

**BOARD of SUPERVISORS**



**City Hall**  
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December 19, 2023

Richard Toshiyuki Drury  
Lozeau Drury LLP  
1939 Harrison Street, Suite 150  
Oakland, CA 94607

**Subject: File No. 231285 - Appeal of California Environmental Quality Act (CEQA)  
Determination of Exemption from Environmental Review - Proposed  
2395 Sacramento Street Project**

Dear Mr. Drury:

The Office of the Clerk of the Board is in receipt of a memorandum dated December 14, 2023, from the Planning Department regarding their determination on the timely filing for appeal of the General Plan Evaluation issued by the Planning Department under CEQA for the proposed 2395 Sacramento Street project.

The Planning Department has determined that the appeal was filed in a timely manner (copy attached).

Pursuant to Administrative Code, Section 31.16, a hearing date has been scheduled for **Tuesday, January 23, 2024, at 3:00 p.m.**, at the Board of Supervisors meeting.

Please provide to the Clerk's Office by noon:

**20 days prior to the hearing:** names and addresses of interested parties to be notified of the hearing, in spreadsheet format; and  
*Wednesday, January 3, 2024*


**11 days prior to the hearing:** any documentation which you may want available to the Board members prior to the hearing.  
*Friday, January 12, 2024*

For the above, the Clerk's office requests electronic files be sent to [bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org).



Please feel free to contact our office at [bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org) or call (415) 554-5184 if you have any questions.

Very truly yours,

  
Angela Calvillo  
Clerk of the Board

jw:ll:ak:ams

c: Anne Pearson, Deputy City Attorney  
Kristen Jensen, Deputy City Attorney  
Austin Yang, Deputy City Attorney  
Andrea Ruiz-Esquide, Deputy City Attorney  
Rich Hillis, Planning Director, Planning Department  
Corey Teague, Zoning Administrator, Planning Department  
Tina Tam, Deputy Zoning Administrator, Planning Department  
Lisa Gibson, Environmental Review Officer, Planning Department  
Devyani Jain, Deputy Environmental Review Officer, Planning Department  
Debra Dwyer, Principal Environmental Planner, Planning Department  
Joy Navarrete, Environmental Planning, Planning Department  
Don Lewis, Environmental Planning, Planning Department  
Josh Switzky, Acting Director of Citywide Planning, Planning Department  
Dan Sider, Director of Executive Programs, Planning Department  
Aaron Starr, Manager of Legislative Affairs, Planning Department  
Elizabeth Watty, Current Planning Division, Planning Department  
Jonas Ionin, Planning Commission Secretary, Planning Department  
Kei Zushi, Staff Contact, Planning Department  
Sherie George, Staff Contact, Planning Department  
Debra Dwyer, Staff Contact, Planning Department  
Michelle Taylor, Staff Contact, Planning Department  
Elizabeth Gordon-Jonckheer, Staff Contact, Planning Department  
Richard Sucre, Staff Contact, Planning Department  
Julie Rosenberg, Executive Director, Board of Appeals  
Alec Longaway, Legal Process Clerk, Board of Appeals