</sup> Street		415-553-1607	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
San Francisco	CA	94103	Angela.auyong@sfgov.org

**H. DAY-TO-DAY PROJECT CONTACT PERSON**

NAME AND TITLE		TELEPHONE NUMBER	
Rebecca Marcus		415-753-7615	
STREET ADDRESS		FAX NUMBER	
375 Woodside Ave. Rm. 118		415-566-3030	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS

San Francisco

CA

94127

Rebecca.marcus@sfgov.org

**I. APPLICANT'S AGREEMENT**

By submitting this application, the applicant assures that it will abide by the laws, policies and procedures governing this funding.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)

TELEPHONE NUMBER

Jeff Adachi

415-553-9520

STREET ADDRESS

CITY

STATE

ZIP CODE

FAX NUMBER

555 7<sup>th</sup> Street

San Francisco

CA

94103

415-553-1607

MAILING ADDRESS (if different)

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

APPLICANT'S SIGNATURE

DATE

5/12/2011

**A. PROJECT DESCRIPTION:**

**Part I:** In the space below #5, provide the following project information:

1. Describe the project(s)/program(s) to be supported with JABG funds.
2. Define project goals and major activities/services.
3. Define the juvenile justice population(s) to be served by the project, including the estimated number of youth.
4. Support the project need with local data/information.
5. Describe staffing, including classification and number of staff required to achieve project goals.

**Public Defender Placement Program:**

1. **The Public Defender Placement Program will support one full time staff attorney to represent youth who are at risk of, or have been committed to out of home placement. This representation will continue for the youth throughout their entire period of probation.**
2. **The project goals and major activities/services include:**
  - i. **Direct referrals to appropriate residential programs**
  - ii. **Identification of placement needs through conferencing with minor/family and other reentry team members including thorough review of relevant, social, psychological and school reports.**
  - iii. **Close collaboration and monitoring of placement efforts with the probation department and the Court through regular meetings, court hearings, contacts with family members, and contacts with client and placement representatives.**
  - iv. **Unreasonable delays are brought to the court's attention to ensure accountability.**
  - v. **Youth involved in multiple systems, such as mental health, special education, or foster care can result in extended detention delays. The attorney collaborates with the reentry team to identify the proper identification of services among multiple systems to expedite timely and appropriate placement. The attorney will advocate in school disciplinary and school Individualized Education Plan hearing for the youth to ensure that they are in the appropriate school setting and that they are receiving the necessary special education services for the youth.**
  - vi. **Cooperation and coordination of reentry team and other key service providers reduces placement detention time. Regular case conferencing and communication reduces inefficiencies and improves placement and reentry outcomes for youth.**
  - vii. **Maintain regular contact with placement clients to address, needs, problems and concern in order to achieve successful graduation from placement and successful reentry to the community.**

- viii. Ensure proper case plans are developed and individualized to minor's needs and complied with to promote family reunification and public safety.
  - ix. Reduce number of youth in out of home placement or detention through effective utilization of community resources and family involvement.
  - x. Engage family members of clients with early outreach and family assessment to determine needs of the minor for eventual reentry to the community.
  - xi. The attorney will advocate in school disciplinary and school Individualized Education Plan hearings for the youth to ensure that they are in the appropriate school setting and that they are receiving the necessary special education services for the youth.
  - xii.
3. Cases per FY:  
 100 youth per year  
 50 education advocacy cases
4. Over 200 youth are committed to out of home placement by the Courts on an annual basis. The Public Defender clients are approximately half of that population. The number of youth ordered to the Department of Juvenile Justice has decreased drastically with only 4 San Francisco youth committed since 2006. The majority of youth with multiple sustained offenses and crimes of violence and gang activities are committed to out of home placement. In 2008, 1,607 petitions were filed and of these 205 youth were committed to out of home placement. In 2008, 108 of the 205 youth committed to placement ended in placement failure. With the dedicated placement attorney, early identification of appropriate placements and early reentry planning engaging the clients and families with the appropriately matched services, failure rates should improve substantially.
5. The staffing for the Public Defender Placement Program will include the full time attorney position.

**Part II:** Further identify the target population for your program by completing the table below. Place an "X" next to at least one population segment (or "not applicable") in each of the six designated areas. Multiple boxes may be checked in any one area. Each "X" shall indicate the populations, if any, to which the program intends to offer targeted services. Targeted services include any services or approaches **specifically designed** to meet the needs of the population (e.g. gender specific, culturally based, developmentally appropriate services).

<b>1. RACE</b>		<b>4. AGE</b>	
<input type="checkbox"/> Not applicable		<input type="checkbox"/> Not applicable	
<input type="checkbox"/> American Indian/Alaskan Native		<input type="checkbox"/> Under 11	
X Asian		X 12-13	
X Black/African American		X 14-15	
X Hispanic or Latino (of any race)		X 16-17	
X Native Hawaiian/Other Pacific Islander		X 18 and over*	
X Other Race			
X White/Caucasian			
<b>2. JUSTICE</b>		<b>5. GEOGRAPHIC</b>	
<input type="checkbox"/> At-Risk Population (no prior offense)		<input type="checkbox"/> Not applicable	
<input type="checkbox"/> First Time Offenders		<input type="checkbox"/> Rural	
X Repeat Offenders		X Suburban	
X Sex Offenders		<input type="checkbox"/> Tribal	
<input type="checkbox"/> Status Offenders		X Urban	
X Violent Offenders			
<b>3. GENDER</b>		<b>6. OTHER POPULATIONS</b>	

<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable
X Male	X Mental Health
X Female	X Pregnant
	X Substance Abuse
	X Truant/Dropout

\*Participants 18 years and over must be under the jurisdiction of the juvenile justice system.

**B. PROGRAM PURPOSE AREA(S):** All funded projects must fall within one or more federally recognized purpose areas established for JABG. Appendix B includes a detailed listing of the 17 program purpose areas from which each applicant must choose. Each separate purpose area identified in this section will require subsequent data reporting on quarterly progress reports to the CSA. Applicants are encouraged to consolidate this portion as much as possible. In the space below, please indicate the selected program purpose area(s) by number and topic, and the federal dollar amount allotted to each. (Example: #8 Juvenile Drug Courts - \$ 47,189)

**Program Area 3: Court Staffing/pretrial services - \$164,886**

**PRIORITY AREA(S):** California's State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP), which oversees the use of federal funds administered by CSA, has identified five priority areas in their Strategic Plan on which California is to focus its efforts. The five priority areas are Alternatives to Detention, Disproportionate Minority Contact, Evidence-Based Practices, Restorative Justice, and Holistic Approaches to Offender Counsel. The SACJJDP strongly encourages JABG recipients to align the use of their direct allocation with the priority areas that are identified in the SACJJDP's Strategic Plan (See Appendix C). An applicant's direct allocation will not be affected if a program propose area is selected that falls outside of the SACJJDP priority focus areas; however, an explanation must be provided that indicates why this exception should be made. In the space below, please indicate the SACJJDP priority area(s) that reflects your selected program purpose area(s) (Example: # 8 Juvenile Drug Courts – Priority Area: Alternatives to Detention). If you have selected a program purpose area(s) that falls outside of the SACJJDP priority areas listed on Appendix C, please provide an explanation as to why your agency was unable to utilize JABG funding within the priorities areas identified by the SACJJDP.

**#3 Court Staffing and pretrial services – Priority Area: Alternatives to detention**

**#17 Reentry – Priority Area – Alternatives to detention, Holistic Approaches to Offender Counsel**

**C. FEDERAL PERFORMANCE MEASURES:** Grantees receiving over \$10,000 must report data to the CSA on mandatory performance measures developed by the OJJDP. The performance indicators for each program purpose area are designed to measure outcomes/outputs during the reporting period. Once a purpose area(s) has been chosen in Section II-B above, applicants are to click the corresponding PDF link(s) below to locate the performance measure grid that identifies the data to be collected and reported. Please note the grid identifies the mandatory measures to be collected in the "Outcomes/Outputs Measures" column and the precise data to be reported in the "Reporting Format" column.

Data to be collected will fall into either one or both of the following categories:

- Direct Service - Defined as an actual service with an individual or group which could take the form of mentoring, counseling, or educational activities. The efforts of these services are defined as prevention, intervention, or rehabilitative.
- System Improvement – Defined as efforts to make desired changes in overall practices, policies or procedures through activities such as hiring personnel, providing training or technical assistance, purchasing equipment/supplies or new information systems, or conducting research.

Grantees must determine which category best describes their project, as this will later determine the data to be collected in the quarterly progress reports.

**Performance Measures:**

Program Area 1: Graduated Sanctions PDF

Program Area 2: Corrections/Detention Facilities PDF

Program Area 3: Court Staffing and Pretrial Services PDF

Program Area 4: Prosecutors (Staffing) PDF

Program Area 5: Prosecutors (Funding) PDF

Program Area 6: Training for Law Enforcement and Court Personnel PDF

Program Area 7: Juvenile Gun Courts PDF

Program Area 8: Juvenile Drug Courts PDF

Program Area 9: Juvenile Records System PDF

Program Area 10: Information Sharing PDF

Program Area 11: Accountability PDF

Program Area 12: Risk and Needs Assessment PDF

Program Area 13: School Safety PDF

Program Area 14: Restorative Justice PDF

Program Area 15: Juvenile Courts and Probation PDF

Program Area 16: Detention/Corrections Personnel PDF

Program Area 17: Reentry PDF

**Federal Juvenile Accountability Block Grant Logic Model PDF**

**D. DMC REGIONAL TRAINING:** In the space below enter the number and position(s) of the staff you intend to send to DMC regional trainings.

**Rebecca Marcus: Placement attorney**

**Vanessa Alvarez: Placement Youth Advocate**

**A. WAIVER AND MATCH CALCULATION:** Completion of this segment of the budget section is only for those applicants receiving waivers of funding from other jurisdictions. Applicants not receiving waivers may skip to the next segment – part B of this budget section.

1.	Applicant unit of local government direct grant amount	(A)	\$	0
2.	Additional direct grants received from other eligible recipients (waivers):			
	Waiving jurisdiction:	Waiver Amount:		
		\$		0
		\$		0
		\$		0
	Total amount from other recipients	(B)	\$	0
3.	Total amount of federal award (A + B)	(C)	\$	0
4.	Cash Match (C x 10%) (round to nearest dollar)	(D)	\$	0
5.	Total Project Costs (C + D) (round to nearest dollar)	(E)	\$	0

NOTE: The above Waiver and Match table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

**B. BUDGET LINE ITEM TOTALS:** Please complete the applicable fields in the following table for the proposed budget.

- Administrative overhead may not exceed 5% of the total grant funds requested.
- With the exception of new and permanent construction projects requiring a 50% cash match, the required cash match for all other projects is 10% of the total project costs. See Appendix A for pre-calculated 10% match amounts based on federal formula.
- Other may include travel related costs for participants attending the DMC regional training (see Overview of Grant Award and Application Requirements).

Salaries and Benefits	\$149,896	\$14,990	\$	164,886.00
Services and Supplies			\$	-
Professional Services			\$	-
CBO Contracts			\$	-
Administrative Overhead			\$	-
Fixed Assets/Equipment			\$	-
Other			\$	-
<b>Total</b>	<b>\$ 149,896.00</b>	<b>\$ 14,990.00</b>	<b>\$</b>	<b>164,886.00</b>

NOTE: The budget table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.



**C. BUDGET LINE ITEM DETAILS:** Provide sufficient detail/breakdown to explain how the requested funds outlined in the table above will be expended in each applicable line item. Identify match items, their respective dollar amounts, and source of the match funds.

**1. SALARIES AND BENEFITS:** Number of staff, classification, salary and benefits.

One trial attorney position: 8177

Salary: \$172,588

Benefits: \$37,969

**2. SERVICES AND SUPPLIES:** Includes leases, rent, utilities, travel and training.

**3. PROFESSIONAL SERVICES:** Includes evaluator, consultant services, therapists, and other professionals as required.

**4. COMMUNITY-BASED ORGANIZATIONS:** Name of organization and services to be provided.

**5. ADMINISTRATIVE OVERHEAD:** Indicate percentage and how calculated. This total may not exceed 5% of the grant funds.

**6. FIXED ASSETS/EQUIPMENT:** Office equipment, vehicles, and other equipment necessary to perform program activities.

**7. OTHER:** Any other items not covered above but necessary to meet program goals.



In meeting the federal requirement, indicate in the spaces below the membership of the locally designated advisory board charged with reviewing the plan for expending JABG funds.

Date of meeting to approve application: May 26, 2011

<u>Name</u>	<u>Title</u>	<u>Agency</u>
Chief William Siffermann	Chief	Juvenile Probation
Julius DeGuia	Managing Attorney	District Attorney
Sai Ling Chan Sew	Director	Department of Public Health
John Erlich	Captain	Police Department
Honorable Pat Mahoney	Presiding Judge	Superior Court
Kyle Pedersen	Youth member	Youth Commission
Patricia Lee	Managing Attorney	Public Defender
Sunny Schwarz	Sheriff Department	Sheriff Department
Maria Su	Director	Department of Children, Youth and Families

As part of the grant application process, applicants must submit a resolution from the City Council/Board of Supervisors addressing specified issues. **Please see Attachment D for a Sample Resolution.** The resolution need not be submitted at the same time as the application document; however, the original resolution or copy thereof must be provided to the CSA prior to a grant award agreement being signed. Resolutions may be directed by mail to the JABG Coordinator, Colleen Stoner at Corrections Standards Authority, 600 Bercut Drive, Sacramento 95811.

Grant recipients must submit an audit of expenditures within 120 days following the end of the grant period. Grantees may choose either a program specific audit or a single federal audit. Federal guidelines allow grant recipients receiving \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in a fiscal year to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the \$500,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this application, please check one of the boxes below to indicate the grantee's choice for meeting the audit requirement.

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the identified grant will be included in the City/County **Single Federal Audit Report**, which will be submitted to the CSA within the required timeframe of 120 days from the end of the 12-month grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates reasons for the extension and the timeframe needed.

OR

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a **Program Specific Final Audit Report** to the CSA within the required timeframe of 120 days from the end of the 12-month grant period.

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**APPENDIX A – FFY 2011/12 DIRECT ALLOCATIONS FOR ELIGIBLE LOCALITIES  
(THE 2011/12 DIRECT ALLOCATIONS ARE BASED ON CALIFORNIA'S 2010/11 FEDERAL ALLOCATION)**

	FY 2010/11	FY 2011/12	FY 2011/12	TOTAL
	FY 2010/11	FY 2011/12	FY 2011/12	FY 2010/11
Alameda, County of	\$106,436	\$159,654	\$15,965	\$175,619
Butte, County of	\$15,174	\$22,761	\$2,276	\$25,038
Contra Costa, County of	\$62,556	\$93,833	\$9,383	\$103,217
El Dorado, County of	\$13,652	\$20,478	\$2,048	\$22,526
Fresno, City of	\$13,776	\$20,665	\$2,066	\$22,731
Fresno, County of	\$53,671	\$80,507	\$8,051	\$88,558
Kern, County of	\$59,718	\$89,578	\$8,958	\$98,535
Long Beach, City of	\$16,022	\$24,033	\$2,403	\$26,436
Los Angeles, City of	\$153,175	\$229,762	\$22,976	\$252,738
Los Angeles, County of	\$700,616	\$1,050,924	\$105,092	\$1,156,016
Marin, County of	\$17,692	\$26,537	\$2,654	\$29,191
Merced, County of	\$16,896	\$25,344	\$2,534	\$27,878
Monterey, County of	\$28,401	\$42,602	\$4,260	\$46,862
Napa, County of	\$10,991	\$16,486	\$1,649	\$18,135
Oakland, City of	\$35,893	\$53,839	\$5,384	\$59,223
Orange, County of	\$170,715	\$256,072	\$25,607	\$281,679
Placer, County of	\$22,643	\$33,964	\$3,396	\$37,360
Riverside, County of	\$117,848	\$176,772	\$17,677	\$194,449
Sacramento, City of	\$23,833	\$35,750	\$3,575	\$39,325
Sacramento, County of	\$129,259	\$193,889	\$19,389	\$213,278
San Bernardino, City of	\$10,031	\$15,046	\$1,505	\$16,551
San Bernardino, County of	\$112,078	\$168,118	\$16,812	\$184,929
San Diego, City of	\$37,185	\$55,777	\$5,578	\$61,355
San Diego, County of	\$185,433	\$278,150	\$27,815	\$305,965
San Francisco, City of/County of	\$99,931	\$149,896	\$14,990	\$164,886
San Joaquin, County of	\$46,941	\$70,412	\$7,041	\$77,453
San Jose, City of	\$16,155	\$24,232	\$2,423	\$26,655
San Mateo, County of	\$51,543	\$77,314	\$7,731	\$85,046
San Luis Obispo, County of	\$15,957	\$23,936	\$2,394	\$26,329
Santa Barbara, County of	\$34,807	\$52,210	\$5,221	\$57,431
Santa Clara, County of	\$138,527	\$207,790	\$20,779	\$228,569
Santa Cruz, County of	\$18,472	\$27,708	\$2,771	\$30,479
Shasta, County of	\$13,847	\$20,770	\$2,077	\$22,847
Solano, County of	\$26,109	\$39,163	\$3,916	\$43,080
Sonoma, County of	\$42,980	\$64,470	\$6,447	\$70,917
Stanislaus, County of	\$31,697	\$47,545	\$4,755	\$52,300
Stockton, City of	\$19,188	\$28,782	\$2,878	\$31,661
Tulare, County of	\$29,141	\$43,712	\$4,371	\$48,083
Ventura, County of	\$63,601	\$95,401	\$9,540	\$104,941
Yolo, County of	\$12,829	\$19,243	\$1,924	\$21,168
<b>TOTALS</b>	<b>\$2,775,418</b>	<b>\$4,163,127</b>	<b>\$416,313</b>	<b>\$4,579,440</b>

## APPENDIX B – JABG PROGRAM PURPOSE AREAS

- 1) **Graduated sanctions:** Developing, implementing, and administering graduated sanctions for juvenile offenders.
- 2) **Corrections/detention facilities:** Building, expanding, renovating, or operating temporary or permanent juvenile corrections, detention or community corrections facilities.
- 3) **Court staffing and pretrial services:** Hiring juvenile court judges, probation officers, and court-appointed defenders and special advocates, and funding pretrial services (including mental health screening/assessment) for juvenile offenders to promote the effective, expeditious administration of the juvenile justice system.
- 4) **Prosecutors (staffing):** Hiring additional prosecutors so that more cases involving violent juvenile offenders can be prosecuted and backlogs reduced.
- 5) **Prosecutors (funding):** Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively and for technology, equipment, and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.
- 6) **Training for law enforcement and court personnel:** Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime.
- 7) **Juvenile gun courts:** Establishing juvenile gun courts for the prosecution and adjudication of juvenile firearms offenders.
- 8) **Juvenile drug courts:** Establishing drug court programs to provide continuing judicial supervision over juvenile offenders with substance abuse problems and to integrate administration of other sanctions and services for such offenders.
- 9) **Juvenile records system:** Establishing and maintaining a system of juvenile records designed to promote public safety.
- 10) **Information sharing:** Establishing and maintaining interagency information-sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
- 11) **Accountability:** Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.
- 12) **Risk and needs assessment:** Establishing and maintaining programs to conduct risk and needs assessments of juvenile offenders that facilitate effective early intervention and the provision of comprehensive services, including mental health screening and treatment and substance abuse testing and treatment, to such offenders.
- 13) **School safety:** Establishing and maintaining accountability-based programs designed to enhance school safety.
- 14) **Restorative justice:** Establishing and maintaining restorative justice programs.
- 15) **Juvenile courts and probation:** Establishing and maintaining programs to enable juvenile courts and juvenile probation officers to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
- 16) **Detention/corrections personnel:** Hiring detention and corrections personnel and establishing and maintaining training programs for such personnel, to improve facility practices and programming.
- 17) **Reentry systems and programs:** Establishing, improving and coordinating pre-release and post-release systems and programs to facilitate the successful reentry of juvenile offenders from state and local custody into the community.

**APPENDIX C  
ALIGNMENT OF JABG PROGRAM PURPOSE AREAS WITH SACJJD PRIORITY AREAS**

<b>Program Purpose Area</b>	<b>PRIORITY AREA ALTERNATIVES TO DETENTION</b>
1	Developing, implementing, and administering graduated sanctions for juvenile offenders.
7	Establishing juvenile gun courts for the prosecution and adjudication of juvenile firearms offenders.
8	Establishing drug court programs for juvenile offenders that provide continuing judicial supervision over juvenile offenders with substance abuse problems and integrate administration of other sanctions and services for such offenders.
10	Establishing and maintaining interagency information sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
11	Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.
12	Establishing and maintaining programs to conduct risk and needs assessments that facilitate effective early intervention and the provision of comprehensive services, including mental health screening and treatment and substance abuse testing and treatment, to juvenile offenders.
13	Establishing and maintaining accountability-based programs that are designed to enhance school safety, which programs may include research-based bullying, cyberbullying, and gang prevention programs.
15	Establishing and maintaining programs to enable juvenile courts and juvenile probation officers to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
17	Establishing, improving, and coordinating pre-release and post-release systems and programs to facilitate the successful re-entry of juvenile offenders from state and local custody in the community.
<b>PRIORITY AREA RESTORATIVE JUSTICE</b>	
3	Hiring juvenile court judges, probation officers, and court-appointed defenders and special advocates, and funding pretrial services (including mental health screening and assessment) for juvenile offenders to promote the effective and expeditious administration of the juvenile justice system.
4	Hiring additional prosecutors so that more cases involving violent juvenile offenders can be prosecuted and case backlogs reduced.
5	Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively and for technology, equipment, and training to help prosecutors identify and expedite the prosecution of violent juvenile offenders.
6	Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime.
14	Establishing and maintaining restorative justice programs.
<b>PROGRAM PURPOSE AREAS THAT FALL OUTSIDE OF THE PRIORITY AREAS</b> <small>(as defined in the Strategic and Court Reform Implementation Plan)</small>	
2	Building, expanding, renovating, or operating temporary or permanent juvenile correction, detention, or community corrections facilities.
9	Establishing and maintaining a system of juvenile records designed to promote public safety.
16	Hiring detention and corrections personnel, and establishing and maintaining training programs for such personnel, to improve facility practices and programming.

**CORRECTIONS STANDARDS AUTHORITY**

600 Bercut Drive  
Sacramento, CA 95811  
916-445-5073  
www.csa.ca.gov

**JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG)  
NOTICE OF FUNDING AVAILABILITY**

April 25, 2011

**To:** City Managers and County Administrative Officers  
Current JABG Project Directors and Financial Officers

**From:** Debbie A. Rives, Executive Director (A)  
Corrections Standards Authority

**Re:** Fiscal Year (FY) 2011-12 Juvenile Accountability Block Grants (JABG) Funding

The Corrections Standards Authority (CSA) is pleased to announce the federal JABG funding for FY 2011-12. The Office of Juvenile Justice and Delinquency Prevention (OJJDP) has posted the JABG funding for California, including the direct allocations for 40 local jurisdictions. This year, local jurisdictions that meet the threshold for receiving a direct allocation will receive an additional amount of funding (see attached). This opportunity comes as a result of an excess in discretionary JABG funding that remains unspent. If unused, these funds revert back to the federal government rather than directly benefiting the California local programs that qualify for JABG funding. In an attempt to maximize the fiscal support of local programs, these funds are being redirected to serve their intended purpose.

Attached to this letter is the FY 2011-12 application packet for those jurisdictions that are eligible to apply for a direct allocation. The application packet can also be accessed from the CSA website at [www.cdcr.ca.gov/Divisions\\_Boards/CSA/](http://www.cdcr.ca.gov/Divisions_Boards/CSA/).

The FY 2011-12 application follows a similar format to that of last year's application document. The funding cycle for this program is a 12-month period beginning July 1, 2011 and ending June 30, 2012.

As in previous years, a qualifying unit of local government may waive its right to a direct subgrant award and request that the funds be awarded to, and expended for its benefit by, a larger or contiguous unit of local government.

California's State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP), which oversees the use of federal funds administered by CSA, identified five priority areas in their Strategic Plan on which California is to focus its efforts. The five priority areas are Alternatives to Detention, Disproportionate Minority Contact, Evidence-Based Practices, Restorative Justice, and Holistic Approaches to Offender Counsel. The SACJJDP encourages JABG recipients to align the use of their direct allocation with the five priority areas that are identified in the SACJJDP's Strategic Plan.

As in the past, grantees will be asked to support California's efforts to expand the knowledge of Disproportionate Minority Contact (DMC) by attending a one-day regional training on DMC. Grantees will be notified when registration information regarding the date, time and location of the regional trainings becomes available. Should you have questions regarding this funding notice, please contact the JABG Coordinator, Colleen Stoner, at 916/324-9385; [colleen.stoner@cdcr.ca.gov](mailto:colleen.stoner@cdcr.ca.gov)

Juvenile Accountability Block Grant Funding, 2011  
Direct Allocations  
(Based on 2009/10 Federal Funding)

LOCALITY	DIRECT ALLOCATION	DIRECT ALLOCATION WITH INCREASE	10% CASH MATCH	TOTAL PROJECT COST
Alameda, County of	\$106,436	\$159,654	\$15,965	\$175,619
Butte, County of	\$15,174	\$22,761	\$2,276	\$25,038
Contra Costa, County of	\$62,556	\$93,833	\$9,383	\$103,217
El Dorado, County of	\$13,652	\$20,478	\$2,048	\$22,526
Fresno, City of	\$13,776	\$20,665	\$2,066	\$22,731
Fresno, County of	\$53,671	\$80,507	\$8,051	\$88,558
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Long Beach, City of	\$16,022	\$24,033	\$2,403	\$26,436
Los Angeles, City of	\$153,175	\$229,762	\$22,976	\$252,738
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Marin, County of	\$17,692	\$26,537	\$2,654	\$29,191
Merced, County of	\$16,896	\$25,344	\$2,534	\$27,878
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Orange, County of	\$170,715	\$256,072	\$25,607	\$281,679
Placer, County of	\$22,643	\$33,964	\$3,396	\$37,360
Riverside, County of	\$117,848	\$176,772	\$17,677	\$194,449
Sacramento, City of	\$23,833	\$35,750	\$3,575	\$39,325
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San Bernardino, City of	\$10,031	\$15,046	\$1,505	\$16,551
San Bernardino, County of	\$112,078	\$168,118	\$16,812	\$184,929
San Diego, City of	\$37,185	\$55,777	\$5,578	\$61,355
San Diego, County of	\$185,433	\$278,150	\$27,815	\$305,965
San Francisco, City of/County of	\$99,931	\$149,896	\$14,990	\$164,886
San Joaquin, County of	\$46,941	\$70,412	\$7,041	\$77,453
San Jose, City of	\$16,155	\$24,232	\$2,423	\$26,655
San Mateo, County of	\$51,543	\$77,314	\$7,731	\$85,046
San Luis Obispo, County of	\$15,957	\$23,936	\$2,394	\$26,329
Santa Barbara, County of	\$34,807	\$52,210	\$5,221	\$57,431
Santa Clara, County of	\$138,527	\$207,790	\$20,779	\$228,569
Santa Cruz, County of	\$18,472	\$27,708	\$2,771	\$30,479
Shasta, County of	\$13,847	\$20,770	\$2,077	\$22,847
Solano, County of	\$26,109	\$39,163	\$3,916	\$43,080
Sonoma, County of	\$42,980	\$64,470	\$6,447	\$70,917
Stanislaus, County of	\$31,697	\$47,545	\$4,755	\$52,300
Stockton, City of	\$19,188	\$28,782	\$2,878	\$31,661
Tulare, County of	\$29,141	\$43,712	\$4,371	\$48,083
Ventura, County of	\$63,601	\$95,401	\$9,540	\$104,941
Yolo, County of	\$12,829	\$19,243	\$1,924	\$21,168

**TOTALS      \$2,775,418      \$4,163,127      \$416,313      \$4,579,440**



## INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or  
Meeting Date

I hereby submit the following item for introduction:

- 1. For reference to Committee: Public Safety  
An ordinance, resolution, motion, or charter amendment
- 2. Request for next printed agenda without reference to Committee
- 3. Request for hearing on a subject matter at Committee: \_\_\_\_\_
- 4. Request for letter beginning "Supervisor \_\_\_\_\_ inquires..."
- 5. City Attorney request
- 6. Call file from Committee
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File Nos.
- 9. Request for Closed Session
- 10. Board to Sit as A Committee of the Whole
- 11. Question(s) submitted for Mayoral Appearance before the BOS on \_\_\_\_\_

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- |   |  |
|---|--|
| <input type="checkbox"/> Small Business Commission      | <input type="checkbox"/> Youth Commission    |
| <input type="checkbox"/> Ethics Commission              | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission |  |

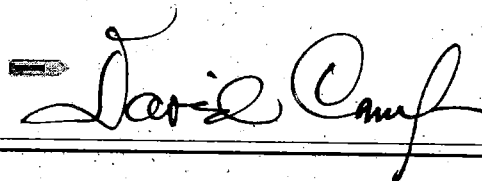
**Note:** For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

**Sponsor(s):** Campos

**Subject:** Accept and Expend - Local Juvenile Justice Accountability Measures - \$149,896

The text is listed below or attached:

Signature of Sponsoring Supervisor: \_\_\_\_\_



**For Clerk's Use Only:**

